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# TOWN OF BURLINGTON

## Meeting Minutes

Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Ways & Means Town Hall II Subcommittee

DATE: Tuesday, March 29<sup>th</sup>, 2022

TIME: 10:30 AM

PLACE: Planning Office/Town Hall Annex/25 Center Street/Burlington, MA 01803

MEMBERS IN ATTENDANCE: Kristin Kassner (Planning Director), Steve Morin (Ways & Means), Meghan Nawoichik (Ways & Means), Brad Bond (Ways & Means)

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### MINUTES

Picked up the discussion of the FY23 budget for the Planning Department from the March 15<sup>th</sup> meeting.

At the Ways & Means meeting of March 16<sup>th</sup>, there were questions raised as to the need for a full-time position to handle zoning compliance issues. While there is certainly room for debate as to whether those issues require the attention of a full-time or simply a part-time employee, there is enough work at the Planning Board to justify adding another full-time position to the department. Kristin Kassner will present to the full Ways & Means committee on April 13<sup>th</sup> the Planning Department's case for increasing staff and at this time. The Town Hall II subcommittee stands by its original 3-0 vote to support the budget as presented.

**Adjourned – 11:00 AM**

