

**SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL**

**DISTRICT**

John P. Miller Conference Room  
100 Cook Street  
Billerica, MA 01821

**RECEIVED**

*By Town Clerk's Office at 8:31 am, Jan 19, 2023*

Please access at: <https://youtu.be/lqMHoMWU9Ks>

**A G E N D A**

January 24, 2023

1. Roll Call – 7:00 p.m.
2. Pledge of Allegiance
3. Student Representative Report
4. Public Comment
5. Jeff Albert, Director of Support Services Update
6. Hallie Larocque, Director of Data, Assessment & Admissions Update
7. Approval of Bills and Payroll
  - Howard Greenspan
  - Nuttall MacAvoy
8. Approval of Minutes of December 20, 2022 and January 10, 2023
9. Correspondence
10. Business Manager's Report
11. Superintendent's Report
  - Preliminary Staffing Requests for 2023-2024
12. Subcommittee Reports
  - Policy Subcommittee
13. Old Business
14. New Business
  - Vote and Release Executive Session Minutes
  - Vote Medication Delegation for Field Trips
  - Vote Fee Increase, Nuttall MacAvoy
  - Request to Initiate Clerical Union Contract Negotiations
15. Future Agenda Items
16. Adjourn

This meeting/hearing of the Shawsheen Valley Regional Vocational/Technical School District Committee will be held in-person at the location provided on this notice. Members of the Public are welcome to attend this in-person meeting. Please note that while an option for remote attendance is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

## PUBLIC PARTICIPATION AT SCHOOL COMMITTEE MEETINGS

All regular and special meetings of the School Committee shall be open to the public. Executive sessions will be held only as prescribed by the Statutes of the Commonwealth of Massachusetts.

The School Committee desires citizens of the District to attend its meetings so that they may become better acquainted with the operations and the programs of our local public schools. In addition, the Committee would like the opportunity to hear the wishes and ideas of the public.

In order that all citizens who wish to be heard before the Committee have a chance and to ensure the ability of the Committee to conduct the District's business in an orderly manner, the following rules and procedures are adopted:

1. As part of each regularly scheduled School Committee meeting, individuals or group representatives will be invited to address the Committee. The length of the public participation segment will not exceed fifteen (15) minutes unless otherwise specified on the agenda.
2. Speakers will be allowed three (3) minutes to present their material. The presiding Chairperson may permit extension of this time limit.
3. Individuals who wish to speak during the Public Comment section must register to speak prior to the beginning of the meeting. Individuals may register either via a sign-up sheet available in the meeting room or via an email to either the Chairperson or the Superintendent-Director, providing their name, address and which topic(s) listed on the School Committee agenda for that meeting about which they wish to speak. Individuals who wish to speak about an item or issue not on the agenda must email either the Chairperson or the Superintendent-Director at least 48-hours prior to the scheduled start of the meeting, providing their name, address and topic about which they wish to speak.
4. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chairperson may terminate that individual's privilege of address.
5. All remarks will be addressed through the Chairperson of the meeting.
6. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
7. Written comments longer than three (3) minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.

SOURCE: MASC

Approved by the School Committee, January 26, 2021