

**RECEIVED**

By Town Clerk's Office at 3:04 pm, Mar 17, 2022

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

Budget Subcommittee Meeting

Minutes

February 8, 2022

The Budget Subcommittee meeting was called to order by Chair Kent Moffatt at 6:07 p.m. with the following members present: Ms. Kim and Messrs Fiore and Fusco. Also in attendance were Dr. Bradford Jackson, Superintendent-Director and Ms. Melanie Hagman, Assistant Superintendent-Director/Business Manager

Motion made by Mr. Fusco, seconded by Mr. Fiore, to approve the Minutes of the Budget Subcommittee of February 8, 2022.  
Motion carried unanimously.

Mr. Moffatt expressed that going forward he would like more than one meeting to review the capital and the operating budgets prior to the full vote of the entire Committee and that upon final approval by the committee, said budgets would be posted on the School's website. At that time he turned the meeting to Dr. Jackson for his presentation on the FY23 Operating Budget.

Superintendent-Director Jackson presented his PowerPoint with the two initiatives that he is proposing for staffing changes. The first initiative would reorganize the personnel in the Electronics/Engineering shops by replacing a paraprofessional with a full-time teacher. The second initiative would replace the Supervisor of Food Services, which is currently an STA position, with a Director of School Food Services; replace a guidance counselor that is retiring with a Director of Guidance position; and replace the In-School Security Monitor position that is vacant with an Assistant Principal of Students. These two initiatives would have a total budget impact of \$98,829.

After discussion of these initiatives, Mr. Moffatt asked Ms. Hagman, Assistant Superintendent-Director/Business Manager, to explain the assessments and how she arrived at the numbers being assessed to each of the five member towns.

Subcommittee members expressed no concerns about the recommended budget but deferred their vote until the next meeting.

The Budget Subcommittee will meet again on March 1 at 6:30 p.m., prior to the Public Hearing on the FY23 Operating Budget.

Motion made by Mr. Fiore, seconded by Ms. Kim, to adjourn at 7:42 p.m. Motion carried unanimously.

Respectfully submitted,

Karen Faiola  
Recording Secretary

Kent Moffatt  
Chair, Budget Subcommittee