

## SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

School Committee Meeting

June 13, 2023

## M I N U T E S

Meeting called to order by Chairman Fiore at 7:04 p.m. with Superintendent-Director McIntosh and the following members present: Ms. Lawson, Mrs. Meuse and Messrs. Fusco, Moffatt and O'Donnell. Ms. Asbedian and Ms. Bartolone were absent. Mrs. Gillis arrived at 7:05 p.m. and Ms. Kim arrived at 7:10 p.m.

Also in attendance was Ms. Jenna Lesko, Business Manager.

The meeting began with the Pledge of Allegiance.

Public Comment

There was no public comment.

Approval of Bills and PayrollLegal Bills

Motion made by Mrs. Meuse, seconded by Mr. O'Donnell, to approve the following payment for legal invoices, as presented:

Howard Greenspan	06/01/2023	\$1,595.00
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Motion carried unanimously.

Motion made by Mrs. Meuse, seconded by Ms. Kim, to approve the following payment for legal invoices, as presented:

Nuttall, MacAvoy	06/09/2023	\$ 580.50
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Motion carried unanimously.

Approval of Minutes

Motion made by Mrs. Meuse, seconded by Mr. Fusco, to approve the Minutes of May 23, 2023 as written. Motion carried unanimously.

Business Manager Report

Ms. Lesko, as Business Manager, distributed a spreadsheet of year-to-date budget line-item actuals, encumbrances and budget transfers giving the Committee insight into where the District has spent the budget, what is encumbered to be spent, and what will be available for transfers to be voted at the meeting. She also updated the group on the progress of E & D, expecting it to be certified this week and will inform the Committee at that time.

Superintendent's Report

Mr. McIntosh updated the Committee on the status of hiring for the 2023-2024 school year, with most open teaching positions having been filled. He is in the process of interviewing candidates for the open Support Services and Health Assisting positions and expects to wrap those up by next week. He received a late resignation in one of the vocational shops and expects to fill that position over the summer.

Mr. McIntosh then updated the Committee on the status of Athletics for school year 2022-2023, going through each season and updating each team's record with statistics provided by Al Costabile, Athletic Coordinator. Overall, there were 4 State Vocational Championships; 7 CAC League Championships, 207 total wins, 92 losses and 8 ties for a winning percentage of 70%. In the fall, 415 students participated in their chosen sport, with 385 during the winter season and 355 in the spring. The Varsity Football team were Super Bowl finalists, playing at Gillette Stadium against North Reading; and Wrestling had 3 Massachusetts State Champions, 1 New England Champion and 1 All American Champion. The Track Team had two school record breakers: Boys 4x100 m Relay at 44.44 seconds, and Girls Discus at 92'8".

Subcommittee Reports

Ms. Kim reported that the **Audit Subcommittee** met on June 6<sup>th</sup> with the auditors to go over the Financial Statement & Auditor's report. Shawsheen received a good report with no material weaknesses noted. The Subcommittee voted unanimously to approve the Audit and bring it to the full Committee for a vote.

Motion made Ms. Kim, seconded by Mrs. Meuse, to accept the Financial Statement & Auditors Report as presented by Daniel Dennis, LLC. Motion carried unanimously.

Ms. Kim, as Chair of the **Policy Subcommittee**, reported that the updated Policies DFF and DIE were approved by the subcommittee, but will need two amendments made to Policy DIE.

Motion made by Mrs. Gillis, seconded by Mrs. Meuse, to approve Policy DFF and to amend the language in Policy DIE. Motion carried unanimously.

Motion made by Mrs. Gillis, seconded by Ms. Lawson, to approve Section D of the Policy Manual, as amended. Motion carried unanimously.

Old Business

DISCUSSION OF PROGRAMMABLE SIGN Discussion of the Programmable Sign for the front of the school has been tabled, with no action taken.

TECHNOLOGY FEE            The Technology Fee discussion will continue and will be reviewed again next year.

New Business

PROFESSIONAL DEVELOPMENT PLAN            Motion made by Mr. Fusco, seconded by Ms. Kim, to approve the Professional Development Plan as proposed by Ms. Jessica Cook, Principal, and recommended by Mr. Tony McIntosh, Superintendent-Director. Motion carried unanimously.

BUDGET LINE-ITEM TRANSFERS            Motion made by Mrs. Gillis, seconded by Mrs. Meuse, to approve the budget line-item transfers as proposed by Ms. Jenna Lesko, Business Manager and recommended by Mr. Tony McIntosh, Superintendent-Director. Motion carried unanimously.

DISPOSAL OF SURPLUS ITEMS            Motion made by Mrs. Gillis, seconded by Ms. Lawson, to approve the list of surplus items for disposal as recommended by Mr. Tony McIntosh, Superintendent-Director. Motion carried unanimously.

Executive Session

Motion made by Mr. Fusco, seconded by Mrs. Gillis, to enter into Executive Session to discuss potential litigation and contract negotiations with union and non-union personnel, which if discussed in an open meeting would have a detrimental effect on the public body. With a roll call vote, Chairman Fiore, Mrs. Gillis, Ms. Kim, Ms. Lawson, Mrs. Meuse and Messrs. Fusco, Moffatt and O'Donnell voted yes. Motion carried unanimously. The Committee entered into Executive Session at 8:15 p.m. stating they would return to public session for a potential vote on the Cafeteria Union contract.

The Committee returned to Open Session at 9:08 p.m.

RATIFICATION OF CAFETERIA UNION CONTRACT 2025            Motion made by Mrs. Meuse, seconded by Ms. Lawson to accept the successor Cafeteria Union Contract for 2023-2025 as written. Motion carried unanimously.

Motion made by Mr. Fusco, seconded by Mrs. Gillis, to adjourn at 9:10 p.m. Motion carried unanimously.

Respectfully submitted,

Karen Faiola  
Recording Secretary

Gwen Lawson  
Secretary