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TOWN OF BURLINGTON

Meeting Minutes

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Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Ways & Means Town Hall II Subcommittee

DATE: Thursday, March 24th, 2022

TIME: 10:00 AM

PLACE: MIS office/Town Hall Annex/25 Center Street/Burlington, MA 01803

MEMBERS IN ATTENDANCE: Jose DeSousa (Director of MIS), Joe Bongiorno (MIS),
Meghan Nawoichik (Ways & Means), Brad Bond (Ways & Means)

MINUTES

Picked up the discussion of the FY23 budget for the MIS Department from the March 17th meeting. There had been a problem with the presentation of the proposed changes to staffing. The town administration clarified that two existing MIS positions would be upgraded to add additional Cyber Security responsibilities with a pay increase of a \$5,000 stipend each. To backfill the work for those two positions, an additional part time 19-hour per week position would be added. In addition to the increased costs of staffing, there is an increase in Network & Web Services for improvements to Gmail archiving, backups, and security software. There are also slight increases in the cost of MUNIS support and in Capital Outlay for computers. The budget request is for \$740,533 which is an increase of \$67,157 or 9.97%.

Vote on the MIS FY23 Budget – 2-0 in support.

Adjourned – 11:00 AM

