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*By Town Clerk's Office at 4:13 pm, Jun 21, 2022*

Town of Burlington, Town Hall Annex  
Rules Committee Meeting Minutes  
June 6, 2022

Call to Order: Meeting was called to order at 7:06 PM.

Rules Committee members present: Myrna Saltman (Chairperson), Christine Concession, Jeff DiBona, Eleanor O'Connell, Adam Senesi, Mark Woods.

The purpose of tonight's meeting was for the Rules Committee to review and evaluate May Town Meeting and offer any observations and/or ideas on ways to improve the Town Meeting format.

Myrna Saltman provided an overview of Town Meeting and how it's run. Myrna confirmed Town Meeting is run by the Town Moderator and that the Select Board is responsible for approving the Warrants discussed at Town Meeting.

The committee reaffirmed that we would like future Town Meetings to start at 7PM and that no new Warrant Articles are introduced after 10:30PM unless approved by Town Meeting Members (TMMs) present.

The committee also discussed the future of hybrid Town Meetings. A Hybrid Town Meeting Subcommittee formed by the General Bylaw Review Committee is considering a town bylaw to enable this to happen going forward. However, the future of hybrid meetings is still to be determined by the state legislature so nothing can be decided for Burlington at this time. If hybrid meetings are approved going forward, the town should evaluate costs of buying vs. renting the electronics needed for virtual meetings.

Other suggestions discussed by the Rules Committee that was submitted from TMM Betsy Hughes, Precinct 7, for future Town Meetings include:

- Warrant Articles should indicate if a simple majority or 2/3 vote is needed
- Announce in-house and on-line attendance numbers for Town Meeting
- On-line attendees need to keep cameras on for duration of Town Meeting and on-line attendance needs to be monitored to ensure a quorum
- Announce on line vote totals once available
- Publish list of members not in attendance

Myrna also contacted Town Moderator Bill Beyer and he has offered to provide suggestions on ways to improve Town Meeting.

More discussion on these topics will take place at next Rules Committee Meeting.

Meeting adjourned at 7:58PM.

Submitted by Mark Woods, Rules Committee Secretary, TMM Precinct 7