



**Burlington Housing Partnership Committee
Meeting Minutes**

July 19, 2022 via Cisco Webex

Committee Members Present: Kerry Donahue, Chair
Eileen Sickler, Vice Chair
Mike Runyan

Committee Members Not Present: Toni Ann Natola, Rita Shah, John Sullivan, Henry Wu

Other Attendees: George Basler, Shari Ellis, Drew Merrill

- Kerry Donahue called the meeting to order at 5:10; no votes will be taken as there was no quorum.
- **CPA** – We’ll vote on the committee’s support of the Community Preservation Act at the next meeting.
- **Housing Needs Assessment** – Had a meeting with MAPC today, report is nearly done, working to plan a road show take the final report to Town Meeting and committees. Video is nearly done as well. MAPC also gave us lots of information about other projects we could tackle next, including a Housing Production Plan.
- **Grandview Farms Update** – Drew Merrill met with Liz Rust last week, we need to identify what we want to change (asset limits) and she’ll implement them. We don’t need to do a lottery if there are people on the list. There are 23 people on the list who are still interested but a few have refused units lately. We need to decide how to handle when people refuse units. Mike Runyan recalls that, at the Housing Authority, if people refuse units twice they have to wait a year and then reapply. Liz recommends asset limit of \$75,000 plus \$200,000 in property assets. George Basler interrupted this discussion to ask for committee member email addresses. Kerry Donahue noted she’d be happy to share her email but not in the middle of a committee meeting.
- **119 S. Bedford** – Mike Runyan says the closing went well on July 1, house is very good condition, needs a kitchen and paint, etc. Has solar panels and good roof. Asbestos in mechanical room; has been removed everywhere else. Building division getting prices on repairs, then Select Board will decide what to do (put house for sale, decide house price, AMI for qualified buyer, etc.). Will most likely sell in the Spring. Unclear yet who will manage the renovations.
- **Discussion of HPC charter** – We shared draft charter with the General Bylaw Review Committee, Kerry Donahue encouraged people to read it and give feedback to Eileen Sickler. Needs to go to the

town by August 18.

- **Review SHI inventory** – Postponed to next meeting. Eileen Sickler asked committee members to review it before the next meeting.
- **New/Old Business** – Shari Ellis revisited HPC charter discussion, encouraged committee to think about who our stakeholders are, who could best advise the group. Shari Ellis encouraged the chair to close the chat as George Basler continued to flood it with distractions and demands. George also spoke, incorrectly stating that Shari Ellis is a “de facto committee member,” it was noted that she is not, Kerry Donahue told him to email her any further questions, his line of questioning was not a valid use of the committee’s time.
- **Next meeting set for August 16.**
- Meeting adjourned at 5:54 pm.
- Minutes approved - MR made a motion to approve the minutes for August 16, 2022. ES seconded the motion. The motion was unanimously approved on August 29, 2022
- Respectfully Submitted,
Henry Wu, Secretary