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TOWN OF BURLINGTON
Transportation Study Committee (TSC) Minutes
January 13, 2021

Call the Meeting to Order

The meeting was called to order at 7 pm via Webex

Voting Members Present: Millie Nash (MN), Jen Gelinias (JG), David VanCamp (DVC), Patricia O'Brien (POB), Eileen Sickler (ES), Myrna Saltman (MS)

Non-Voting Members Present: John Strauss (JS)

1. Minutes

Motion: MN made a motion to accept the minutes from January 4, 2021

Approved: The motion was unanimously approved

2. General Discussion

- MN informed the committee after talking with Town Clerk that the January 2021 report should be very short – two to three minutes.
 - The committee reviewed the updated slides for the January 2021 Town Meeting report
 - DVC was nominated to present the update to Town Meeting in January. He graciously accepted
 - JG to confirm with Town Clerk the timing for issuing the January report to Town Meeting Members ahead of the January Town meeting as part of back up materials
 - JG to follow up with the template from TransAction Associates
 - There was concern about funding for the rideshare program in FY 2022
 - ES mentioned that attending a BOS meeting would be the venue for voicing our concerns and asking that funding be continued in the following fiscal year
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2. Assignment

- MN asked the committee to propose their 10 most relevant questions for the questionnaire. JG to send us a link to survey monkey for best questionnaire practices
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3. Next Meeting Date/Time

- Next meeting date is Wednesday, January 20, 2021 at 7 pm via Webex

Motion to Adjourn: Motion to adjourn at 8:29. The motion was unanimously approved.

*Respectfully Submitted,
Eileen Sickler, Recording Secretary*

Approved: Unanimously, January 20, 2021