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TOWN OF BURLINGTON

Meeting Minutes

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DEPT./BOARD: Stormwater Article Subcommittee of the General Bylaw Review Committee

DATE: May 25, 2022

TIME: 7:00 PM

PLACE: Virtual via Zoom

MEMBERS IN ATTENDANCE:

David Miller, Susan Kadilak, Eileen Coleman

Minutes

Subcommittee Chair Susan Kadilak called the meeting to order at 7:06 PM.

Stormwater Article amendments discussion

Members continued their review of proposed amendments to the Stormwater Article. The committee's review will be presented to the General Bylaw Review Committee meeting on June 21, 2022. It is planned that the Article will be presented at the September Town Meeting.

The meeting was interrupted by technical difficulties, which were resolved in compliance with the Open Meeting Law. Eileen shared her screen during the meeting.

In response to definitions questioned at the previous meeting, Eileen said that both "land alteration" and "new development" were EPA terms that are correct in the Article. She said that the amended section on "applicability," as written, would cover most projects, including a single family home. Some wording was changed to include projects that meet the stated area thresholds. The question of a "rear setback" in a corner lot - in regulations regarding tree removal - was clarified: the "rear" would be opposite the shortest side of the front of the lot. The building inspector would declare which side is the "front."

Committee members discussed sections dealing with fencing or other barriers, and suggested bulleting some items and clarifying wording. Eileen described required minimum items that are being added to the Standard Plan, including identification of trees, estimated high ground water table, erosion control structures and contours, locations of natural features, and well monitoring, among others. After discussion, "single family home" was renamed "residential property."





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The members discussed “proof of notification” to abutters, noting that there were no guidelines regarding specifically how the notice would be given, or what the “proof” would be. Susan suggested that the regulations in Woburn might serve as an example. Eileen will also check other bylaws and procedures in Burlington, so that this Bylaw will be consistent with other regulations/current practice.

Members discussed the sections regarding content of Plans, project completion, and performance standards, adding sections that describe when Plans are required to be stamped by a Professional Civil Engineer.

Approval of minutes

Upon a motion by Eileen, seconded by Dave, the members voted unanimously, 3-0, to approve the minutes of the May 23, 2022 meeting as amended.

Adjournment

Upon a motion by Eileen, seconded by Dave, and approved unanimously, 3-0, the meeting was adjourned at 9:20 PM.

