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By Town Clerk's Office at 3:56 pm, Feb 02, 2021

TOWN OF BURLINGTON
Transportation Study Committee (TSC) Minutes

January 4, 2021

Call the Meeting to Order

The meeting was called to order at 7 pm via Webex

Voting Members Present: Millie Nash (MN), Jen Gelinias (JG), David VanCamp (DVC), Patricia O'Brien (POB), Eileen Sickler (ES), Myrna Saltman (MS)

Non-Voting Members Present: John Strauss (JS), Shari Ellis (SE), Melissa Tintocalis (MT) Director of Economic Development, Stephanie Cronin, Executive Director Middlesex 3 Coalition (SC)

1. Minutes

Motion: MN made a motion to accept the minutes from December 21, 2020

Approved: The motion was unanimously approved

2. General Discussion

- MT talked about the various companies in town particularly the life sciences sector. The role of economic development started approximately a year ago and transportation hasn't been discussed. She is beginning to create a transportation framework including pedestrian walkways, bike lanes and land use. Her understanding from speaking with businesses is the space for corporate office will renew at a small percentage as the "portable job" will continue after COVID vaccines.
 - SC described the Middlesex 3 Coalition has a public/private organization for businesses in 10 towns along Route 3. She mentioned that Acton has a good local transportation program. Also mentioned Transportation Associates who run their shuttles. SC will ask management at Transportation Associates to send JG a template for our questionnaire.
 - PO asked about sustainability issues. SC believes the younger employees such as those working for Life Sciences and Tech companies provide the motivation for environmental sustainability. She mentioned that Lexington has a transportation coordinator for which the town received a grant as well as the town contributing to the transportation effort.
 - Both MT and SC left the meeting. The committee discussed the draft PPT slides for the January 2021 presentation to Town Meeting. DVC will update the slides for discussion at our next meeting. JG will ask Amy Warfield, Town Clerk, if we can send the PPT slides to Town Meeting members before the meeting on January 25th, 2021.
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2. Assignment

- The committee was asked by MN for ideas on how to promote the questionnaire which we agreed should be completed by the first of February.
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3. Next Meeting Date/Time

- Next meeting date is Wednesday, January 13, 2021 at 7 pm via Webex



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Motion to Adjourn: Motion to adjourn at 8:55. The motion was unanimously approved.

*Respectfully Submitted,
Eileen Sickler, Recording Secretary*

Approved: Unanimously, January 13, 2021