

BURLINGTON, MASSACHUSETTS ANNUAL REPORT

OF THE TOWN OFFICERS / YEAR ENDING DECEMBER 2008



**Mill Pond Water
Treatment Facility**



ANNUAL REPORT
OF THE
TOWN OFFICERS
YEAR ENDING
DECEMBER 2008



BURLINGTON
MASSACHUSETTS

In Memoriam

Rita M. Arseneaux

Assessor/Tax Office - Retired

Ann D. Colby

Former Town Meeting Member

George Danabed

COA Volunteer

Harry Enos

DPW - Retired

Marylee Everett

Conservation Commissioner

Conrad "Bucky" Gauthier

Local Building Inspector -
Retired

Mary Lindley

COA Board Member,
Former COA Board Chairman

Charles "Al" MacWilliam

Former Recreation
Commissioner

Frank Melanson

Plumbing Inspector - Retired

James Nash

Conservation Commissioner

Barbara Roy

COA Volunteer

Roberta Sheppard

Teacher

Employees, board and committee members who have passed away during 2008

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OF THE TOWN OFFICERS / YEAR ENDING DECEMBER 2008



ON THE COVER:

Mill Pond Water Treatment Facility,
November 2008

Photo: Hank Langstroth,
Metcalf & Eddy, Inc.

Report organized by Pauline Crusco
of the Selectmen's Office.

Cover designed by Peter Amirault of
TYPE A of Medford.

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TOWN OF BURLINGTON DIRECTORY

Department Town of Burlington	Telephone (Area Code 781)	E-mail/Web Address
Burlington Web		www.burlington.org
Information/Connecting all Departments	270-1600	
Main Fax Number Connecting Offices	270-1608	
Accounting	270-1610	accounting@burlmass.org
Assessors	270-1650	assessor@burlmass.org
BCAT	273-5922	bcat@bcattv.org
BCAT Web		www.bcattv.org
B-Line Information	270-1965	
Board of Health		
Public Nurse	270-1957	
Sanitarian/Environmental Engineer	270-1954	health@burlmass.org
Building Inspector	270-1615	building@burlmass.org
Community Life Center	270-1961	bclc@burlmass.org
Conservation Commission	270-1655	conservation@burlmass.org
Council On Aging	270-1950	bcoa@burlmass.org
C.O.A. Lunch Line	270-1952	
Dog Pound	270-1698	aco@burlmass.org
Emergency Management Agency	270-1914	
Fire		
Emergency/Ambulance	911	
Communications for the Deaf	911	
Business	270-1925	fire@burlmass.org
Library	270-1690	library@burlmass.org
Management Information Systems	270-1613	
Planning Board	270-1645	planning@burlmass.org
Police		
Emergency	911	
Communications for the Deaf	911	
Business	270-1914	police@burlmass.org
Public Works	270-1670	dpwburlington@burlmass.org
Chestnut Hill Cemetery	229-1879	
Pine Haven Cemetery	270-1982	
Central Maintenance	270-1678	
Engineering	270-1640	engineering@burlmass.org
Highway	270-1677	
Water & Sewer Utilities Division	270-1679	
Sewer Section	229-2043 or 270-1684	
Vine Brook Ground Water Treatment Plant	270-1648	
Recreation		www.burlingtonrecreation.org
Office	270-1695	recreation@burlmass.org
Garage	270-1697	
School Department	270-1800	www.burlington.mec.edu
Burlington High School	270-1800	
Foxhill School	270-1791	
Francis Wyman School	270-1701	
Marshall Simonds School	270-1781	
Memorial School	270-1721	
Pine Glen School	270-1712	
Selectmen	270-1630 and 270-1631	selectmen@burlmass.org
Shawsheen Regional Technical School	(978) 667-2111	www.shawsheen.tec.ma.us
State Internet Portal		www.mass.gov
Tax Collector	270-1625	tax@burlmass.org
Town Administrator	270-1635	selectmen@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1623	treasurer@burlmass.org
Veterans Agent	270-1959	veterans@burlmass.org

ANNUAL REPORTS OF THE TOWN OF BURLINGTON, MASSACHUSETTS 2008

www.burlington.org

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Burlington was incorporated as a town on February 28, 1799.

Population as of January 1st: 24,320.

Area of Town 7,577 acres or 11.88 square miles.

Tax Rate FY09 Residential: \$9.90

Commercial: \$25.90

Elevation at Town Hall 220 feet above sea level.

Governor: **Deval Patrick**

www.mass.gov

State House, Room 360

Boston, MA 02133

617 725-4005

U.S. Senators: **Edward M. Kennedy**

www.Kennedy.Senate.gov

2400 John F. Kennedy Federal Bldg.

Boston, MA 02203

617 565-3170

John F. Kerry

www.Kerry.Senate.gov

1 Bowdoin Square, 10th Floor

Boston, MA 02114

617 565-8519

Congressman: **John Tierney**

6th District

www.house.gov/tierney

17 Peabody Square

Peabody, MA 01960

978 531-1669

Councilor: **Michael J. Callahan**

6th District

500 Salem St.

Medford, MA 02155

617 725-4015 Ext. 6

State Senator: **J. James Marzilli, Jr. (RES. 08)**

4th Middlesex

Jim.Marzilli@state.ma.us

State House, Room 518

Boston, MA 02133

617 722-1432

Representative: **Charles Murphy**

21 Middlesex

Rep.CharlesMurphy@hou.state.ma.us

State House, Room 466

Boston, MA 02133

617 722-2017

TOWN GOVERNMENT SCHEDULE

Board of Appeals Meets on the first and third Tuesdays of the month, Town Hall, 7:30 P.M.

Board of Assessors Meets the last Thursday of the month, Town Hall, 6:00 P.M.

Board of Health Meets the second and fourth Tuesdays of the month, Town Hall, 7:00 P.M.

Board of Selectmen Meets the second and fourth Mondays of the month, Town Hall, 7:00 P.M.

Conservation Commission Meets the second and fourth Thursdays of the month, Town Hall, 7:00 P.M.

Council on Aging Meets the second Wednesday of the month, 61 Center St., 10:00 A.M.

Historical Commission Meets the third Wednesday of the month, Town Hall Annex, 7:00 P.M.

Housing Authority Meets on the first Wednesday of the month, 15 Birchcrest St., 10:00 A.M.

Library Trustees Meets on the second Thursday of the month, Library, 7:00 P.M.

Planning Board Meets the first and third Thursdays of the month, Town Hall, 7:30 P.M.

Recreation Commission Meets on the second and fourth Mondays, 61 Center St., Rm. 103 7:00 P.M.

School Committee Meets the second and fourth Tuesdays of the month, Burlington High School, 7:30 P.M.

Town Meeting Meets the fourth Monday in January, second Monday in May (annual), and fourth Monday in September, Fogelberg Auditorium, Burlington High School, 7:30 P.M.

All other scheduled board/committee meetings are posted at Town Hall and are published as a monthly calendar on the Town's web page www.burlington.org

TOWN HALL SCHEDULE

Open Daily: 8:30 a.m. - 4:30 P.M., Monday thru Friday
All offices

Nurse: Walk-in Clinics Human Services Center, 61 Center St.

1st and 3rd Tuesdays 9:00 A.M. – Noon

2nd Thursday of each month – 3:30 - 5:30 P.M.

Board of Health/Lahey Clinic Free Care Community Clinic, by appointment only, call the nurse at 270-1957. This program is offered to residents aged 19 – 65 who do not have health insurance or are under insured.

ELECTED OFFICIALS

Town Clerk (5 Yrs.)

Jane L. Chew 7 Winn Valley Dr. 2011
Elected 4/85

Moderator (1 Yr.)

Phillip A. Gallagher 8 Corcoran Rd. 2009
Elected 4/05

Selectmen (3 Yrs.)

Albert L. Fay, Jr. 11 Raymond Rd. 2009
Elected 4/00

Gary J. Gianino 11 Thornton Dr. 2011
Elected 4/93

Ralph C. Patuto P.O. Box 243 2009
Elected 4/06

Sonia Rollins 8 Paula St. 2010
Elected 4/04

Walter T. Zenkin 2 Toomey Circle 2010
Elected 4/07

Assessors (3 Yrs.)

Lisa M. Annunziata 5 Independence Dr. 2010
Elected 4/00 Appt. 7/99

Michael W. Crocker 15 Thornton Dr. 2011
Elected 4/98 Appt. 2/98

Paul R. Sheehan 5 Thornton Dr. 2009
Elected 4/99 Appt. 1/99

Treasurer/Collector (3 Yrs.)

Brian P. Curtin 3 Lee Ave. 2010
Elected 4/76

School Committee (3 Yrs.)

Michael F. DeSimone 5 Gloria Circle 2009
Elected 4/06

Christine M. Monaco 18 Corcoran Rd. 2010
Elected 4/92

Thomas F. Murphy, Jr. 3 Lexington St. 2010
Elected 4/93

Stephen A. Nelson 25 Fairfax St. 2011
Elected 4/96

John L. Vanella 8 Pearson Circle 2011
Elected 4/81

Library Trustees (3 Yrs.)

Paula F. Benard, Jr. 4 Dunlap St. 2009
Elected 4/03 Appt. 10/02

Edith F. Entwistle 62 Beaverbrook Rd. 2011
Elected 4/96

Ellen Marie Ferguson 76 Francis Wyman Rd. 2010
Elected 4/01 (W/I)

Robert E. Raleigh 42 Chandler Rd. 2011
Elected 4/08

Eileen C. Sickler 13 Foster Rd. 2009
Elected 4/04 Appt. 6/03

Steven E. Wasserman 3 Indian Hill Rd. 2010
Elected 4/04 (W/I)

Planning Board (5 Yrs.)

Ernest E. Covino, Jr. 4 Donna Ln 2010
Elected 4/89

Ann M. Cummings 20 Tinkham Ave. 2013
Elected 4/03

John A. DeFrancesco 50 Westwood St. 2012
Elected 4/82

Albert L. Fay, Jr. 11 Raymond Rd. 2009
Elected 4/94

Jayne L. Hyde 17 Meadowvale Rd. 2012
Elected 4/96

Joseph A. Impemba 11 Briarwood Ln. 2011
Elected 4/06

Paul R. Raymond 1 Dorothy Rd. 2010
Elected 4/90

Board of Health (3 Yrs.)

James J. Dion	19 Crystal Circle	2009
<i>Elected 4/93</i>		
Eugene Terry McSweeney	1 McSweeney Way	2011
<i>Elected 4/99</i>		
Catherine E. Read	22 University Ave.	2009
<i>Elected 4/03 Appt. 3/02</i>		
Wayne S. Saltsman	24 Wheatland St.	2010
<i>Elected 4/07</i>		
Edward J. Weiner	43 Freeport Dr.	2010
<i>Elected 4/89</i>		

Constable - 1st (3 Yrs.)

Sheila E. Howard	5 Hallmark Gardens #6	2010
<i>Elected 4/96</i>		

Constable - 2nd (3 Yrs.)

Anthony J. Saia	27 Alcine Ln.	2010
<i>Elected 4/77</i>		

Housing Authority(5 Yrs.)

Joseph J. Arena	10 Moss St.	2009
<i>Elected 4/84</i>		
Michael J. Austin	8 Partridge Ln.	2012
<i>Elected 4/06 Appt. 9/05</i>		
Bernice H. Ferguson	19 Bedford St.	2011
<i>Elected 4/06 Appt. 6/05</i>		
James H. Langley, Jr.	13 Algonquin Dr.	2013
<i>Elected 4/03</i>		
Richard C. Wilde	1 McNamara Way #30	
<i>Gov. Appt. (2007)</i>		

Recreation Commission (3 Yrs.)

Kristine E. Brown	8 Luther Rd.	2010
<i>Elected 4/04</i>		
John J. Ferren	37 Lantern Ln.	2009
<i>Elected 4/97</i>		
Christine M. Monaco	18 Corcoran Rd.	
<i>School Comm. Appt.</i>		
Paul R. Raymond	1 Dorothy Rd.	
<i>Planning Bd. Appt.</i>		
Kevin J. Sullivan	14 Frothingham Rd.	2011
<i>Elected 4/01</i>		

Shawsheen Tech (3 Yrs.)

Paul V. Gedick	2 Mooney Circle	2009
<i>Elected 4/03</i>		
John P. Miller	15 Birchcrest St. #209	2011
<i>Elected 4/05</i>		

TOWN MEETING MEMBERS

PRECINCT 1

Donald D. Barrucci, Jr.	11 Mallard Way	2010
<i>Appt. 9/06 Elected 4/07</i>		
Bradford D. Bond	8 Mullberry Ln.	2010
<i>Appt. 9/06 Elected 4/07</i>		
Linda K. Collins	18 Town Line Rd.	2010
Brian J. Cullinan	12 Cathy Rd.	2011
Sean P. Curtin	11 Barnum Rd.	2009
<i>Appt. 6/08 Term 2011</i>		
Nolan H. Glantz	9 Redcoat Ln.	2011
Donna D. Gregorio	11 Donald Rd.	2009
Michael J. Hardy	7 Thornton Dr.	2009
<i>Appt. 9/07 Elected 4/08</i>		
Mark E. Kashgegian	27 Boulder Dr.	2009
<i>Appt 5/07 Write-in 2008</i>		
Michael Marchese, Jr.	11 Michael Dr.	2011
Bruce A. Morey	5 Ellery Ln.	2011
John E. O'Keefe	69 Mill St.	2009
Juliet M. Perdichizzi	239 Fox Hill Rd.	2011
<i>Res. 5/08</i>		
Cynthia J. Phillips	4 Michael Dr.	2011
Gregory F. Ryan	3 Donald Rd.	2010
Maureen Monaco Ryan	3 Donald Rd.	2010
Mark S. Saia	8 Sumner St.	2009
Edward J. Walsh	2 Carol Ave.	2010
David J. Woodilla	3 Barnum Rd.	2009

PRECINCT 2

William C. Beyer	67 Peach Orchard Rd.	2010
Kathleen M. Coluci	15 Colburn St.	2010
Ann Marie Comer	13 Lowell St.	2011
Nancy J. DeCarlucci	74A Peach Orchard Rd	2011
<i>Write-in 2008</i>		
Todd M. Duggan	14 Hampden Ave.	2009
Marjorie J. Foster	10 Kenmere Ave.	2009
<i>Write-in 2000</i>		
Wendy Guthro	17 Treetop Ct.	2011
<i>Write-in 2008</i>		
Angela J. Hanafin	4 Maple St.	2010
<i>Write-in 2001</i>		
Daniel J. Hanafin	4 Maple St.	2010
Brenda Haney	17 Harriett Ave.	2011
Susan R. Harrigan	6 Julia Connors Dr.	2011
Teresa J. Keene	19 Lowell St.	2010

Jerome J. Lynch, III	6 Winn St.	2009
<i>Write-in 2005</i>		
Margaret Merlesena	2 Burton Rd.	2010
Eleanor N. O'Connell	33 Peach Orchard Rd.	2009
Andrew H. Olney	21 Julia Connors Dr.	2011
<i>Write-In 2002</i>		
John J. Ryan	7 Grandview Ave.	2009
<i>Write-in 1999</i>		
Richard C. Wilde	1 McNamara Way #30	2009
<i>Appt. 5/06 Elected 4/07</i>		

PRECINCT 3

Kathleen A. Brine	23 Lexington St.	2009
Anne P. Coady	8 Woodside Ln.	2009
William Collins, Jr.	8 Theodore Cir.	2011
Sean P. Connors	14 Sears St.	2010
Lucy M. Damiani	7 Hearthstone Dr.	2009
Shari Lynn Ellis	3 Hickory Ln.	2010
Daniel J. Grattan	9 Fieldstone Dr.	2010
<i>Write-in 2004</i>		
Frances M. Heartquist	10 Briarwood Ln.	2011
John D. Kelly	14 Oxbow Ln.	2011
Stephen G. Marchese	4 Sears St.	2009
Mildred J. Nash	39 Sunset Dr.	2009
Paul Gerard Noonan	5 Ward St.	2009
Hope M. Paulsen	59 Center St. #201	2010
Daniel J. Raske	3 Mildred Rd.	2011
Roger S. Riggs	4 Briarwood Ln.	2011
<i>Write-in 2001</i>		
Louis P. Rubino	4 Fred St.	2011
Paul A. Valleli	14 Marrett Rd.	2010
Judith G. Wasserman	3 Indian Hill Rd.	2010

PRECINCT 4

Timothy J. Brown	8 Luther Rd.	2009
Betty M. Bullock	11 Crowley Rd.	2011
Mark D. Casey	8 College Rd.	2011
Thomas D. Conley, Jr.	20 Corcoran Rd.	2010
<i>Appt 9/96 Elected 4/97</i>		
Karen Cooper	69 Francis Wyman Rd.	2011
Michael C. Dellemonico	48 Washington Ave.	2010
Wendi J. Dellemonico	48 Washington Ave.	2009
Jennifer Gelinas	10 Hallmark Gardens #7	2009
Andrew Groh	132 Bedford St.	2011
Joan B. Hastings	14 College Rd.	2009
Joanne M. Horgan	12 Eastern Ave.	2011
Constance K. McElwain	64 Francis Wyman Rd.	2010
Roberta E. Mills	19 Corcoran Rd.	2009

Frank P. Monaco	18 Corcoran Rd.	2009
James Patterson	5 Hancock St.	2010
William G. Poehler	7 Algonquin Dr.	2010
Michael A. Proulx	76 Francis Wyman Rd.	2011
Sally Willard	13 Foster Rd.	2010

PRECINCT 5

Patricia J. Angelo	2 Austin St.	2009
Mark W. DeCost	38 Manhattan Dr.	2010
Adrienne C. Gerbrands	1 Maureen Dr.	2010
Paul Andrew Gilpin	4 Pinevale Ave.	2009
John J. Hanley	1 Violet Rd.	2010
Christopher E. Hartling	1 Colleen Circle	2009
Nancy J. Hofferty	10 Purity Springs Rd.	2009
Virginia M. Igo	1 Arthur Woods Ave.	2009
Anna G. Karwan	8 Francis Wyman Rd.	2010
Joanne L. Kinchla	8 Arnold Ter.	2010
<i>Appt. 9/06 Elected 4/07</i>		
Elias G. Lambros	22 Long S.	2011
Joseph E. Morandi	7 Winona Rd.	2011
Christopher P. Murphy	22 Bedford St.	2009
<i>Appt. 4/02 Elected 4/03</i>		
Phyllis D. Roussel	75 Macon Rd.	2011
Deborah J. Squeri	5 Hillcrest Rd.	2011
David S. Tait	9 Meadowvale Rd.	2011
Janine S. Towle	57 Macon Rd.	2010
<i>Appt. 9/04 Elected 4/05</i>		
Richard M. Wing	4 Wing Ter.	2011
<i>Appt. 9/04 Elected 4/05</i>		

PRECINCT 6

Robert A. Aloisi, Jr.	5 Lucy Rd.	2011
Roger A. Bell	18 Lisa St.	2009
<i>Appt. 1/00 Elected 4/00</i>		
Brenda Lee Cahoon	3 Lucy Rd.	2011
Ellen M. Cormier	8 Chester Ave.	2009
John G. Cormier	8 Chester Ave.	2011
Diane Kendrigan Creedon	12 Gibson St.	2009
Daniel R. DiTucci	8 Lisa St.	2009
David J. Ghio	5 Holly St.	2009
Richard H. Howard	158 Wilmington Rd.	2010
Gary B. Kasky	8 Radcliff St.	2011
Thomas C. Killilea	15 Wheatland St.	2010
Robert L. MacMunn, Jr.	7 Paula St.	2009
<i>Appt. 4/08 (2009)</i>		
Rose Manni	13 Kingsdale St.	2011
David F. Peterson	9 Cutting Ln.	2010
Joanna Schlansky	4 Gibson St.	2011

Robert G. Schlansky	4 Gibson St.	2010
Stephen Spinosa	20 Gibson St.	2010
James Tigges	2 Maryvale Rd.	2010

Write-in 2000

REPORT OF THE BOARD OF SELECTMEN AND THE TOWN ADMINISTRATOR

PHOTO BY AMY WARFIELD



Board of Selectmen: Front row: (left to right): Gary J. Gianino, Vice Chairman; Sonia A. Rollins, Chariman; Walter T. Zenkin. Back row: (left to right): Ralph C. Patuto, Albert L. Fay, Jr.

The Board of Selectmen and the office of the Town Administrator were faced with a number of new challenges in calendar year 2008 that required us to make difficult decisions regarding the overall fiscal stability of the community while maintaining a service delivery system that is enjoyed and indeed expected by our residents who pay for these services through their property taxes. The challenge for the Board and the Administration is to balance the needs of the residents with the reality of the current economic environment. In spite of these difficulties, the Board and the Administration accomplished much during calendar year 2008 and have set a high standard for what appears to be an even more difficult 2009.

In April of 2008, incumbent Selectman Gary Gianino won his re-election to the Board in a spirited race against Town Meeting members Dan Ditucci and Virginia Mooney. The Board convened a meeting immediately following the election results and re-organized with member Sonia Rollins assuming the role as Chairperson and Mr. Gianino

taking on the position as Vice-Chair of the Board. The Board thanks Selectman Al Fay for his role as Chairman during the previous 12 months and immediately embarked upon a number of policy discussions for calendar year 2008 that would impact the general direction of the community.

Policy Initiatives

Many of the policy decisions made by the Board involved our fiscal status and how we could best accommodate the changing economic climate in Burlington while continuing to provide a constant level of service. Our Strategic Planning Goals outlined a number of areas the Board identified as tasks to be accomplished over the next calendar year. Certainly a major focus of our discussion is and will remain how to implement cost saving measures and fiscal stability and predictability into our budget forecasting. To that end, the Administration presented the Board with bid contracts that will assure long term, stable rates for our energy supply needs well into 2012/2013. This initiative that applies to both the School and Town side of government saved approximately \$150,000 in electricity cost for 2008 and we expect that magnitude of savings to continue over the next few years with our "locked-in" rate structure. As an adjunct to this initiative, the Board established an energy alternative sub-committee headed up by Selectmen Zenkin and Patuto to search out other unique energy sources such as solar and wind power to ascertain whether these "green" sources of energy may have applications here in Burlington. We have applied to the State for feasibility money to look into our current assets and whether retrofitting a building or buildings may work to our advantage in Burlington. Similarly, the Board approved a new five year contract with a trash to energy facility that will save the Town an estimated \$50,000 per year in disposal cost for our municipal solid waste stream. This agreement will be a part of a new direction in trash disposal for Burlington that will include the distribution of a single 64 gallon trash bin to all households for regular trash and will include a weekly recycling component to this service. The planned implementation of this new program is July 1, 2009. Another initiative and policy decision the Board adopted was a systematic replacement program for our general fleet that will result in eliminating costly, inefficient 8 cylinder vehicles with more fuel efficient, reliable and utilitarian 4/6 cylinder "green" vehicles. As part of this program, we directed the Administration to attempt, wherever possible, to "reduce" the fleet total as part of this comprehensive plan.

A major decision for the Board that had a significant impact on our cost for 2008 and certainly 2009 going forward was the vote by the Board in November of 2008 that shifted the share of premium health insurance cost by 5% from the Town to the employee. The Board is proud of the employee groups who negotiated in good faith with the Town Administrator and the School Superintendent to accept this "shift" that for FY 2009/2010 could save the taxpayers approximately \$500,000. The willingness by the Unions to share in this financial burden on the Town is truly commendable. Additionally, the Board sought to stabilize two assets that provide income streams to the community by proposing long term lease agreements with both the Mount Hope Christian Academy at the former Meadowbrook elementary school and the Ice Palace on Ray Avenue in Burlington. Although both buildings remain the property of the Town, these agreements essentially place the burden of annual maintenance costs for these facilities upon the current occupants and not on the taxpayers of Burlington.

A significant initiative by the Board is the discussion concerning an evaluation of our delivery system and whether or not some re-organization/consolidation of operational functions can be reasonably accomplished with the ultimate goal of better efficiencies in delivering services and cost savings to the Town. These discussions are currently ongoing with various entities including the School Committee and may include departments of common interest such as Information Technology, Facilities and Collective Purchasing etc., etc. Burlington has already established a model for this via our shared Human Resources Department. Finally, as a follow up to a previous policy decision made by the Board in 2003, we were pleased to be informed by the Town Administrator in July that a settlement had been reached with companies across the nation regarding a class action lawsuit involving traces of groundwater contamination that resulted in an award of \$265,000 to the Town with a possible settlement still outstanding with the major company that could result in further payments to the Town.

As the year came to a close, the Board continues to pursue a policy with the City of Boston that will preserve, in perpetuity, the intended use of the Mary Cummings Trust land in Burlington. During the year, the Board was approached by an active advocacy group seeking our endorsement of a letter to the Attorney General seeking to declare the City of Boston in default of its fiduciary responsibility regarding the trust documents. The Board chose not to engage in this type of discussion with the City of Boston. Instead, the City of

Boston has assured us via a letter that they continue to explore a reasonable use of the site and will continue a dialogue with the Selectmen that may provide alternatives that all parties can accept. We remain particularly focused on some use of the site for recreational uses consistent with discussions previously held with the City of Boston.

Fiscal Policy/Tax Burden

The primary focus of the Board as we debated a myriad of issues in 2008 was the impact of our decisions on the residents and taxpayers of the community. We are certainly entering an era of fiscal instability and uncertainty that most of us have never experienced. To that end, we have been very cognizant of the increasing demands and fiscal stress on our residents as we balance the needs of the community with our taxpayers' ability to pay for these services. To that end, as we set the tax rate in November of 2008, the Board adjusted the impact and shifted a modest increase to the Commercial/Industrial segment of our tax base and limited the overall increase to the "average" residential taxpayer to less than 3% on their overall bill. This is a year after setting a rate that resulted in a residential rate increase of less than 1% for most taxpayers. We obviously accomplish this goal by listening to our financial team and remaining very conservative in our overall approach to budget planning. This approach has helped us maintain a very strong credit rating (AA+) with Standard and Poor's as well as Moody's Investment services that saves us thousands of dollars in interest whenever we seek to sell General Obligation Bonds (long term debt) as well as Bond Anticipation Notes (short term notes) on the open market. This will be crucial for us as we look to finance the new Memorial School, a possible Public Safety complex and the Terrace Hall Force main sewer by-pass. An added bonus of the conservative forecasting by the Administration and the Board has resulted in our ability to develop "reserves" that could buffer us against major budget shortfalls due to the worsening economy. As we prepare this report, our current "free cash" account totals nearly \$3,600,000 and our stabilization account has approximately \$3,000,000 in cash reserves. All of the decisions made during 2008 have allowed us once again to avoid the implementation of "fees" that have become so prevalent in many of our neighboring Towns. Finally, during 2008 we addressed the so-called GASB 45 requirement that essentially mandates Towns and cities across the country begin to identify "unfunded" cost associated with health insurance obligations in much the same manner we need to deal with

the “unfunded” pension obligation for the Town. These so-called OPEB (Other Post Employment Benefits) liabilities are common place in the private arena and the GASB 45 requirement mandates local communities begin to identify these future obligations and report these on our balance sheets. Our report has identified an obligation for Burlington well in excess of \$130,000,000 going forward! The Town Administrator and his team are currently evaluating action plans to deal with this major fiduciary responsibility.

PHOTO BY AMY WARFIELD



*Town Administrator
Robert A. Mercier*

Personnel/Labor Relations

During calendar year 2008, the Town Administrator informed the Board that he has received notice that our Police Chief and our Fire Chief will be retiring from service over the next 12-18 months. This will be a major adjustment within the ranks of our public safety personnel and the Town Administrator has informed the Board he will begin the process to replace these individuals in early 2009. As members of the community may recall, the Board and the Town Meeting supported eliminating these two positions from Civil Service and the Town Administrator can seek individuals from both inside the Department or a candidate from outside the current Department staff. Obviously, these positions are important to our overall structure and the community will be kept advised as we seek to work with the Administration to replace these two positions. Unfortunately, the Board was also informed by the Town Administrator that we will be losing the services of our Principal Assessor over the same period of time. This position is a very important position within the Town

Financial management team and we look forward to working with our Assessors and the Town Administrator's team to replace this position within our Department structure. On the matter of Department heads, the Human Resources Director informed the Town Administrator that as the year closed, the Recreation Commission has made a decision to hire its first Parks and Recreation Director to fill the spot left by the retiring Don Roberts. The Board and the Administration wish all the best to Mr. Roberts for his outstanding service to the Town.

Economic Development/Long Range Fiscal Stability

The Board of Selectmen has long realized that a key component of our success in providing an array of services while maintaining a reasonable residential tax burden has been and will continue to be our proactive stance in promoting positive business growth in Burlington. During the last year, the Board and the Administration worked to extend certain provisions within the TIF (Tax Increment Finance) agreement between the Town and Oracle Corporation. Oracle established their East coast headquarters in Burlington in 2002. The original planned campus called for three buildings to be built totaling about 450,000 sq. ft. of first class office space. Obviously, Oracle, like so many other businesses, suffered from the general malaise in the national economy and could not keep to their original construction schedule. The Selectmen were requested by Oracle Corporate to extend the timing for the construction of the second and third buildings for the campus. The Board acted quickly to extend the timing for the second building and followed up that action by bringing the third building extension to our Town Meeting. Both of these extensions were overwhelmingly supported and as we go to print, the building permit for building #2 has been pulled and construction has begun on this important corporate anchor in the Town of Burlington. Similarly, the Board was pleased to welcome a new state of the art car dealership owned by the Herb Chambers family at the corner of Burlington Mall Road and Cambridge Street. This is a tribute to Burlington that an industry suffering through its worst sales in decades is locating in our dynamic, vibrant community. Finally, we were especially pleased to learn during the fall months that a locally established and thriving business known as Palomar has decided to build their new corporate headquarters on a portion of the Sun Micro Systems property off of Network Drive.

In order to reinforce our position and stake our claim as the best place to do business along the Route 128/95 beltway, the Board and the Administration engaged in a number of new initiatives to promote Burlington and our business friendly environment. During the summer of 2008, the Town “partnered” with the Commonwealth of Massachusetts and our neighbors in Bedford, Billerica, Chelmsford and Lowell to create a Route 3 task force to promote our region. Additionally, the Board was asked to participate in the new 128 initiative involving Waltham, Lexington and a number of other communities along this corridor. Finally, the Commonwealth of Massachusetts thought so highly of our proactive approach to business development that we have just recently been announced by Governor Patrick as one of 16 designated “Growth Districts” in the Commonwealth. This designation is important in that it possibly lines up the Town for financial incentives and gives us “priority status” when applying for state and/federal assistance.

In calendar year 2008, perhaps the single most divisive issue discussed with respect to economic development was the request by a private concern known as Patriot Partners to engage in discussions with the Board of Selectmen via an option they purchased regarding the property known as the “Landlocked Parcel.” This property consisting of more than 250 acres was taken by the Town in the late 1980’s for open space, recreation and conservation land. The petitioners requested a negotiating session with the Board on the potential future uses of the property. Last January, the Selectmen requested \$100,000 from the Town Meeting to ascertain what the fair market value of the property may be and to provide us with some technical assistance if we were to proceed with these discussions. The request for funding was rejected and the discourse continued to generate strong opinions on both sides of the argument for and against development. In May of 2008, the Moderator appointed a committee to evaluate the proposal by Patriot Partners and report back to Town Meeting in September. The Committee spent many long hours in discussions with the petitioners but in the end came away not endorsing the development concept but with an opinion suggesting the Selectmen continue some discussions going forward. Our Board remains divided on the best course of action to pursue with this property although we all feel some type of access to the property needs to be provided in order for Burlington residents to get their full return on this land investment.

Infrastructure

The Board and the Town Administrator continue to support a number of infrastructure improvements to the Town’s physical assets and will continue our policy of “re-investment” for the benefit of today’s residents and our future generations. In 2008, we realized the completion of the \$8,000,000+/- improvements and upgrades to the Mill Pond Treatment Plant. Although, the project experienced a number of challenges, the Board and the Administration were pleased when we celebrated the Grand Opening in November and dedicated the entry lobby to former Superintendent of Public Works Symal Chaudhuri. During the summer of 2008, the Administration took on the task of “deconstructing” the Wildwood School. The project was completed on time and under budget and the site has been restored to an open field. As of this writing, the Board is engaged with a number of other elected entities to determine the future use of this important site. The Selectmen have set a deadline for May 2009 to render a determination for the future of the site.

The Administration presented a preliminary plan for the re-routed Terrace Hall sewer force main. The Town authorized the design money for this project in September of 2007 and the Administration engaged Fay, Spofford and Thorndike (a local engineering firm) to design the pipeline as well as the complete overhaul of the main pumping station on Terrace Hall Avenue. We are expecting to go out for bid in the spring of 2009 and hope to complete the project in the 2009/2010 calendar years. An exciting twist to this timeline is the potential for the Town to access a portion of the proposed “economic stimulus” package the Federal government is crafting with a specific emphasis on infrastructure improvement.

Finally, it appears that after many years the Mitre link will go out to bid in 2009. Burlington has been involved in this process for some 25 years with our counterparts in Bedford and Billerica and the culmination of this important transportation initiative is long overdue and will provide welcome relief for our neighborhoods along the Middlesex Turnpike.

Summary

As this document goes to print, it is clear that the Board and the Administration will face more fiscal uncertainty in calendar year 2009 than at any time in many decades. Already, we have been informed that our State Aid could

decrease by approximately 20% for our next budget year on top of a reduction for the current year of about 7%. As the world, national and local economies continue to struggle we are impacted in Burlington. Obviously, what takes place in the oil market affects our ability to buy affordable product. In addition, as mundane as it may appear, the slowdown in the world markets has actually affected the dollars we have become accustomed too receiving for recyclable products! Finally, no one can predict with any certainty how the financial marketplace will affect our residents whether through the mortgage crisis, the credit crunch or the rapid loss of savings and retirement nest eggs. This Board has always considered the well being of our residents to be its primary focus and we have stressed in all of our pronouncements the importance of remembering the struggles our residents are going through during this difficult time. The Board commits to its residents that you remain our primary focus as we provide the leadership you deserve through this challenging period of time.

As with any organization, our success depends in a large part on the skills and commitments of our professional staff. We thank our Town Administrator and his Assistant for the long hours and commitment of purpose and dedication to the Board and the residents in Burlington as they accomplish their task of running the community on a day to day basis. The office staff for the Town Administrator and the Board is professional, competent and exudes a positive attitude to all who conduct business with our office. We thank you all for providing Burlington with your service. We are also fortunate to have so many professional managers and Department Heads who are passionate about their positions and roles here in Burlington and who perform their duties in the manner we have come to expect. Thank you all for your commitments. Finally, our deep appreciation and gratitude goes out to all of our residents who have provided us with the opportunity to serve this wonderful community. Your thoughts, comments, criticisms etc. are always welcome and we look forward to a productive 2009.

Thank you.

Respectfully submitted,

The Board of Selectmen:

Sonia A. Rollins, Chairman
Gary J. Gianino, Vice-Chairman
Albert L. Fay, Jr., Member
Ralph C. Patuto, Member
Walter T. Zenkin, Member

Administration:

Robert A. Mercier, Town Administrator
Thomas F. Hickey, Assistant Town Administrator

Professional staff:

Janis Critch, Executive Assistant to the T.A.
Pauline Crusco, Principal Clerk
Sandra Madigan, Principal Clerk
Jean Gallant, Senior Clerk

HUMAN RESOURCES DEPARTMENT

I am pleased to submit a summary of happenings within the Human Resources Department during 2008. The human resources function plays an important role for all Town and School employees by working in partnership across all departments on issues such as recruitment/retention, training, employee/labor relations, ensuring compliance with all employment-related laws & regulations, and many other areas focusing on quality of the work environment for all employees. The Human Resources Department serves as an employee advocate and a management partner, a delicate balance at times. As a municipality we are charged with providing a wide range of services to our residents and visitors, all of which are delivered by our employees; therefore our employees are our most important commodity.

During 2008 we actively negotiated contracts with 11 of our 12 labor unions, and successfully settled with eight of those groups through June 30, 2011. These settled contracts impacted 640 of our 765 unionized employees. A major component of these contracts included an increased contribution towards health insurance, which ultimately will generate a positive impact on our health insurance budget. In return for this contribution change, we were able to offer flexible spending accounts to our employees allowing them to pay for certain medical and daycare expenses with tax free dollars which has the potential to save employees a considerable amount of money on these necessary expenses. Our 55 non-unionized Town and School administrative employees also adopted these changes.

With an eye to the ever-increasing costs of healthcare, the Human Resources Director serves on a management committee to review health insurance trends and related costs. The findings of the committee are brought to the Town's

Insurance Advisory Committee, an advisory group made up of representatives from all labor unions. The results of this collaboration included introducing high deductible health insurance plans, which by their nature promote lower premium increases, and have become a popular choice among employees. Other positive health insurance changes included adding a larger network of doctors to our Blue Cross HMO at no additional premium costs, and restructuring the insurance plans offered to retired employees thereby saving them up to 25% on their premiums. We will continue to explore health insurance trends in order to promote long term savings while still providing a secure benefit to our employees.

The Human Resources Department has also endeavored to promote wellness among our employees. The results of a successful wellness initiative include lower healthcare costs, decreased absences due to illness, and increased productivity, as well as positive relations among our employees who have a chance to interact on a more informal basis. This past September we held a Wellness Fair at the High School for all School and Town employees. The day was well attended and included screenings for blood pressure, cholesterol, glucose, bone density, and sun damage. With participation from many Town departments and local businesses we were able to provide employees with resources for healthy eating and fitness activities. Participants received information and discounts from local health clubs and massage centers; some even enjoyed a chair massage that day! I am extremely grateful for the generosity of all the Town departments and businesses who made the Wellness Fair possible. Based on the positive feedback and employee requests, we will likely continue to offer Wellness Fairs in the future.

PHOTOS BY ERIC CONTI



Employees participate in screenings and activities at the Wellness Fair in September

Immediately following the Wellness Fair the Human Resources Department sponsored a one-month walking program titled "Walktober." Walking is something that people of all fitness levels can do, and all Town and School employees were invited to participate. Nearly 200 employees signed up for Walktober. All received a free pedometer, walking maps with indoor and outdoor routes, tips, coaching and encouragement, as well as the chance to win prizes for all levels of participation. While the program encouraged participants to walk 10,000 steps each day, equaling roughly five miles, the true goal of the program was for employees to add more walking into their day. The result was a highly energized group of employees who walked a collective 8,300 miles – roughly halfway around the globe!

Trainings offered by the Human Resources Department included Substance Abuse Awareness for all Firefighters as well as Harassment Prevention for all new school employees. We have also begun to explore the possibility of providing ongoing classes in Microsoft Office software programs for all School and Town employees through a partnership with BayPath College.

In 2008 we welcomed our new Superintendent of Schools, Dr. Eric Conti, who has jumped in with both feet and has shown himself to be a true leader, collaborator and innovator. Burlington is fortunate to have such a high caliber professional guiding the education of our students. A new Principal at Fox Hill Elementary, Ellen Johnson, has also joined the school administrative team replacing Eric Sprung who accepted a principalship in another district.

Many changes have also occurred in the Recreation Department over the past year. We have bid farewell to Don Roberts after 37 years of serving as Burlington's Recreation Director. We all wish Mr. Roberts an enjoyable and well-deserved retirement. With his retirement, we have taken the opportunity to restructure the department and hire Burlington's first Director of Parks and Recreation. The Human Resources Department has assisted the Recreation Commission in bringing Don Lorinovich to Burlington to serve in this capacity. Mr. Lorinovich comes to Burlington from the City of Montpelier, Vermont where he served as their Director of Parks and Recreation and Facilities Manager for 28 years. His wealth of experience will be integral to ensure that Burlington Recreation continues to provide high caliber programs and services to our residents. Rounding out the staffing changes in the Recreation Department, Bill Hayes retired in November after 20 years in Recreation Maintenance, and Kelly Lehman came on board in September to fill the shoes of Bill Boudreau. Ms. Lehman previously served as the Assistant Director of Recreation in Raymond, NH.

The accomplishments of the Human Resources Department are due in great part to the support of Town Administrator Bob Mercier and Superintendent Eric Conti. Their guidance and assistance are much appreciated. I am also very thankful to have such wonderful assistance from Janis, Pauline, Jean, and Sandi in the Town Administrator's Office, as well as Denise and Rosemary in the School's Central Office. I'm looking forward to a productive and exciting 2009.

Respectfully submitted,

Joanne M. Faust, SPHR
Human Resources Director

TOWN MODERATOR

The 2008 town meeting brought a conclusion to the US Immigration and Customs Enforcement (ICE) issue by taking no action on an appeal of the building inspector's decision that a detention room was an accessory use. The meeting had appropriated ten thousand dollars for the purpose of exploring legal action on the subject. Two attorneys were engaged and presented the basis of an appeal to the review committee.

The committee presented its findings to town meeting and after significant deliberation it was determined that there were grounds on which to appeal, the issue of the federal governments supremacy clause could still intervene and render a decision favorable to town meeting ineffective in preventing the project.

Respectfully submitted,

Phillip A. Gallagher
Town Moderator

TOWN COUNSEL

During 2008, Town Counsel handled a number of litigation matters. In addition, the firm rendered numerous legal opinions to various Town boards, approved contracts as to form, and handled a number of real estate transactions. There are currently six active litigation cases involving the Town. Most of these cases involve appeals from decisions of the various land use boards. Four cases were resolved in 2008.

Town Counsel has been representing the town through the Department of Public Works with respect to negotiating a settlement of the contract claims associated with the Mill Pond Water Treatment Plant construction.

Town Counsel continues to work closely with the Town administration to complete the various components of the Grandview Farm land exchange. We have also been providing advice concerning the proposed development of the Northwest Park, as well as ongoing advice to the Planning Board and the Zoning Board of Appeals on a number of other development projects.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation on all matters from the Board of Selectmen, Town Meeting, the Town Administrator, department heads, boards, committees, and other Town personnel. We look forward to working with the members of the Town Government in the future.

Respectfully submitted,

Leonard Kopelman, for the
Firm of Kopelman and Paige, P.C.
Town Counsel

TOWN CLERK

2008 proved to be a banner year for elections. The Presidential Election in November saw the highest number of registered voters, the highest number of absentee voters, and the highest number of residents casting their ballot ever. The press had been reporting long lines and extended waits at the polls all during the day but that was never the case in Burlington with the exception of those standing in line before the polls opened at 6 a.m.

My sincere gratitude to Peg Gelinas, Lois Shramek, Amy Warfield, Daniel McCormack and Jimmy Tigges of the Police Dept, all the election officers, Police, DPW, Emergency Management, and custodians for all their assistance in making this historic election such a success. It was exhilarating!

Total revenue generated in 2008 was \$137,000, a 20% decrease over last year due primarily to a decrease in Passport business and a decrease in the fee agents were allowed to collect. We processed 883 passport applications resulting in over \$28,000 in revenue for the town.

Following are the historical profiles on Vital Statistics (Births, Marriages, and Deaths), Voting Statistics, Election Results, and the Archives report. Town Meeting Minutes and Appointed Boards and Committees are included in the Addenda section of the Annual Reports.

Respectfully submitted,
Jane L. Chew, Town Clerk

VITAL STATISTICS

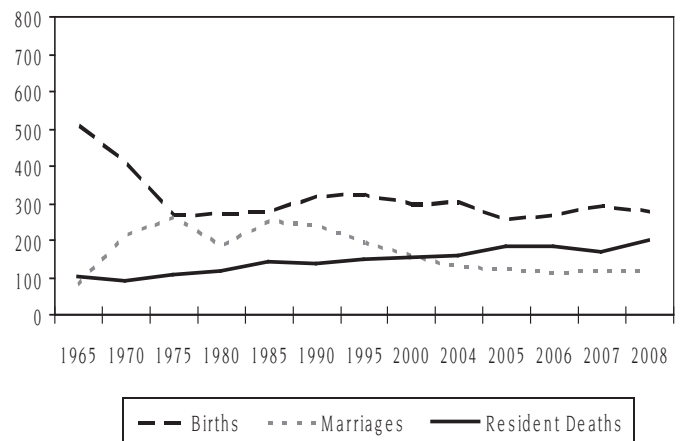
HISTORICAL PROFILE (Adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last two years do not include all out of wedlock births. As those figures become available from the state, the chart will be amended.

Note: Lahey Clinic opened in 1980, Long Meadow Assisted Living 1999, Sunrise Assisted Living 2005

	Births	Marriages	Deaths	(Resident)
1965	509	80	99	
1970	406	217	87	
1975	265	263	105	
1980	271	185	113	
1985	275	253	403	(140)
1990	318	240	472	(132)
1995	322	196	532	(142)
2000	297	161	705	(150)
2004	305	130	688	(153)
2005	257	123	788	(177)
2006	265	114	762	(177)
2007	292	119	722	(162)
2008	275	120	824	(197)

• Received through 1/14/09



VOTING STATISTICS

VOTES CAST

TOWN ELECTION	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Prec. 5	Prec. 6	Total	%
1999	362	130	392	327	296	283	1790	13%
2000	607	304	572	541	673	595	3292	24%
2001	550	267	535	505	560	527	2944	21%
2002	419	188	361	386	433	416	2197	16%
2003	611	330	632	554	733	612	3472	25%
2004	860	430	748	629	906	845	4410	32%
2005	547	214	444	424	439	420	2488	18%
2006 (Incl. Ref.)	1090	542	991	830	1108	1032	5593	40%
2007	407	183	420	315	425	418	2168	16%
2008	619	263	615	483	630	600	3210	22%

SPECIAL ELECTIONS

Referendum 1985	1492	1224	1361	1277			5354	41%
Referendum 1991	1234	1338	1108	770	930	1093	6473	49%
PROP 2½ 1994	718	385	667	672	768	735	3945	28%
Selectman 1997	457	198	353	331	368	408	2115	15%
PROP 2½ 2003	1113	592	1036	878	1177	1079	5875	42%

PRESIDENTIAL PRIMARIES

March 1992	847	931	861	713	751	836	4939	36%
March 1996	335	244	344	321	313	359	1916	14%
March 2000	824	550	861	767	791	791	4584	32%
March 2004	452	305	452	417	509	439	2574	18%
March 2008	1343	1052	1444	1050	1262	1174	7325	50%

STATE PRIMARIES

September 1994	484	310	523	482	499	526	2826	21%
September 1996	336	182	335	362	391	339	1944	14%
September 1998	566	371	609	556	589	577	3268	23%
September 2000	126	70	171	115	171	160	813	8%
September 2002	701	447	747	612	729	666	3902	28%
September 2004	144	96	195	154	180	162	931	7%
September 2006	664	474	692	575	663	647	3715	27%
September 2007**	554	339	574	487	561	509	3014	21%
September 2008	467	309	524	431	509	461	2701	18%

STATE/PRESIDENTIAL ELECTIONS

November 1988*	2051	1981	2157	1841	1814	2025	11869	88%
November 1990	1921	1958	2021	1677	1737	1908	11222	82%
November 1992*	2202	2444	2309	1840	1920	2076	12791	87%
November 1994	1818	1329	1715	1573	1687	1732	9854	72%
November 1996*	2101	1630	1974	1800	1905	1918	11328	79%
November 1998	1522	1008	1480	1295	1382	1408	8095	57%
November 2000*	2133	1582	2028	1828	2001	2000	11572	79%
November 2002	1726	1199	1693	1378	1738	1630	9364	66%
November 2004*	2279	1719	2170	1731	2174	2087	12160	83%
November 2006	1741	1323	1728	1369	1685	1634	9480	70%
November 2007**	221	148	217	215	243	230	1305	9%
November 2008	2281	1929	2476	1775	2245	2149	12855	84%

* Denotes Presidential Election

** Special State Senate Election

ELECTION RESULTS

TOWN OF BURLINGTON TOTAL TALLY SHEET							
February 5, 2008				* Eligible Voters		11,021	
Presidential Primary				Total Votes Cast		7,325	
				Percent		58.1%	
PRECINCT	1	2	3	4	5	6	TOTAL
Democratic	887	886	846	884	805	788	4,778
Republican	478	389	488	384	455	384	2,542
Green-Rainbow	0	1	0	2	2	0	5
Writing Pencil	0	0	0	0	0	0	0
TOTAL VOTES CAST	1,365	1,276	1,334	1,268	1,262	1,172	7,325
DEMOCRATIC PARTY							
Presidential Preference							
Blanks	0	1	9	2	4	3	19
John R. Edwards	21	6	27	13	16	17	100
Hillary Clinton	948	428	889	448	494	583	3,021
Joseph R. Biden, Jr.	9	2	2	4	1	3	14
Christopher J. Dodd	1	0	0	2	0	0	3
Mike Graves	0	0	0	1	1	0	2
Barack Obama	287	241	288	203	277	257	1,544
Dennis J. Kucinich	1	2	2	2	0	1	8
Bill Richardson	1	0	2	1	2	0	6
No Preference	3	4	7	5	3	7	21
Write-ins	2	2	1	0	2	0	7
TOTAL	887	886	846	884	805	788	4,778
State Committee Man							
Blanks	345	252	344	334	297	285	1,757
Robert D. Putera	518	420	589	447	503	383	3,080
Write-ins	4	4	3	3	5	2	21
TOTAL	887	886	846	884	805	788	4,778
State Committee Woman							
Blanks	345	252	344	334	297	285	1,757
Deborah Strokan Bullis	513	449	600	454	505	388	3,021
Write-ins	0	2	3	2	3	1	10
TOTAL	887	886	846	884	805	788	4,778
Democratic Town Committee							
Blanks	18,338	15,358	18,405	13,728	14,167	15,703	87,001
Jayne L. Hyde	354	218	400	322	495	388	2,267
Brian P. Burkin	881	588	581	588	483	488	2,585
Terese A. Clement	392	385	283	387	312	315	1,854
Virginia E. Mooney	380	327	479	368	494	386	2,347
Oliver Bud Larson	281	287	288	273	313	338	1,886
Andrew T. Smith	286	272	340	268	321	367	1,767
Shelia E. Howard	331	301	286	311	318	348	2,038
Phyllis B. Neufeld	285	277	247	287	318	305	1,899
Robert L. Fay, Jr.	381	358	435	322	411	388	2,325
Robert C. Hogan	320	308	400	309	348	388	2,058
Heather J. Fowles	244	264	266	273	295	360	1,827
Lynal P. Bishop	284	272	282	272	303	289	1,798
Joanne Prustack	317	279	264	279	308	367	1,820
William C. Beyer	382	282	388	283	321	385	1,821
Timothy M. Cummings	324	288	271	279	317	325	1,806
Charles A. Murphy	488	377	545	368	447	472	2,747
Ken R. Murphy	388	388	417	382	393	443	2,071
Emeline C. Grasso	367	292	307	366	307	364	1,848

Town of Burlington

PRECINCT	1	2	3	4	5	6	TOTAL
Richard H. Howard	322	285	307	280	324	263	1,881
Anne Howard	327	285	287	283	328	267	1,878
Janel Bellina O'Connell	317	287	353	282	329	300	1,888
James E. Gordon	292	321	328	284	298	293	1,736
Phillip A. Gallagher	360	320	417	323	392	260	2,112
John J. Parnon	345	290	382	280	388	254	2,087
Sharon Marie Seltman	358	288	387	289	323	231	1,876
Elizabeth Ann Cummings	323	282	380	278	314	214	1,811
Richard C. Wilde	320	332	288	281	327	297	1,845
Cynthia J. Phillips	338	282	364	280	311	218	1,813
Donald J. Flaherty	295	285	308	288	308	217	1,811
Gary J. Glanville	381	301	385	382	381	250	2,150
Paul R. Shenhun	320	288	372	275	335	201	1,831
John T. Moroney	323	294	403	288	323	328	1,859
James W. Clement	288	271	345	258	385	213	1,760
Joseph A. Impemba	424	341	480	323	422	420	2,430
Teresa P. Trandine	324	280	373	284	322	320	1,883
Presidential Preference	REPUBLICAN PARTY						
Blanks	0	0	0	1	8	0	1
John McCain	157	126	194	129	164	144	924
Fred Thompson	1	0	0	0	1	1	3
Tom Tancredo	1	0	0	0	8	1	2
Duncan Hunter	0	0	0	0	1	2	3
Mike Huckabee	19	18	22	11	12	13	85
Mitt Romney	282	188	270	217	271	211	1,439
Ron Paul	9	14	8	5	1	9	50
Rudy Giuliani	3	7	3	1	1	2	17
No Preference	4	1	0	0	8	1	6
Write-ins	0	1	1	0	8	0	2
TOTAL	478	385	493	384	445	384	2,542
State Committee Man							
Blanks	157	113	107	107	133	114	731
Amos J. Eaton	144	156	170	111	135	116	830
John Neckillen	171	85	103	150	183	154	823
Write-ins	1	2	1	1	7	1	8
TOTAL	478	385	493	384	435	384	2,542
State Committee Woman							
Blanks	221	143	233	154	194	164	1,089
Helen A. Hatch	254	217	285	287	288	219	1,436
Write-ins	1	5	0	3	3	1	13
TOTAL	476	365	498	384	455	384	2,542
Republican Town Committee							
Blanks	10,405	7,188	8,078	7,280	8,383	8,177	52,491
Gene J. Rossi	189	138	227	181	125	180	1,123
Patricia A. Martonano	183	157	298	171	182	152	1,074
Bernie L. Alfano	179	157	285	188	187	161	1,037
Mary L. Raleigh	188	138	283	145	181	117	1,033
Samuel P. Martonano	183	181	257	188	187	151	1,085
Lee A. Martonano	173	139	284	188	181	188	1,043
Clive M. Putnicki	180	189	280	157	181	163	1,080
Paul J. Putnicki	181	189	271	153	187	181	1,072
Margaret B. McGillicuddy	186	188	281	181	205	150	1,091

2008 Annual Report

PRECINCT	1	2	3	4	5	6	TOTAL
Constance K. McElwain	167	137	211	164	182	116	1,037
Robert E. Raleigh	192	126	212	148	186	116	1,040
Kristina E. Brown	177	184	218	171	196	134	1,090
Timothy J. Brown	174	183	225	173	185	134	1,084
Geraldine E. Boulton	174	156	202	142	181	148	1,002
Dung Thi Mai Hoa	166	156	212	148	178	144	1,002
Ann M. Holmquist	189	180	211	158	187	153	1,058
Charles A. Holmquist	191	159	215	158	188	154	1,054
Joseph J. Arena	179	183	227	154	188	152	1,084
Norma C. Rubichaud	188	180	208	153	180	144	1,022
James R. Wistotski	167	158	213	157	187	148	1,028
Kathleen E. Wistotski	174	155	258	158	188	148	1,032
Michael J. Wistotski, II	169	156	210	163	192	147	1,038
Janel L. Hurley	179	180	213	151	188	145	1,032
James J. Hurley	179	182	217	153	185	147	1,038
Helen C. Pinto	188	152	210	148	180	150	1,028
George R. Cooper	188	154	211	148	182	147	1,018
Nadarda Nada Stojanovic	188	150	188	181	174	111	872
Slavko Stojanovic	188	151	188	113	171	113	872
Michael J. Stojanovic	183	153	201	144	170	111	872
Bruce W. Bunnell	179	126	210	148	179	182	1,022
Marlene M. Brennan	188	158	228	167	206	188	1,108
Jeanne S. Gansley	186	173	225	158	196	153	1,098
Frank D. Hallberg, Jr.	167	153	214	158	191	141	1,022
Valentina H. Curran	189	185	218	173	191	148	1,082
Joan C. Hallberg	171	158	212	168	197	149	1,048

TOTAL	16,860	12,775	17,430	12,740	13,425	13,110	86,870
Presidential Preference	GREEN RAINBOW						
Blanks	0	0	0	0	0	0	0
Jared Ball	0	0	0	0	0	0	0
Ralph Nader	0	0	0	1	1	0	2
Elaine Brown	0	0	0	1	0	0	1
Kat Swift	0	1	0	0	0	0	1
Cynthia McKinney	0	0	0	0	1	0	1
Karl Mosley	0	0	0	0	0	0	0
No Preference	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	1	0	2	2	0	5

State Committee Man							
Blanks	0	1	0	1	2	0	4
Write-ins	0	0	0	1	0	0	1
TOTAL	0	1	0	2	2	0	5
State Committee Woman							
Blanks	0	1	0	2	2	0	5
Write-ins	0	0	0	0	0	0	0
TOTAL	0	1	0	2	2	0	5
Town Committee							
Blanks	0	10	0	28	20	0	58
Write-ins	0	0	0	0	0	0	0
TOTAL	0	10	0	28	20	0	58

Town of Burlington

PRECINCT	1	2	3	4	5	6	TOTAL
WORKING FAMILIES							
Presidential Preference							
Blank	0	0	0	0	0	0	0
No Preference	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
State Committee Man							
Blank	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
State Committee Woman							
Blank	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
Town Committee							
Blank	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%	Party	% of Total Voting
Prec. 1 Sally Wilbur	1343	2,984	52.0%	DEN	55.2%
Prec. 2 Erik O Connor	1952	2,258	46.8%		
Prec. 3 Elaine Perotti	1444	2,772	52.1%	REP	34.7%
Prec. 4 Patricia Stanford	1030	3,035	34.0%		
Prec. 5 Joan Hastings	1292	2,928	44.2%	OTHERS	5.1%
Prec. 6 Barbara Reale	1174	2,432	48.3%		

The above figures include 447 Absentee Ballots cast by precinct as follows:
1=62, 2=40, 3=133, 4=88, 5=85, 6=55.

Weather: AM Rainy and 50°K, PM mild, foggy, 11. rain

On 2/1/20, an overseas AV ballot from Prec. 3 was received, counted and included in these totals as prescribed by law.

Attest:

John L. Chow
Town Clerk

2008 Annual Report

TOWN OF BURLINGTON								Student Vote
TOTAL TALLY SHEET								
April 5, 2008								
Election								
# Eligible Voters Total Votes Cast								
Percent								
14,384								
3,210								
32.32%								
PRECINCT	1	2	3	4	5	6	GRAND TOTAL	
TOTAL VOTES CAST	619	283	815	483	630	609	3,210	162
MODERATOR - 1 YR (1)								
Blanks	175	70	196	154	165	162	912	22
Phillip A. Gallagher	430	180	421	325	407	425	2,204	133
Write-ins	9	3	8	4	8	12	44	7
TOTAL	619	283	815	483	630	609	3,210	162
SELECTMEN - 3 YR (1)								
Blanks	0	7	9	4	4	9	24	3
Gary J. Gianino*	357	112	306	219	271	261	1,476	72
Daniel R. DiTucci	230	118	192	217	304	289	1,450	67
Virginia E. Mooney	32	31	62	43	60	41	269	10
Write-ins	0	0	0	0	1	9	1	1
TOTAL	619	283	815	483	630	609	3,210	162
ASSESSOR - 3 YR (1)								
Blanks	207	83	222	175	206	187	1,080	22
Michael W. Crocker*	407	178	392	307	419	408	2,111	136
Write-ins	5	2	1	1	5	5	19	10
TOTAL	619	283	815	483	630	609	3,210	162
SCHOOL COMMITTEE - 3 YR (2)								
Blanks	411	181	433	348	413	395	2,182	81
Stephen A. Nelson*	414	179	405	324	435	413	2,170	110
John L. Vanelle*	602	185	387	280	408	381	2,043	155
Write-ins	11	1	5	3	4	1	25	9
TOTAL	1,238	526	1,230	966	1,260	1,200	6,420	324
LIBRARY TRUSTEES - 3 YR (2)								
Blanks	463	194	498	348	434	433	2,372	88
Edith F. Embistle*	399	172	386	316	428	403	2,105	112
Robert E. Raleigh	372	180	343	301	395	382	1,933	114
Write-ins	4	0	3	1	2	8	18	10
TOTAL	1,238	526	1,230	966	1,260	1,200	6,420	324
PLANNING BOARD - 5 YR (1)								
Blanks	228	97	341	164	197	202	1,127	22
Ann M. Gennings*	380	165	371	318	432	392	2,067	132
Write-ins	4	1	3	1	1	5	16	8
TOTAL	619	283	815	483	630	609	3,210	162

Town of Burlington

BOARD OF HEALTH - 3 YR (1)								
Blanks	236	90	241	170	208	290	1,545	24
Eugene Terry McSweeney*	376	188	374	312	428	398	2,046	130
Write-ins	7	5	0	1	4	4	21	8
TOTAL	619	283	615	483	638	690	3,210	162
PRECINCT	1	2	3	4	5	6	GRAND	Student
HOUSING AUTHORITY - 5 YR (1)								
Blanks	116	35	100	09	63	82	476	15
James H. Langley, Jr.*	294	119	302	200	297	252	1,529	70
Richard H. Howard	298	113	207	145	265	256	1,204	75
Write-ins	1	0	0	0	8	0	1	2
TOTAL	619	283	615	483	638	690	3,210	162
RECREATION COMM. - 3 YR (1)								
Blanks	177	47	168	112	158	138	808	18
Kevin J. Sullivan*	439	216	445	370	478	445	2,383	140
Write-ins	3	0	2	1	2	1	9	5
TOTAL	619	283	615	483	638	690	3,210	162
Shawsheen Tech. H.S. - 3 YR (1)								
Blanks	236	75	221	152	181	184	1,049	18
John P. Miller	378	188	391	330	488	415	2,150	140
Write-ins	5	0	3	1	1	1	11	4
TOTAL	619	283	615	483	638	690	3,210	162
PRECINCT 1								
TOWN MEETING - 3 YR (6)								
Blanks	1,490						1,490	
Brian J. Gullman*	378						378	
Nolan H. Glantz*	364						364	
Michael Marchese, Jr.*	372						372	
Bruce A. Morey*	387						387	
Juliet M. Perdicchiadi*	379						379	
Cynthia J. Phillips*	370						370	
Write-ins	57						57	
TOTAL	3,714						3,714	
PRECINCT 1								
TOWN MEETING - 1 YR (2)								
Blanks	791						791	
Michael J. Hardy	387						387	
Write-ins	19						19	
(Wa Winner) M. Kashegian	31						31	
TOTAL	1,238	0					1,238	

PRECINCT 2							
TOWN MEETING - 3 YR (6)							
Blanks		874					874
Annmarie Comer*		173					173
Andrew H. Coney*		159					159
Brenda Haney		171					171
Susan J. Barzagan		178					178
Write-ins		25					25
(VW Winner)							0
(VW Winner)							0
TOTAL		1,578					1,578
PRECINCT 3							
PRECINCT 3	1	2	3	4	5	6	Total
TOWN MEETING - 3 YR (6)							
Blanks			1,495				1,495
William J. Collins, Jr.*			358				358
Frances R. Heortquist*			358				358
John D. Kelly*			388				388
Daniel J. Raske*			387				387
Roger S. Riggs*			349				349
Louis P. Rubinoff			369				369
Write-ins			8				8
TOTAL			3,600				3,600
PRECINCT 3							
TOWN MEETING - 2 YR (1)							
Blanks			221				221
Hope M. Paulsen			382				382
Write-ins			2				2
TOTAL			615				615
PRECINCT 4							
TOWN MEETING - 3 YR (8)							
Blanks				772			772
Betty M. Bullock,*				267			267
Karen Cooper*				267			267
Andrew Greb*				264			264
Joanne M. Hargan*				291			291
Michael A. Proulx*				286			286
Mark D. Casey				209			209
Ernest E. Covino, III				246			246
Virginia E. Mooney				210			210
Write-ins				3			3
TOTAL				2,898			2,898

PRECINCT 5						
TOWN MEETING - 3 YR (6)						
Blanks					1,024	1,024
Joseph E. Morand*					433	433
Phyllis D. Russell*					407	407
Deborah J. Squen*					403	403
David S. Tait*					423	423
Richard M. Wiag*					412	412
Ellen G. Leatham					368	368
Write-ins					5	5
TOTAL					3,788	3,788
PRECINCT 6						
TOWN MEETING - 3 YR (6)						
Blanks					1,307	1,307
Brenda Lee Galtoun*					374	374
John G. Cormier, Sr.*					380	380
Joanna L. Schwansky*					375	375
Robert A. Alinski, Jr.					383	383
Greg B. Kasky					372	372
Rose Manni					382	382
Write-ins					7	7
TOTAL					3,800	3,800

QUESTION #1								
<p>Shall an act passed by the general court entitled, An Act prohibiting certain multiple office holdings in the town of Burlington be accepted?</p> <p>Summary: This question is being presented to the voters pursuant to the provisions of Chapter 21B of the Acts of 2007, a special act applicable to the Town of Burlington. The request for the special act was approved by the May, 2005 Annual Town Meeting. The special act, if accepted by the voters, would prohibit elected officials in the Town of Burlington from simultaneously holding more than one elected office. No such restriction is found in the Massachusetts General Laws. Elected officials holding office as of the date of acceptance of the special act would be exempt from the prohibition contained therein until the expiration of their current term of office.</p> <p>A YES VOTE would accept the special act and prohibit elected officials in the Town from holding additional elected offices.</p> <p>A NO VOTE would reject acceptance of the special act, thereby maintaining the status quo, and continue to allow elected officials in the Town to simultaneously hold more than one elected office.</p>								
PRECINCT	1	2	3	4	5	6	Total	Student
Blanks	22	19	65	25	38	48	221	49
Yes	452	200	468	368	471	547	2306	77
No	139	44	102	90	121	105	603	36
TOTAL	610	263	635	483	638	660	3210	162

The polls were open at 8:00 A.M. at the Burlington High School. All precinct workers were sworn in by the Wardens, machines and ballot boxes were all checked, memory packs were sealed, and all counters were set at zero. The polls closed at 8:00 P.M.

Wardens:	Votes Cast	Registered Voters	%
Pres. 1 Sally Willard	519	2,519	24.4%
Pres. 2 Ellie O'Connell	263	2,577	12.1%
Pres. 3 Elaine Peracchi	615	2,761	22.8%
Pres. 4 Patricia Skarston	483	2,025	23.9%
Pres. 5 Joan Hastings	630	2,515	25.0%
Pres. 6 Barbara Reitz	560	2,627	24.7%

The above figures includes 285 Absentee Ballots cast by precinct as follows: 1=59, 2=24, 3=55, 4=82, 5=42, 6=43.

VOTER PROFILE:	AGE	TOTAL	%
	18-30	191	5.0%
	31-40	208	6.9%
	41-50	821	21.2%
	51-60	846	29.1%
	61-70	689	21.4%
	71-80	540	19.8%
	Over 80	187	5.8%
	Total	3213	100%

WEATHER: AM Damp and cold. Late PM sunny, cool.

* Denotes Candidate for Re-election

Attest:
Jane L. Chew, CMC
Town Clerk

On April 10, 2008, the Town Meeting Members of Precinct 2 gathered at Town Hall to break the tie-vote among the 12 write-in candidates that each received one vote. Present and voting were Annmarie Comer and newly elected members Brenda Haney and Wendy Gethro. Haney and Gethro were sworn into office. A motion to elect Nancy DeCaracci to the 3 year position was seconded and unanimously voted.

Attest:
Jane L. Chew, CMC
Town Clerk

On April 11, 2008, a petition for a recount of the Selectmen's race was received by the Town Clerk and the names were certified. The Board of Registrars met on April 15 and established the date for the recount as April 22, 2008 at 10am at the Police Station. Notice was hand delivered to each candidate on April 16, 2008.

RESULTS OF THE RECOUNT FOR SELECTMEN CONDUCTED ON APRIL 22, 2008

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Total
Blanks	0	2	5	5	4	9	25
Gary J. Clement	156	815	256	219	271	368	1475
Daniel R. DeTucci	158	818	292	219	304	185	1466
Virginia E. Monney	52	34	62	83	59	48	298
Write Ins	0	0	0	0	1	0	1
Total	616	265	615	481	630	605	3211

Attest:
Jane L. Chew, CMC
Town Clerk

Town of Burlington

TOWN OF BURLINGTON TOTAL TALLY SHEET SEPTEMBER 18, 2000 Election							
						# Eligible Voters	14,775
						Total Votes Cast	2,701
						Percent	18.3%
PRECINCT	1	2	3	4	5	6	TOTAL
Democrat	389	259	459	378	445	391	2,321
Republican	77	50	63	53	60	69	372
Green-Rainbow	0	0	0	0	0	0	0
Working Families	1	0	2	0	4	1	8
TOTAL VOTES CAST	467	309	524	431	509	461	2,701
DEMOCRATIC PARTY							
SENATOR IN CONGRESS							
Blanks	3	8	7	7	11	8	49
John F. Kerry	216	163	287	214	245	235	1,360
Edward J. O'Reilly	163	88	164	137	189	148	911
Write-ins	0	0	1	0	0	0	1
TOTAL	389	259	459	378	445	391	2,321
REPRESENTATIVE IN CONGRESS							
Blanks	103	73	108	93	108	83	568
John F. Tierney	280	182	350	281	333	308	1,732
Write-ins	6	4	1	4	4	2	21
TOTAL	389	259	459	378	445	391	2,321
COUNCILLOR							
Blanks	68	58	79	87	82	74	448
Michael J. Callahan	233	156	273	213	263	246	1,385
Roseann Tronti-Mazzuchelli	89	44	105	76	86	69	401
Write-ins	0	1	0	2	1	2	6
TOTAL	389	259	459	378	445	391	2,321
SENATOR IN GENERAL COURT							
Blanks	16	16	20	17	21	11	101
Jim Marzilli	18	20	28	11	17	21	113
Kenneth J. Donnelly	198	134	268	202	251	230	1,303
John W. Hurd	154	69	143	145	155	125	791
Write-ins	0	0	2	3	1	4	13
TOTAL	389	259	459	378	445	391	2,321

REPRESENTATIVE IN GENERAL COURT							
Blanks	191	71	105	85	107	67	558
Charles A. Murphy	284	185	350	284	353	299	1,755
Write-ins	4	3	4	6	3	3	27
TOTAL	389	259	459	378	445	301	2,321
REGISTER OF PROBATE							
Blanks	153	95	182	157	172	141	900
John R. Buonomo	190	122	237	180	220	202	1,151
Write-ins (John Allparta)	0	1	1	2	0	2	6
Write-ins (Richard Covino)	3	0	1	0	0	1	5
Write-ins (Sean O'Donovan)	32	37	23	24	31	33	180
Write-ins (John Panico)	0	0	0	0	0	0	0
Write-ins (all others)	11	4	15	15	22	12	79
TOTAL	389	259	459	378	445	391	2,321
REPUBLICAN PARTY							
SENATOR IN CONGRESS							
Blanks	14	11	11	6	6	8	56
Jeffrey K. Beatty	53	32	47	41	47	54	274
Write-ins	10	7	5	6	7	7	42
TOTAL	77	50	63	53	60	69	372
PREGINCT	1	2	3	4	5	6	TOTAL
REPRESENTATIVE IN CONGRESS							
Blanks	16	14	15	8	6	13	72
Richard A. Baker	57	34	46	41	52	56	286
Write-ins	4	2	2	4	2	0	14
TOTAL	77	50	63	53	60	69	372
COUNCILLOR							
Blanks	64	42	52	45	48	65	316
Write-ins	13	8	11	8	12	4	56
TOTAL	77	50	63	53	60	69	372
SENATOR IN GENERAL COURT							
Blanks	29	25	30	16	37	42	179
Write-ins (Brion Cangiamila)	39	24	25	32	13	26	159
Write-ins (all others)	9	1	8	5	10	1	34
TOTAL	77	50	63	53	60	69	372

REPRESENTATIVE IN GENERAL COURT							
Blanks	61	42	52	45	52	63	315
Write-ins	16	8	11	8	8	8	57
TOTAL	77	50	63	53	60	69	372
REGISTER OF PROBATE							
Blanks	59	45	53	42	47	81	307
Write-ins (John Lambert)	3	0	1	0	0	1	5
Write-ins (Sean O'Donovan)	2	4	2	1	2	5	16
Write-ins (James Wojas)	0	0	0	0	0	0	0
Write-ins (all others)	13	1	7	10	11	2	44
TOTAL	77	50	63	53	60	69	372
GREEN-RAINBOW PARTY							
SENATOR IN CONGRESS							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
REPRESENTATIVE IN CONGRESS							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
COUNCILLOR							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
SENATOR IN GENERAL COURT							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
REPRESENTATIVE IN GENERAL COURT							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
REGISTER OF PROBATE							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

PRECINCT	1	2	3	4	5	6	TOTAL
WORKING FAMILIES PARTY							
SENATOR IN CONGRESS							
Blanks	1	0	1	0	4	0	6
Write-ins	0	0	1	0	0	1	2
TOTAL	1	0	2	0	4	1	8
REPRESENTATIVE IN CONGRESS							
Blanks	0	0	1	0	4	0	5
Write-ins	1	0	1	0	0	1	3
TOTAL	1	0	2	0	4	1	8
COUNCELLOR							
Blanks	1	0	1	0	4	1	7
Write-ins	0	0	1	0	0	0	1
TOTAL	1	0	2	0	4	1	8
SENATOR IN GENERAL COURT							
Blanks	1	0	1	0	2	1	5
Write-ins	0	0	1	0	2	0	3
TOTAL	1	0	2	0	4	1	8
REPRESENTATIVE IN GENERAL COURT							
Blanks	1	0	1	0	4	1	7
Write-ins	0	0	1	0	0	0	1
TOTAL	1	0	2	0	4	1	8
REGISTER OF PROBATE							
Blanks	1	0	1	0	0	1	3
Write-ins (S. O'Donovan)	0	0	0	0	3	0	3
Write-ins (All Others)	0	0	1	0	1	0	2
TOTAL	1	0	2	0	4	1	8

Town of Burlington

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	<u>Votes Cast</u>	<u>Registered</u>		<u>% of Total Voting</u>	
		<u>Voters</u>	<u>%</u>		
Prec. 1 Sally Willard	467	2,604	17.9%	DEM	85.9%
Prec. 2 Ellie O'Connell	306	2,284	13.4%		
Prec. 3 Elaine Parachi	524	2,811	18.6%	REP	13.8%
Prec. 4 Patricia Stanford	431	2,046	21.1%		
Prec. 5 Joan Hastings	566	2,573	19.8%	OTHERS	0.3%
Prec. 6 Barbara Reed	661	2,457	18.8%		

The above figures include 154 Absentee Ballots cast by precinct as follows:
1=22, 2=5, 3=44, 4=37+458, 5=28, 6=20,

Weather: mostly sunny, cool
50's - 80's

Attest:

Jane L. Chew, CMC
Town Clerk

2008 Annual Report

TOWN OF BURLINGTON TOTAL TALLY SHEET NOVEMBER 4, 2008							
Election						# Eligible Voters	15,339
						Total Votes Cast	12,855
						Percent	83.8%
PRECINCT	1	2	3	4	5	6	TOTAL
TOTAL VOTES CAST	2,281	1,929	2,476	1,773	2,245	2,149	12,855
PRESIDENT/VICE PRES.							
Blanks	5	12	17	9	15	11	69
Baldwin/Castle	1	4	3	1	1	0	10
Barr/Root	8	0	7	7	12	12	55
McCain/Palin	1,073	801	1,088	738	1,002	1,001	5,703
McKinney/Clements	3	3	5	4	4	0	19
Nader/Gonzalez	12	15	21	21	17	17	103
Obama/Biden	1,158	1,074	1,323	983	1,183	1,091	6,822
Write-ins	11	11	12	12	11	11	68
TOTAL	2,281	1,929	2,476	1,773	2,245	2,149	12,855
SENATOR IN CONGRESS							
Blanks	60	46	78	55	84	63	387
John F. Kerry	1,250	1,163	1,432	1,081	1,288	1,248	7,448
Jeffrey K. Beatty	918	655	895	607	812	776	4,661
Robert J. Underwood	53	63	70	49	16	65	318
Write-ins	2	2	1	2	7	1	15
TOTAL	2,281	1,929	2,476	1,773	2,245	2,149	12,855
REPRESENTATIVE IN CONGRESS							
Blanks	141	111	180	109	145	162	778
John F. Tierney	1,364	1,224	1,511	1,174	1,409	1,415	8,097
Richard A. Baker	773	591	785	499	587	631	3,868
Write-ins	1	3	0	2	4	1	11
TOTAL	2,281	1,929	2,476	1,773	2,245	2,149	12,855
COUNCILLOR							
Blanks	797	554	806	535	730	632	4,122
Michael J. Callahan	1,459	1,352	1,392	1,222	1,491	1,304	8,620
Write-ins	25	23	18	18	16	13	113
TOTAL	2,281	1,929	2,476	1,773	2,245	2,149	12,855

SENATOR IN GENERAL COURT							
Blanks	143	153	230	135	182	132	855
Brian M. Cangiamila	954	712	942	631	843	840	4,932
Kenneth J. Donnelly	1,170	1,063	1,303	1,064	1,238	1,177	6,955
Write-ins	4	1	1	5	2	0	13
TOTAL	2,281	1,929	2,476	1,775	2,245	2,149	12,855

REPRESENTATIVE IN GENERAL COURT							
Blanks	674	330	730	463	619	360	3,596
Charles A. Murphy	1,574	1,363	1,699	1,290	1,602	1,567	9,095
Write-ins	33	36	27	22	24	22	164
TOTAL	2,281	1,929	2,476	1,775	2,245	2,149	12,855

REGISTER OF PROBATE							
Blanks	823	821	815	578	752	874	4,383
Tara E. DeCristofaro	1,434	1,281	1,341	1,181	1,470	1,464	8,371
Write-ins	24	27	20	18	23	11	124
TOTAL	2,281	1,929	2,476	1,773	2,245	2,149	12,855

QUESTION 1 Eliminate State Income Tax							
BLANKS	65	51	97	68	87	55	483
YES	754	695	825	530	724	648	4,176
NO	1,462	1,183	1,554	1,177	1,454	1,446	8,278
TOTAL	2,281	1,929	2,476	1,773	2,245	2,149	12,855

PRECINCT	1	2	3	4	5	6	TOTAL
QUESTION 2 Decriminalization of Marijuana							
BLANKS	41	32	58	31	51	54	267
YES	1,302	1,241	1,435	1,050	1,354	1,311	7,693
NO	938	856	983	684	810	781	4,895
TOTAL	2,281	1,929	2,476	1,773	2,245	2,149	12,855
QUESTION 3 Protect Greyhounds							
BLANKS	67	51	89	38	74	67	386
YES	1,166	1,074	1,311	920	1,137	1,111	6,719
NO	1,048	804	1,078	817	1,034	971	5,750
TOTAL	2,281	1,929	2,476	1,773	2,245	2,149	12,855

QUESTION 4

Medical Marijuana
Use - Non Binding

BLANKS	249	168	265	176	235	226	1,319
YES	1,378	1,217	1,476	1,084	1,405	1,307	7,867
NO	854	544	735	515	805	818	3,689
TOTAL	2,281	1,929	2,476	1,773	2,245	2,149	12,855

The polls were open at 8:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	<u>Votes Cast</u>	<u>Registered</u>	
		<u>Voters</u>	<u>Precinct Turnout</u>
Prec. 1 Sally Willard	2,281	2,888	84.9%
Prec. 2 Ella O'Connell	1,929	2,404	80.2%
Prec. 3 Elaine Perachi	2,476	2,979	83.1%
Prec. 4 Patricia Stanford	1,773	2,100	84.2%
Prec. 5 Joan Hastings	2,245	2,641	85.0%
Prec. 6 Barbara Reetz	2,149	2,519	85.3%
<u>Age Group of Voters</u>		<u>As a % of Eligible Voters in Age Group</u>	
	<u>% of Total Voting</u>		
18 to 30	13%		71%
31 to 40	13%		81%
41 to 50	22%		86%
51 to 60	19%		88%
61 to 70	15%		88%
71 to 80	12%		88%
81 and over	4%		73%

The above figures include 1467 Absentee Ballots cast by precinct as follows: 1=249, 2=168, 3=378, 4=196, 5=224, 6=252.

On Nov. 14th, the Registrars met to count eight (8) overseas ballots received by 5 P.M. and postmarked by 11/11.

The totals were adjusted to reflect the votes cast. Seven (7) of eighteen (18) provisional ballots cast were determined eligible and added to the totals.

Attest:

Jane L. Chew, CMC
Town Clerk

ARCHIVES

Located in the basement of Town Hall, the Archives holds records of municipal departments as well as documents relating to the town's history. We specialize in maintaining information and organizing knowledge – the knowledge to make town government run smoothly and efficiently. We provide services to town departments, residents and outside patrons and make accessible a wide range of holdings relating to the town's history and municipal government operations.

Much is on paper, some is in electronic form and most is in the form of text. Of course, no discussion of our holdings would be sufficient without recognition of our pictures and images. Images are among the most important and best used parts of our collections. While all records hold evidential and informational values, images have the capacity to show us where we have been, where we are, and provide a glimpse of where we might be. A single photo or drawing can sometimes tell more than an entire report, directory, ledger or treatise.

A picture of the Archives during the past year would show increased levels of activity in delivery of reference services and a large amount of time devoted to records management on behalf of town departments. During the year the Archives recorded 892 reference questions, a rise of over 23 percent in one year. Substantial research on several issues accounts for some but does not explain all of the increased activity. What it shows is that researchers, town employees, and other users are always finding new and different ways of using the Archives' resources.

Images are an important part of our collections and in 2008 enjoyed their heaviest use in years. Partially this was due to our assistance with large-scale projects, such as Historical Commission member Toni Faria's excellent *Burlington Firefighting* produced by Arcadia Publishing and the vast amount of questions relating to the Landlocked Parcel issue. At the same time we saw use of the Image Collection by engineers looking to document uses of properties and buildings, authors telling the story of specific businesses in town, and residents researching their properties' history.

Records management activity also increased, with a total of 92.5 cubic feet of records accepted for storage and 100.5 feet destroyed. Included in our acquisitions have been some valuable photographs, most notably a series of

aerial views produced by the Department of Public Works some 20 years ago. We have continued accepting records in electronic form from several departments. This helps create space in our vault and storage area, as the CD's and other electronic media we take in amount to less space than the paper records we destroy. We are also continuing an aggressive program of microfilming those permanent records that take up large amounts of space but see little use. At the close of 2008 our major focus for microfilming involved records of the Assessors and Treasurer and we expect to continue with that during the coming year.

Information security is a major focus of the Archives and is a huge component of all of our activities. At present our information security policies and practices are very stringent – and we want to make them even better. We are revising our Policies and Procedures to incorporate provisions of Massachusetts General Laws 93H and relevant state regulations applying this statute. All town departments are keenly aware of the hazards involved in mishandling personal data and, to their great credit, all have a strong sense of responsibility in protecting personal information. This is an issue about which we will remain constantly vigilant and which will demand even greater efforts in the year ahead.

Electronic documents are both the present and the future of town records. The state is permitting municipal departments to keep an increasing range of records electronically and here that transition is happening rapidly, especially in transaction-intensive governmental operations. During the latter half of 2008 several departments began investigating the use of an electronic records management system. We will contribute our expertise in digital preservation and legal and technical compliance issues to ensure access to reliable, trusted and secure records according to state and federal laws, regulations and guidelines. As this process continues the Archives will play a role in vetting and selecting such a system and deploying it to town departments.

The Archives is an accessible, service-oriented department but above all it is the town's archives. It and its holdings belong to the town and its people and it is here to serve the needs of both town employees and the general public. We welcome suggestions, contributions and input from all town residents. While we strive for transparency in our operations we believe we can communicate better with our various audiences and stakeholders. In the coming year we intend to reach further into the greater Burlington community to improve and enhance our collections, specifically in improving and

expanding our Image Collection. Our web pages will be used to convey more information about our activities and operations and to provide a greater sense of our activities.

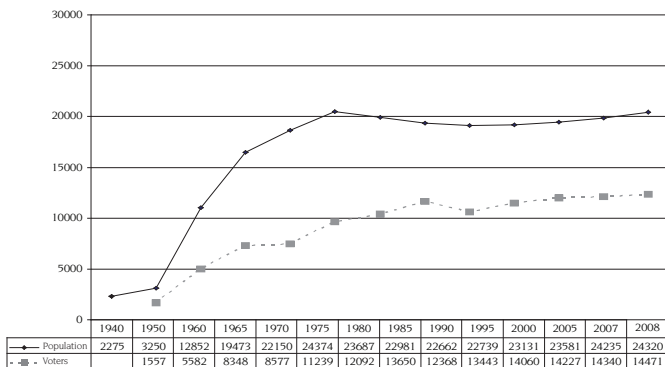
Meanwhile we will continue our outreach to municipal departments in cost-effective professional records management. Of these, we are most indebted to the Town Clerk's office. Much as we try to operate in a self-sufficient manner we cannot, and could not, function without the assistance and input of Town Clerk Jane Chew, and her staff, Peg Gelinas, Lois Shramek, and Amy Warfield. Their efforts are what keeps this office running smoothly and we owe them a debt of gratitude that cannot be repaid.

Respectfully submitted,

Daniel McCormack
Archivist/Records Manager

BOARD OF REGISTRARS

POPULATION/REGISTERED VOTERS: Based on Annual Town Census



Year-End Summary:

- 1944 - # of residents registered and added to the rolls
- 1497 - # of residents dropped from the rolls
- 542 - # of voters placed on the inactive rolls
- 2525 - # of persons eligible but not registered
- 86% - eligible residents registered to vote
- 330 - Registration Forms sent to 18 yr. Olds
- 896 - Mail-In Registrations Received

Population Trends

Age Group	1990	1995	2000	2001	2002	2003	2004	2005	2006	2007	2008	Since 2000
0-9	2815	2955	2931	2964	2990	3048	2922	2888	2803	2752	2719	-7.2%
10-19	3160	2620	2833	2838	2861	2902	2985	2986	3038	3029	3036	7.2%
20-29	3889	3476	2500	2441	2733	2865	2840	2429	2430	2616	2586	-3.4%
20-39	3311	3877	3624	3621	3665	3576	3334	3567	3370	3118	2952	-18.5%
40-49	3062	3208	3378	3425	3464	3512	3557	3623	3654	3678	3702	9.6%
50-59	3031	2712	2905	2860	2862	2903	2997	3026	3041	3087	3095	6.5%
60-69	1756	2220	2325	2316	2317	2318	2260	2278	2264	2322	2378	2.3%
70-79	672	926	1398	1496	1551	1632	1705	1774	1824	1884	1894	35.5%
80-89	220	270	417	475	495	519	583	639	717	840	864	107.2%
90-109	24	34	75	85	61	93	92	88	95	141	144	92.0%
Unknown	722	442	745	781	141	34	122	283	188	768	950	
Total	22662	22740	23131	23302	23140	23402	23397	23581	23424	24235	24320	5.1%

Respectfully submitted,

Jane L. Chew
Jeanne S. Ganley
Elmer Bud Larson
Robert J. Macdonald

POLICE DEPARTMENT

Departmental Roster (as of 12/31/2008)

Chief of Police

Francis Hart

Captains

George Devlin Carleton Boutwell

Lieutenants

Walter Bevis Thomas Duffy
Greg Skehan Stephen O'Meara

Sergeants

Robert Downer Thomas Browne
Glen Mills Michael DeBye
Robert T. Kirchner Timothy McDonough
Michael McDade David H. McLean
Kevin Doherty

Patrol Officers

Christopher Priest	Stephen Papagno
Kevin Rogers	John Thompson
Robert Healey	Lyn Reynolds
Stephen Cross	William A. Soda
Gary Burdick	Paul Callahan
Edward Mackey	David M. McLean
Spiros Tsingos	Matthew Leary
Gary Redfern	John Lynch
Richard Hanafin	Peter Abaskharoun
James Tigges	Michael Minichiello
Harry Sawyer Jr.	Thomas Carlson
Charles Ferguson III	Matthew Creamer
William Preston	Mark Driscoll
Thomas Fournier	Roberto Reyes
Bernard Schipelliti	Gerard McDonough
Anne Marie Browne	Scott Lauder
Daniel Houston	Catherine Martin-McCarthy
Kevin Cooney	Daniel Hanafin
Timothy Kirchner	David Outerbridge
Albert Gagne	Vito Costa
Paul Glejzer	Sage Costa
Robert Aloisi Jr.	Domenic Grossi
Keith Sheppard	William Trelegan
Joseph Papsedero	Shane Thompson

Clerical Staff

Catherine M. Devaney	Jeanne Jones
Rosemarie Tieri	

Civilian Dispatchers

Gail Fay	June Connolly
Eileen Barnard	

Animal Control Officer

Gerry Mills

Traffic Supervisors/Matrons

Helen M. Bulman – Head Traffic Supervisor	
Helen Dignan	Maureen Wall
Nancy Bibbey	Christina Priest
Maureen Robillard	Donna Fox
Carol Goodwin	Maureen Rezendes
Claire Hogaboom	Christine DeSantis
Donnalee Lozier	Carol Santoro
Diane Welch	Kristen Cullerton

Special Police Officers

Richard Hovasse	Richard Turcotte
Harry Sawyer Sr.	Mark Sherwood
Gerald Crocker	Gerry Hanafin
Alfred Sciuto	Christopher Mason
William Duffey	Robert Luz
Michael Joyce	David Metzdorf
Thomas Sullivan	Brad Zarba
Charles Chicarello	Timothy Hovasse
William Faria	Steven Giacoppo
Gerry Mills	Sean Connors
Sharon Srabian	Christopher Ryan

Introduction

In 2008, we achieved many goals. Perhaps some of the biggest revolved around traffic safety, education and enforcement. Accidents dropped by 23%. Citations increased slightly, up by 121 over 2007. AAA of Southern New England awarded the Burlington Police Department its National Gold Award for the third year in a row – something no other department has done in this region. We received a Silver Award of Excellence from the Executive Office of Public Safety and Security for our participation in the Massachusetts Law Enforcement Challenge. MADD/SADD awarded us with its Lifesaver Award.



Members of the police department's Honor Guard march in the July 4th parade.

A monumental achievement during 2008 was the awarding of full accreditation to the Burlington Police Department by the Massachusetts Police Accreditation Commission. Spearheaded by Captain Carl Boutwell, our

department became only the 27th department in the state to achieve this coveted distinction.

In addition to department awards, Officer Michael Minichiello received an individual award from MADD for his efforts in removing drunk drivers from the road. Officers Kevin Cooney and Bernie Schipelliti also received individual awards from the Massachusetts Executive Office of Public Safety and Security for their outstanding efforts in the field of child passenger safety. These awards were particularly noteworthy as only four were issued statewide, and the Burlington Police Department received two of the four! Officer William Soda received NEMLEC's annual Exceptional Service Award. NEMLEC is the acronym for the North Eastern Massachusetts Law Enforcement Council. NEMLEC is a regional consortium comprised of fifty police agencies stretching from Gloucester to Watertown, and from Somerville to Littleton. Officer Soda earned his award through his diligent work in developing and implementing technology solutions for NEMLEC.



Officers Schipelliti and Cooney conduct "positive traffic enforcement" at Burlington High School by rewarding students who were wearing seatbelts with chicken sandwiches donated by Chick-fil-A.

In July, Officers John Lynch, Peter Abaskharoun and Scott Lauder saved a woman's life by performing CPR and by using an Automated External Defibrillator. Through their professionalism and teamwork, a very positive outcome was realized. The three officers each received a Letter of Commendation and appeared before the Selectmen for the presentation of their awards.



Officers John Lynch, Peter Abaskharoun, and Scott Lauder receive a commendation from the Board of Selectmen in July for saving a woman's life, while in cardiac arrest, by performing CPR and using a defibrillator.

During the year, we continued our very successful community outreach programs, starting in January with our annual Citizens' Police Academy. In June, D.A.R.E. Day drew its usually heavy crowd, while in August, we partnered with Shaw's to bring National Night Out to the community. Other events during the year included our Safety Seat Checkpoint, Senior Wellness Fair, Citibank Safety Day, Oracle Vendor Fair, Senior Citizen Holiday Dinner and Safety Town. We continued to provide scholarships for first- and second-year drivers for In Control's advanced driver training program. We have sponsored 160 students through the program during the last four years.



Members of the fire and police department stand with the staff of Citibank at Wayside Commons on Citibank's first Public Safety Day.

We continued to seek alternative funding sources to augment our budget. We received a grant of nearly \$40,000 for our community policing programs. Oracle donated

\$3,500, which we used to erect a speed monitoring sign near Veterans Park. We received over \$7,000 for training from the State 911 Department and almost \$5,000 from the Executive Office of Public Safety and Security to conduct alcohol compliance checks of local licensees. Through our drug enforcement efforts, we seized several vehicles and our share of forfeited cash amounted to over \$50,000. We also received a GPS tracking system, through a direct equipment grant – the value of this equipment was over \$40,000.

Our training program was very active once again. Officers attended courses with titles such as Drugged-Driver Detection, Risk Management for Police Managers, Total Quality Policing, Domestic Violence Danger Assessment and Basic Digital Photography.



Our "Badges for Baseball" program was a very popular event in 2008. Pictured with the kids are Officers Steve Cross, Keith Sheppard and David M. McLean, along with Chief Fran Hart. Representing the Middlesex County Sheriff's Office are Sheriff James DiPaola and Captain Robert McCarthy.

It was a quiet a year in terms of transitions. Officers William Trelegan and Shane Thomson were appointed to the department in 2008.



Local high school artists create wall murals to decorate the police station's walls.

We would like to thank everyone who helped us this year. In keeping with this year's theme of keeping narratives to a minimum, we will not thank people individually. Please know that we appreciate all the support we get from our residents and our business community. We also appreciate the cooperative relationships we enjoy with other town agencies. We look forward to a safe and successful 2009!

Respectfully submitted,

Chief Francis Hart

Crime Overview

The following table lists crimes over the last two years in Burlington. Non-emergency and miscellaneous calls for service may not be listed below. The police department responds to or assists with approximately 24,000 calls for service annually.

Statistics note: Records management software varies by vendor and sometimes categorizes incidents differently, resulting in different totals. The numbers used in this report are taken from an in-house department database as well as records management software.

Type of call	2007	2008	Change
Child Abuse/Neglect Reports Filed	23	39	69.57%
911 misdials, hang ups, abandoned calls	1316	1415	7.52%
Abandoned Motor Vehicles	35	35	0.00%
Alarms	2139	2083	-2.62%
Alcohol Compliance Checks	3	4	33.33%
Ambulance requests	1545	1601	3.62%
Animal complaints, bites, deceased	462	451	-2.38%
Animal Cruelty	0	1	100.00%
Arrests (No warrant)	264	254	-3.79%
Arrests (Warrant)	49	68	38.78%
Assaults	53	34	-35.85%
Assaults (Dangerous Weapons)	14	11	-21.43%
Assist FD (non Ambulance)	163	149	-8.59%
Assist Other Police/ L.E. Agencies	84	95	13.10%

2008 Annual Report

Type of call	2007	2008	Change
Assists – Other	139	237	70.50%
Attempted Murder	1	0	-100.00%
ATVs; Dirtbikes; snowmobile complaints	49	67	36.73%
B & E motor vehicles - attempted	11	10	-9.09%
B & E motor vehicles; thefts from MV	377	301	-20.16%
Bomb Threats	1	0	-100.00%
Building checks	3106	2370	-23.70%
Burglaries - Business/Commercial	36	34	-5.56%
Burglaries - Residential	41	27	-34.15%
Burglary attempts - Business/Commercial	4	4	0.00%
Burglary attempts - Residential	7	9	28.57%
Child Abuse / Neglect complaints reported to BPD	16	22	37.50%
Civil Matters	44	64	45.45%
Computer/Internet Crime	18	21	16.67%
Counterfeiting/Forgery	18	16	-11.11%
Credit Card Misuse	62	54	-12.90%
Criminal motor vehicle offenses	187	191	2.14%
Disabled motor vehicles	610	546	-10.49%
Disturbances (Non domestic)	268	250	-6.72%
Domestic-related well being checks	15	44	193.33%
Domestic standbys	3	20	566.67%
Domestic disturbances, assaults, incidents	284	285	0.35%
Drug Offenses	121	129	6.61%
Elder Issues (abuse or neglect)	16	14	-12.50%
Enticement of a child for sex	0	2	200.00%
Exposure (Indecent)	9	10	11.11%

Type of call	2007	2008	Change
Extra patrols/checks requested	19	27	42.11%
Fake/Altered License or ID	0	0	0.00%
False Police Report (filing of)	0	1	100.00%
Fatal Motor Vehicle Accidents	2	0	-100.00%
Flim Flams	10	7	-30.00%
Fraud	4	4	0.00%
Gas leaks; odor of gas	31	38	22.58%
Harassment	31	47	51.61%
Hazmat Incidents	5	1	-80.00%
Identity Theft	29	27	-6.90%
Impersonating a Police Officer	0	1	100.00%
K-9 Activity	68	56	-17.65%
K-9 Activity, Out of Town	44	39	-11.36%
Kidnapping	0	1	100.00%
License Plates Stolen	12	7	-41.67%
Liquor Violations; possession/transporting	22	30	36.36%
Littering; Dumping	15	7	-53.33%
Lockouts	397	392	-1.26%
Malicious Damage / Vandalism	229	235	2.62%
Miscellaneous offenses/ incidents	15	20	33.33%
Missing Persons reported in Burlington	34	52	52.94%
Missing Persons located in Burlington	4	15	275.00%
MV Complaints / Traffic issues	333	323	-3.00%
MV Thefts	29	31	6.90%
MV Thefts; attempted	4	2	-50.00%
Noise Complaints	286	202	-29.37%
Notifications	54	45	-16.67%
Open doors/windows found	32	41	28.13%
Operating under the Influence of drugs	7	3	-57.14%

Type of call	2007	2008	Change
Operating under the Influence of liquor	66	58	-12.12%
Phone calls (harassing, annoying, etc)	89	48	-46.07%
Power Outages	38	26	-31.58%
Prescriptions; false/uttering false	6	3	-50.00%
Prostitution	15	7	-53.33%
Protective Custody	27	47	74.07%
Psych incidents	37	32	-13.51%
Rape	2	7	250.00%
Receiving Stolen Property	4	5	25.00%
Recovered stolen vehicles (in Burlington)	12	12	0.00%
Recovered stolen vehicles, located out of town	14	15	7.14%
Repossessions	37	32	-13.51%
Restraining Orders - served/issued	81	101	24.69%
Retail / Shoplifting	230	275	19.57%
Restraining order violations	16	26	62.50%
Robberies, Armed	7	1	-85.71%
Robberies, Unarmed	3	4	33.33%
Sex Offender; Failure to Register	0	1	100.00%
Sex Offenders Registered	14	9	-35.71%
Sex Offenses (not otherwise categorized)	4	2	-50.00%
Sexual Assaults	7	9	28.57%
Soliciting prostitution/ Sexual conduct for a fee	0	13	1300.00%
Solicitor complaints	43	49	13.95%
Sudden Deaths	6	9	50.00%
Suicide attempts or threatened	38	39	2.63%
Suicides	0	1	100.00%
Summonses	304	306	0.66%

Type of call	2007	2008	Change
Suspicious persons, vehicles, activity	797	877	10.04%
Thefts / Larcenies - Attempted	5	3	-40.00%
Thefts / Larcenies - other	261	235	-9.96%
Threats	48	64	33.33%
Town Bylaw Violation	22	19	-13.64%
Traffic - Enforcement Requests	9	24	166.67%
Trespassing	14	10	-28.57%
Using motor vehicle without authority	11	3	-72.73%
Uttering	4	8	100.00%
Warrants Issued or Sought	19	19	0.00%
Weapons (Incidents involving weapons)	48	38	-20.83%
Well Being Checks	173	263	52.02%
Work-related injuries/ deaths/accidents	1	0	-100.00%
Youth Complaints	235	202	-14.04%

Weapons confiscated, recovered or involved in incidents during 2008:

A total of 41 weapons were confiscated; 3 of those incidents involved multiple weapons.

Knives	12
BB/pellet guns	12
Handguns	7
Brass Knuckles	3
Dart gun	1
Box Cutter	1
Other	1
Pepper spray	1
Fake (toy) gun	1
Shotgun	1
Zip gun (homemade)	1

OUI /Drunk driving arrests:

A total of 58 offenders were charged with operating under the influence of liquor in 2008; Three offenders were also charged with operating under the influence of drugs.

First offense	44
Second offense	10
Third offense	2
Fourth offense	1
Fifth	0
Sixth	1
OUI drugs	3

Busiest streets and locations for crimes/incidents (20 or more incidents, not including calls for service such as alarms, lockouts, 911 calls, accidents, etc.)

Burlington Mall	771	Ray Av	52
Cambridge St	551	Terrace Hall Av	48
Middlesex Tp	415	Mill St	41
Mall Rd	287	Mountain Rd	41
Winn St	189	Van de Graaff Dr	38
Bedford St	152	Executive Park	34
Beacon Village	151	Wheeler Rd	32
Arboretum Way	121	Wing Ter	32
Baron Park Ln	101	Chandler Rd	27
South Av	97	Fox Hill Rd	27
Center St	82	Francis Wyman Rd	27
Farms Dr	82	Peach Orchard Rd	27
Lexington St	74	Birchcrest St	26
Seven Springs Ln	73	Pine Glen Way	26
South Bedford St	70	Old Concord Rd	25
Wilmington Rd	68	Heritage Way	24
Kimball Court	63	Harriett Av	21
Wall St	61	Littlesbrook Ct	21
Wayside Commons	59	Blanchard Rd	20

Arrest Activity – 2008

	2007	2008
Arrests	264	254
Arrests (Warrant)	49	68
Summonsed	304	306
Protective Custody	27	47
Warrants Issued or Sought	19	19

The total number of arrests for the year was 322. Arrest breakdown is listed below. Summonses are criminal court complaints that are issued in lieu of an arrest. Protective custody is when a person is intoxicated and is taken into custody for their own protection. A person taken in for protective custody is not under arrest and protective custody is not a criminal charge. A warrant is sought and issued when a person is not in custody but the court system has found probable cause that the person committed a crime.

Arrest and warrant arrests – summary:**Gender:**

Males	Females
238	84

Age:

Adults	Juveniles
299	23

Shift/Time of Day:

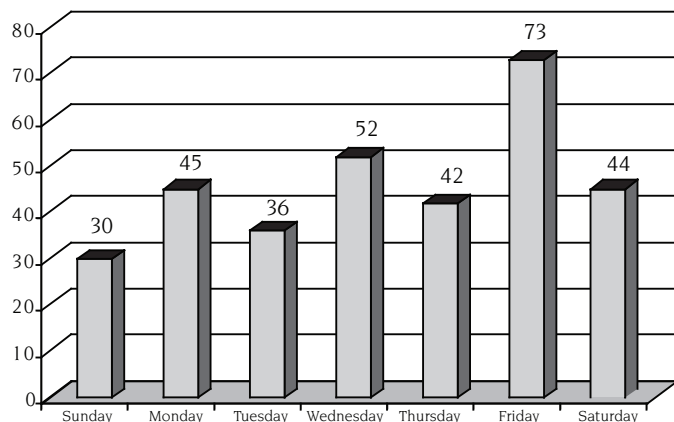
8:00am-4:00pm	4:00pm-12:00am	12:00am-8:00am
76	173	73

City or town of those arrested:

Burlington	106
Billerica	30
Woburn	26
Boston	17
Lowell	15
Arlington	10
Wilmington	10
Medford	7
Lynn	6
Other	95

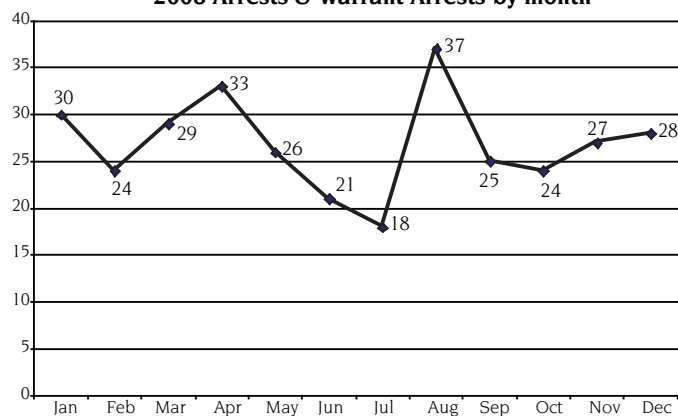
Arrests by the day of the week:

Arrests by Day of the Week



Arrests by Month:

2008 Arrests & Warrant Arrests by month



Crash Activity – 2008

Crashes in 2007: 1,338 Crashes in 2008: 1,048

The totals do not necessarily include crashes that were of a very minor nature (requiring no report to the police) or accidents investigated by the State Police.

Crashes by Month

January	77
February	98
March	88
April	83
May	105
June	95
July	81

August	67
September	76
October	77
November	78
December	123

Crashes by Day of Week

Sunday	96
Monday	145
Tuesday	152
Wednesday	170
Thursday	162
Friday	185
Saturday	138

Crashes by Shift/Time of Day

8 A.M. – 4 P.M.	82
4 P.M. – Midnight	566
Midnight – 8 A.M.	376
Unknown/Unreported	24

Types of Crashes

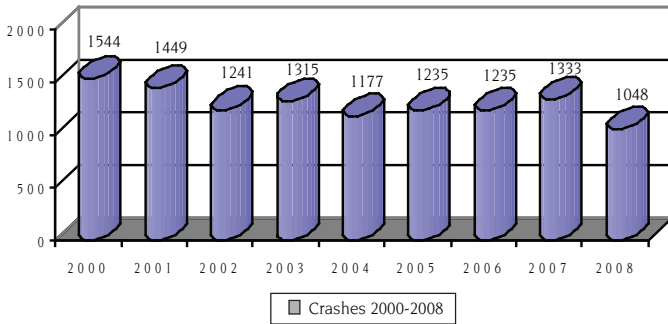
Property damage	965
Personal injury	83
Fatal	0

Top crash locations (10 or more crashes)

Burlington Mall (75 Middlesex Tp)	85
Cambridge St & Route 95	60
Middlesex Tp & Route 95	42
Lahey Clinic (31-41 Mall Rd)	27
Crossroads Plaza (34 Cambridge St)	26
Cambridge St & Bedford St	17
Cambridge St & Wall St/Wayside Rd	16
Winn St & Center St	16
Bedford St & Middlesex Tp	15
Shaws/Busa (180-182 Cambridge St)	14
Middlesex Tp & Mall Rd	14
Middlesex Tp & Adams St	12
Middlesex Commons (43 Middlesex Tp)	12
Mall Rd & South Bedford St/Stonybrook Rd	12

Top crash locations (10 or more crashes) continued

Cambridge St & Mall Rd	11
Winn St & Route 95	11
Cambridge St & Skilton Ln	10
Middlesex Tp & Wheeler Rd	10



Citation Activity – 2008

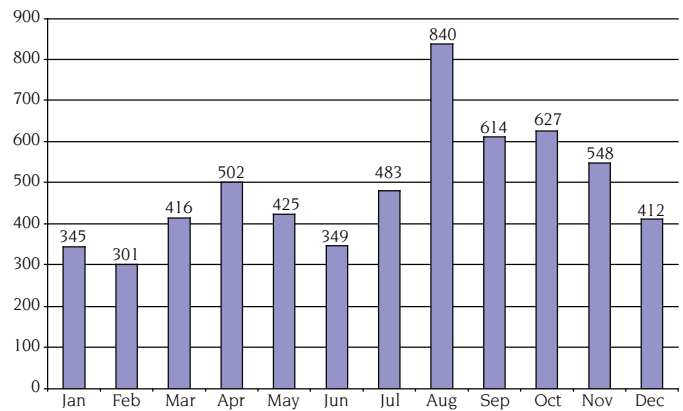
Citations in 2007: 5,723 Citations in 2008: 5,862

Top Twenty Violations During 2008

Speeding (all)	3017
Defective equipment	561
Red light violations	551
Seatbelt violations (including children)	461
Uninspected M/V	434
Stop Sign Violation	251
U-Turn Violations	245
Failure to Obey Traffic Signs/DPW signs	196
Marked Lanes	170
Improper Left Turn	132
License Not in Possession	107
Registration Not in Possession	101
Operating after Suspension/Revocation (all)	95
Failure to Display Plates	80
Unregistered M/V	73
Operating M/V Without a License	65
OUI Liquor	58
Operating vehicle without lights on	45
Failure to keep right when passing	36
Operating w/ Suspended/Revoked registration	30

Citations issued by month:

Citations issued in 2008



FIRE DEPARTMENT

Department Roster

FIRE CHIEF

Lee Callahan

ASSISTANT FIRE CHIEF

*Steven Yetman

CAPTAINS

*Kevin Browne *Timothy Browne
*Scott Carpenter *John Corbett

LIEUTENANTS

*James Browne *Mark Cedrone
*Andrew Connerty *Peter McAnespie
*Steven McLean *Robert Paul
*John Skinner *James Sorenson

FIRE PREVENTION/INSPECTION SERVICES

Captain *Michael Hanafin
Lieutenant *Mark Saia

TRAINING/COMMUNICATIONS

Captain *Michael Patterson

CLERICAL STAFF

Joanne Arbing Mary Fay Karen Carlson

FIREFIGHTERS

*David Angelo	*Shaun Kenney
*Gary Arbing	*Gerard Letendre
*Michael Bibbey	*Donald MacDonald
*Jeffrey Boucher	*Thomas MacLeod
*Kevin Canty	*Anthony Marino
*Clifford Comeau	*Michael McLaughlin
*Sean Connors	*Edgar McLean
*Ernest Covino	*Nicholas Menkello
*Kurt Duprez	*Brendan Micciche
*Todd Ficociello	*Kevin Pollicelli
*Michael Fontannay	*John Price
*Michael Gledhill	*Michael Runyan
*Gerard Hanafin	Leonard Sawyer
*John Hanafin	*James Sherman
*James Hapenney	*David Sullivan
*Eric Holey	*Paul Sullivan
*Richard Hovasse	*William Toland
*Timothy Hovasse	*John Walthall
John Hunt	*Fred Williams
*Paul Kadilak	

EMERGENCY VEHICLE TECHNICIAN

Eric Moran

CIVILIAN DISPATCHERS

*Stephen Baia	*Elaine Carpenter
*Nicole DeTomasi	*Scott Perry

*Department EMTs

FIRE CHIEF

2008 continued to be busy for the Burlington Fire Department (BFD) even as we started to experience the effects of the current economic challenges being faced by our country, our state, and especially, by our local community. Despite these challenges BFD continued to provide the services that the community needs and deserves.

Overall, we saw the number of incidents requiring fire apparatus go down slightly. An analysis of the statistics reflects a significant decrease in the number of fire alarms from business that are considered system malfunctions, false, or accidental. The 18% reduction is indicative of the additional success of our personnel as they work with property managers to ensure that fire alarms in buildings are

serviced, maintained, and installed properly. The other area where we saw a substantial reduction in requests for service is in the inspections for residential smoke and CO detectors prior to real estate sales, as required by state statute. The current real estate slump had an obvious effect on the number of inspections we provided throughout the past year.

BFD took delivery of a new 100 ft. aerial in March and a new 1500 gpm pumping engine in September. Both pieces of apparatus replaced older, expensive to maintain, and unreliable trucks. The trucks are expected to give the town 15-20 years of reliable service and were built by Pierce Fire Apparatus of Appleton, Wisconsin.

ALL PHOTOS TAKEN BY CAPT. MIKE PATTERSON



Arrival of Tower One

Burlington experienced no fire-related deaths in 2008. Overall, the total number of incidents dropped slightly, but after a decade of consistent increases a flattening of requests for emergency services isn't unusual. However, experience has shown that as the economy continues to falter, requests for emergency services will continue to grow. Issues such as inability to pay for heat, thus using unsafe means to stay warm, often lead to devastating results; medical prescriptions and office visits often are postponed or canceled altogether as those needing medical assistance pay for essential food or heat instead; increased arson for fraud is often a by-product of tough financial times also; all of which lead to more need for Fire and EMS responses.



Discussion at Wilmington Road house fire

Our Fire Prevention Division continued to work with residents and commercial property owners to ensure that all fire safety codes are followed. The division also leads the investigation of fires in order to determine causes and to follow up to ensure that we do all we can to reduce the number of fires in the community. The Training Division continues to keep our personnel up to date with needed training and to stay abreast of the latest skills needed to properly fulfill our mission. The EMS Division works hard to provide the best emergency medical care and transport for residents and visitors in town. The Juvenile Firesetters Intervention Program continues to educate young people that fire setting is not a viable alternative to respond to social issues in the home and school. The members that respond to fire, medical, and other emergencies continue

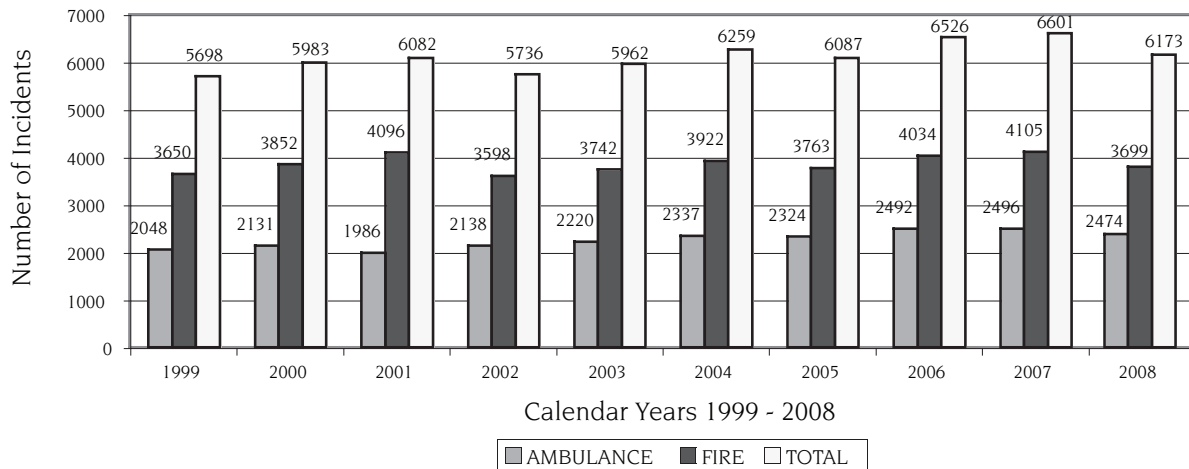
to respond to people's calls for help, no matter what the circumstances. Their commitment to making people's lives better is un-wavering.

BFD has continued to receive additional financial support from outside of Town government, albeit at reduced numbers. The Executive Office of Public Safety granted \$7,500 just before the Commonwealth froze those types of awards. We also received \$4,400 for our SAFE (Student Awareness of Fire Education) Program. The MA DPH awarded BFD with \$3,500 for the maintenance and training associated with our Mass De-con Unit (MDU) used to primarily protect the Lahey Clinic's emergency room from becoming contaminated in the event of a Hazmat spill or release. BFD continues to explore other opportunities to partner with outside entities to support our budget and decrease dependence on tax revenues.



Engine Two operating at multiple alarm fire in Lexington

AMBULANCE - FIRE EXPERIENCE RECORD



Town of Burlington

Burlington Fire Department 2008 Report of Incidents by Type of Incident

TYPE OF INCIDENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Accidents													
Motor Vehicle Crash	15	21	17	25	24	23	25	25	13	19	19	31	257
Pedestrian	0	0	0	1	2	0	0	0	0	1	1	0	5
Medicals	148	170	166	152	147	173	172	171	146	170	165	143	1923
Alarms													
Accidental	33	28	30	41	24	37	25	37	27	27	32	30	371
False	0	1	3	6	2	3	3	3	1	2	2	0	26
System Malfunction	20	16	20	12	10	26	17	19	21	13	10	10	194
Fire													
Cooking Fire	0	0	0	1	1	3	0	0	0	1	1	0	7
Residential	0	0	3	0	2	0	0	0	0	1	1	0	7
Apartments	0	0	0	0	0	0	0	1	1	0	0	0	2
Assisted Living	0	0	0	0	0	0	0	0	0	0	0	0	0
Hotel	0	0	0	0	0	0	0	0	0	0	0	0	0
Brush, Grass	0	0	1	1	4	1	2	1	0	0	1	0	11
Business/store/restaurant	0	1	0	0	0	0	0	0	0	0	1	0	2
Dumpster-trash	1	0	1	6	2	3	0	3	1	0	0	0	17
Motor Vehicle Fire	3	1	1	1	0	0	1	3	1	1	0	1	13
Lightning strikes	0	1	0	0	0	3	4	0	0	0	0	0	8
Oil burner Malfunction	1	0	1	1	0	0	0	0	0	0	0	0	3
Motor Malfunction	0	0	0	1	0	0	0	1	0	0	0	0	2
Smoke Scare	5	6	6	9	4	4	5	9	5	4	4	5	66
Fire;Other	1	0	0	4	0	2	0	2	1	0	0	1	11
Outside Burning													
Authorized	0	0	0	0	0	0	0	0	0	0	0	1	1
Unauthorized	0	0	1	1	1	1	0	0	2	0	1	0	7
Hazmat	0	0	0	0	1	0	0	0	0	0	0	0	1
CO Problem	8	5	5	2	4	3	4	4	5	5	3	6	54
Spill Leak Fuel	2	1	2	0	0	0	0	0	0	2	0	1	8
Natural Gas Leak	1	0	3	3	1	2	2	3	2	4	7	5	33
Power lines down/ Arcing	3	0	2	1	1	0	2	1	5	3	1	5	24
Electrical Problem	1	1	2	2	3	4	5	2	3	1	2	3	29
Water Problem	2	3	5	0	2	1	5	2	1	0	0	4	25
Service Call	23	27	24	38	20	34	30	42	43	27	39	32	379
Public Service/Assistance	5	5	1	3	4	1	0	3	2	5	6	4	39
Elevator Extrication	0	0	0	3	0	6	1	1	0	0	0	2	13
Lock Outs	0	1	3	2	1	2	2	1	1	4	1	1	19
Aircraft Standby	3	0	5	2	0	0	1	0	0	0	0	0	11
Nothing Found	2	1	3	2	1	2	1	3	1	0	2	0	18
Cancelled en-route	3	3	1	4	3	4	2	0	2	2	3	1	28
Good Intent Call	5	7	8	5	3	8	1	6	0	6	5	10	64
Cover Assignment / Mutual Aid	3	2	0	2	1	5	2	1	2	1	0	2	21
Totals	288	301	314	331	268	351	312	344	286	299	307	298	3699

Captain Mike Nolan retired in April, after serving BFD for more than 32 years. Mike was one of the best fireground commanders I ever worked with and for. His knowledge and experience, as well as his sense of humor, will be missed. Tim Browne was promoted from lieutenant to captain to replace Mike. Mark Cedrone was promoted from firefighter to lieutenant to replace Tim. Paul Kadilak was hired as his replacement on the roster of the Department in April and he attended the MA Firefighting Academy in Stow before assuming his duties as a firefighter/EMT with BFD in early summer. David Richardson resigned from the Department after several years as a dispatcher and firefighter, for personal reasons in September.

The next several years will be challenging for BFD, especially as we attempt to provide the necessary services to the public and balance fiscal issues. Although, through good preventive maintenance, we believe we can stretch the life of Ambulance 2 (A-2) another year, it will soon need to be replaced. The reliability of our ambulances is crucial to providing the emergency medical services (EMS) that this community demands. The continuing program of converting our fire alarm system to an all-radio box system will eventually save the Town money, but more importantly provide a more reliable, information based system. E-9, our brush fire truck and R-1, our rescue truck, are both coming up for replacement in our 10 year Capital plan.



Firefighters working on Chili's roof during working fire

We must look to convert to an Advanced Life Support EMS system as soon as fiscally and practically opportune to do so. The upgrade will allow BFD to provide the absolute best in pre-hospital care and transport for the community. In concert with an ALS upgrade, we must look

at increased staffing in order to be in a position to respond to the needs associated with community development and re-development. BFD has not increased its number of emergency response-available firefighters since 1980, despite a call volume that has doubled during that time.

The Town must continue to think outside the box in its quest to build a new fire station for the Middlesex Turnpike corridor and the continued growth and re-development in that area. It is imperative that a public-private partnership be explored and solidified in order that a new building that provides for the current and future needs of BFD can be built.

I wish to thank the residents and businesses of Burlington for their continued support for the Burlington Fire Department and its members during the past year. The members and departments of other Town agencies, and appointed and elected officials continue to cooperate and support the efforts of BFD, as do we of their efforts. Our appreciation goes out to them.

Finally I want to thank the men and women of the Burlington Fire Department, both sworn and civilian, for their dedicated service to the job and the Town of Burlington. Their professionalism, cooperative spirit and devotion to their jobs make them especially valuable to the community in which they serve.

Respectfully submitted,

Fire Chief Lee Callahan

FIRE PREVENTION/INSPECTIONAL SERVICES

In 2008 the Fire Department has upgraded the method of monitoring the buildings and fire protection systems in Town. We now have the capability to use radio master box technology, which will replace the traditional master boxes in use for decades. The traditional system is required to be hard wired to fire alarm circuits, which run underground, and on telephone poles back to the fire dispatch center. The new system transmits radio signals direct to fire dispatch without the need of using miles of cable to transmit the signal.

New development in commercial and residential properties continued in 2008. Through inspections, enforcement of fire codes, construction plan reviews, fire investigations, issuing of permits and fire education programs much has been achieved in the past year.

Commercial and large residential construction projects require many steps including site plan reviews, which consider requirements such as apparatus access, water supply, exposure to other structures, type of occupancy, etc. The next step is a meeting with Fire Protection Engineers to discuss Fire Alarm, Fire Suppression, Municipal Fire Alarm connections and the issuing of the proper permits. Once the project is started, on-site inspections are required to keep track of the progress being made. The Certificate of Occupancy is issued after a final inspection and all new systems are tested.

The following is a list of permits and inspections made in 2008:

TYPE OF SERVICE

Commercial Occupancy Inspections	179
Master box Certifications	74
On Site – Inspections	334
Permits Issued	584
Plan Review	204
Residential Occupancy Inspections	108
Site Plan Reviews	58
Smoke Detector Inspections	159
TOTAL	1700

The following is a count of all permits and inspections done during the period of January 1, 2008 to December 31, 2008:

PERMITS

AST	34
Blasting	3
Campfire	3
Carbon Monoxide	3
Dumpster	32
Extinguishing System	10
Fire Alarm	95
Fireworks	5
Flammable Storage	60
Haz-Mat	2
Oil Burner	43
Propane Storage	24
Sprinkler	133
Tank Installation	35
Tank Removal	55
Tank Truck	6
UST	18
Welding/Burning	23
TOTAL	584

INSPECTIONS

Commercial Occupancy	179
Fire Drills	15
Knox Box	22
Oil Burner	16
Oil Tank Installation	12
Oil Tank Removal	9
On Site – Fire Prevention	220
On Site – Plug In	10
On Site – Plug Out	19
Quarterly	11
Residential Occupancy	108
Smoke Detectors	159
TOTAL	780
BUILDING PLANS STAMPED & REVIEWED	204
SITE PLAN REVIEWS	58
MASTER BOX CERTIFICATIONS	74
COMBINED TOTALS	1700

Inspectional services would like to take this opportunity to thank all residents and members of the business community for their cooperation in making Burlington a safer place to live and work.

Respectfully submitted,

Captain Michael Hanafin
Lieutenant Mark Saia

TRAINING DIVISION

The following is a brief summary of some of the activities that members of the Fire Department participated in.

- As part of its Impact Series Program the Massachusetts Fire Academy came to Burlington and delivered a Lightweight Building Construction program to all four groups. A large number of recent construction projects in our town utilize lightweight construction methods. These buildings present a challenge to the fire service when involved in fire.
- In March our new 2008 Pierce Tower arrived. Members of our department spent several weeks training with the tower prior to it being placed in service. A representative from Pierce Manufacturing spent a week with the department training each group on the operation of the apparatus. Each group also participated in driver training, basic set-up of the tower, and flowing water from the tower's master stream. Rescue evolutions utilizing the tower's basket were also conducted.

Personnel rescued a victim from the roof of a building using the tower's platform and a Stokes basket.

- In May, fire department personnel participated in search and rescue evolutions at 3 Wing Terrace. Personnel stretched a charged hose line through a smoke filled house and searched for a victim. Training in homes to be demolished gives firefighters an opportunity to participate in real life situations. I would encourage any homeowner who plans to demolish a house to contact us.
- In June, all four groups participated in MDU training at the Lahey Clinic. Each group set up our decontamination unit in the parking lot of the hospital's emergency room. A mock drill was held in which a number of victims were decontaminated by fire department personnel. This is a yearly activity that both fire department and Lahey personnel participate in.
- In September, our new 2008 Pierce Engine arrived. This new engine was assigned to our Terrace Hall Ave. station. Once again members of the department were trained on the operation of the apparatus. A representative from Pierce Manufacturing trained the department on the engine's Husky foam system. Fire personnel participated in driver training as well as basic pump operations.
- Also in September, members of our department participated in a vehicle extrication class using the new Hurst Tool system on our new Engine Two. A representative from Firematic Supply Company trained members on new rescue techniques involving passenger vehicles. This training was conducted at Winn Street Towing located on Wall Street.



Hurst tool training at Winn Street Towing

- Toward the end of the year members of the department participated in a pump operation class utilizing our Engine One. Each member acted as the pump operator and flowed water from multiple hose lines as well as connecting to a hydrant for a water source.



Defibrillation Training

- In 2008 Burlington Fire welcomed a new firefighter to the department. Paul Kadilak attended the twelve week Massachusetts Firefighting Academy in Stow. After graduation Paul participated in a two week orientation, then was assigned to Group Three.

Respectfully submitted,

Captain Michael Patterson
Training Division

AMBULANCE EMERGENCY MEDICAL SERVICE

EMS continues to be a focus of the everyday services the Burlington Fire Department provides to the residents of Burlington. FY 2008 was another near record year for EMS calls for assistance. Our two ambulances responded to 2,474 emergency calls with Ambulance 1 responding 2,207 times, Ambulance 2 responding 229 times and when both were busy simultaneously we had to call for a mutual aid ambulance 38 times from out of town.

This will be a transition year in two important areas. First we are currently evaluating new ambulance run reporting systems in order to find a replacement for the current one. It should allow us to generate reports that will both

comply with the new state reporting guidelines that will go into effect this year and also allow the reports to be faster, user friendly and make billing more accurate. Also we will be writing a new specification for a possible replacement for Ambulance 2; it is our second frontline ambulance and at ten years old is more than showing its age.

Our Firefighter EMTs continue to give excellent care to all who dial 911 and need our help. The department provides an excellent ongoing EMS continuing education program that covers EMT recertification, defibrillation, CPR and a drug administration program that includes epi-pens, aspirin and glucose. We prepare to handle everything from slip and falls, to heart attacks and strokes, to overdoses and trauma. We are well trained and dedicated to serving the public. Fire based EMS has again shown itself to provide the community with a resource they can count on when an emergency arises.

Respectfully submitted,

Kevin Pollicelli
EMS Coordinator

JUVENILE FIRESETTER INTERVENTION PROGRAM

The Burlington Juvenile Firesetter Intervention Program had a successful 2008. Fortunately, the number of fire related incidents involving juveniles remained low this past year. Burlington's JFIP members are Firefighters Gus Marino and Todd Ficociello. We continued to work as part of the broad coalition consisting of area fire and police departments, the District Attorney's office and area school districts.

The JFIP is in place to provide early intervention for youths involved in fire setting behavior. In addition to fire setting screening and education, the program assists youth who have committed "fire-related" acts such as pulling false alarms.

When a child is charged with a fire related offense and enters the court system, the JFIP will schedule a meeting with the juvenile and his or her parent. The interview covers many aspects, including questions that give the screeners a good overview as to why the youth might be involved in potentially dangerous fire related behavior. The JFIP screening occurs at the residence of the offender and gives the screeners a chance to conduct a safety check of the residence. The members of the juvenile firesetter intervention

program ensure that the residence has functioning smoke and carbon monoxide detectors and they also advise the homeowner of possible hazards in the home and how to correct them.

Burlington's JFIP team members are also actively involved with the educational portion of the program. The program is run through the District Attorney's office and consists of a 10 week course which covers topics such as fire science, burns, home hazards, arson and rules to live by. This year Burlington's JFIP members were involved with an education program held at the Wilmington Fire Department.

We hope 2009 will be a year in which our services will not be required. However, one juvenile fire related incident is one too many and we will remain vigilant in our efforts to ensure a safe community for Burlington's youth.

Respectfully submitted,

Firefighter Gus Marino
Firefighter Todd Ficociello
JFIP Team

PUBLIC WORKS DEPARTMENT

John G. Sanchez

Superintendent of Public Works

Thomas F. Hayes

Town Engineer

Teresa J. Keene

Administrative Assistant

Assistant Superintendents

Allen F. Ferriera

Highway

Paul W. Nielsen

Central Maintenance

David C. McCafferty

Water and Sewer Utilities

Managers

Paul W. Cauldwell

Cemetery

William D. Keene

Treatment Plant

DPW Staff

Frank E. Anderson	Kevin Keene
John T. Baldwin	Larry Kennedy
Paul S. Bieren	Richard Kullman
Robert S. Clougherty	William Lundgren II
Craig H. Cooper	Russell J. Makiej
John Doherty	Donna L. Manning
Arlene Defilippo	Pialisa A. Manent
Richard L. Dubbs	James Marchese, Jr
Michael P. Dwyer	Armand Marion
Robert Feeney	George T. Lee
Leonardo Fernandes	Nanette D. Masotta
Dennis F. Fitzgerald	Lisa Matarazzo
Mark V. Gerbrands	Timothy Mazzone
Michael Giardina	Ricky McClenningham
Robert S. Glover	Robert W. McMahon
Thomas Harrington	Donald McNeil
Frederick M. Haynes	Donald H. Price
Wayne Higden	Michael A. Quinones
Stephen A. Johnson	Charles D. Ralph
Roderick Joslin	Richard A. Reid
William Kane	Patricia Q. Robichaud
	Charles F. Woods Jr
	Brian White

The Department of Public Works is made up of six divisions including Administration, Cemetery, Central Maintenance, Engineering, Highway, and Water and Sewer. The goal of the department is to provide high quality services to all residents as well as to offer support to boards, commissions and other town departments. With its 52 full-time, part-time and seasonal employees the department maintains the Town's roadway, drainage, water, sewer, street lights, traffic lights, and cemetery infrastructure. In addition the department provides daily services such as water, sanitary sewer, B-Line, trash pick-up and winter maintenance operations.

Following you will find the annual reports from every division of Public Works; however, I would like to highlight a few projects that the department worked on this year:

- The Mill Pond Water Treatment Plant Renovation was completed in early 2008, which allowed the Vine Brook Water Treatment Plant to be taken off line for much needed maintenance of wells and filter media upgrades.
- The Pine Haven expansion was completed, and the Cemetery Division has started the sale of graves in the new section.

- The Ray Ave. Culvert Replacement Project was completed in 2008 alleviating a common flooding problem in that area.

I wish to offer my most sincere gratitude to all DPW personnel for their assistance throughout the year.

Respectfully submitted,

John G. Sanchez, P.E.
Superintendent of Public Works

ADMINISTRATIVE

Water & Sewer billing sent approximately 16,200 bills out in the amount of \$7,928,630.32. Purchasing processed over 4,535 invoices, and the staff handled approximately 8,500 Customer Service calls.

Thank you to the Administrative staff, Pialisa Manent, Patti Robichaud and Arlene Defilippo. Their hard work and support is greatly appreciated.

Respectfully submitted,

Teresa Keene
Administrative Assistant

ENGINEERING DIVISION

The Engineering Division evaluates, designs, bids, and manages Town-funded infrastructure improvement projects. Engineering staff manages consulting engineers hired to design projects outside the expertise of the Division. In addition, the Division provides support to other Public Works Divisions as well as any Town Department that requests technical assistance. This office maintains and updates infrastructure plans, project files, and Public Works GIS data layers.

Capital Improvement Projects

The Division designed, obtained permits, and provided construction management for the following projects, which were funded through Articles approved by Town Meeting:

- **Metro Northwest Consortium (MNW-RSC 2008-PW1)** – Metropolitan Area Planning Council (MAPC) created the Northwest Consortium in order to consolidate and leverage procurement for the communities of Bedford, Billerica, Burlington, Chelmsford, Wilmington, Arlington, Belmont, Lexington, Watertown, and Winchester. In addition to the econo-

my of scale from procuring large contracts, the MAPC developed, advertised, and bid contracts typically prepared by the Division, saving significant man-hours and costs for the towns. Contracts bid under the consortium included: Roadway Paving, Micro-surfacing, Crack sealing, Pavement Markings/Line-painting, Street Sweeping, and Debris Disposal.

PHOTO BY: TIMOTHY MAZZONE, TOWN OF BURLINGTON ENGINEERING DIVISION



County Road Paving

- **Ray Avenue Culvert Replacement (DR-01-1080)** – Developed contract documents, bid, and managed the Ray Avenue culvert replacement project, previously designed & permitted by the Division, consisting of removal and replacement of two 24" by 48" corrugated metal culvert pipes located under Ray Avenue with dual 36" Reinforced Concrete Pipe. Project was awarded to J D'Amico of Randolph MA, in the amount of \$236,974.

PLAN BY: BRIAN WHITE, TOWN OF BURLINGTON ENGINEERING DIVISION



Ray Avenue Culvert Replacement Design

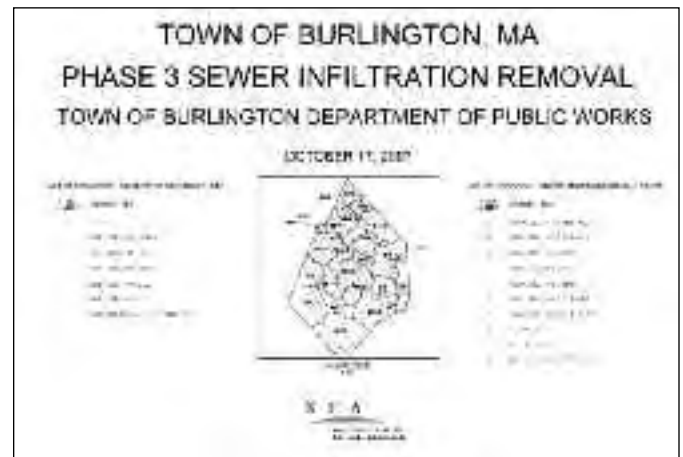
PHOTO BY: DENNIS FITZGERALD, TOWN OF BURLINGTON ENGINEERING DIVISION



New Reinforced Concrete Pipe – Ray Ave Culvert

- **Inflow & Infiltration (I/I) Mitigation 2007** - Phase 3A(1098) - Managed and inspected the Phase 3A I/I mitigation project which was awarded to National Water Main Cleaning Company of Canton MA in the amount of \$218,625. The project consisted of mitigation of I/I sources in various locations in Town using short-liners, SMH lining, grouting, and spot repairs. This project will result in the removal of approximately 300,000 gallons per day of I/I.

PLAN BY: SEA CONSULTANTS, CAMBRIDGE MA



Phase 3A Inflow/Infiltration Mitigation Project

Contract Management

The Division managed outside consultants hired to undertake the following projects:

- **Terrace Hall Pump Station/Force Main (1030)** - Awarded to FST Engineers, Burlington MA in the amount of \$300,329 for the replacement and rehabilitation of the Terrace Hall Pump station and force main.
- **Blanchard Road/Wheeler Road 25% Design Plans TIP (1099)** - Awarded to VHB Watertown MA in the amount of \$100,500 for the 25% design plans needed for the application to the Transportation Improvement Project grant program.
- **Burlington Bikeway (1009)** - Awarded to VHB of Watertown, MA, in the amount of \$97,750 for the final design of the extension and regional interconnection of Burlington's bike routes. The preliminary design and grant application for a bikeway has been ongoing for several years due to the extensive review process and competitive nature of the Enhancement Grant Program. The Town has received the approval for a \$1.1 million bike path project grant. As agreed, under the terms of the grant, the Town is responsible for the final design of the project, after which the State will bid and oversee construction of the bikeway.
- **Street Light Maintenance (1085)** - Awarded to Brite Lite Electrical Company, Weymouth MA in the amount of \$59,802 for the repair and maintenance of the Town's street light network which was purchased from NSTAR on July 1, 2003.
- **Traffic Light Maintenance (1084)** - Awarded to Republic Electric, Billerica MA in the amount of \$29,996 for the repair and maintenance of twenty-six (26) town owned traffic lights.
- **Traffic Light Inventory (0019)** - Awarded to VHB Inc, Watertown MA in the amount of \$18,000 for engineering services to provide a physical inventory and design recommendations for preventative maintenance and upgrades for Town owned traffic lights.
- **Sewer System Infiltration Investigation** - Phase 4 Awarded to SEA Consultants, Cambridge MA, in the amount of \$257,000 for investigation of sewer infiltration and inflow (I/I) sources in easement areas and other locations not previously evaluated. Project consists of internal TV inspection, smoke testing, and house to house sump pump inspection in order to identify I/I sources.

DPW Procurement

The Division developed bid packages in accordance with MGL CH 30B and 30 39M for various Town projects, which were made available on our web site for ease of distribution as well as the reduction of effort and cost to reproduce and mail bid packages to contractors. Additionally, bid results were uploaded to the web shortly after the bid opening again reducing staff time responding to repetitive questions regarding the bid results.

Other Projects

The Division provided design and/or technical assistance on the following projects:

- I/I Mitigation 2007 - Phase 3B Construction Inspection
- Center Street/Bedford Street Intersection Design
- Human Service Building Parking Improvement Design

PLAN BY: LISA MATARAZZO, TOWN OF BURLINGTON ENGINEERING DIVISION



Revised BLINE route map

- Bruce Street/Alma Road, Drainage Project Design
- Stream Cleaning 2009 – Susan Avenue Design
- Trench Regulations (520 CMR 14) Development and Implementation
- BLINE GIS Route Map Development
- DPW OSHA 10-hour Training
- Plow Route Supervision & Plow Map Development
- Sewer Allocation permit process

Subdivision/Site Plan Inspection

Inspection of subdivisions and building sites include water and sewer connections, pressure testing of water lines, vacuum testing of sewer manholes, mandrel and ball testing of sewer lines, hydrant installation, and drainage systems. Inspection of roadway construction includes underground utilities, sub-base materials, compaction, grading, binder pavement, finish pavement, curbing, and sidewalks. Inspection also includes lighting, parking layout, landscaping, signage and pavement of utility trenches.

PHOTO BY: MARK GERBRANDS, TOWN OF BURLINGTON ENGINEERING DIVISION



Cambridge Street at Skilton Lane Roadway Improvements

The Division conducted construction inspections of the following projects:

- Rosario Estates - Subdivision
- Kelly Farms Estates - Subdivision
- Shamrock Drive - Subdivision
- Arborpoint Development – Seven Springs
- Burlington Mall Expansion - Nordstrom's

- 86 Cambridge Street – Restaurant
- 62 Cambridge Street – Herb Chambers
- Burlington Office Park – Phase 2 (Wall Street)
- Woodland Farms - Subdivision
- CVS – Cambridge Street
- Cambridge Street / Skilton Lane roadway improvements
- Dennis Drive Extension – Subdivision
- 1 Wayside Road – Office Building Addition
- Van de Graaff Drive – Oracle site development

Infrastructure Management

- **Sewer Bank** - As required under an Administrative Consent Order (ACO) issued by the Department of Environmental Protection (DEP) the Town is under a strict sewer moratorium. No new sewer connections can be made to the system unless four (4) gallons of Inflow or Infiltration (I/I) is removed for every one (1) gallon of sewer that is added to the system. The DEP requires bi-annual reporting of new sewer connections, I/I mitigation projects undertaken, and an accounting of gallons added versus flow removed, commonly referred to as the "Sewer Bank". The Division manages the Sewer Bank as well the overall I/I mitigation program.
- **Plan Filing System** – In an effort to automate the Town's record drawings, many of the plans have been scanned to image files and linked to a plan database, allowing quick retrieval of utility data, while preventing wear and tear on original plans.
- **Pavement Management System** – The Division continues to evaluate pavement conditions and update the Town's GIS based Pavement Management System, which was implemented in 2002.
- **Utility Permits** - The Division created and maintains a utility permit system developed to streamline and automate the permit and inspection process (street opening, water, sewer, and trench). This year the Division issued 193 permits.

Geographical Information System (GIS)

The Geographical Information System has become more and more integral to our daily operations; from Pavement Management to street light outages, the GIS has

become a valuable tool for maintaining municipal infrastructure. The Engineering Division continues to develop and maintain critical DPW data layers.

Web Site

To make information more easily available the Engineering Division maintains a website at www.Burlington.org. Some of the information that you will find here is:

- Various Town Maps
- Licensed Utility Contractors
- Approved Driveway Paving Contractors
- Local Land Surveyors
- Utility Permit Information and Applications
- Contracts Out to Bid & Bid Results

Brian White, a former Student Engineer with the Town, applied for and was selected for the position of Assistant Town Engineer. Brian has a BS in Civil Engineering from UMass Lowell, Engineer in Training certificate, and is currently enrolled in the Construction Management Masters program at Northeastern University. We welcome Brian back and are very happy to have him on board.

I want to thank everyone in the Engineering Division for doing such an exceptional job. I look back over the year seeing many successful projects and a lot of hard work undertaken. The Division continues to be an enjoyable place to work thanks to the people who work there.

Respectfully submitted,

Thomas F. Hayes, P.E.
Town Engineer

CEMETERY DIVISION

Pine Haven

Cemetery personnel performed 78 burials with 62 lots sold. The development of Section D was completed by the Engineering Department who designed and laid out 300 lots in the new section. Steel fencing and automated sprinklers were also installed.

Chestnut Hill

Cemetery personnel performed 74 burials with 4 lots sold. Work is being done by Lime and Stone Monument and Sculpture Services to repair and restore older monuments in Chestnut Hill and the Old Burial Grounds. A stonewall and perennial garden were installed at the corner of Section I and the storage load to help beautify that area.

Old Burial Grounds

A large oak tree that was diseased and dying was taken down and removed.

General Maintenance is performed throughout the year which includes weedwacking around the headstones and trees, cutting grass, trimming trees and bushes, repairing and maintaining the sprinkler system, repairing and painting fences, repairing equipment, snowplowing and snow removal.

Due to the extra workload, help from the Middlesex Sheriffs Department Community Outreach program was greatly appreciated.

I would like to take this opportunity to thank the employees of the Cemetery Division for all their hard work throughout the year. Also, a special thank you to all DPW employees who do a great job when extra help is needed. Thanks to the Veteran's Administration of Burlington and the Veterans for their help in the preparations for Memorial Day.

Respectfully submitted,

Paul W. Cauldwell
Manager
Cemetery Division

CENTRAL MAINTENANCE

The Central Maintenance Division maintains and repairs vehicles and equipment for seven Town departments.

This past year we received new vehicles and equipment as well as two new snow plows for which we are very thankful. This is a giant step toward updating and improving our fleet and equipment.

During Spring, Summer and Fall we are kept very busy trying to get all the equipment and vehicles back in top condition. Along with our routine maintenance program, the winter months increases the need of repairs to the vehicles and snow fighting equipment.

Many thanks to the men in Central Maintenance for a job well done. Thank you to Robert Glover, Michael Quinones and Leo Fernandes for doing a great job.

Many thanks to all the Town employees who bring to our attention and let us know of any problems with the vehicles or equipment as soon as possible.

Respectfully submitted,

Paul W. Neilsen
Assistant Superintendent
Central Maintenance

HIGHWAY DIVISION

The Highway Division performed their regular maintenance of the roadways including sanding, plowing and sweeping. Drainage, guardrail repair, manhole and easement repairs were also done. We experienced 7 sanding operations and 11 snow storms which brought our yearly snow total to 58 inches. We continued to repair and replace all snow damage that occurred during the winter. We also maintained traffic and street signs along with other special projects. The following is a summary of the work that was completed.

Drainage:

- 125' drain line Ellen Road
- 250' drain line Winn Street
- 220' Regan Park
- Human Resource Building

Weed Spraying and Brush Cutting town wide:

- Tree Removal various locations
- Head Walls cleared of debris
- Drainage Pipe Roding various locations
- Catch Basins and Manholes cleaned were 581
- Catch Basins and Manholes repaired were 53

Sign Shop:

- 172 new street signs with town seal were installed
- 30 repaired or replaced due to them being stolen
- 83 finished traffic signs replaced

Line Painting was done throughout the town along with crosswalks, handicap spaces and stop lines.

Hot Top/Plow Damage:

- 250' Ruping Drive resurfaced
- Sidewalk, Water trenches and pot holes in various locations repaired
- 72 Mailboxes 50 berms and 21 lawns repaired and or replaced

I would like to thank the Highway staff for their continued support and professionalism. Also, to all the DPW and Recreation Maintenance employees for their assistance throughout the year. And a special thank you to the private contractors who assisted during the winter months.

Respectfully submitted,

Allen F. Ferreira
Assistant Superintendent
Highway Division

WATER & SEWER UTILITIES DIVISION

The following is a summary of statistics, special projects and work completed by the Water and Sewer Division:

Water Distribution Section:

The following is a summation of the work accomplished by us this year:

• Water Main breaks	10
• Water Service beaks	7
• Main Gates	10
• Insurance Replaced Fire Hydrants	3
• Fire Hydrants replaced due to accidents	2
• Water Meters	385
• Water Meter Accuracy tests	322
• House main valve replacements	19
• Outside Readers installed	194
• Meter Re-Reads	924
• Emergency Meter Calls	6
• Frozen Meters	3
• Household Leak Checks	481
• Turn offs / turn ons	36
• Meter and outside reader security seals	153
• Utility Mark outs for Dig Safe System	135
• Final Account Readings	133
• Water Related appointments	709

Sewer Collection Section:

- Sewer Blocks cleared 9
- Flushed Sewer Mains 71,300 feet

The department instituted a new program to replace all water meters in Town with a more accurate system. We did this in order to better account for the water we produce as well as bettering how we have to do billings to the public. The new meters are much more accurate and can be accountable down to 1.5% accurate.

Installation of these meters started in August of 2008 and should be completed within the next couple of years. Also instituted a new program this past fall to replace or install new water main gates in strategic locations in order to minimize inconveniences to the public during water breaks.

This year we replaced 3 of our older vehicles with new downsized vehicles with better fuel economy in mind during these hard times.

Town Meeting approved a By Law that the Fire Department, along with the DPW, proposed which stated that any private fire hydrant must be maintained by the property owner. This maintenance will insure that these hydrants remain operational and in good condition when and if needed in emergency situations.

Larry Kennedy of the Highway Division transferred to us and I want to welcome him aboard. He'll be working in our Distribution Section. Paul Bieren of the Treatment Section transferred out to the Highway Division. Good luck Paul, you will be missed.

Also, due to water availability issues this summer we were only able to flush about ½ of the Town's Water System. We hope to complete this program by picking up where we left off and doing the entire town. I wish to apologize for any inconvenience this may have caused the residents.

Water Treatment Section:

The year 2008 was a very event filled year starting with the final touches starting to be completed on the Mill Pond Water Treatment Facility rehabilitation. The plant was expanded in size to meet current facility needs. The volume output was not increased but the initial treatment operation was improved to meet stricter removal requirements set by EPA and State DEP. The changes made should keep Burlington in compliance with current and future limits. The Mill Pond Facility is currently in full operation and is

producing a very high grade product and is expected to meet close to 60% of the expected 1.2 billion gallons to be used in 2009.

A grand opening was held at the Mill Pond Water Treatment Facility in late November 2008. A total of approximately 100 residents including Selectmen received tours of the facility. The high point of the opening was the dedication of the lobby to the former Superintendent of Public Works Syamal Chaudhuri.

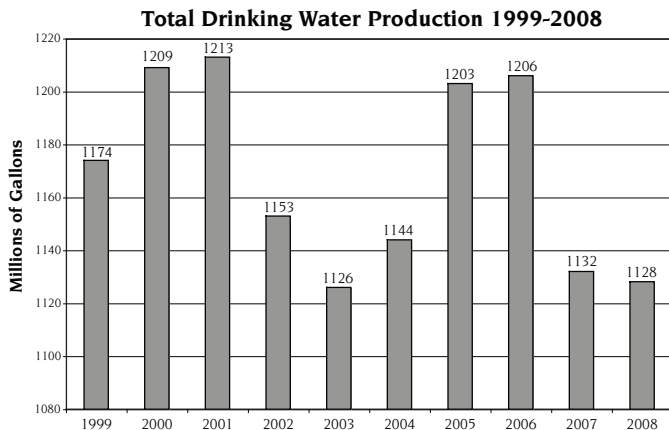
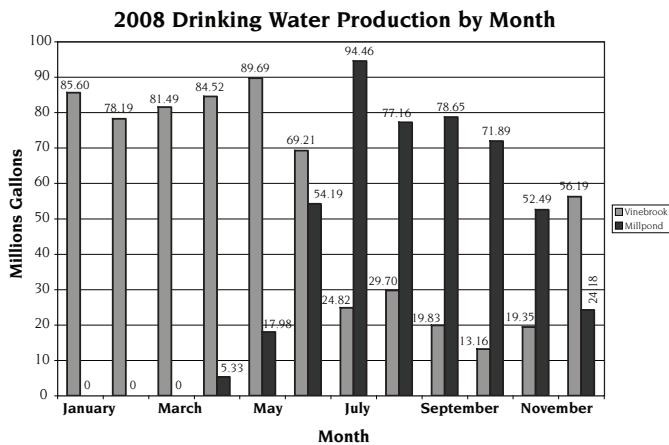
The Town performed well cleaning on a total of five (5) wells during 2008 as a result of the extended time Mill Pond Facility was off line for construction. The results of deviating from our normal cleaning cycle. Wells #5 and #10 both needed to be rescreened with all wells needing to be cleaned for a second time. Several wells needed new pumps and columns adding to the overall price. The wells all came back to original design level. All wells are within treatable inorganic (Iron-Manganese) and Volatile organic levels by the Vine Brook WTF. The VOC levels appear currently to be stabilizing well below the original levels. The most recent 1-4 dioxane concern has been in the non-detectable range since it was brought to our attention by Northwest Park consulting firm. The Vine Brook Facility effluent product is of high quality like the Mill Pond Facility. The Vine Brook facility also had the final filters changed to new media and are currently operating to design parameter. This filter change will allow us to recycle our backwash water saving the department and Town possibly as much as \$100,000 dollars in MWRA sewer charges.

The water quality testing program showed no areas of concern for the Town of Burlington. Distribution bacteria testing showed no problems in the system, only site sampling problems that are being corrected. The chlorination by-product testing shows average levels less than 15ppb for Trihalomethanes (THM's) and less than 10 for Haloacetic Acids(HAA5's). The town fluoridation testing program was given an award as one of the best by the Federal EPA. The other parameters that were tested for such as Synthetic Organic Compounds (SOC), Radionuclides (Radon, Radium, etc.) and Microbiologicals (Crypto & Giardia) showed no problem in the system.

This year 2008 was a relatively wet year with no extended dry spells. The department still produced for consumption 1.128 billion gallons, down from the previous year. Production should not be a problem now that the Mill Pond Facility is in service.

The watershed surveillance shows no immediate problems that cause concern except in one area. The beaver population seems to have greatly increased causing water levels near the wells to flood. The department has increased trapping and in some cases dam breaching to alleviate and control the problem.

If there any questions about the water quality production or the water sources please contact William Keene, Water Quality Production Manager at 781-270-1648 or e-mail at wkeene@burlmass.org. Residents are also encouraged to visit the Town web site and review the most recent Consumer Confidence Report (CCR).



I would like to thank all Water / Sewer personnel for their continuing professionalism on the job.

Respectfully submitted,

David C. McCafferty
Assistant Superintendent
Water & Sewer Division

B-LINE

The B-Line Committee is working closely with the government affairs group of the Burlington Area Chamber of Commerce, to not only assist in the funding of the system in the coming years, but to elaborate and fine-tune the routes and their times as well.

We would like to thank the Lahey Clinic and The Gutierrez Company for their very generous donations of \$5,000 each in support of the B-Line, recognizing the value of this service to the Town.

One of the goals of the B-Line Committee was to keep ridership at 50,000 and 2008 closed out with 50,372 serviced, exceeding the Committee's goal. As we honor riders who have been utilizing the B-Line since its inception in 1988, we hope to continue to make this a service that new residents and business owners come to rely on in the coming years as well.

Have you seen our B-Line buses traveling throughout the Town? The B-Line buses are safe, clean and convenient (just wave us down) and all are wheelchair accessible. We travel around Town from 7:30 am until 6:00 pm getting people to and from work, school, medical appointments and shopping. The B-Line does not operate on weekends or holidays.

The buses travel by all supermarkets (Shaw's, Roche Bros. & Market Basket), all Malls (Crossroads, Burlington Mall & Middlesex Commons and the new Wayside Commons), Lahey Clinic and Harvard Vanguard at Wall Street.

The bus fares are (exact change is necessary as drivers carry no money):

Under 6	Free
Students With ID's	\$1.00
Seniors (Over 65)	\$1.00
Special Needs	\$1.00
Adults	\$1.50
Transfers	\$.50

Pass applications may be obtained from any of the B-Line bus drivers or through the DPW office located in the Town Hall Annex. Passes make great gifts. The new pass rates are as follows:

	Special Needs, Seniors (Age 65)	
	Adults	Students with ID's
6 Month Pass (Jan-June/July-Dec)	\$100.00	\$50.00
3 Month Pass (Jan-Mar/Apr-June) (July-Sept/Oct-Dec)	\$60.00	\$30.00

The B-Line is still the most inexpensive mode of travel around Burlington, and connects with the MBTA and other routes:

- Lowell LRT at Chestnut Ave., the Burlington Mall & Lahey Clinic
- Burlington-Alewife (350), all along Cambridge Street & Burlington Mall
- Bedford (351) at Chestnut Ave. & the Burlington Mall
- Boston Express (352) at Chestnut Ave. Boston Express (354) at Van DeGraff Drive

Once again, we would like to thank the Burlington Mall for funding the cost of operating the B-Line buses for the four Saturdays between Thanksgiving and Christmas. Taking advantage of this free opportunity, the B-Line buses provided 218 rides this holiday season. This is a terrific way to get some holiday shopping done and not worry about fighting traffic or trying to find a parking space at the Mall.

For more information see our web-site at www.burlington.org, click on "Community Connections – Transportation – B-Line" for exact routes, maps and schedules or call the B-Line office at 781-270-1965.

You CAN get there from here – Buzz Around Burlington on a B-Line Bus!!

Respectfully submitted,

Patti Robichaud
B-Line Coordinator

CONSERVATION COMMISSION

PHOTO CREDIT: RANDY NEWELL



Conservation Commission. Front Row (left to right): Kerry Melanson, Larry Cohen, Gail Lima. Back Row (left to right): Nedim Celik, Jim Nash, Indra Deb

The Burlington Conservation Commission respectfully submits the following report of the activities of the Conservation Commission and Conservation Staff during 2008. Anyone wishing to learn more about the functions and activities of the Commission is invited to contact the Conservation Department, attend a Conservation Commission meeting, or visit the Conservation Department webpage (<http://www.burlington.org/conservation>).

The Conservation Commission is comprised of seven volunteer members appointed by the Town Administrator/ Board of Selectmen to three-year terms. The year 2008 was difficult, as the Commission suffered the loss of two valued members who passed away: Marylee Everett and James Nash. Both Marylee and Jim brought immense knowledge, passion and energy to the Conservation Commission. Needless to say, they are missed. Larry Cohen continued as chair in 2008, and the vice-chair position was left unfilled after Marylee's passing.

A three-person Conservation Staff, comprised of Conservation Administrator John Keeley, Conservation Assistant Randy Newell and Principal Clerk Ellen Longo, assists the Conservation Commission. The staff is responsible for providing technical review of project proposals, ensuring compliance with the timelines and administrative requirements of the wetlands statutes, providing input to

other Town Boards and officials, and assisting residents and project proponents in navigating the application process.

The Commission is responsible for ensuring compliance with the Massachusetts Wetlands Protection Act, the local Wetland Bylaw (Burlington Bylaws Article XIV, section 1.0) and the Burlington Erosion and Sedimentation Control Bylaw (Burlington Bylaws Article XIV, section 6.0). To this end, the Commission receives and reviews applications for projects involving work within one hundred feet of wetland resource areas, within 200 feet of a river or perennial stream or those disturbing more than 10,000 square feet of land. Through the public hearing process, the Commission determines whether a project is permissible under the wetlands or stormwater regulations, whether the proposal can be improved to better protect the town's resources, and then issues or denies a permit accordingly.

The Conservation Commission is also responsible for managing several parcels of Town-owned land under its jurisdiction. These include the Mill Pond, Sawmill Brook, Marion Road and Little Brook Conservation Areas, in addition to several smaller parcels. Beyond managing existing Conservation Land, the Commission pursues and promotes the acquisition of additional open space throughout the Town through several means, including conservation restrictions, land donations, land transfers, and outright purchases. There were no land acquisitions in 2008.

Regulatory Functions/Permitting

The Conservation Commission reviewed and/or permitted a variety of projects in 2008, including: redevelopment of the M/A-COM & I-Robot site on South Avenue, a new office building on Corporate Drive, redevelopment of a commercial site at 78 Blanchard Road, the Sheighla Drive subdivision, as well as numerous smaller residential, municipal and commercial projects.

Land Management

As mentioned earlier, the Conservation Department manages all Town Conservation land. Several of these areas have hiking trails. Despite limited funds, a land management intern performed trail maintenance on trails on Conservation lands in the spring of 2008. The Conservation Department has digital PDF maps of the largest Conservation areas. These can be downloaded from the department's web page, or obtained by emailing conserva-

tion@burlmass.org. Since funding for land management is limited, the Conservation Department is always looking for volunteers to help with Conservation land upkeep. Residents interested in being a land steward for a Conservation area should contact the Conservation Department.

Stream Cleaning

The summer stream-cleaning program entered its eighteenth year under the third-year supervision of Drew Smith and Melissa Bainbridge. The four-person crew was rounded out with Brian Burk and Marcus Peterson, who both returned for a second year. Utilizing GIS mapping and responding to residents' requests, the following areas were cleaned in 2008: Daniel Drive brook, Sawmill Brook, Littles Brook (at Mountain Road and at Cambridge Street), Sandy Brook, Ipswich River, Longmeadow Brook, University Avenue brook, Dolores Drive brook, and small streams near #12 Ledgewood Road, Holden Ave./Gedick Road, Eastern Avenue, Mill Pond Reservoir stream, #13 Cedar Street, Tinkham Avenue, Upland Road, #10 Susan Avenue, Sewell Street, Francis Wyman Road, #92-94 Wilmington Road, Wilmington Road near Central Bank, #5 Willow Way, #10 Cedar Street, and #25 Cranberry Lane.

As usual, the Department of Public Works assisted the stream cleaners with disposal of debris and by providing a dump truck for the stream crew to use.

This report was prepared on behalf of the Conservation Commission by John Keeley, Conservation Administrator.

Respectfully submitted,

The Burlington Conservation Commission
Larry Cohen, Chair
Nedim Celik, Commissioner
Indra Deb, Commissioner
Gail Lima, Commissioner
Kerry Melanson, Commissioner

BOARD OF APPEALS



Board of Appeals: Front Row (left to right): John Sullivan (Chairman); Robert Meaney; George Murray (Vice Chairman). Back Row (left to right): John Alberghini (1st Alternate); William Gaffney; Gene Lane (2nd Alternate). Missing from photo is Wayne Harding (Clerk).

The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning By-Law, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1. That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.
2. That desirable relief may be granted without substantial detriment to the public good.
3. That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the town and its citizens. It is the only town board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 2008, the Board heard 28 cases, 10 were residential cases which generated \$1,000.00 in fees and 18 commercial cases which generated \$4,500.00 in fees. The applications generated in total \$5,500.00 in fees.

The members of the Board of Appeals are pleased and honored to serve the town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted,

John Sullivan, Chairman
 George Murray, Vice Chairman
 Wayne Harding, Clerk
 Robert Meaney
 William Gaffney
 John A. Alberghini, 1st Alternate
 Gene Lane, 2nd Alternate
 Karen Peters, Recording Clerk

BUILDING DEPARTMENT

I herewith submit my report as Inspector of Buildings for the year 2008.

Compared to the prior year, the total estimated building permit construction costs for 2008 fell to \$95 million dollars. The value of residential construction plummeted from double digits to \$7 million dollars. Commercial construction values declined from previous year with an estimated \$75 million dollars. There were 2,677 permits issued by the Building Department staff resulting in 4,905 inspections being performed this past year. The total permit fees collected in 2008 was \$1.2 million dollars. The total construction value permitted in 2008 was approximately \$103 million dollars.

A total of 13 single-family dwelling building permits were issued in 2008. There were seven (7) building permits issued for demolition of a single family dwelling. Residential construction activity continues at the Seven Springs. Residential building activity this year for single-family dwellings included the following:

- 6 Second Floor Additions
- 17 Finish/Remodel Basement
- 45 Kitchen Additions/Remodels
- 14 Seasonal/Sunrooms
- 81 Roofs
- 49 Decks
- 8 Two-Story Additions
- 13 Family Room Additions
- 42 Bathroom Additions/Remodels
- 22 Garages
- 37 Siding
- 27 Swimming Pools

Statistics show an increase in minor renovations over previous years. Thirty-three (33) Solid Fuel Burning Appliance (i.e. Wood/Pellet Stoves, etc.) permits were issued this year, up considerably compared to other years; most likely due to the increase in fuel costs.

New commercial construction amounted to approximately \$75M in 2008. Retail construction decreased significantly to \$15.3M over last year. Most notable is Burlington Mall's new major retail tenants residing in the expansion corridor include Metropark, Tourneau, Zara and Bare Escentuals. Other Burlington Mall retail tenants with significant construction values include new retail tenant, Burberry and Victoria Secret's renovation.

Construction values for office use rose to an estimated \$60.7M; significantly due to the three (3) new office buildings at 10 Corporate Drive (\$10.8M), the 8 Van de Graaff Drive Oracle Building 2 (\$25.7M includes office buildout) and Herb Chambers Porsche/Audi Dealership (\$3.4M). Other new office tenants include the upscale Pyara Spa at 101 Middlesex (\$2M), One Communications at 5 Wall Street (\$2.5M), G4S at 21 North Avenue, Genlyte/BU Phillips at 3 Burlington Woods Drive and Exa Corporation at 55 Network Drive.

Other significant construction included 80 Blanchard Road renovation (\$1.2M) and Nuance Expansion into the 1 Wayside Road addition (\$2.6M). Lahey Clinic renovation construction values at 41 Burlington Mall Road total approximately \$2.1M; including Human Resources located at 25 Burlington Mall Rd, Ophthalmology at 31 Burlington Mall Road a total construction value for Lahey Clinic is \$4.2M.

The Building Department personnel received and replied to over 21 emergency calls from Fire Department and other Town agencies this past year. In addition, we responded in excess of 108 complaints/violations. The majority of zoning complaints and violations this year were again due to the significant amount of illegal freestanding / A-frame signs placed throughout the town. We issued 114 annual Certificates of Inspection. Of those 21 were Chapter 304 certificates issued to liquor establishments in Burlington.

We were introduced to the new 7th Edition of the Mass State Building Code which highlighted changes to the licensing requirements to include new specialty licenses for roofing, siding, windows, demolition and solid fuel burning appliances. The 7th Edition went into effect on September 1, 2008 and runs concurrently with the 6th Edition until March 1, 2009. We extended ourselves to get the word out to many local contractors through mailings and other media.

We continue to work diligently with state agencies and public safety departments going through a continuation of certification classes, meetings and training exercises. These agencies include the Local Emergency Planning Committee (LEPC), Massachusetts Emergency Management Agency (MEMA), and Federal Emergency Management Agency (FEMA), and the Commonwealth of Massachusetts Department of Fire Services (DFS) and the Commonwealth's Board of Building Regulations and Standards (BBRS).

Our staff continues with the Microfilm Imaging Project. In 2008 the ongoing practice of processing the older plans

for microfilming is still underway. We now have microfiche in the office covering the years 1984 through present.

Again, this past year the Building Department took part in two (2) programs to assist us with the administration of the office, the Senior Tax Work Off Program and the Police Department's Community Service Program. We have found both these programs instrumental in our efforts to fulfill our administrative tasks throughout the year. We would like to thank everyone who participated in these programs for a job well done.

The Building Department's permit tracking system and handheld Pocket PC devices, offer a quick and easy access to the tracking and reporting of all inspections. It has proven to be a very helpful tool both in the office and in the field.

The Building Department's goals for the future are (1) plan for future construction growth, (2) continue to microfiche our building plans in archived storage, and (3) integrate existing paper files into the records tracking software. We have been able attain the goals we have set; directly attributable to this department's endeavor to get the job done.

The entire staff has worked remarkably throughout the year to meet demands. Thank you to Andy Ungerson, Senior Building Inspector; Bruce Clark, Local Building Inspector; Glenn Paparo, Plumbing and Gas Inspector; Jim McDonough, Inspector of Wires; and to Judy Sorensen, Principal Clerk for all their dedication to the job and their commitment to excellence.

The total number of permits issued and estimated values are as follows:

BUILDING DEPARTMENT ACTIVITY

	No. Issued	Fees Collected	No. of Inspections
Building Permits	854	\$ 1,048,579	1,626
Certificates of Inspection	114	5,884	125
Electrical Permits	880	98,305	1,853
Plumbing Permits	431	38,230	642
Gas Permits	398	18,660	443
Complaints/Violations	87		216
Miscellaneous Copies, etc.		124	
TOTALS	2,677	\$ 1,209,658	4,905

BUILDING PERMITS

Work Categories	No. Issued	Estimated Construction Cost (In Dollars)	Fees Collected
New Residential Dwellings	13	2,410,182	24,102
Residential Additions	110	8,090,090	81,865
Residential Remodels	278	3,139,551	31,947
Residential Garages	5	225,140	2,251
New Commercial Structures	3	30,555,083	312,394
Commercial Additions	1	35,000	600
Commercial Alterations	174	46,766,057	564,217
Signs	94	390,233	5,223
Miscellaneous	90	1,213,549	16,254
Foundation Only	2	12,000	150
Swimming Pools	27	306,957	4,415
Demolitions	38	1,401,400	3,210
Temporary Mobile Homes	1	10,000	50
Temporary Trailers	18	36,900	1,000
TOTALS	854	\$94,592,142	\$1,048,579

Respectfully submitted,

John J. Clancy
Inspector of Buildings

THE OFFICE OF VETERANS SERVICES

The Burlington Office of Veterans Services is pleased to submit the following annual report for 2008. The goal of this office is to provide services and information designed to improve the quality of life for veterans and their families through the aid of benefits and other services. We also assist individuals with disabilities, families in need of fuel assistance, and those wishing to be employed under Labor Services with the town.

Returning Iraq and Afghanistan veterans and their families have increased the number of clients with this office, and there is the ever increasing need for our older veterans and their families who are ill and dying in increased numbers. This office faces new challenges during these difficult times, including managing the resources available from the

federal VA, the state's Veterans Services, as well as the resources of the Burlington Office of Veterans Services.

State and federal veterans' benefits are not automatic in any sense of the word. These benefits must be applied for in accordance with strict state and federal laws, rules and regulations. Many hours are spent counseling a large number of veterans, their families, and dependents on health care and prescription assistance from the VA, education, home loans and many other benefits from the state and federal government. This office spends a good deal of its time filing claims to the Department of Veterans Services in Boston for state claims, and the Department of Veterans Affairs in Washington for federal benefits. We also assist and advise on Social Security, Medicare/Medicaid and health insurance, long-term care as well as educational assistance for the college bound.

Most people in town know this office through the public events such as Memorial Day and Veterans Day, but the focus and primary functions of the Burlington Office of Veterans Services is the day-to-day working in private with veterans to ensure that they and their families receive the proper counseling and benefits due them. The value and effectiveness as a veteran's service officer, or claims consultant, takes constant education and attention to all changes affecting our veterans. Only by remaining diligent can this office provide the best possible service to veterans and their beneficiaries.



Honoring All Who Served – 2008 Veterans Day poster provided by Department of Veterans Affairs

VETERANS DAY

Veterans Day 2008 was a day to celebrate our veterans, but it was also a great history lesson to remember a moment in time when Allies stood together to remember the past and celebrate the present. November 11, 2008 was the 90th anniversary of the signing of the Armistice in France, ending the hostilities that we know as World War I.

We remembered the Burlington residents who served and died in "The War To End All Wars" by placing two wreaths at our World War I Memorial: one from the Town and the second from the French Government.

Also remembered this day was America's "Last Doughboy." At one time there were 4,734,991 WW I veterans, and there is now one left. Frank Buckles enlisted into the Army at the age of 16 in April of 1917 and was sent to France. After the signing of the Armistice in 1918, he assisted with the escorting of POW's back to Germany. During WW II, while working as a civilian for an American shipping line in the Philippines, he was captured by the Japanese in 1942 and held prisoner until 1945. At the writing of this annual report, Mr. Buckles turned 108 and was living in West Virginia.

Joining us this year was Henry Bertrand-Pradviel, Deputy Consul General of France, Boston who spoke to the gathering and placed a wreath at the WW I Memorial. He also presented to Burlington World War II veteran, Arthur Bent, a Certificate of Appreciation from the French government thanking him for his service in France.



Procession to Town Common on Veterans Day – photo by Michael Tredeau

Our guest speaker was Lt. Col Terrance O'Connell USMC. Selectman Chair, Sonia Rollins, had gracious words for the

gathering. Also participating in the morning ceremonies and processions were members of the United States Marine Corps Honor Guard, Devens, and high school students from the Lynn English High School's Jr. ROTC Drill Team. Music was provided by bagpiper, Joe McGrath, the BHS Marching Band, and the BHS Select Chorus. Members of the BHS French Club welcomed the French Deputy Consul in his native language. Local scouts were present as well as the American Legion Rifle Squad, Hanscom's Civil Air Patrol, the Chelsea Soldiers Home Honor Guard, and Burlington's Fire and Police Department Honor Guards. Art Enos, Commander of the Marine Corps League, presented USS Constitution flags and accompanying documents to Col. O'Connell and Deputy Consul Bertrand-Pradviel.



Chelsea Soldiers Home Honor Guard - Veterans Day - photo by Betty McDonough

MEMORIAL DAY

After the traditional placement of the 23 wreaths around town by the Allied Veterans, the Memorial Day Ceremony at Chestnut Hill cemetery was held with all the proper dignity our deceased veterans deserve. Our guest speaker was Col. Thomas Schluckebier, then Commander of the 66th Air Base Wing at Hanscom Air Force Base. The high school band played the National Anthem and Salute to Freedom, and Burlington's Joe McGrath performed Amazing Grace. Selectman Chair Rollins spoke to those in attendance, and Jack Rodwell read the names of those men and women from Burlington who have passed away since last Memorial Day. The Commander of Burlington's Marine Corps League, Art Enos, read the names of Burlington's

KIA/MIA from all wars. The ceremony concluded with a rifle salute by our ever present American Legion Rifle Squad and the cascade of TAPS was assisted by Jessica Ferguson.

The invocation and closing prayer were given by Reverend Francesco Passamonte, Chaplain, Major, USAF (Retired) and a ceremonial wreath was placed in memory of Harry Enos, Burlington's former cemetery director.



Col. Thomas Schluckebier and members of Hanscom's Civil Air Patrol - Memorial Day - photo by Betty McDonough

BURLINGTON VETERANS SERVICES WEBSITE

After a fourth successful year on line, the www.veteransinfo.net website has been very successful, with more than 13,000 hits from which telephone, e-mail, and hard mail inquiries were generated. The site is maintained and updated on a regular basis by Betty McDonough and with links to many other interesting sites, a vast array of information is available.

MASSACHUSETTS VETERANS SERVICES

Massachusetts General Laws Chapter 115 grants eligible veterans, their families and their dependents, benefits to provide for daily living. These benefits also cover medical insurance and medical care payments for the uninsured or underinsured. During 2008 we continued to focus on community outreach as more veterans and surviving spouses are now eligible for additional state veteran's services benefits. This assistance is intended to be temporary in nature.

More veterans and surviving spouses are now eligible for state veteran's services benefits since legislation was signed changing the definition of a Massachusetts veteran to include those who served the correct number of days during peacetime.

The Commonwealth reimburses the town 75% of the money spent directly on state veterans' benefits as well as the cost to place U.S. flags on the graves of deceased veterans buried in the town's cemeteries.

Other state benefits include in-state college tuition exemptions, real estate abatements, preference for civil service jobs, and veterans' license plates.

FEDERAL VETERANS AFFAIRS

US Code, Title 38 directs federal benefits to eligible veterans and their dependents. These include pensions, disability compensation, final burial expenses, education, hospitalization, mortgage loan guarantee, outpatient care and domiciliary care. Evaluation, assistance and counseling are offered at the local level to facilitate access to these programs. Approximately 265 Burlington veterans and families received more than two million dollars in Federal Veterans Affairs Benefits in 2008.

HONOR OUR HEROES

We acknowledge and thank Alan McRae and Joan Proctor for their special dedication to the men and women serving overseas during the holidays. Once again, because of everyone's contribution and hard work, the "Honor Our Heroes" program was able to send out packages to more than 150 soldiers overseas weighing more than 2,000 pounds and worth in excess of \$14,000 in goods.



Honor Our Heroes – Burlington High School students and volunteers – photo by Andy Giordano

This wonderful program at Burlington High School, where students and many volunteers collect and send gift packages to service men and women overseas, is aided by Mr. McRae's and Ms. Proctor's thoughtful guidance.

SERVICE ORGANIZATIONS

Because of the support of the community at November's General Election, the sale by veterans of poppies was extremely successful, and each of the town's four Service Organizations as well as the Allied Veterans Council made a combined contribution of \$500 to the food pantry. These organizations also provide support all year long for veterans and their families.

DECEASED VETERANS

Assistance is offered to families of deceased veterans in reviewing available benefits, filing for government life insurance, obtaining burial allowances, markers, and burial lots in our local cemeteries. Individual flag holders for the graves of veterans are provided by the town.

GRAVES OFFICER

Section 9 of Chapter 115 MGL requires flags of the United States to be placed on graves of deceased veterans each Memorial Day, and the Town of Burlington honors its veterans buried here by flying each of those Stars and Stripes all year long. The Burlington Office of Veterans Services thanks the Allied Veterans, Burlington Boy Scout Troops 511 and 103, and the Girl Scouts for assisting in the placement of the flags in the flag holders on the graves. The town's cemetery personnel have always afforded cooperation and support in this responsibility, and we also thank them for maintaining the beautiful grounds of the cemetery. The Graves Officer, who is also the Veterans Agent, is responsible for ensuring that only veterans discharged under Honorable Conditions are given consideration for the purchase of a grave in the Veterans Section of either the Chestnut Hill or Pine Haven Cemeteries. In addition, a bronze marker is provided by the US Government for honorably discharged veterans and must be signed off by the Graves Officer.

DISABILITY ACCESS COMMISSION (DAC)

This past year the DAC was featured in an article about the commission in the Boston Globe. In addition, a documentary about Burlington's Disability Access Commission was filmed by an Emerson College student. The documentary shows the importance of abiding the laws of not parking in a handicapped parking zone and included interviews with DAC members regarding the work they do for the town.



Filming of Emerson Student Documentary – photo by Betty McDonough

The DAC continues to work with the town and the schools to ensure accessibility and reasonable accommodations in the various town and school buildings. Serving as the representative of the Board of Selectmen to the Commission, this office coordinates schedules and maintains records of all DAC business. Many projects have been funded by the Handicapped Parking Fund, including a donation to help the Francis Wyman School PTO build an accessible section into their new playground for the children who have disabilities. Recently all the town side buildings were evaluated to ensure that the buildings were up to code.

FUEL ASSISTANCE

In 2008 almost 250 families were on record in the town of Burlington as receiving fuel assistance from Community Teamwork, Inc. (CTI). This office is responsible for assisting eligible residents under 60 years of age in the completion of applications for this joint state and federal benefit and forwarding the completed paperwork to CTI. Due to serious economic situations, the dramatic increase in the loss of jobs, and high fuel costs, this fuel assistance season has been one of the busiest in recent years with more residents

being eligible for this benefit. Appointments must be scheduled and verification is sometimes time consuming and many times involve several visits to the office because of the increased amounts of mandatory paperwork required to receive the proper amount of assistance. Also, families on fuel assistance often need additional guidance and assistance and utilize this office as the resource for information and direction they need to improve their quality of life.

LABOR SERVICE

This office is responsible for maintaining the town's Labor Service List for the Department of Public Works, Recreation Maintenance, and the school cafeterias. Labor Service is the part of Civil Service that does not require an exam to be placed on the list for hire. There are approximately 180 individuals who are presently listed on the Labor Services Rosters.

Respectfully submitted,

Robert C. Hogan, Director

Betty McDonough, Principal Clerk



U.S. Military Departments: Army, Marine Corps, Navy, Air Force, and Coast Guard – Image Mixing by Amy Warfield

BURLINGTON COMMUNITY LIFE CENTER

MISSION AND OVERVIEW

The Burlington Community Life Center is a department for the Town with the responsibility of providing mental healthcare to families with children, adolescents and young adults (specifically ages 9-22). BCLC also provides information and referral and social services for ALL Burlington residents of any age. Part of the social services that BCLC staff provides includes screening residents seeking help from People Helping People, primarily for residents making requests of the Covenant for Basic Needs Fund (established in 1982 by the Burlington Clergy Association) as well as for the Food Pantry.

The BCLC has been in operation since 1974 when it became a Town department. Prior to this, the office had opened under the name House of Common in 1972. In 1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families. In recent years, there was increasing demand for BCLC to provide services to younger children, so the age range was expanded to include families with children nine years old and above.

The BCLC continues to work with adults and young people on such diverse problems as family conflict, adolescent issues, parenting skills, marriage and relationship problems, drug and alcohol abuse, depression and suicide, neglect, domestic violence and the like. The BCLC offers individual, family, and group therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve problems, we believe that family therapy is often the most useful and effective means of treatment.

Evening appointments may be arranged for working families by calling in during regular office hours (9:00am-5:00pm). During later evening hours and on weekends, the agency voicemail will collect messages for BCLC staff and refer callers to a 24-hour back-up emergency mental health service if there is an immediate crisis that cannot wait until the staff is available.

INTERDEPARTMENTAL/AGENCY COLLABORATION

BCLC staff work collaboratively with town departments and other mental health and social service agencies. At the request of Burlington High School's health education department, we have again provided workshops for sophomore health classes on teen depression and suicide prevention.

Charlie Franich, BCLC therapist, was re-elected in June, 2008 to serve as co-chair of the town's Drug & Alcohol Task Force along with Marilyn Belmonte, parent and community educator. The Task Force, in close collaboration with Chief of Police Fran Hart and the Board of Selectmen, continues efforts to reduce access to alcohol for minors. The Task Force has strongly supported and collaborated with the BPD and its third year of conducting compliance checks on local liquor-licensed establishments and establishing a

server registration program for any employees serving alcohol in the town of Burlington. In May, the Task Force invited the community to participate in Burlington's Fifth Annual Alcohol-Free Weekend as the kick-off to Drug and Alcohol Awareness Week.

Additional involvement in the schools has continued to include Peggi Stallings Durand, Charles Franich and Dinah Lane working with Gloria Wojtaszek of the high school guidance department to administer a Peer Education Program with 55 select sophomores, juniors and seniors who have pledged to be drug and alcohol-free. The approach and curriculum have been revised in recent years to ensure that the appropriate messages are being conveyed. More careful screening has been put in place in order to do our best to ensure that high school student participants are setting a consistent example of sobriety. In the Spring, these high school students engage in discussions with approximately 170 seventh graders over the course of four sessions about the dangers of substance abuse. This model presumes that seventh graders will be most receptive to these issues when hearing about them from other socially successful, non-drinking high school students.

BCLC staff also met periodically with members of the Burlington Clergy Association and was involved in local and regional meetings of agencies and programs concerned with mental health or social services (Lahey Initiative Committee on Domestic Violence, Lahey Community Benefits Committee, Local Officials of Human Services Council, and other adolescent service organizations).

SOCIAL SERVICES

BCLC also maintains an information and referral service to assist ANY resident in locating the particular social service that a resident may require. Our staff has assisted young people and their parents in situations requiring hospitalizations, finding appropriate emergency or residential care, and the like. Due to dwindling resources and program cuts, this search has been more difficult, and sometimes resources have been unavailable.

BCLC staff provides screening for those seeking assistance from the Burlington charity, People Helping People, Inc. and helps residents access these services. PHP is a non-profit, umbrella organization made up of community volunteers who help oversee and coordinate the efforts of three established groups: Food Pantry, Covenant for Basic

Needs Fund and the Holiday Program (formerly Burlington Santa). In October, 2008, Wes Simons was elected president of the Board of Directors of PHP.

This past year included a great effort by a hardworking committee to manage a community-wide fundraising event for the pantry at one of our local restaurants, Flatbread. In addition, a great deal of effort continued for pantry fundraising and food donations by pantry volunteer, Lori Vancini. Given the increased demand on the pantry, their space has become very inadequate. Joe Pandolfo has generously offered to coordinate the expansion project begun in 2007 and to find local contractors willing to donate labor towards this effort over the coming months. Phase I of the renovation was completed in September 2008 and the foundation and slab have been poured for the construction of Phase II. The expansion will allow for more food storage. Equally important, it will allow volunteers and residents in need of food adequate space in which to work.

Many residents are aware that PHP's Holiday Program helps needy families during the holidays. We express a great deal of gratitude to members of the United Church of Christ under the leadership of the Reverend Peggy Derick and Randy Nowell. Approximately 120 Thanksgiving baskets were provided to families and individuals again this year. The Burlington Rotary Club for several years has made these baskets possible by providing the turkeys. A number of companies provided other food and financial support.

With the loss of two key volunteers in 2006, Michele Trigilio helped with overall coordination of the PHP Holiday Program since 2007. We want to acknowledge the excellent coordination of the Mall Wish Tree program by a second year volunteer, Janet Fitzgerald, and PHP board member Valerie Healey. We thank the many other volunteers and businesses that made the Holiday Program possible, serving 63 families and 147 children.

The PHP Board also manages the Covenant for Basic Needs. Begun by the Burlington Clergy Association in 1982, it provides limited help for those residents experiencing financial emergencies. In FY2008, BCLC staff again screened over 100 requests. This number does not include the many requests we receive from residents applying for the Holiday Program and the scores of residents already served by the Pantry.

We extend our heartfelt gratitude to Roberta Damelin and her group of dedicated volunteers for their tireless efforts and thousands of volunteer hours managing the Food Pantry. We thank members of the PHP Board and all those residents, groups and companies who contributed time, talent and money to help PHP through another year. (The Pantry voicemail may be reached at 781-270-6625.)

STATISTICAL NOTES

An average of over 200 residents each month received counseling services. Over 100 people made requests for assistance from People Helping People throughout the year, especially during the holidays. A summary of our clinical statistics follows in the table below.

Age Range:

170	Adults (26 & Older)
23	Young Adults (19-25)
168	Adolescents & Children

Treatment Modality:

208	Family Counseling
71	Individual Counseling
82	Group Counseling

Referral Sources:

43%	Schools
19%	Self Referrals (These are mostly former clients who were happy with the services provided previously and returned due to a new crisis or issue.)
18%	Community (police, clergy, doctors, crisis team, lawyers, other town depts, DMH, DSS)
15%	Family & Friends
4%	Other (Hospitals, or unidentified)

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. Michele Trigilio continues to do an excellent job coordinating the FISH and Rent-A-Kid programs. FISH (Friends in Service to Humanity) volunteers provided 90 rides to local medical and social service appointments for residents in need of

transportation. The Rent-A-Kid referral service received 46 requests from adult residents who wanted to hire young people to do a variety of odd jobs.

TRAINING

The BCLC provides training to graduate student interns as part of their professional education. BCLC has provided field placement training since the late seventies to graduate students from Boston University, Simmons School of Social Work, Lesley University, Tufts University, Antioch University, Northeastern University, Salem State, and University of Massachusetts, Boston. We thank the students for their long hours of service and dedication. BCLC has consistently received high marks from field education offices for the training and supervision received by students at the agency.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement and I deeply appreciate their help. We would like to acknowledge Betty Murphy and Candy Gustafson for their many years of dedication and support. Board members include:

Ronald MacKenzie, Chair	Christine MacKay
Marilyn Langley, Vice-chair	Ann McNamara
Linda Collins	Roberta Mills
Kevin Doherty	

SUMMARY

The demand for our services continues while other resources in the area continue to diminish. We extend our thanks to the many in the town who have supported our efforts to assist residents at times when they may be experiencing times of deep distress and vulnerability in their lives and their families.

Respectfully submitted,

Wesley M. Simons
Executive Director

COUNCIL ON AGING

We had a very busy year at the Council on Aging this year. Among other things we had a month long run of increased activities in October with Senior Center Month. Although not everything was well attended we had some good programs that were educational and some that were geared more toward fun. The most successful activity to come out of Senior Center Month was something of a surprise. Floral arranging with Given Erwin had rave reviews and we have continued it each month. We started senior center month off with an educational kick off that was very informative. It was not well attended, but was apparently well watched on BCAT. Feedback from the event was very positive, with many seniors telling us they learned something from watching it.

We began the year by hiring two new weekend van drivers, Joe Sveistys, who drove the van several years ago, and John Pineo are our new drivers. Mary Lindley who had long been both board member and front desk volunteer passed away during 2008. Mary was Chairwoman of the Council on Aging when I was hired in 2001. She was kind, patient and extraordinarily helpful to me as I learned the ropes of running a Council on Aging/senior center. She is sorely missed.

Volunteerism



Mary and Herb Clancey have spent much of their own time and money filming and documenting senior happenings around town and at the senior center. They are pictured here at the Police Patrolman's Holiday dinner, taking a rare moment to sit down.

The senior center has 93 volunteers who help us with meals and activities around the center. We offer a mix of opportunities for volunteering. Some volunteers are here

more than once a week and others are only able to help out a few hours a year. We had training in July for our front desk volunteers. We went over office procedures and how to use some of the features of the phone system they had been using before the training.



Volunteers Madeline Griffin and John Conte help out in the front office.

Jack Gulde and Ruthann Covino were our Volunteers of the Year and were presented with awards at our Volunteer Appreciation Luncheon in May. Both are outstanding volunteers who work tirelessly to better the lives of seniors in Burlington. Jack Gulde is the Council chairman and is at the senior center almost everyday talking to seniors as well as staff to get a feel of what we are doing and what we need; he does it well. Ruthann Covino was not only our vice-chairperson but also one of our SHINE counselors and she has spent countless hours fighting for seniors who have had problems with their health insurance and helping new seniors learn the health insurance system. On top of all of the hours spent counseling seniors about their health insurance, Ms. Covino has also spent many hours helping both Jack and myself as we continue to improve our services for seniors.

The following groups have volunteered their time to feed us, entertain us or provide for us in some way this year: Burlington Police Patrolman's Union, High School Chorus, The Rotary Club of Burlington, Shaw's, Trader Joes, Au Bon Pain, Lahey Clinic and Burlington Cultural Council.

Monthly Meetings

The Council on Aging Board meetings are held on the second Wednesday of the month at the Senior Center at 10:00am in Room 136. The meetings are open to all with citizen participation encouraged.

Monthly Newsletter

The Senior Spotlight, a monthly informational newsletter is mailed to all persons 60 and over in the Town of Burlington. There is no charge for this subscription. The monthly newsletter serves as a very valuable link between the Council and the elderly community. The Spotlight updates news pertaining to health and legal issues. A monthly listing of schedules and events along with a daily lunch menu is included in the newsletter. An average of 3,400 newsletters are mailed out each month, this is up 100 from last year.

COA Bus

The Council on Aging bus provides door-to-door transportation, free to our frailest seniors and those without cars, within the boundaries of the town for senior center programs, the lunch program, shopping and medical appointments. Ridership continues to increase and we now provide an average of 30-35 rides per day. The COA bus along with several seniors participated in the Fourth of July Parade.

Meals and Minuteman Senior Services

A lunchtime "Eating Together Program" operated by Minuteman Senior Services is available Monday through Friday at the Senior Center providing a nutritious meal and an opportunity to socialize with old and new friends. Ninety-three individuals chose to eat lunch throughout the course of the year. Also operated by Minuteman Senior Services, the Nutrition Program provided Home Delivered Meals for 100 Burlington Residents who are homebound and in need, unable to prepare their own meals for whatever reason. In addition, Minuteman provides a wide range of services to Burlington residents designed to maintain individuals in their own home and communities. Services include Case Management, In-home Services, Money Management, Nursing Home Pre-screening and Companionship.

SHINE (Serving Health Information Needs of Elders)

Counselors from the Serving Health Information Needs of Elders (SHINE) program saw 185 clients during the year at the Burlington Senior Center. SHINE is available on Tuesdays from 1:00-3:00pm, with increased hours during fall open enrollment, by appointment to assist and inform elders of their rights and availability of health benefits. Nursing Home Assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the State Department of Elder Affairs through Minuteman

Senior Services. The Outreach worker is also available for homebound clients.

Outreach

The outreach worker is available by appointment, which may be made by calling the COA office. Home visits are available by request. Our Alzheimer's Caregiver Support group meets on the second Monday of the month at 1:00pm and is co-facilitated with our outreach worker, Joanne Fitzpatrick and Dr. Wayne Saltzman, Geriatric Chair at Lahey Clinic. There are two bereavement groups which are attended by a total of 5-10 people in each group. This group is extremely helpful for the folks who recently lost their spouses or a child. The Chronic Disease Self-Management course, a six-week workshop intended to help anyone with a chronic condition take control continued to meet several times over the course of the year as did the Healthy Eating Workshop which has a field trip to Trader Joes to learn healthy shopping. A new workshop on Diabetes was added this year and is looking to follow the successes of Healthy Eating and Chronic Disease Self-Management workshops. Each workshop has 10-15 participants. We also participated in Lahey Clinic's Festival of Life in which we were able to reach many people we don't normally see.



Outreach Worker Joanne Fitzpatrick chats with a senior.

Legal Assistance

Legal assistance is available monthly by appointment only. This is a free service with a knowledgeable lawyer who specializes in Elder Law. Thirty-eight people were able to benefit from this service during 2008.

Fuel Assistance

Fuel assistance is available at the Council on Aging Office from October through March in collaboration with the Emergency Fuel and Weatherization Program located in Lowell, Massachusetts. We sent out 46 applications for fuel assistance, and of those 25 came into the office for assistance in filling out the applications. We also helped 9 homebound individuals fill out the application in their home.

Supplemental Nutrition Assistance Program (SNAP)

The federal government this year changed the name of the food stamp program to Supplemental Nutrition Assistance Program (SNAP) and allowed states to choose whatever name they deemed appropriate. This was done because an EBT card is used by consumers to buy groceries with, rather than actual stamps or coupons. With help from advocates, Massachusetts chose to also take on SNAP as the new name as well. Also this year the Council on Aging took a more active role in helping seniors connect to this type of help. Six more seniors now receive help buying groceries, although this is by no means the total number of Burlington seniors who are consumers of SNAP.

Tax Assistance

Tax Assistance is available FREE from February to March. Volunteers are trained and available through the AARP Tax Assistance Program. Appointments are necessary; call the COA office to set up an appointment.

Senior homeowners who are eligible may apply for the Senior Property Tax Program at the COA office. The program allows qualified participants to work 100 hours and then apply their earnings toward their property tax. The Senior Property Tax Program is quite popular as another tool in helping seniors make ends meet. Changes in the federal law meant making some changes to the program, which now begins in January and ends in October in order to reflect exemptions in the January tax bill. A W2 is also now required with the application. Thirty-one seniors took part in this program providing the town with well over 2,700 hours of invaluable assistance.

Informational Presentations and Social Engagement

Informational Presentations are offered at the senior center on a wide array of subjects such as Medicare, Long Term Care, HMO, legal issues, financial planning, Housing and Health and Wellness. The Annual Safety and Wellness Fair was

held this fall with information from all of the above and included many town departments with important information about being safe and well for seniors and their caregivers. The Council on Aging with the help of several volunteers also provided lunch for both vendors and attendees. Thirty-two vendors and 94 seniors participated in this year's fair.



Police Chief Fran Hart & staff along with some of their children serve seniors at one of the most popular events of the year, the annual Police Patrolman's Holiday Dinner.

Holiday parties, volunteer recognitions, summer cook-outs and various fund-raisers continue to be held at the senior center, giving older residents a place to go and be active and engaged so they don't become isolated. All of our parties, events and seminars are now more comfortable to sit through as we were able to buy new chairs to match the new tables we bought the previous year.

Programs available at the Senior Center



The new art class meets on Thursday mornings.

- Quilting has an average of 10 participants. Each class is taught once a week during the fall, winter and spring. The 11 members of the "Knit Wits" meet once a week for conversation and "needlework." Anyone can join this group.
- Beano is offered every week on Thursdays and twice a month on Sundays. Generally between 75 and 100 people attend each gathering with an occasional 125 attendees.
- Exercise is offered in the form of Square Dancing, TaiChi and Exercise Classes. The Exercise Classes are taught three times a week with the assistance of Lahey Clinic and a DoN grant provided by Lahey also allows us to have a Tai Chi, senior stretch and a yoga teacher. There is a low-impact class downstairs in the Murray Kelly Wing and a more intense class upstairs in the gym. An average of 50 people attend each class; an average total of 100 people each day the classes are held.

Fitness/Exercise

Event Name	Duplicated	Unduplicated
Fitness	1,840	88
Line Dancing	352	27
Senior Aerobics Upstairs in Gym	2,311	147
Senior Stretch	5,554	186
Tai Chi	472	51
Western Dance	298	24
Yoga	295	46



The Fitness Room is a popular gathering place in the morning.

- Movies, both current and classic are offered twice a month, weekly during the hot summer months; refresh-

ments are served during the movie. During the summer months an average of 20 to 30 people take advantage of the movies to come in out of the heat of the day.

- Day and overnight trips are available to seniors; and sign up is on the Trip Boards at the Senior Center.
- Thanks to an arrangement with the Recreation Department, the COA now has a computer lab and seniors are taking classes offered by the Recreation Department during the day.
- Card games of all kinds from bridge to more raucous games are played throughout the week.

Event Statistics

Statistics from 1/1/2008 to 12/31/2008

Age: 60 and older

Category	Duplicated	Unduplicated
Community Education	248	175
Cultural Event	7	7
Fitness/Exercise	11,251	298
Health Screening	172	54
Information Sharing	1,051	120
One on One Meetings	134	126
Recreation	6,345	230
Social Event	6,099	287
Support Group	337	24
Total Event Sign-ins	25,644	803
Total Swipes	16,801	389



Thanks to a grant from the Burlington Cultural Council we were able to watch Richard Clark's original "Shakespeare's Greatest Hits."

* The Council would like to take this opportunity to once again thank Shaws and Trader Joe's for their generous donations of baked goods and other edibles throughout the year as well as Lahey Clinic for the exercise instructor on Monday and Wednesdays. Also, thank you to Lahey Clinic for their DoN grant that provides us with a Tai Chi teacher, senior stretch teacher, intergenerational program "Then and Now" and Chronic Disease, Healthy Eating and Diabetes Workshops.

COA Staff

Margery McDonald, Director
Debra Gochis, Principal Clerk
Joanne Fitzpatrick, Outreach Coordinator
Francis Rais, Van Driver
Patricia Walsh, Van Driver
Joseph Sveistys, Weekend Van Driver
John Pineo, Weekend Van Driver
Joan Arena, Meal Site Manager

COA Board Members

Jack Gulde, Chairperson
Sue Trousil, Vice Chair
Jeannette Cain, Secretary
Ruthann Covino
Muriel O'Brien
Mary Patterson
Marigrace Silva
Bernice Whittington

Respectfully submitted,

Margery R. McDonald
Director

TREASURER/COLLECTOR

The Town of Burlington's average residential single-family homeowners annual tax increase for fiscal year 2009 was 3.14 %. The commercial industrial increase was 11.99% in 2009. The average residential value of homes in Burlington decreased from fiscal year 2008 to 2009 by 6%. While commercial industrial values went down 13%. This was a direct result of a down turn in our national economy. Burlington had new growth of \$ 2,714,298 in tax dollars which makes Burlington very unique in relation to what other Towns are experiencing for their tax levy. The Town of Burlington still remains \$ 2,278,469 under the total amount of tax it can levy beginning the new tax year of 2010.

The value of all Town property went from \$4,612,065,275 in Fiscal 2008 to \$4,819,890,565 in 2009 an increase of \$207,825,290. New development helped increase Commercial Industrial values going up from \$1,511,388,720 in 2008 to \$1,718,762,140 or a \$207,373,420 increase for fiscal 2009. Residential values went from \$3,100,676,555 in 2008 to \$3,101,128,425 in 2009 or a small \$451,870 increase. The total taxes levied went from \$69,516,018 to \$75,217,111 or an increase of \$5,701,093 for Fiscal Year 2009.

The breakdown of taxes levied on its two tax rates for FY 2009 is below in the following chart:

CLASS	LEVY PERCENTAGE	VALUATION BY CLASS	TAX RATES	LEVY BY CLASS
Residential	40.8167%	3,101,128,425.00	9.90	30,701,171.41
Open Space	0.0000%	0.0000%		
Commercial	47.6417%	1,383,575,440.00	25.90	35,834,603.90
Industrial	6.9872%	202,918,400.00	25.90	5,255,586.56
SUBTOTAL	95.4456%	4,687,622,265.00		71,791,361.87
Personal	4.5544%	132,268,300.00	25.90	3,425,748.97
TOTAL	100.0000%	4,819,890,565.00		75,217,110.84

The Town of Burlington continued to explore and review strategies to reduce rising health insurance costs to both our employees and the Town. Effective 1/1/2009 the Town negotiated a change for monthly Health Insurance contribution rates for all employee groups except police unions and school nurses to pay a 30% contribution rate on their premiums.

The Board of Selectmen continued to offer an alternative HMO plan through Harvard Pilgrim Insurance called the Best Buy plan and the BX-BS HMO blue 1,000 plan. These plans offer a \$1,000 deductible for an individual and \$2,000 per family. The premium rates are 25% to 30% less per individual and family compared to our Harvard and Blue Cross non-deductible plans. This plan is offered in addition to our traditional plans for employees that are younger and healthier. The Town also offered three additional senior health plans through Tufts. This will give seniors more options and price competition. We have also expanded our Wellness Program to all employees to try and promote good health with Walking Programs and Physical Fitness Programs to promote weight loss and education about reducing health insurance costs and future claims by making smart choices.

The Board of Selectmen voted to offer the same traditional plans for active employees for 2009. The premium rates for HMO Blue went up 3.00% and Harvard Pilgrim went up 3%. The Selectmen voted to offer new senior plans for Blue Cross. We are now offering Medex II and the Managed Blue for seniors plan. The rates for these two plans went down 10.58% and 25.26% respectively. The reason the rates went down is that Blue-Cross is going to coordinate with the federal government on the Medicare D reimbursement. This way the Town gets the Drug savings up front. The new First Seniority Freedom plan went up 10.00% from 2008. The Town of Burlington will continue to offer its active and retired employees quality health insurance benefits at reasonable monthly premiums.

A listing of gross and net payrolls, as well as the withholding for benefits and other payroll deductions of Town employees for the years 2004 through 2008, is in the chart on page 73.

The Town of Burlington Community Scholarship Foundation had another successful year of fund raising and increasing the amount of scholarships awarded. The Annual Telethon raised \$45,000 in receipts and another \$10,172 was donated by residents from our tax billing check-off system. We were also able to raise \$18,871 from our Adopt-A-Class programs. These contributions enabled the Scholarship Foundation to grant \$130,450 in Scholarships in 2008. The Burlington High School Scholarship Fund awarded \$216,975 in Scholarships in 2008. The Burlington Community Scholarship Foundation awarded a total of \$347,425 in scholarships in 2008.

The investments of the endowment funds had a difficult year. The stock market had its worst year since the great depression. Our total fund had a net loss on all funds invested of 11.96%. The total investment gain and interest income on the scholarship funds was \$45,615. However total assets of the endowment fund decreased in 2008 by \$190,452 due to investment loss and the awarding of scholarships. The scholarships balance was \$1,220,179 as of December 31, 2008.

Town Meeting continued to support the improvement of reinvesting in our infrastructure by voting an authorization of \$750,000 to pay for the deconstruction/demolition and remediation of the Wildwood School Building. Town management also proposed a spending plan for the next 10 years to finance \$125,000,000 for various infrastructure improvements for Municipal and School facilities, roads,

water and sewer lines, playgrounds, fields and equipment. Our goal is to not spend more than 7% of our annual budget for these expenditures on an annual basis.

Town Meeting also voted to allow the selectmen to enter into a 20 year lease on the management and operation of the Burlington Ice Palace. The Town issued an RFP in November 2008. The Selectmen expect to award that lease in early 2009. The management company selected will be responsible for \$1,800,000 in capital repairs as well as maintaining the efficient daily and annual operation of the facility to our high standards.

The Town's investment income decreased from \$912,833 in Fiscal Year 2007 to \$668,518 in Fiscal 2008. The decrease in investment income was a direct result of interest rates dropping from 5% to 2% by year end and the Town's available cash balance to invest was less. The Town Stabilization Fund balance was \$3,950,666 as of 6/30/08 and the Town's Free Cash balance was \$3,593,376 as of 07/01/2008. The Town of Burlington has been able to maintain all current services offered to residents. The Town also was able to avoid layoffs, override votes to increase taxes and no user

fees for busing, trash, or athletic programs. The Town continued to invest and improve our current infrastructure and still maintains an unused levy capacity of \$2,278,469.

The economic condition of our Nation, the State of Massachusetts and the world is very serious. We are currently experiencing the largest recession since the great depression. The Town of Burlington has been able to get through these economic down turns well in the past thirty years because of our diverse tax base. We must continue to maintain conservative spending habits and look for a permanent solution to the use of our many idle properties: The Land Locked Parcel, Wildwood School, and Grandview Farms. The Board of Selectmen and Town Meeting must come up with an innovative plan to convert these properties to a productive use that adds both revenue and economic value to the Town's infrastructure without severely impacting Annual Budgets. We must also not spend all of reserves to meet budget demands. We may have to consider reduced spending and reduced services to maintain our financial integrity.

	2004	2005	2006	2007	2008
GROSS PAYROLL	44,325,409.87	46,435,761.50	48,538,925.34	50,160,967.96	53,037,584.88
Withholdings					
Federal Tax	4,820,174.95	4,937,280.96	5,360,115.89	5,657,378.45	6,020,150.63
State Tax	1,974,114.74	2,119,796.34	2,197,188.83	2,258,978.80	2,394,682.10
Retirement	3,692,483.43	3,896,043.84	4,130,766.59	4,265,137.08	4,553,160.31
Chap 32-B Health Insurance	1,444,522.10	1,541,965.45	1,675,848.00	1,798,937.86	1,966,714.40
Disability Insurance	33,038.16	31,537.24	38,781.91	93,649.19	103,219.14
Delta Dental Insurance	175,751.92	181,188.62	196,131.50	204,884.49	210,017.18
Credit Union	3,035,022.06	3,013,240.84	2,946,815.13	2,931,026.70	2,831,607.34
Tax Shelter Annuities	862,304.19	793,494.61	818,098.48	885,121.71	817,017.80
Deferred Comp Plans	1,138,086.33	1,197,688.49	1,203,030.57	1,271,519.57	1,233,383.15
Teachers Association	169,618.05	177,379.63	187,477.73	201,307.13	218,253.61
Union Dues	130,831.36	150,271.26	159,858.69	174,118.63	179,499.26
Suspence	154,027.94	140,890.13	132,462.18	100,952.06	81,630.48
United Way	2,043.00	1,789.00	1,615.00	1,508.00	0.00
Life Insurance	51,390.13	83,542.27	72,149.96	79,826.46	79,705.82
Fica-Medex	387,813.49	437,787.45	489,639.52	524,930.99	576,877.99
Social Security	644.10	1,012.44	1,038.43	1,120.99	1,056.75
Flexible Spending	0.00	0.00	0.00	10,997.16	77,896.00
TOTAL WITHHOLDINGS	18,071,865.95	18,704,908.57	19,611,018.41	20,461,395.27	21,344,871.96
NET PAYROLL	26,253,543.92	27,730,852.93	28,927,906.93	29,699,572.69	31,692,712.92

STAFF: Teresa Clement, Pat Dotson, Sheila Flaherty, Jayne Hyde, Deborah Keene, Paula McMahon, Loreen Perron, Lisa Runyan, Mary T. Smith, Melinda Sullivan, Phyllis Van Wart

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

ASSESSORS DEPARTMENT

The Board of Assessors is pleased to submit the following report of department activities for the calendar year ending December 31, 2008.

During the year the Assessors held regular meetings on the last Thursday of the month, and when needed, had meetings with taxpayers and interested citizens.

The Appraiser/Assistant Assessor, Russell Washburn, also attends monthly department head meetings chaired by Bob Mercier, Town Administrator

The primary function of the Assessors Office is to value all real and personal property within its community. Members of the Board, as well as office staff, attended schools, classes, conferences, seminars and clerk's meetings sponsored by the Department of Revenue, Massachusetts Association of Assessing Officers and the Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office, and the appraisal and maintenance of real and personal property for assessment purposes.

Massachusetts law mandates a value be placed on all real property and taxable personal property. A great deal of information about property and marked characteristics is collected, recorded and analyzed. As an example, Income and Expense Statements are mailed to Commercial and Industrial property/building owners every year, and sales verification forms are mailed to every new owner of real property each month. Forms of List are mailed to all business owners requesting information on all taxable personal property at that location. Every building permit received in the office is reviewed and any that affects value requires a site visit.

The State Department of Revenue mandates that the Assessing Department visit each house every nine years to verify property data. The Town of Burlington opted for a cyclical inspection cycle rather than a full measure and list (which meant all the data is collected within one fiscal year). The Data Verification Program was started in Fiscal Year 2000 and ended in Fiscal 2009. The Town of Burlington will enter into the new verification cycle for Fiscal Year 2010. Patriot Properties, which was contracted in 2003, has conducted the cyclical inspections for the last six years. Valuation inspections were conducted by map area (between 100-200 parcels per map). A letter from the Assessors Office was then mailed to each owner notifying the taxpayer when to expect a data collector. If access was not gained, a subsequent letter requesting to call for an appointment was mailed so a data collector could do an inspection of the property. This means that all property owners had an opportunity to be visited by a data collector.

Because Fiscal Year 2009 was also a recertification year, impact notices were mailed out with the preliminary values on August 22, 2008 to all property owners for both real estate and personal property. At that time, all taxpayers had the opportunity to call a special telephone number to set up an appointment to meet with a representative from Patriot Properties to go over either real estate or personal property values.

Once the Board of Selectmen sets the tax rate the tax bills are mailed out. This generates a lot of activity within the office, including but not limited to, processing exemptions and abatement applications. Abatement applications are subject to field review. The information gathered, along with the Assistant Assessors' recommendation, is provided to the Board of Assessors for a determination on the application. Notices are sent out to the applicants of the Board's decision. This year we processed over 342 exemption applications, which included disabled veterans, widows, and senior citizens. In September of 2008, the Board of Assessors recommended that the Town of Burlington continue the adoption of new guidelines for exemptions for seniors and increase the amount of money given out on all exemptions. The recommendations were accepted by Town Meeting. The Assessors Office received 92 applications for the senior exemptions alone and 82 were approved by the Board of Assessors. A warrant article to Town Meeting needs to be voted on to retain the changes annually. Any abatement or exemption applicant can file an appeal within three months of the date of denial, if denied by the Board of Assessors.

During the first two weeks of January over 1,000 Forms of List were mailed and due back in the office March 1, 2008. Also, approximately 599 income and expense requests were mailed out to owner or lessee of property located in the town. The Income and Expense forms are due in the office sixty days after they are mailed and the Forms of List are to be in the Assessors office by March 1st.

Also at the beginning of the year, a large motor vehicle excise commitment was received from the Registry of Motor Vehicles with ten additional medium to small commitments received periodically during the year. Since many in the community receive an excise tax bill, the bills generate a flurry of varied questions that are addressed by the staff. Out of over 24,000 excise bills mailed, over 1,000 required some sort of adjustment. As an example, if a car is sold, stolen, taken off the road or the taxpayer has moved to another community or state, the taxpayer will call or visit the office to clarify this matter.

The general public now has access to look up deeds that have been recorded or registered in the Middlesex Registry of Deeds, Southern District. The web site address is www.cambridgedeeds.com. The Registry also provides a compact disk to the Assessors Office approximately every six weeks. In 2008 the Assessors Office processed 859 building permits and approximately 115 certified abutters list. As of January 2005 the Geographic Information System (GIS) went into place and the Assessors Office now generates the abutter's lists. Certified lists as well as labels are provided by the Assessors Office for a fee. Last year the Assessors generated \$3,544.52 in fees from abutter lists as well as from copies of maps and property record cards.

The assessed value tax roll for the Town of Burlington contains 9,251 accounts, 8,161 real property accounts and 1,090 personal property accounts, with an annual total assessed value of \$5,314,433,869 for Fiscal Year 2009. The average assessment for a single-family home in Burlington is \$405,680 for Fiscal 2009.

The two installed touch computer terminals for the public that provide easy access to assessment records have been a continued success. The computer software allows searches by ownership, street, and map, parcel and lot of all taxable and exempt properties in the Town of Burlington. Burlington's website address is: www.burlington.org. Residents can look up different properties as well as their own for detailed information. The Assessors maps are also available online.

The Board of Assessors was sad to note the passing of Rita Arseneaux, who worked in the Assessor's Office for over 15 years. The Board of Assessors also would like to thank the Administrative staff, Russell Washburn, Marcia Nonni, Maureen Nicoloro and Debra Smoske for their dedication with expanding administrative responsibilities.

Respectfully submitted,

Paul R. Sheehan, Chairman

Lisa M. Annunziata, Vice Chairman

Michael Crocker, Secretary

PLANNING BOARD



Planning Board: Front row (left to right): John A. DeFrancesco, Vice Chairman; Ann M. Cummings, Chairman; Ernest E. Covino, Jr. Back row (left to right): Paul R. Raymond, Member Clerk; Joseph A. Impemba; Albert L. Fay, Jr.; Jayne L. Hyde

ORGANIZATION AND MEMBERSHIP

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. At the annual Town Elections in April 2008, Ann Cummings was reelected to a five-year term. The Planning Board's officers and committee appointments following the April 17, 2008 Board reorganization were as follows:

OFFICERS

Ann M. Cummings, Chairman
John A. DeFrancesco, Vice Chairman
Paul R. Raymond, Member Clerk

MEMBERS

Ernest E. Covino, Jr.
Albert L. Fay, Jr.
Jayne L. Hyde
Joseph A. Impemba

COMMITTEE MEMBERSHIP

Ann M. Cummings serves as the Board's representative to the Route 3A Committee and the B-Line Advisory Committee.

John A. DeFrancesco serves as the Board's representative to the Information Systems Advisory Committee and the Burlington Housing Partnership.

Paul R. Raymond serves as the Board's representative to the Land Use Committee and the Recreation Commission.

Ernest E. Covino, Jr. serves as the Board's representative to the Route 3A Committee and the Burlington Housing Partnership.

Albert L. Fay, Jr. serves as the Board's representative to the Tri-Town Growth Committee, Citizens' Advisory Committee, Sign Bylaw Committee, Bike Path Committee, North Suburban Planning Council, and Telecommunications Committee.

Jayne L. Hyde serves as the Board's representative to the Sign Bylaw Committee, Burlington Housing Partnership, Senior Housing Options Advisory Committee, Storm Water Management Committee, Telecommunications Committee, and alternate representative to the Land Use Committee.

Joseph A. Impemba serves as the Board's representative to the Route 3A Committee and the Memorial School Study Committee.

PLANNING BOARD STAFF

D. Anthony Fields, Planning Director
Kristin E. Hoffman, Assistant Planner
Jennifer Gelinis, Principal Clerk
Don Benjamin, Intern and Recording Clerk

Planning Director D. Anthony Fields also serves as the Town's representative to the Metropolitan Area Planning Council and the North Suburban Planning Council.

LONG RANGE PLANNING ACTIVITIES**Economic Development/Expedited Permitting:**

Progress continues toward completion of the 5 tasks undertaken as part of the Expedited Permitting grant awarded to the Town by the Massachusetts Executive Office of Housing and Economic Development. Economic consultant Larry Koff & Associates helped complete the Economic Development Strategies Plan in 2008. A public forum on the draft recommendations was held in September, and a brief questionnaire has been posted on the website for several months. Final acceptance and adoption of the Plan is anticipated in 2009. Zoning consultant Mark Bobrowski completed a diagnostic of the Zoning Bylaw, identifying sections that are out-of-date, inconsistent with current case law, or other deficient compared with newer definitions, technologies, or general planning philosophies. The Planning Board weighed whether to bring an entirely new bylaw forward as one motion for adoption, or to bring individual amendments forward for adoption, and has chosen the latter approach so that each subject may pass or fail on its own merit. Reorganization of portions of the bylaw into newer chapter headings, but without substantive changes to text, will be presented for consideration at the January 2009 Town Meeting. Sign Bylaw consultant Larry Bluestone completed an analysis of the Sign Bylaw in 2008. Staff level discussion and one successful forum conducted jointly with the Burlington Area Chamber of Commerce. The Sign Bylaw Committee is anticipated to be reconstituted in spring 2009 to begin discussion of specific recommendations. Consultant Brown & Brown PC is assisting with updating of various Planning Board rules and regulations pertaining to special permits, site plan, planned development districts, updating a development guidebook and exploring updated permit tracking software and enhanced website capabilities to enable the public to view plans and pertinent information on-line, especially for those who are unable to visit the planning office.

In December 2008, Governor Patrick designated the Sun Microsystems/Northwest Park/South Avenue area as a Growth District under the Governor's Smart Growth District Initiative. Only 16 such districts are being established across the Commonwealth. The designation recognizes the

level of effort involved in establishing the Planned Development Districts to implement the vision for redevelopment of these areas along the Middlesex Turnpike corridor. We hope this translates into investment of state and federal money in support of infrastructure improvements.

Regional Natural Hazards Mitigation Plan:

The Planning Department, working with the Metropolitan Area Planning Council as consultant, concluded the preparation of a Natural Hazards Mitigation Plan. The plan addresses local and regional steps in response to a variety of natural disasters, including flooding, hurricanes, blizzards, tornados, earthquakes, and wildfires, as well as planning guidance to minimize future construction in areas prone to natural disasters. Research was coordinated with the DPW, Engineering, Fire, Police, and Conservation departments. The Plan is a requirement for funding criteria established by the Federal Emergency Management Act in the event of a natural disaster. The Plan will be posted on the website once final FEMA approval is received.



The Gutierrez Company completed Burlington's first LEED certified building at 5 Wall Street in 2008. One Communications is an anchor tenant. (Photo by Kristin Hoffman)

Route 128 Central Corridor Coalition:

The Board of Selectmen voted to join the Route 128 Central Corridor Coalition in the fall. The coalition includes the Towns of Lexington, Lincoln and Wayland, and the City of Waltham. Planning staff has been meeting with counterparts of these other communities to discuss potential

regional transportation demand management for the Route 128 corridor.

Town Center Initiative:

The Route 3A Committee continues to provide design review input regarding architecture and landscaping for development proposals in the Town Center. The Committee completed a series of amendments to the Town Center Design Review Rules and Regulations and the application process. An applicant checklist and design review criteria evaluation were developed to better guide the process. The Planning Department received a \$7,000 grant from the Department of Housing and Community Development for "wayfinding" around the town center. Wayfinding encompasses all of the ways in which people orient themselves and navigate from place to place. Consultant Burke Design Associates is assisting the Committee with recommendations for architectural and design elements such as signs, maps, graphics and audible devices that help convey location and directions to travelers.

PERMITTING ACTIVITIES

Development activity under the jurisdiction of the Planning Board falls into three categories: subdivisions, site plans, and special permits. The Subdivision Control Law is the statutory authority that gives the Planning Board jurisdiction over the creation of new lots and construction of new streets. Site Plan review and Special Permit granting authority are derived from Town Meeting through the Burlington Zoning Bylaw.

In 2008, there were 81 applications and requests related to land development that required a formal decision by the Planning Board. Some of the major applications under review in the past year included the South Avenue PDD redevelopment, Oracle phase 2, Trammell Crow phase 5, Palomar, 78 Blanchard Road, Dunkin Donuts at 69 Middlesex Turnpike, 3 multifamily housing proposals in the town center, and 3 medical device companies in Northwest Park. Projects under construction during the past year include Burlington Mall expansion, Nordstrom, CVS, 5 Wall Street, Woodland Farms Subdivision, Arborpoint, Herb Chambers auto dealership, Trammell Crow, and the Mill Pond Water Treatment Plant. A summary of the development applications is provided on the following pages.



Major changes continued at the Burlington Mall through 2008, highlighted by the grand opening of Nordstrom as one of the anchor stores. (Photo by Kristin Hoffman)

DEVELOPMENT APPLICATIONS UNDER SUBDIVISION CONTROL LAW

The review of proposals to create new lots or construct new streets under the Subdivision Control Law may fall under one of three categories: ANR, Preliminary Subdivision, or Definitive Subdivision.

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By State Law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan within 21 days to acknowledge that it is not subject to the full requirements of the subdivision control law, even where the plan may not meet other requirements of the Zoning Bylaw. There were six "Approval Not Required" (ANR) plans filed in 2008, of which four were approved, one on which the Planning Board chose to take no action upon and one which remains pending into 2009. One pending application from 2007 was approved in 2008.



Construction of a new CVS pharmacy in the town center was completed in 2008, along with improvements to the intersection of Cambridge Street and Skilton Lane. (Photo by Tony Fields)

Preliminary Subdivisions

A preliminary subdivision plan reflects the potential division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities, and drainage. There were two Preliminary Subdivisions filed in 2008 both of which were subsequently approved. One was for Network Drive and one was for Palomar.

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health. Three definitive subdivision plans were filed in 2008 all of which were subsequently approved by the Board. The approved subdivision plans resulted in the net gain of 5 new residential building lots, and one new commercial lot, including:

- Bedford Builders – Brookside Lane and Randolph Road – 1 new lot

- Burlwood Realty Corporation – Sheighla Drive - 4 new lots
- Netview 7, 8 and 10 LLC – Network Drive – 3 new lots

UNDER THE ZONING BYLAW

The Zoning Bylaw requires that the development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects may only be constructed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to Town utilities, or create adverse impacts on adjacent property. The Planning Board's Site Plan Rules and Regulations have established four levels of review depending on the scope of activity proposed and previous decisions of the Planning Board affecting the subject property. The four levels of review are Site Plan, Site Plan Waiver, Minor Engineering Change, and Insignificant Change. The Zoning Bylaw also designates the Planning Board as the Special Permit Granting Authority.

Site Plans

A formal Site Plan review is required for projects involving new construction or substantial additions or alterations to an existing facility, and may be imposed where an alteration is proposed for existing facilities that predate the establishment of the site plan review process. The application process requires a public hearing and a multi-departmental review of the proposal. Eleven site plan applications were filed in 2008. Eight of the applications were approved, one was withdrawn and two remain pending into 2009. Two pending applications from 2007 were approved in 2008. A discussion of some of the major projects is provided earlier in this report.

Site Plan Waivers

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing facilities that need to implement handicapped accessibility improvements when no approved site plan is on file. The Planning Board received six requests for site plan

waivers in 2008 of which five were approved and one remains pending into 2009. One pending application from 2006 remains pending into 2009.

Minor Engineering Changes

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements. The Planning Board received eighteen requests for minor engineering changes in 2008, all of which were subsequently approved. Two applications pending from 2007 were approved in 2008.



Planning staff and Conservation Commissioners navigate a narrow boardwalk during a tour of the Landlocked Parcel in July 2008. (Photo by Jennifer Gelinias)

Insignificant Changes

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building. The Planning Board received four requests for insignificant changes in 2008 of which one was approved and three remain pending into 2009.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the

manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- Certain land uses determined to require conditional review for development throughout the town.
- Certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands.
- Certain uses and site development which have the potential to adversely affect the aquifer and water resource districts.

Restaurants, fast-order food establishments, hazardous materials use and storage, fuel storage, automotive uses, and communication antennas are common examples of uses that require a special permit in Burlington.

Thirty-one special permit applications were filed in 2008, of which twenty-eight were issued, one was withdrawn and two remain pending into 2009. Six applications were pending from 2007 of which four were approved in 2008, one was withdrawn and one remains pending into 2009.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. In 2008, the following fees were collected:

Definitive Subdivisions	\$2,997.20
Approval Not Required	600.00
Preliminary Subdivisions	1,793.80
Special Permits	30,790.00
Site Plans	13,650.63
Site Plan Waivers	2,100.00
Minor Engineering Changes	6,450.00
Insignificant Changes	400.00
Erosion and Sedimentation	120.00

TOTAL FEES COLLECTED \$58,901.63

Respectfully submitted,

Ann M. Cummings, Chairman
John A. DeFrancesco, Vice-Chairman
Paul R. Raymond, Member Clerk
Ernest E. Covino, Jr., Member
Albert L. Fay, Jr., Member
Jayne L. Hyde, Member
Joseph A. Impemba, Member

RECREATION DEPARTMENT

The Recreation Department is undergoing a period of change. Perhaps there have not been changes in the history of the Recreation Department more significant than the changes that occurred in 2008.

Retirements and reorganization were the big stories of 2008. Assistant Director of Recreation, Bill Boudreau, retired after serving the Recreation Department for over 40 years. Don Roberts, Burlington's Recreation Director since 1971, announced that he would retire in January, 2009. As a result, the program division of the Recreation Department will have a new leadership team for the first time in nearly four decades.

Reorganization of the administrative structure of the Recreation Department was implemented in 2008. Town Meeting approved the Recreation Commission's plan to create a new position – Director of Parks and Recreation; and the Commission changed several other position titles.

Kelly Lehman was hired as Program Coordinator in September, and Burlington's first Director of Parks and Recreation will be hired by February, 2009.

As a result of administrative restructuring, the Recreation Department will have one department head in charge of all Recreation Department programs, facilities and services. This will be a major change from the two-department-head system which has been in effect since the 1960's. We expect the new management structure to be more efficient and provide for improved lines of communication.

Burlington's Recreation Department has a reputation for excellence primarily because of the skills, abilities, and dedication of our staff, volunteers, and Commissioners.

Following are developments in 2008 regarding some of the people who have contributed to the success of the Recreation Department:

- Recreation Supervisor Brendan Egan was elected president of the Massachusetts Recreation and Park Association.
- Lyn Burke was hired as the Recreation Commission's recording clerk.
- Charles "Al" MacWilliam, a Recreation Commissioner from 1971 to 1986, passed away during the year.
- Maintenance Craftsman Bill Hayes left his position with the Recreation Department in November to take a position in the private sector.
- Lydia Brown was hired as director of "Spectacular Saturdays" and "Out and About" (programs for people with developmental disabilities).
- Jackie Vigneau and Liza Blackman were hired as co-directors of the Youth Center.

The maintenance division of the Recreation Department completed a number of facility improvement projects during the year:

- An irrigation system was installed at the Regan Playground baseball field. A new play structure and swings were also installed at this facility.
- New lights were installed at the Simonds Park tennis courts. Repairs were also made to the tennis court fences and playing surfaces. A new synthetic court surface will be installed in 2009.
- The multi-purpose athletic fields at Rahanis Playground and at Marshall Simonds School were closed in the fall for renovations.
- A new backstop was installed at the Burlington High School softball field (through the generosity of the Burlington Industrial Softball League).
- Varsity Field was top-dressed and hydro-seeded.
- A new infield was constructed at Marvin Field.
- Drainage projects were completed at Rotary Field, Regan Playground, and Rahanis Playground.
- The Simonds Park restrooms were renovated.
- The bandstand on the Town Common was renovated.



Recreation Department workers built a new infield at the Simonds Park baseball field.

The Recreation Department offered more programs and events in 2008 than ever before, and our program staff developed a great variety of new and innovative activities for residents of all ages. Here are some of the highlights:

- More than 200 programs were offered for people of all ages and abilities.
- Children's swimming lessons were held at the Shawsheen School in Billerica.
- Disc golf equipment was purchased for development of a disc golf course at Simonds Park.



Proud dads and pretty daughters at the Recreation Department's Daddy/Daughter Dance.

- The Recreation Department's most popular special events during the year were: Burlington Pride Day, Truck Day, Breakfast with Santa, Holiday Tree Lighting, and Daddy/Daughter Dance.



Arts and crafts projects are always fun at "Breakfast with Santa," one of the Recreation Department's most popular events.

- Burlington Recreation Department is known for imaginative programming, and our staff came up with some great, new programs in 2008: Math Makers, Pony Preschool, Rocketeering, Beat Bullying, Digital Movie-making, Fitness Fusion, Boating Skills and Seamanship, Zumba for Teens, and many others.

Providing high quality customer service is one of the Recreation Department's primary goals. We were able to make several customer-service improvements in 2008, largely because of input received from our office staff: Nancy Pondelli, Carol Lynch and Nancy Santilli. These three dedicated employees worked with Recreation Supervisor Brendan Egan to improve our online registration system, credit card payment process, wading pool pass procedures, and other office operations.

Collaboration with other town departments and community agencies has helped the Recreation Department expand recreational opportunities, enhance services, and improve facilities. Following are examples of collaborative efforts undertaken in 2008:

- The Recreation Commission worked with the Department of Public Works and the Burlington Recycle Committee to encourage users of recreation facilities to recycle bottles and cans and keep Burlington's parks and playgrounds free of litter.
- The Recreation Commission worked with other town departments, citizens, and Lahey Clinic to end the use of TRW Field for emergency medical helicopter landings. The hospital has built its own helipad on site.

- The Original Rotary Club of Burlington, as a 50th anniversary project, constructed a beautiful fountain and sitting area on the Town Common.
- The Marshall Simonds Trust contributed \$40,000 for purchase of a synthetic tennis court surface at Simonds Park. Installation will take place in 2009.

Don Roberts and Bill Boudreau have contributed greatly to the growth and development of the Recreation Department for nearly four decades, and the Town of Burlington is considered to be a model for successful administration of recreation programs. Although the Recreation Department's leadership team will change in 2009, the department's commitment to excellence will remain as strong as ever.



Director of Recreation, Don Roberts, (L) and Assistant Director, Bill Boudreau, served the Recreation Department for nearly four decades.

We are confident that the Recreation Department's restructuring and the installation of a new management team will make the department even more responsive to the recreational needs of the community in the years to come. Our new Director of Parks and Recreation and members of the Recreation Commission will face some difficult challenges in the near future. It appears that the Recreation Department's greatest challenge will be obtaining and developing land for athletic fields and other recreational

purposes. The Recreation Commission has identified a number of potential solutions, which are outlined below:

- The Wildwood School site should be considered for potential use as a recreation facility, especially for development of athletic fields.
- The town will need to consider constructing synthetic turf fields.
- Recreational use of the Boston-owned Mary Cummings property should be explored further.
- The Recreation Department's 10-year capital plan will need to be adjusted to reflect the town's changing needs and priorities, especially the need to expand facilities for the town's fast-growing youth sports programs.
- The Recreation Commission may need to take a leadership role in determining appropriate recreational use of the Landlocked Parcel.
- The Recreation Department may need to collaborate with neighboring towns to share services and facilities.

There will not be adequate field space for High School athletics, youth sports programs, and adult sports leagues in future years if the town does not take action to solve the field-shortage problem. The Recreation Commission is very concerned that over-using athletic fields will result in unplayable fields and expensive repairs. The citizens of Burlington have consistently supported the Recreation Department's efforts to expand and improve recreational facilities, and we are confident that the community will find ways to meet the needs of our young athletes in the years to come.

Thank you, Burlington, for all of your support in 2008 and over the past forty years. There is no better place to live.....work.....and play.

Respectfully submitted,

Don Roberts
Director of Recreation

Doug Gillingham
Director of Recreation Maintenance

For the Recreation Commission:
Kevin Sullivan
Jack Ferren
Kristine Brown
Paul Raymond
Christine Monaco

BOARD OF HEALTH

www.burlington.org/boh

OVERVIEW

The mission of the Burlington Board of Health is to protect and promote the public health, to protect the natural environment, to respond to public health emergencies and to serve the citizens of the Town of Burlington. The Board of Health initiates, provides and enforces federal, state mandated and non-mandated programs, including inspections, direct services to individuals and groups, investigation of complaints, the issuance of permits and the provision of public health education (Mission Statement adopted in 2006).

The Board of Health consists of five elected members that are elected for three-year terms. Its staff consists of one full-time Director of Public Health, one full-time Health Agent/Sanitarian, one full-time Environmental Engineer, one full-time Supervising Public Health Nurse, one full-time Principal Clerk, and one part-time Principal Clerk. In 2008 Jane Richard, Principal Clerk and former board of health elected member retired after loyal service to the Town.

ALL PHOTOS TAKEN BY BOARD OF HEALTH STAFF



Board of Health Members: (left to right), Dr. Cathy Read, Dr. Ed Weiner, Vice Chairman; Terry McSweeney, Chair; Dr. Wayne S. Saltsman, Jim Dion.

The work of the Board of Health serves the community, conducts inspections, issues permits, investigates complaints, promotes public health through education, provides community nursing programs, and prepares for and may respond if necessary to public health emergencies of all kinds.

ROUTINE PROGRAMS

Environmental (Protection of the environment)

- Environmental Report Review (Monitoring of reports about environmental issues associated with parcels and businesses in Burlington)
- Household Hazardous Waste (Twice a year collection for citizens at Marshall Simonds Middle School)
- Medical Sharps Collection (Twice a year collection for citizens during Household Hazardous Waste Collection)
- Universal Waste Collection (Quarterly collection of florescent bulbs for businesses, town properties and citizens)
- Mercury Recovery (Collection of thermometers, thermostats, batteries and other mercury-containing devices. On-going at the Board of Health offices.)
- Mosquito Control (Annual larviciding and spraying provided by East Middlesex Mosquito Control Project)
- Plan Reviews: Environmental (Assessment of Site Plans, Special Permits, proposals before the Conservation Commission and Demolition and Renovation projects) and Food Establishment (Review and Approval of Plans for New Establishments and Renovations)
- Rabies Clinic (Annual, Serving Ferrets, Dogs and Cats)
- Septic Tank Abandonment (Connection to Sewer)
- Soil Evaluation and Perc Testing
- Inspections and Enforcement (Mandated Inspections and Complaint Investigations)
- Sharps Collection (at Household Hazardous Waste Collections)

Community Nursing (Services provided at Board of Health office and at senior housing, assisted living sites, group homes and on occasion other locations as needed)

- Screenings: Blood Pressure, Cholesterol, Blood Sugar, lead, TB (The goal is to identify those who need medical intervention but are currently not receiving medical care.)
- Communicable Disease Reporting/Surveillance, Follow up (State mandated)
- Monthly BIZ injections

- Immunizations (includes review of health records for Recreational Camps)
- Clinics: Flu, Meningitis, Pneumonia, Lahey Community Clinic
- Health Education and Health Fairs

This year the Board of Health joined MAVEN (Massachusetts Virtual Epidemiologic Network). This is a web-based electronic disease surveillance system that allows public health officials to receive, manage, process, and analyze disease-related data. MAVEN records communicable disease surveillance and reporting and provides data for the identification of a possible public health emergency. MAVEN allows for secure communication and immediate exchange of information. MAVEN supports the state and local public health needs to investigate, monitor, manage, analyze, and report a health event or act of bioterrorism. MAVEN facilitates the public health partners' collection and analysis of data to support identifying and containing the health event.

COMMUNITY NURSING SERVICES 2008

Community Nursing Services

Person Visits

Senior Housing Walk-in Clinics	159
Tuesday Morning Walk-in Clinics.	491
Thursday Evening Walk-in Clinics	28
Lahey Community Clinic Referrals	1

Community Nursing Services Procedures or Shots

Blood Pressure Screening	872 (210 people)
Blood Pressure Screening (at BHS).	550
Immunizations (excludes flu and pneumonia).	55
Immunizations – Flu	1235
Immunizations – Pneumonia	8
Mantoux Skin Testing for Tuberculosis	5
Tuberculosis Surveillance/Case Management	33

Communicable Diseases

Cases

Hepatitis B	6
Hepatitis C	11
Pertussis.	5
Viral Meningitis	2
Lyme Disease.	23
Campylobacter.	6
Cryptosporidium	2
Giardia	3

Salmonellosis	4
Salmonella Typhi	1
Streptococcus Group B	5
Streptococcus (non specified group)	6
Haemophilus Influenza/pneumonia	1
Enterovirus	1
Babesiosis	1
Norovirus	1
Dog Bites	15
Cat Bites	2
Bat Bites	1
Latent TB	34
Active TB	4
Total Cases	133

PERMITS 2008

Food Establishments	259
Temporary Food Events	51
Mobile Trucks	7
Plan Review	31
Swimming Pools	23
Tanning Establishments	7
10-Day Emergency Beaver Permits	2
Massage Establishments	14
Massage Practitioners	34
Massage Students	3
Tobacco	33
Recreational Camps	6
Drain Layers	18
Septic System Abandonment	5
Septage Haulers	7
Septic System Installation	1
Funeral Homes	2
Kennels	3
Keeping of Animals	1
Wells	9
Demolition/Renovation	17
Drainage	2
Hazardous Materials Facilities	142
Recombinant DNA	2
Zoning Bylaw Application Reviews	37
Total Permits	716

INSPECTIONS 2008

Food Establishments	786
Food Establishment Preoperation	31
Mobile Trucks	7
Housing	100
Tanning Establishments	13
Massage Establishments	5
Swimming Pool/Whirlpool	107
Recreational Camps	12
Septic System Abandonment	5
Perc Tests	13
Septic System Installation	4
Smoking in the Workplace	1
Kennels	2
Occupancy	44
Hazardous Materials	183
RDNA	2
Total Inspections	1315

COMPLAINT INVESTIGATIONS 2008

Food	59
Housing	51
Nuisance	30
Environmental/Hazardous Materials	14
Drainage	9
Smoking in the Workplace	1
Beaver	1
Miscellaneous	10
Total Complaint Investigations	175

EDUCATIONAL PROGRAMS

- Annual Pool Operators Refresher Training
- Council on Aging Health Fair
- Burlington Volunteer Reserve Corps/MRC Recruitment meetings
- Burlington Volunteer Reserve Corps /MRC Executive Committee
- Mosquito Bite Prevention
- Use of Sun and Tick Protection
- Proper disposal/Recycling of Household Hazardous Waste
- Mercury Spill prevention
- 84.org (celebration/recognition of non-smoking teens)
- Lyme disease education for middle school students
- BHS Student Health Fair
- Employee Health Fair

BOARD OF HEALTH DISPLAY CASES

This year the Board of Health added two Plexiglas display cases in the hallway outside its offices for display of public health information. An AED was placed outside the Nurse's office.

WEBSITE: WWW.BURLINGTON.ORG/BOH

The Board of Health web page continues to be a dynamic tool providing important and timely information, permit applications, regulations and upcoming clinics.

TOBACCO CONTROL

The Board of Health is a member of the Metro West Suburban Tobacco Control Program. This state-funded consortium of six towns provides compliance check inspections for tobacco retailers, as well as other services related to tobacco control, youth access and workplace smoking laws. Massachusetts Department of Public Health Tobacco Control Program is funding the program for five years.

The Board of Health passed new regulations concerning the retail sale of tobacco in Burlington. Go to the Board of Health webpage for details.

EMERGENCY PREPAREDNESS

The Board of Health has developed and implemented plans for handling all public health emergencies. In 2008, for the third time, Burlington Board of Health held a real-time full-scale exercise at the Burlington High School. The purpose of the exercise was to assess and test the Board of Health's capabilities to provide, in a short period of time, vaccinations to all members of the community in response to a possible pandemic influenza emergency. Citizens received a seasonal influenza shot during the exercise. This year the towns of Lexington and Winchester joined in this exercise. Burlington MRC volunteers mentored visiting volunteers and the Board of Health supplied professional staff. Over 890 citizens, volunteers and town employees received vaccine within three hours. In addition the Fire Department offered blood pressure screening during the exercise. The Police Department provided site security and traffic control. BHS Custodians provided site support. DPW supplied saw horses.



Unloading Supplies. Emergency Preparedness Drill, November 22, 2008



Citizen Volunteers and members of the Burlington Volunteer Reserve Corps. Emergency Preparedness Drill, November 22, 2008



Flu shots being given, November 22, 2008



Volunteers at Premiere of Documentary Film of Emergency Preparedness Drills, September 2008



Burlington Volunteer Reserve Corps Executive Committee at Pride Day, August 2008

The Burlington Volunteer Reserve Corps Executive Committee continued work on its goal of helping sustain the organization, recruit new members, and help develop volunteer opportunities for the organization. Larry Conway, Norma Alfano, Libby Walendziewicz, Bill Hitchcock, and Pat Martorano are the Executive Committee members. The Executive Committee was represented at Pride Day and the Fourth of July Parade. In addition, the Executive Committee, along with Board of Health staff, introduced the two documentary movies (produced by Tricia Hicks of BCAT) at a premiere party complete with popcorn and hot dogs. Each corps member received a copy of the DVD.

PROFESSIONAL DEVELOPMENT

In 2008 Board of Health staff attended trainings to support their professional responsibilities. The Board of Health staff participated in Student Government Day. The Director of Public Health presented a workshop featuring the DVD of the 2006 and 2007 emergency preparedness exercise and seasonal flu clinic at the National Environmental Health Conference (NEHA) in June. The Environmental Engineer served on the Executive Board of the Massachusetts Environmental Health Association (MEHA) and was Chair of the Executive Committee of Region 4A Emergency Preparedness Coalition. The Environmental Engineer and Health Agent became MDEP Soil Evaluators, increasing the number in the department to three. The Supervising Nurse participated in a program to provide medical and support services to veterans recently returning from Iraq and Afghanistan.

TOTAL MONEY RECEIVED BY BOARD OF HEALTH FOR 2008: \$47,123

BOARD OF HEALTH STAFF

Heidi Porter, M.P.H., Environmental Engineer, Marlene Johnson, R.S., Health Agent, Andria Nemoda, B.A., R.N., Supervising Nurse, Paula Manzo, Principal Clerk, Cathy Piccolo, Principal Clerk.

Respectfully submitted for the Board of Health.

Sharon Walker Mastenbrook, M.A., M.S.,
R.S./R.S.H.S.
Director of Public Health

PUBLIC LIBRARY

Lifelong learning is inherent in the mission of every public library. Burlington Public Library is committed to this mission. We begin by introducing the youngest members of the community to reading and continue by providing information to help the oldest members of our town with their needs. The staff remained focused on assisting patrons with their search for knowledge and learning. More than 25,400 reference questions were answered at the service desks. This increase of 5,200 over last year confirms the vital role that the library holds in its community.

In the Youth Services Department, we offered 5 different storytimes each week for infants through preschoolers. In 2008, two hundred fifteen programs were offered to all children with over 7300 in attendance. Each year the state sponsors a Summer Reading Program that is implemented in most public libraries including Burlington. Over 700 readers participated in "Wild Reads@Your Library" this past year. Also, a new on-line reading program sponsored by the state was implemented at our library. A dedicated group of teen volunteers facilitated the reading program and area-wide sponsors supported the program with money, books, and gift certificates.

Programs and events to provide educational and recreational opportunities for teens are also a component of the Youth Services Department. Over 300 sixth graders from the Marshall Simonds Middle School visited the library in October to learn new library skills. Ongoing events for teens include a young adult summer reading program, chess classes, and Scrabble Club. In August a new Young Adult Assistant was hired. Things really began to take off in the Young Adult area with the formation of TAG (a teen advisory group) that meets twice a month and is helping with library planning for teens.

Instruction and education remained a focus for adults as well. The Reference Department continued to conduct workshops designed to teach users about library resources. Over the past year a dozen workshops were offered covering online catalog searching, database searching, health topics on the Internet and navigating the Internet. A demonstration of *Reference USA*, a business database, was made for members of the Burlington Area Chamber of Commerce at a breakfast meeting held at the library. Two genealogy databases were added this year for use by library patrons, *Ancestry Library Edition* and *Heritage Quest Online* with instruction being scheduled for January 2009.



Book talks, book discussions, and our first Summer Reading Program for adults were offered to sustain and address the love of reading in the adult community. The "Last Wednesday Book Group" was attended by an average of 9 people monthly, with a variety of discussion leaders throughout the year. Between 6 and 12 individuals dropped in at each of the bimonthly book talks to share "good reads" and hear about some of the newest additions to the library collection. The "Why Should Kids Have All the Fun" summer reading program was a popular addition to our summer events. There were 186 different adults who participated in this program providing insight and reviews for the 818 books that they'd read. Gift certificates donated by Border Café, Capital Grille, and the Cheesecake Factory were raffled each month. Three beautiful donated gift baskets were raffled monthly during the summer as well.

Evening programs, funded by the "Friends of the Burlington Public Library," covered a myriad of topics again this year. More than 480 people turned out for these educational, recreational, or cultural programs. Educational programs covered topics such as taxes, stress reduction, identity theft, and digital camera use. An author program with mystery writers, a theater group production, and interior decorating were among other selections. Musical programs included the history of Rock and Roll and entertainment by the Bell Ringers, helping to round out this year's calendar.

Additional educational, recreational and cultural opportunities exist through the museum pass program. The "Friends" pay for passes to 11 area museums and attractions. Membership dues and fundraising events such as the semiannual book sales, the ongoing book sale, and special events such as the "Chairs Gone Wild" auction and the May Basket Raffle allow the "Friends" group to fund items that are not included in our town budget. Without funding from the "Friends," the Summer Reading Program for children, internet access computers for the public, museum passes or programs for adults would not be possible.

The public continued to embrace all the information readily available on the library's web site, reflected by a whopping 208,798 visits to the site. Searching for books, placing requests, and checking accounts from home made it easier to use the library on their own schedule. The ability to reserve and, if needed, to cancel museum passes from home has been appreciated by our patrons. Access to databases even when the library is closed provides the opportunity for people to do research at their convenience. With access to downloadable audio books

available at our website, the public has been able to access good listening materials at any hour and from any location. The ability to check the online calendar for library- sponsored and community -sponsored programs and events happening in the meeting rooms is very convenient. One sure sign of a public that is knowledgeable and enjoys the remote access to the library is increased activity. In 2008, more than 34,000 items were borrowed from and another 30,000 were lent to other libraries. A delivery of 10 to 12 bins arrives at the library daily. The contents of these bins, and the more than 358, 200 items checked out and returned were processed by the Circulation staff this year. To help with the sizable number of returns, a new outdoor book drop with a larger capacity was purchased.



In 2008, the library continued to focus on its mission to provide a safe and inviting place for residents. Updating of the library and its furnishings continued. A new piece of furniture was purchased to hold the internet computers in the Reference Area and adjustable task chairs were added. With the removal of the mismatched tables and faulty chairs, we created a comfortable and appealing area for internet searching. A new oak atlas stand completed the transformation of the main Reference Area. The ancient microfiche reader finally gave up the fight and was replaced by a microfiche/film reader printer that allows patrons to search back issues of old newspapers and to edit this information in Word and other programs. A new table was purchased to safely hold this fine new piece of equipment.

An area on the main floor was redesigned. New books, music, and films shelved in this area were shifted to allow more books to be shelved face-out for more appealing browsing. This allowed for expansion of the music CD collection as well.

Even the staff areas got some updates thanks to Wells Fargo Home Mortgage Company which donated gently used furniture to the library as they closed their Burlington office. This was used to replace old office furniture (some dating back to the old library!) in staff offices.



Additionally, the restrooms throughout the building were updated. The walls of two rooms were resurfaced by the town maintenance department and the remainder by a crew of students from the Shawsheen Valley Technical High School. This new wall covering is easy to maintain and much brighter.

We cannot talk about all that the library does for the community without mention of the volunteers. In 2008, 109 people volunteered their time, providing 2100 hours of assistance to the library. Adult volunteers shelved DVDs and videocassettes, checked DVDs for damage, and cleaned films on a regular basis. Others did typing, filing, and a variety of miscellaneous tasks such as re-labeling paperback books, or pulling titles to replenish displays. We had 3 volunteer drivers delivering library materials to the 4 individuals taking advantage of the Homebound Delivery Program. As mentioned earlier, teen volunteers helped with the many tasks of the children's Summer Reading Program. Without their assistance this program would not be the success that it is.

Finally credit and thanks must be given to every member of the staff. They are the backbone of the library. Library users continuously rate the staff as one of the positive attributes of the Burlington Public Library. The "staff is always helpful" and "very pleasant staff" are key words on any surveys that we do. With continuing increase in activity, the staff manages to find a way to accomplish every task and to do so with efficiency and in a positive manner.

I would like to leave you with a quote from Andrew Carnegie that I believe the 143,000 visitors to the library would agree with - *There is not such a cradle of democracy upon the earth as the Free Public Library, this republic of letters, where neither rank, office, nor wealth receives the slightest consideration.*

Respectfully submitted,

Lori Hodgson,
Library Director

BOARD OF LIBRARY TRUSTEES

PHOTO BY BURLINGTON STUDIO OF PHOTOGRAPHY



Board of Library Trustees: Front row (left to right): Eileen Sickler, Vice Chair; Paula F. Benard, Jr., Edith F. Entwistle. Back row (left to right): Ellen Ferguson, Steve Wasserman, Chairman; Bob Raleigh.

In 2008, the library was the fourth busiest in the 35-member Merrimack Valley Library Consortium. This is the second year in a row we achieved this designation. Burlington residents really love their library.

Unlike some libraries in neighboring communities, Burlington is open for its patrons on Saturdays and Sundays, September through May. In the summer, the library is open on Saturdays, but closed on Sundays.

Despite financial challenges, the trustees continued to work hard to ensure as comprehensive services as possible; staying open on weekends is a major component of that

commitment. Patrons regularly express their appreciation of the weekend hours.

This year, we added 10,241 items to the library inventory, increasing our total holdings to 106,723 items.

The library is accredited by the Commonwealth of Massachusetts Board of Library Commissioners, which ensures that the library will continue to participate in the state's inter-library loan program, which provides Burlington patrons access to books from any public or other participating library in the nation through the Virtual Catalog and the Online Computer Library Center.

This year, the trustees provided funding for five staff members to attend the Massachusetts Library Association Conference to exchange ideas and improve our services. We also funded a mobile training lab consisting of laptop computers and a projector to be used in any meeting room for presentations, movies, and classes for both patrons and staff.

Once again, the Friends of the Burlington Public Library lent their expertise and support to the library. Successful fundraisers this year included the "Chairs Gone Wild" decorating contest, and two used book sales. Funds raised by the Friends were used to buy new furniture, pay for children's and adult programs, museum passes, and patron internet access computers.

The trustees would like to thank all the library employees, management, and volunteers for their commitment and dedication to serving the public. And, they do it with a smile everyday! We also wish to thank the Friends of the Burlington Public Library for their support and fundraising efforts to enable us to provide goods and services to our patrons which budget constraints would not have allowed.

Respectfully submitted,

Steven E. Wasserman
Chairman

HISTORICAL COMMISSION



Historical Commission: Front row (left to right): Joyce Fay; Co-Chairs Michael Tredeau and Toni Faria; Norman Biggart. Back row (left to right): Hope Paulson, Norma Robichaud, Gene Rossi, Sandra Covino and Eldrine Emerson

Grandview Farm

An application for Grandview Farm, Most Endangered Historic Property, was sent to The National Trust for Historic Preservation. Discussion continues as to the best and most efficient method of saving the Grandview structure, and its history as a tavern, stage coach stop, and truck and dairy farm.

Co-Chairman Toni Faria, and members of the Commission created a large exhibit on Grandview at the museum. This included photographs, artifacts, and detailed explanations of the structure and its history. Dorothy Bennett built a model of Grandview and Michael Tredeau made a model of a Concord Coach. These were part of the exhibit. The Commission thanks them for the lovely accurate models and the many hours needed for construction. Michael also set up a computer program showing three dimensional drawings of the Grandview construction.

PHOTO CREDIT, MICHAEL TREDEAU



Model of Grandview

PHOTO CREDIT, MICHAEL TREDEAU



Model of Concord Coach

Burlington Firefighting

Over the past year, Toni Faria, co-chairman of the Commission, compiled and wrote the history of fire fighting in Burlington. This book, "Burlington Firefighting," contains a multitude of pictures showing the development of methods, equipment, and fire fighters past and present. It is a complete and fascinating history of early attempts to save farms and houses as well as describing the advancement of equipment and training. "Burlington Firefighting" is a valuable resource for the history of Burlington. The forward was written by Fire Chief Lee Callahan.

There were book signings at Barnes and Noble, Borders, and the Burlington Library. There was great interest in the book and the people in it. Visitors from other fire departments came to the book signings and shared their experiences. "Burlington Firefighting" was published by Arcadia Publishing Co. The royalties from the book will go to the Burlington Historical Commission.

PHOTO CREDIT, MICHAEL TREDEAU



Toni Faria at book signing.

Museum Safe

Michael Tredeau, co-chairman of the Commission, and David D'Apice opened the old safe in the Museum. They discovered a trove of gold, silver, and bronze medallions from the 175th Anniversary of Burlington in 1974. Perhaps the safe originally came from the Old Town Hall which burned in 1844. The Medallions were made by V.H. Blockington Co. Attleboro Falls, MA.

Publicity

This has been an interesting year for Commission activities through publicity. Judith Wasserman wrote intriguing historical articles entitled "From the Gazebo." They appeared on the Commission web site. Michael Tredeau produced BCAT specials on Grandview, Meeting House, Cummings Park, museum and an interview with Toni Faria, author of "Burlington Firefighting."

Education

Jane Hudley, assistant curriculum supervisor for the Burlington schools, is writing a new "History of Burlington Curriculum" for the third grades. This will involve visits to historic places in town.

Kathi Horton, Commission member, led a Lantern Walk around the common, graveyard, and Meeting House, during September and October. Participants carried candle lanterns to light their way. It was well attended on cold nights.

The West School was once again opened on Halloween, and decorated with art work from the elementary schools. The children and their parents enjoyed learning about life in a one room 18th century school house. The school was built in Simonds Park in 1794. It was moved to the Havenville Section in the early 1800's and was subsequently moved to its present location on Bedford Street. Cub Scout Pack 105 visited the West School November 11th.



Bob Costa's 10th grade history class at West School

Demolition

A demolition order was presented for 91 Mountain Road. The house was in very poor condition. The Massachusetts Historical Commission has requested examples of successful demolition delay stories. The Walker Barn was a demolition success story as it was saved and still stands.

The Commission wishes to thank the town custodians for their hard work at the museum and the West School, the BCAT staff, and the Burlington Historical Society. They also thank Selectman Al Fay for his continued help.

Respectfully submitted,

The Burlington Historical Commission

Toni Faria and Michael Tredeau,
Co-Chairmen

Eldrine Emerson, Secretary

Joyce Fay, Treasurer

Norman Biggart

Kathleen Horton

Sandra Covino

Hope Paulson and Norma Robichard,
Alternate Members

Gene Rossi and Judith Wasserman,
Advisory Members

BEAUTIFICATION COMMITTEE

The Burlington Beautification Committee (BBC) is pleased to submit the following report for the year 2008.

During the year the committee continued to oversee its ongoing list of projects.

1. We are pleased to report that many of the businesses along Cambridge Street, Bedford Street, Burlington Mall Road, Winn Street and Middlesex Turnpike continue to maintain attractive landscaped properties.
2. We are also pleased to report that a number of local landscapers and citizens of Burlington continue to maintain their assigned areas.

Around Burlington:

- Ron Given – Burlington Landscapers – the intersection of Center and Winn Streets
- Guilde Insurance – the Island on Olympia Way
- Chris Clark – Cut Above Landscaping – Dilorio Green at the intersection of Cambridge Street and Burlington Mall Road
- Jerry McCarthy – Mac's Landscaping – Historic Museum at Cambridge and Bedford Streets
- Members of the Garden Club – Colonial Garden on the island across from the Fire Station

Town Common:

- Davis Prato – Prato Associates – The Gazebo
 - Kevin Sullivan – Edward V. Sullivan Funeral Home – Corner of Bedford and Center Streets
 - Members of the Garden Club and Beautification Committee – The flower planters located at the entrances to the common
3. The Recreation Maintenance Department continued to maintain the Commons general appearance and provided significant help to the Beautification Committee.

This report is respectfully submitted by the volunteer committee:

Andy Giordano
Carol Engel
George Major
Joan McSweeney, Secretary
Elaine Zuccaro, Chairman

SCHOOL COMMITTEE



School Committee: Front row (left to right): Jenna Burke, Student Representative; Michael F. DeSimone, Chairman; Christine M. Monaco. Back row (left to right): Thomas F. Murphy, Jr., Vice-Chair; John L. Vanella, Stephen A. Nelson.

	Term Expires
Michael DeSimone, Chairman 5 Gloria Circle	2009
Thomas F. Murphy, Jr., Vice Chair 3 Lexington Street	2010
Stephen A. Nelson, 25 Fairfax Street	2011
John L. Vanella 8 Pearson Circle	2011
Christine M. Monaco 18 Corcoran Road	2010
Jenna Burke Student Representative	

The regular meetings of the School Committee are held in the School Committee Room, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

SCHOOL COMMITTEE

The year 2008 was an exciting and challenging year for the Burlington School System. We said goodbye to Jim Picone, who graciously helped and supported the Burlington School System by coming out of retirement, and we welcomed our new Superintendent, Dr. Eric Conti. Dr. Conti began his tenure on July 1, 2008 and quickly became part of our system. During the summer he helped wax floors, clean classrooms, and pull weeds, and he used these activities to get to know everyone who is involved in the Burlington School System.

The Burlington School System's three major objectives for the 2008/2009 school year are:

- Continue to provide high quality education to students of all ages and abilities
- Increase communication between administration, educators, and parents
- Proceed with plans for a new Memorial School

In an effort to provide every student with a top-quality public education, the Burlington School System instituted the Response to Intervention (RTI) training that will be implemented across all elementary schools. RTI is "an overall integrated system of service delivery, which consists of providing high quality instruction matched to the student's needs, using the learning rate over time and level of performance to make important educational decisions" (<http://www.burlington.mec.edu/rti/index.html>). At Marshall Simonds middle school, work continues on integrating technology into classroom instruction. The high school is looking to expand offerings for college credit to students while in high school.

Increasing communication among students, parents, teachers, and administration has been a priority for 2008/2009. This has been demonstrated by the introduction of Blogging by Dr. Conti, Mr. Larkin at the high school, and Mr. Connors at Marshall Simonds. In fact, Blogs have been sprouting up everywhere from teacher classrooms to the Science Center. The Burlington School website is continuously updated to inform the community of school activities, and we are in the process of publishing all school policies and procedures on the website. A goal of the School Committee is to make all of our meeting minutes available on-line.

Lastly, the Burlington School System is working to finalize the process for building a new Memorial School. Early in 2008 we received news from Massachusetts School Building Authority (SBA) that they approved our decision of architect and project managers, as well as our initial project filing. We have continued to meet with the SBA throughout the year to present enrollment projections and respond to SBA's request for additional information. Later in 2009, there will be a meeting between our administration and the SBA for the approval of our design specification. Although the process has been slow, the news continues to be positive, and we continue to strive towards a new school opening in 2011. There is a community Building Committee in place to advise the School Committee. Consistent with our efforts at improved communication, the new Memorial process is part of a Blog – newmemorial.wordpress.com.

The School Committee would like to thank all of its employees including teachers, instructional assistants, nurses, cafeteria workers, custodians, clerical staff and administrators for their continued efforts to deliver first class services to the students within the system. We appreciate everyone's hard work and dedication to our students. We would also like to thank the residents of Burlington for their continued support of education in our community. Finally, we would thank our BHS student representative, Jenna Burke, for her service to the School Committee.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE

Michael F. DeSimone, Chairman
Thomas F. Murphy, Jr., Vice-Chair
Christine Monaco
Stephen A. Nelson
John L. Vanella

Superintendent of Schools

Eric M. Conti	B.S., Brown University
	M.A., Brown University
	Ed.D. University of Wisconsin

Director of Finance and Operations

Craig F. Robinson	B.S., University of Vermont
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Director of Pupil Services

Dr. Cathleen Estep B.A., Rosemont College
M.Ed., Boston University
C.A.E.S., Boston College
Ph.D., Boston College

Assistant Superintendent of Curriculum & Instruction

Cynthia Marchand B.S., Skidmore College
M.S., Wheelock College

Burlington High School Administration

Patrick Larkin B.A., Assumption College
Principal M.Ed., Framingham State College

Mark Sullivan B.S., University of Massachusetts
Associate Principal M.Ed., Cambridge College
C.A.G.S., Cambridge College

Richard T. Sheehan, Jr. B.A., Stonehill College
Associate Principal M.Ed., Salem State College

Marshall Simonds Middle School

Richard J. Connors B.S., Salem State College
Principal M.Ed., Boston University

Elementary Schools

Ellen Johnson B.S., Keene State College
Principal M.S., Emerson College
Fox Hill School C.A.G.S., Salem State College

Susan Astone B.S., Framingham State College
Principal M.Ed., Notre Dame College
Francis Wyman School

Karen Rickershauser B.A., Simmons College
Principal M.Ed., Antioch College
Memorial School C.A.G.S., Salem State College

T. Jane Graham-Dwyer B.S., Salem State College
Principal M.Ed., Northeastern University
Pine Glen School

SUPERINTENDENT OF SCHOOLS

The second half of 2008 was a year of learning for both the Superintendent and the students in the Burlington Public Schools. I continue to be impressed with the exceptional students, quality of programs, talent of teachers, involvement of parents, and support of the Burlington community. What an incredible foundation on which to build - a special note of thanks to Acting Superintendent Jim Picone for assisting with my transition and for leaving the district in such fine shape. I want to thank the community for such a warm welcome. Everyone has been helpful and, most importantly, focused on what is best for our students.

The three pillars of the Burlington Public Schools during the second half of 2008 are instruction, technology, and communication. These three areas will continue to be the focus into 2009 and beyond.

Our instructional focus in 2008 was to continuously improve the capacity of the district. Enhancing capacity means expanding professional development for faculty and staff, improving our physical plants and grounds, and most importantly, seeing higher levels of student achievement.

Our efforts in technology have been to create a long term, sustainable funding stream and plan that will allow Burlington to be recognized as a state and national leader in using technology to enhance collaboration and flexible learning opportunities for students. In essence, we want to stop talking about technology as something extra. All of these efforts have been in partnership with the town.

A major accomplishment this year was approval from the Massachusetts School Building Authority to replace the Memorial School. This approval has been many years in the making with lots of help. I look forward to opening the new Memorial School in the fall of 2011.

The primary focus of 2008 has been communication. Learning about Burlington's values, the excellent traditions, the talented faculty and staff, and committed community members will shape the future direction of the district. The promise of public education is the future success of individuals as well as our communities. With your continued support, we can fulfill this promise. Thank you to all in Burlington.

Respectfully submitted,

Eric M. Conti, Ph.D.
Superintendent

CURRICULUM AND INSTRUCTION

During the 2008-2009 school year, we continued to highlight several key initiatives with a focus on two areas. First, we strived to strengthen literacy across the curriculum at all grades. Second, we completed the initial stage of identifying and articulating learning expectations for each grade and discipline. We continue to update curriculum and to refine instructional strategies. Each school has implemented its own building-based initiatives that support those of the district.

As we seek to support staff, we also seek to provide consistency of program for students in each of the four elementary schools. Last year and this, curriculum coordinators, specialists, and teachers, have identified and clearly articulated our grade level expectations by discipline as well as pacing guides and essential vocabulary. This work has been posted on the district website for use by staff and parents at the elementary level. Now that expectations are set, we move toward a standards-based method of assessing and communicating student progress and performance to parents. To accomplish this, we will monitor how our students perform on benchmarks aligned with the state standards. At this time we will also aim to create similar documents and assessments for secondary level.

To insure consistency and equity for all children among all four elementary schools, we are re-thinking the elementary schedule to maximize supports for students and enhance student achievement. Furthermore, providing common planning time will allow teachers the opportunity to collaborate, examine, and assess student work and progress. The goal is two-fold: to inform our instructional practices, and to match instruction to the needs of each student.

New this year, in English Language Arts, are a number of items at the elementary level. First is the implementation of the *Foundations* phonics program in Kindergarten. This program, published through Wilson Reading System, closely aligns with methods used with Special Education and ELL students, thus providing less fragmentation for children needing additional scaffolding. We will begin classroom observations and training in *Foundations* for teachers in grade one. This four-year adoption, beginning in grade K and going through grade 3, guarantees consistency in the delivery of the program from school to school and class to

class. This will provide a solid literacy foundation that meshes with our current balanced literacy program. Along with *Foundations*, teachers in grades one through five received training in the use of their upgraded materials, *The Write Source*, that support the writing program. Finally, to better inform parents, students, and community members about balanced literacy, an ELA webpage was added to the District's website under the "Curriculum" section.

This year in mathematics, we continue our work to deepen mathematical content knowledge, skills, and concepts with elementary school teachers through the coaching model and embedded professional development. With regard to curricula, based on teacher feedback at the elementary level, we are exploring the feasibility of expanding the *Investigations* mathematics program into Kindergarten in order to raise expectations and provide consistency and ease of transition between grades K through five. At the middle school, McDougal Littell Math Series continues to be implemented. In all grades, we strive to integrate mathematics with technology and literacy (both reading strategies and writing).

The role of elementary math coach provides embedded professional development through modeling and lesson study for all new staff and teachers at grades one and all new classroom teachers. The goal is to build capacity by deepening mathematical content knowledge while refining instructional practices to better meet the mathematical needs of all students. Our expectation is that the coaching translates to more solid instruction and increased academic achievement for the students. The math coach also provides professional development for Special Educators and Title I Math Tutors to develop consistency of expectations in mathematics and program delivery. In addition to the coach, staff development opportunities in mathematics and math integration are provided through district offerings.

The K-8 Social Studies program continues to build a comprehensive standards based, globally focused program under the direction of our coordinator. There were a number of highlights that should be mentioned. First, learning standard documents were created with elementary classroom teachers along with pacing guides that included vocabulary lists, teaching resources, and assessments. These are posted on the newly developed Social Studies webpage, and added to the "Curriculum" section of the District website, to foster communication, consistency, and support for staff and parents. Professional development was organized and presented on

India, China, the Town of Burlington, and Assyria along with strategies for MCAS preparation. Teachers continue to be trained in the use and integration of United Streaming and Power Point as tools to enhance units and instruction. In an effort to enhance our existing curriculum and professional development in social studies, a federal grant proposal, the Teaching American History grant, was completed through collaboration with university, museum, and K-12 education partners. On a smaller scale, a BEF grant was written and received for the integration of ELA and Social Studies with a focus on story telling and writing through a cultural lens in grade 2.

Burlington Public Schools has been awarded an increase in funding from \$60,000 to \$70,000 from C.A.S.IT. (Centro Attività Scholastiche Italiane) for the 2008-2009 school year. This funding source allows us to continue offering World Language study for students in grades 1-5 twice each week throughout the school year. We continue to seek opportunities which are relevant and provide authentic interactions and lessons connecting culture, literacy and the arts as members of the global community. One example is a project between students in Rome and Burlington. They are counterparts focused on celebrations and holidays. Our goal is to heighten motivation for language study and deepen cultural understandings.

The Curriculum Office offers programs for students as well. In the summer, over 200 students participated in a literacy program at the Fox Hill Elementary School for four weeks. The summer literacy programs strengthened students reading and writing skills. The goal was to enhance and maintain current skills by supporting summer reading.

At the high school level, Burlington continues to make progress preparing students for a global economy through curriculum, study-travel (including Italy and China), and a variety of other opportunities. Additionally, this year Burlington High School implemented and recognized students for completing the Global Studies Certificate Program (developed last year). By engaging in the activities which lead to this certificate, students were provided with a deeper cultural appreciation and understanding of global issues. Students are recognized for their participation in community service, course work with a global focus, study-travel experiences, and a written reflection. This essay ties the experiences together and highlights their relevance for the student. The expertise, coupled with the Global Studies Certificate, make the students very competitive and marketable in the college application process.

Through work with Teachers 21 and department peers, the high school staff has continued to develop common assessments and rubrics for their courses. Similar to work at the elementary level, this compels staff to identify common expectations and essential concepts to be addressed. Additionally, we have been privileged to offer two courses for college credit through our partnership with Bay Path College. Plans are in the works to expand the number of offerings and to provide the addition of dual enrollment courses (both high school and college credit) for next year. The expectation is to continue our relationship with Bay Path College and to forge an additional partnership with Mass Bay College. Our goal is to have students graduate high school and be well on their way, or having completed, an Associate's Degree or Industry Certification.

The high school and middle school principals meet monthly. The long-range goal is ease of transition for students and improved program with consistent academic expectations for all. To this end, some Marshall Simonds and Burlington High School teachers have met during the professional development days to discuss commonalities in projects and assessments. In addition, Marshall Simonds middle school teachers continue their work in integrating literacy strategies across all curricular areas. This has included identifying shared expectations, requirements, and assessment for research projects.

In addition to the initiatives discussed above, the Curriculum Office provides support and development for teachers through coordinated district-wide professional development. Our goal is to identify and replicate best instructional practices and deepen content knowledge in order to increase the academic achievement of all Burlington students. Five professional development days are stipulated by the school calendar. The days are designed to strategically balance district versus building needs and to address individual interests by providing choice. A major focus for our professional development is literacy across the content areas, grades K-12. On the professional development days at the Burlington High School, teachers have collaborated to create common assessments and rubrics working with Teachers 21. This focus will continue through next year as well. Teachers at Marshall Simonds Middle School have maintained a focus on technology literacy and integration.

Our effective Mentor and Induction Program coupled with our varied professional development offerings foster

retention of new staff. (Please note: For the third year, Massachusetts MASCD has recognized one of the Burlington mentors through their *Mentor of the Year* program.)

We are proud to provide our Burlington staff with a wide variety of forums for professional discussions and high quality development as we continue to sharpen skills and strive for excellence. We provide experiences both within the district (e.g. workshops, courses, book groups) and outside of the district through workshops, conferences, and courses. These professional development opportunities occur after school hours, on Saturdays, and during the summer. Burlington continues to boast of long term relationships with a host of partnerships with outside agencies including Primary Source, Teachers as Scholars, and Massachusetts Computer Using Educators (MassCUE). By providing a depth of offerings, lesson modeling, and coaching, we foster growth, deepen content knowledge, and mesh assessments with instruction. This level of choice supports the implementation of curriculum and allows for observation of best practices. This in turn leads to increased academic achievement and positive student outcomes.

Respectfully submitted,

Cynthia M. Marchand
Assistant Superintendent
Curriculum and Instruction

BURLINGTON HIGH SCHOOL

In accordance with the requirements of the Commission on Public Secondary Schools of the New England Association of Schools and Colleges (NEASC), Burlington High School continued to address the 14 recommendations that were designated as in-progress in the two-year progress report submitted in October of 2006. These 14 items will be completed prior to the Five Year Progress Report due in March of 2009.

Burlington High School students continued to perform exceptionally well on the MCAS tests. More than 99% of the Class of 2008 passed the ELA and Math MCAS tests while over 87% of the class achieved Proficient or Advanced in both the English Language Arts and Math MCAS tests.

BHS also saw the retirements of Eileen Poehler as the Department Head for the Special Education Department

and Robert Casey as the Department Head for English. In addition, Michael Phelan retired from the Math Department, Richard Beaumont retired from the Science Department, and John Hayes retired from the Business Department. New staff members include Kevin Russell, Science; Richard Woodbury and Sheldon Bishov, Math; Christina Cicolini, Special Education Department Head; Antonio DiSanzo, Foreign Language; Ann Scanlon and Amber Hutchison, English; Elizabeth Marchetti, Business; Barbara Malatesta, Guidance; Mr. Robert Conceison was also named the Department Head for the English Department.

Among many highlights was the selection of Burlington High School by Boston Magazine as one of the top 50 public high schools in the state. Burlington was ranked #19 in Boston Magazine's rating of public high schools. Schools were chosen based on standardized test scores and cost-efficiency factor, which measured academic performance against dollars. Another high point was the publication of another English textbook by the BHS English Department. BHS now has self-published texts for both Junior and Senior English classes. The production of this resource saves BHS thousands of dollars and more importantly allowed students to highlight and write notes in the margins of their book, helping prepare them for what they will need to be able to do in their post-secondary studies. In addition, BHS held its first dual enrollment courses with Bay Path College where students were able to take courses at BHS and receive both high school and college credit. The goal is for more dual enrollment options for BHS students in the 2009-2010 school year. BHS has also initiated a pilot program in the area of Foreign Language where students receive one-on-one instruction from an instructor in South America via a web camera.

Burlington High School continued to honor its veterans at the annual Veterans Day Assembly. In addition, the seventh anniversary of the September 11 terrorist attacks were marked by a moment of silence in honor of Burlington's Robert Hayes, Thomas McGuiness, and Mary and Jim Trentini. Following this a special selection was sung by members of the BHS Chorus and a bouquet of roses was placed in front of the plaque in the lobby bearing the names of the Burlington victims.

Community service projects continued to play a big role at BHS. Once again the OPEN Community Service Club under the leadership of Alan McRae and with the assis-

tance of Joan Proctor collected donations for the troops serving in Iraq and Afghanistan, sending more than 150 boxes for the holiday season. The response from the troops for these care packages was overwhelming as numerous letters made their way back to BHS thanking our students, staff and community members for their wonderful support.

Finally, 2008 saw the development of the Burlington High School Blog at www.burlingtonhigh.blogspot.com to give parents more timely information on all of the news and events at BHS.

Respectfully submitted,

Patrick M. Larkin, Principal

ART DEPARTMENT

In January, BHS once again participated in the Boston Globe Scholastic Art Awards. In all, ten entries by eight Burlington art students earned recognition. Ideen Chelengar earned an Honorable Mention in Photography. Jonathan Goldie earned an Honorable Mention in Computer Graphics. Rachel Gregorio earned an Honorable Mention in Mixed Media. Aaron Nunes earned a Silver Key in Ceramics. Deanna LoPreste earned a Silver Key in Computer Art. Shauna Leva earned a Silver Key in Drawing. Nida Suhail earned a Silver Key in Graphic Design. Shauna Leva, Jennifer Nille and Nida Suhail also all earned recognition as Portfolio Nominees, so their portfolios went on to the national competition. These artists were selected from over 3500 entrants in the competition. An exhibition of the over 300 Gold and Silver Key winners was on display at the State Transportation Building in Boston through February and March, and awards were presented at a ceremony at John Hancock Hall on February 10.

In March of 2008, the department produced its thirty-fifth annual "Exhibition." Hundreds of pieces of work were exhibited in the high school library and main lobby. Students Laura Allegretto and Nida Suhail designed the invitations and posters for the event.

In May, Students from the Portfolio class hosted a reception for Burlington High School's second annual Portfolio Exhibition. The show was organized and hosted by the juniors and seniors in the advanced art course, who supplied refreshments and offered commentary on their

works to guests. The reception coincided with the Music Department's annual Spring Concert.

Lauren Costa and Bryan Meegan were selected to represent Burlington High at the annual Art All-State Festival at the Worcester Art Museum. Art All-State is jointly sponsored by the museum, the Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education. Both Ms. Costa and Mr. Meegan enjoyed the experience. Both plan on enrolling in art programs upon graduation.

The following BHS students had artwork featured in the MFA Studio Teaching Art Exhibition at Boston University, with Ms. Meghann Remick, a BU grad student and student teacher at BHS during the 2007-2008 school year: Nida Suhail, Jake Fahey, Alex Merullo, Catryna Conway, Jeremy Dooley, Alyssa Taranto, Rachel Gregorio, Richelle Miller, Ivan Gombya, Anthony Federico, Brianna Gainley and Sarah Martin. Miku Imuro, Erika Landry, and Daime Gordon had their work on display at the Stoneham Savings Bank. Shauna Leva's artwork was on display at the Starbuck's on Middlesex Turnpike for the month of May.

In the spring, students in Ms. Riley's Drawing & Painting class painted chairs using visual themes. The chairs became a permanent part of the Burlington High School library.

Graduating students of 2008 were accepted into art and architecture programs at the Massachusetts College of Art, Boston Architectural College, Wentworth Institute of Technology, the Art Institute of Boston, Hartford Art School at the University of Hartford, and the New England Institute of Art, among others. At least thirteen of our art students were planning on majoring in art or architecture in college. They plan on majoring in graphic design, fashion design, architecture, painting and illustration.

Shauna Leva was awarded the Rhode Island School of Design book award, offered by RISD to students from select schools. Nida Suhail's "Choose Wisely" logo was adopted by the Burlington Drug and Alcohol Task Force.

Burlington High School art students participated throughout the year in a number of weekend and semester programs in art colleges. Sabrina Hossain and Kevin Rodwell participated in Boston University Saturday Studios in the spring. Caitlin Abruzzo, Juan Aguilar, Brianna Gainley, Damien Gordon and Jennifer Nille were awarded full scholarships by the Art Institute of Boston to its Young Artist Program during the summer. Erika Landry and Miku Imuro

participated in the Art Institute of Boston summer program. This fall Lauren Costa, Caitlin Abruzzo, Brianna Gainley and Juan Aguilar all took classes at AIB.

Over thirty Burlington students exhibited their art works at the High School Art Majors Exhibition sponsored by the Lexington Arts & Crafts Society this fall. This exhibit was shared with several neighboring communities, and the reception for the event was well attended.

These Burlington High School art students participated in the Arlington Center for the Arts Teens Talk Back Exhibition: Caitlin Abruzzo, Juan Aguilar, Kalpita Patel, Jenna Frank, and Katya Becker. Mr. Aguilar, Ms. Patel, and Ms. Frank were award winners in the exhibition. The following students submitted work to Utrecht's annual self-portrait contest: Erika Landry, Caitlin Abruzzo, Juan Aguilar, Kalpita Patel, Jenna Frank, Bianca Majunider, and Kaitlyn Morneweck.

The Macintosh lab, part of the long-range technology plan originally financed by Sun Microsystems, continues to provide students with exciting possibilities in the computer graphics field. In addition to the *Digital Arts* course, both the *Graphic Design and Illustration & Comic Art* courses frequently access the equipment and graphics programs. Many of the works created in the lab go on to publication as posters, banners, and program covers for the graduation ceremony, the school musical, and the high school's Program of Studies. Several of the artworks that earned recognition in the Boston Globe Scholastic Art Awards were created in this lab.

The 2008-2009 school year marks the first run of four new semester courses. Creative Photography and Photo Portfolio push students to advance their skills in the discipline and to use the tools and techniques of photography more expressively. Illustration & Comic Art and Animation have students working with traditional methods and with digital media in their storytelling.

During two full-day field trips in September and November, the Portfolio class painted six murals in the third floor of the Burlington Police Station. The paintings had been designed the previous spring by BHS Graphic Design students using digital techniques in the Macintosh lab.

Every fall, the high school art department hosts representatives from various post-secondary art programs in the New England region. The representatives presented their programs to juniors and seniors in our advanced classes and offered to view and critique student portfolios. Many of

our students attended National Portfolio Day in November. Representatives from art programs from throughout the country were on hand to review portfolios, giving honest, direct criticism of our students' work before they would refine it for their actual college applications.

Ms. Christina Chang-Riley continues to serve as the advisor for Students for Asian Cultural Awareness. Mr. George Ratkevich continues to serve as a co-advisor for COLLAB, the high school's literary and arts magazine. Mrs. Vigneau continues to serve as an assistant softball coach. Mr. Ratkevich also continues to serve as an advisory board member for the Boston Globe Scholastic Art Awards.

Respectfully submitted,

George Ratkevich
Art Department Chairman

ENGLISH DEPARTMENT

At the end of June 2008, the English Department changed leadership with the retirement of veteran chair Robert W. Casey. Before he departed, Mr. Casey made sure that all facets of the department were functioning at an eminent level. In particular, Mr. Casey recruited and hired creative, intelligent, and industrious instructors to replace the distinguished English teachers who opted for retirement during the past decade. As a result, the English Department seamlessly continued its mission of preparing students for lifelong literacy.

Using a comprehensive approach to instruction, the English Department continues to produce evidence that our students are learning how to communicate in today's complex world. Test results (SRI, MCAS, SAT, and AP) all indicate that our students can read, write, think, and speak with the best students in the state of Massachusetts. This factual information, though impressive in itself, is merely a snapshot of the accomplishments of our students. Teacher directed programs such as *Poetry Out Loud*, *Collab*, *The Devil's Advocate*, and *Poetic Ramblings* are further evidence that the English Department functions as a vibrant learning community within the framework of our school. Further, under the direction of English teacher Anne Ford, the Drama club presented the play *Rumors* this past fall, to the acclaim of both the students and adults of our community.

Although much of our staff development time is spent on curriculum review, exemplar examination, and common assessments, our staff has been exploring ways to enhance the English program as a whole. This year we have launched our second self-published textbook, a thematic presentation of American Literature. Now, all juniors and seniors will have the opportunity to annotate as they read and explore the world of American, British, and World literature.

This past August, we welcomed Ms. Ann Scanlon, Ms. Amber Hutchison, and Mr. Christopher Miller to the English Department at Burlington High School. Each teacher came with experience, enthusiasm, and erudition. Quickly and efficiently these new team members augmented the dynamic qualities of the eleven established English teachers in our department.

The English Department continues to take a leadership role in both the curricular and co-curricular life of the school. As the new department head, I am proud to continue the tradition of educational excellence in English instruction at Burlington High School.

Respectfully submitted,

Robert F. Conceison
English Department Head

FAMILY AND CONSUMER SCIENCE

The Family and Consumer Science program is comprised of two components, Child Development and Culinary Arts. The Child Development program, led by teacher Rosemary Bransfield, continues to serve the needs of the Burlington community by providing a preschool program for Burlington residents. From a pool of applicants, 65 BHS students are chosen to work in the program. The Culinary Arts program, which is headed by teacher Marjorie Arcand, offers courses in food preparation, professional cooking and gourmet foods.

Respectfully submitted,

Marjorie Arcand
Rosemary Bransfield

FOREIGN LANGUAGE DEPARTMENT

The Foreign Language Department offers students a rigorous and challenging curriculum in French, Italian, Latin and Spanish. AP Spanish students and AP Italian students received college credit on the highly competitive College Board exam.

Students and teachers were recognized by MaFLA for the second consecutive year. Ms. Rita DeBellis' sophomore Latin III student, Brianna Gainley, was the winner of Essay of the Year in the annual MaFLA Foreign Language Essay Contest. One of the four statewide High School Honorable Mentions was awarded to junior William Ford, a student in Mrs. Maria Walton's Spanish IV class. Each student conveyed the many ways that foreign languages impact their daily lives through this year's theme, *Foreign Languages: A Part of My Life*.

Two school sponsored trips to Europe took place in February. Ms. DeBellis organized and chaperoned a student trip to Italy and Ms. Abigail Abbott and Mrs. Renée Dacey chaperoned a trip to Spain. In September, fifteen Italian students and their three teachers from Cles, Italy arrived in Burlington to participate in the BHS Italian Exchange Program with Istituto Pilati. For one week they attended classes with their host students and traveled to Boston, Cambridge, Newport, and surrounding areas. Arrangements were made by Italian teachers Mrs. Ilaria Hoerle, Mrs. Ivana Gentile, and Mrs. Walton.

During Foreign Language Week in March, Mrs. Walton accompanied ten members of the Spanish Club to Francis Wyman School where they taught Spanish to three classes. Mrs. Susan Price, advisor of French Club, visited Marshall Simonds Middle School with club members who performed regional dances. The Latin Club and advisor Ms. DeBellis and the Italian Club, advised by Mrs. Hoerle remained active. Ms. Abbott continued to serve as 2011 Class Advisor. Mrs. Dacey served as advisor for the Class of 2012 and the newly formed Hip Hop Dance Club.

In September, Mr. Anthony Di Sanzo joined the department as a part-time Italian and Spanish teacher. Several teachers participated in Teachers as Scholars and various BER workshops and continued the revision of the foreign language curriculum.

Respectfully submitted,

Maria P. Walton
Foreign Language Department Head

MATHEMATICS DEPARTMENT

The goal of the Burlington High School Mathematics Department is to meet and/or exceed the needs of a wide academic range of students. This goal is accomplished by continuing to access, upgrade and implement a variety of courses ranging from Advanced Placement courses (A.P. Calculus and A.P. Computer Programming) to Basic Skill Math and Computers.

The Burlington High School Mathematics Department consists of 14 full-time teachers with combined teaching experience of over 250 years. Not only is the staff of the Burlington High School Mathematics Department experienced, but it is innovative and pro-active.

The high school math teachers regularly attend professional development workshops and take courses relative to current math trends such as child-centered learning.

Math League: The Burlington High Math Department continues to excel in the "Math League." This year's team had another successful season (outstanding coaching by Mrs. Saxe). Other teams in the league consist of Bedford, Arlington Catholic, Lexington Minuteman, Wakefield, Woburn, Stoneham, Somerville and Winchester.

Computer Lab: The Mathematics Department utilizes three computer labs. All three labs are used seven periods per day.

Designated Mathematics Tutor: Students have access to individualized mathematics tutoring seven periods per day plus an additional hour per day after regular school hours.

MCAS: The classes of 2006, 2007 & 2008 of the Burlington High School Mathematics Dept. have all (100%) passed the math portion of the MCAS (kudos to Mr. Ed Chapdelaine).

Mathematics Dept. Retirement: Mr. Mike Phelan, a respected and dedicated math teacher for 35 yrs., retired in 2008. His wit, professional ethic and knowledge will be missed.

Respectfully submitted,

James P. Curtin
Chairperson, Math Department

HIGH SCHOOL GUIDANCE DEPARTMENT

The High School Guidance Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals.

The Guidance Department continues to utilize the web-based college management system, called Naviance, which allows students to complete many of the tasks associated with selecting a college. This system provides an easy pathway for students to:

- Get involved in the planning and advising process
- Conduct in-depth college searches
- Research specific colleges
- Sign up for college visits at Burlington High School
- Communicate directly via email with their guidance counselors

Although Naviance has proven to be a strong college management program, the Guidance Department continues to expand the program. We now utilize a personality profile for students so they are able to make informed choices on careers and college major. The scholarship application process has been streamlined using the program. As time moves forward, the Guidance Department plans to allow students to register for BHS courses on-line.

The Guidance Department has updated the Guidance web site to include more relevant college information. In addition, the BHS Guidance Department hosted a senior college parent night, a junior college parent night, and a financial aid night.

The Guidance Department hosted representatives from fifty-four colleges and technical schools who spoke to interested students regarding admission requirements, costs and financial aid information during conferences at the high school. The Guidance Department also co-sponsored a regional college fair held at Shriner's Auditorium that had representatives from over two hundred colleges and universities.

The 2008 Burlington High School Scholarship Program, affiliated with the Burlington Community Scholarship Foundation, produced highly successful results. One hun-

dred eighty seven donors contributed to the 2008 program. Four hundred and seven scholarships, totaling \$330,675 were awarded at the presentation ceremonies. Our deepest gratitude is extended to the local individuals, civic groups and business organizations that contributed to the scholarship program. Since 1988, 6,077 scholarships totaling \$4,888,690.00 has been awarded to the graduates of Burlington High School.

The following is a profile of the Class of 2008:

Size of Graduating Class: 247 students
 Number of Students Continuing
 Education: 239 or 96.7% of Class
 Number of Students Seeking
 Employment: 5 or 2.0% of Class
 Number of Students Entering
 Military Service: 2 or 0.8% of Class

Continuing Education Information:

Four-Year Baccalaureate Programs: . . 204 or 82.5% of Class
 Four-Year Public State Institutions: . . . 98 or 39.6% of Class
 Four-Year Private Institutions: 106 or 42.9% of Class
 Two-Year Associate Degree Programs: . . 31 or 12.5% of Class
 Two-Year Public Institutions: 30 or 12.1% of Class
 Two-Year Private Institutions: 1 or 0.4% of Class
 Educational/Vocational Non-Degree
 Programs: 4 or 1.6% of Class

2008 CEEB Test Summary:

Mean Critical Reading Score: 526
 Mean Math Score: 545 Mean Writing Score: 527

TESTING STATISTICS – CLASS OF 2008

Of SAT Scores In A Given Range:

	Reading	Math	Writing
750-800	2	9	6
700-740	10	10	6
650-690	19	25	25
600-640	29	30	24
550-590	38	46	31
500-540	52	48	53
450-490	42	32	45
400-440	30	17	33
Total Students	222	217	223

SAT Subject Mean Scores:

Biology M:	675	Biology E:	666
Math Level II:	672	Math Level I:	621
Chemistry:	680	Physics:	643
US History:	565	World History:	636
Literature:	635		

One student of the class of 2008 was recognized as a National Merit finalist. Eighteen members of the Class of 2008 were recognized as Advanced Placement Scholars for their performance on the Advanced Placement Examinations. Five students were recognized as AP Scholars with distinction, six members were recognized as AP scholars with honor, and six members were recognized as AP scholars.

MCAS Test Results Summary:

Beginning with the Class of 2003, all students must pass both the MCAS English Language Arts Test and the MCAS Mathematics Test prior to receiving a high school diploma. Beginning with the Class of 2010, all students must also pass the MCAS Science test in addition to the MCAS English Language Arts Test and the MCAS Mathematics Test prior to receiving a high school diploma.

Testing results upon graduation for the Class of 2008 are as follows:

Original Enrollment of Class of 2008: 233 students
 Passed both the English
 Language Arts and
 Mathematics tests: 232 students or 99.5% of Class
 Passed the English
 Language Arts test: 233 students or 100% of Class
 Passed the Mathematics
 test: 232 students or 99.5% of Class

**Initial Testing results for the
Class of 2008 are as follows:**

Scored either proficient
or advanced on the English
Language Arts test: 203 students or 87% of Class
Scored either proficient or
advanced on the
Mathematics test: 210 students or 91% of Class

Respectfully submitted,

Joseph Attubato
Support Services Coordinator

READING

As reading is fundamental to learning and indicative of educational success, the reading specialist seeks to improve students' critical reading skills. To support classroom instruction and meet the demands of a rigorous, relevant curriculum, the reading specialist develops individual plans for students to best help them in the area of verbal skill advancement. Students receive testing, assessment, and meetings crafted to promote classroom learning. The reading specialist receives student referrals from the students, their parents, their teachers, and their guidance counselors. The reading specialist is also actively involved in the school-wide literacy initiative in an effort to observe reading development holistically at the high school. This year, two English teachers, who each cover one period of reading instruction a day to provide greater access to students, have joined the reading specialist in cultivating reading skills. One of the teachers also belongs to the Action Planning Team to further monitor the school's progress in utilizing reading instruction to advance its goal of fostering life-long learners.

Respectfully submitted,

Robert F. Conceison
Reading Specialist

Callie A. Graham
English Teacher

Ethan Feinsilver
English Teacher

SCIENCE DEPARTMENT

The 2008 school year was an excellent year for the Science Department. Three of our teachers, Mr. Alan McRae, Dr. Peter Nassiff, and Mr. Chuck Wood, were recognized in Who's Who in High School Teaching.

Ms. Jill McInerney traveled to China this summer as an advisor in Burlington's Pathways to China program.

Mr. Adhvait Shah, a student here, placed second in a regional chemistry exam and scored amazing top scores in AP Biology, AP Physics, and AP Chemistry. He is a GE Star Scholar.

Our 9th and 10th graders were superb in the high stakes MCAS Science exam given in June. Ninety-eight percent passed (compare to 88% statewide). Seventy-eight percent scored advanced or proficient vs. only 57% statewide.

Our students excelled in AP science courses. Fifty-two students (75% of all students taking AP science courses) received AP science credit: 90% passed biology, 60% passed chemistry, 100% passed calculus physics, and 80% passed environmental science. Twenty-five students (37%) obtained the highest possible score of 5.

We hosted the American Chemical Society's "High School Teachers' Night," in October.

Dr. Nassiff, a DOE consultant on the MCAS Committee, was a finalist as a mentor to the U.S. High School Olympic Team. He was awarded \$500 by the GE Star Foundation.

Through the Community Service Club, Mr. McRae, with generous donations from the Burlington Community but especially from the Nordblom Company, Middlesex County Deputy Sheriff's Association, Staples, and Veterans' organizations, distributed 150 gift boxes to local residents serving overseas in the military. In addition, Mr. McRae was active in video documenting many community and high school events.

Mr. Kevin Russell, a town resident, joined the staff in biology, and Mr. Matthew Holland, an experienced teacher from a private school, joined the staff in physics.

Respectfully submitted,

Dr. Peter J. Nassiff
Head of the Science Department

SOCIAL STUDIES

The central focus of the Social Studies Department for 2008 has been to prepare for the much-anticipated MCAS exam in the area of History and Social Science as a graduation requirement for the class of 2012 (the freshman class of 2008-2009). As our curriculum stands now, Burlington students will be taking this high-stakes United States history exam at the end of their sophomore year.

Preparations for the MCAS exam have been manifold. Staff development days, department meetings, and summer curriculum workshops have devoted quality time to this task. Foremost among these activities, on the March 11th staff development day, we hosted a guest speaker from the Massachusetts Department of Education. Kevin M. Dwyer is the lead developer of the History and Social Science MCAS exam. Because much of Mr. Dwyer's presentation and handout materials included an entire K-12 overview, we also invited the social studies teachers from K-8. Mr. Dwyer conducted the session in a clear and comprehensive fashion. He graciously provided ample time to answer many detailed and pragmatic questions. Evaluations of Mr. Dwyer's presentation were superlative.

In other matters, our talented teaching staff continues to provide a variety of enrichment activities and purposeful field trips. Burlington's popular and very successful Student Government Day was held this year on May 6, 2008. Thirty-nine junior-year students were elected from the *World History* II classes of Mr. Bridge, Mr. Halvorson, Mrs. Rettig and Miss Zucker. As in the past, specific assignments to town elected and appointed positions were made by lottery. Mr. Robert Mercier, Town Administrator, was, once again, the genial master of ceremonies aided by his capable assistant Sandi Madigan. A delicious and hearty lunch at the Café Escadrille was also a highlight of the day. Upon returning to class the next day, participants share with their classmates what they have learned about town government.



Pictured on the front steps of Town Hall are the Burlington High School juniors that participated in Student Government Day, May 6, 2008.

On October 15th, while a majority of the high school's upper classmen were engaged in lengthy standardized testing, all of the freshmen *United States History I* students were taken on an extensive field trip to the Lexington and Concord national historic sites. With six buses and more than 240 students, the teachers involved — Mr. Bridge, Mrs. Carey, Mr. Hutchison, Mr. MacKay, and Mr. Saxon — are to be commended for making sure that every aspect of the day went smoothly and according to plan. The weather was perfect and our students learned many valuable lessons about the start of the American Revolution in their own "backyard."

Mr. Coughlin took the lead this year in organizing the biannual field trip to MCI Bridgewater for his law students in concert with the sociology students of Mr. Costa and the psychology students of Mrs. Bercury. Student enthusiasm for this "real life" experience continues to be extremely high and very gratifying for the teachers involved.

This being a presidential election year, a mock student election was conducted in early November. Mrs. Joyce Carey, assisted by Mr. Robert Costa, took the lead in coordinating

the voting process offered through a national website service. The Burlington High School results saw 61% of the student votes go to Barack Obama (D) and 29 % for John McCain (R). (The several other candidates split the difference.)

Again, during the year, the Social Studies Department conducted the election, selection, and nomination of students for various awards and honors. Ryan Murphy and Saikrishna Kugabalasooriar were elected by their classmates to be the delegate and alternate, respectively, to Massachusetts Student Government Day, held in April at the State House in Boston. The two boys selected to attend Boys State, held this year from June 14-20, at Stonehill College, were Paul Conceison and Patrick Duffy. Cassandra Papas and Caroline Sullivan attended Girls State, held at Westfield State College on June 15-20. Again, we thank the local unit of the American Legion, Post No. 273, for their continued support of these valuable programs.

Ryan Murphy was chosen to receive the "Good Citizen" award from the Middlesex County Bar Association during their annual Law Day program held on May 1, 2008. This fall, members of the class of 2009 elected Paul Conceison to be the recipient of the Daughters of the American Revolution "Good Citizen" award (nominated by the faculty and elected by the senior class). A certificate and pin will be presented to Paul in March of 2009 at a ceremony conducted by the Lexington Chapter.

There have been a couple of staff changes and milestones this year. Mr. Michael Coughlin, our premier teacher of the *Introduction to Law* course, distinguished himself by passing the Massachusetts bar examination in July. Mrs. Jillian Rettig, talented and dynamic world history teacher, resigned in June to pursue full-time graduate study. Mrs. Rachel Gould, formerly Miss Zucker, has taken a leave of absence for the school year 2008-2009. Mr. Robert Todd Whitten was hired this summer to teach the three-fifths schedule formerly held by Mrs. Gould. Mrs. Katie Bercury has been appointed to a two-fifths position as Literacy and Technology Integration Specialist, grades 9-12. She also returns to the high school classroom this year to teach three sections each semester of psychology. Mr. Daniel MacKay was hired this summer to teach a two-fifths position of freshman *United States History I*.

Respectfully submitted,

Jeffrey W. Hoyt, Chairman
Social Studies Department

DEPARTMENT OF ATHLETICS

The Burlington Athletic Department has had another successful year because of its wide variety of athletic programs and its ever increasing number of student athletes. The programs receive great support from the student body, the community, and the school administration.

The Ninth Annual Burlington High School Athletic Hall of Fame Induction was held on October 9, 2008 at the Café Escadrille and was another great success. The list of inductees included, for Coach, William O'Donnell and for team, the 1989 Boys Tennis Team. The athletes included were Mark Annunziata, Craig Cooper, Cheryl Jackson Fogarty, Janet Testa Fox, Camille Sparkes Griffin, Ed Malatesta, Stephen O'Brien, Robert Paganetti, James Pattison and Robert Vigneau.

The winter season continued on with more competitive play and an overall winning season. The Boy's Basketball team was lead by Senior Captain Kyle Pierce, and Justin Fico finishing 9 and 11. The Girl's Basketball Team was lead by seniors, Kristina Christie and Melissa Karlen, and they finished 16 and 4. The Boy's Hockey Team was lead by seniors, Mike Digman, Greg Hanafin, Chris Marchese and Jake Patrick, and finished 8 and 7 and 5. They also went on to tournament play losing to Wakefield. The Girl's Hockey Team was lead by seniors, Kathryn Dunn, Amanda Lane and Jennifer Brine, finishing 5, 15. The Boy's Gymnastic Team lead by seniors, David Hanafin, Kasey Shields and Joe Gianino, finished with a 7 and 0 record winning the league title and going on to the win the State Title. The Girl's Gymnastic Team, lead by seniors, Katie Gill, Holly McNamara and Amanda Russo finished with a record of 6 and 2. The Boy's Indoor Track Team led by Michael Kekejian and Jason Steinbach finished 4 and 5. Michelle Langone, Kelli McMillan, Kelly Johnson, Catherine Mezynski, Danica Burt and Jordan Steinberg led the Girl's Indoor Track team, finishing 3 and 6. Michelle Langone broke the school record in the 600m with a time of 1:39.14. Senior Cody Costa and Sid Narayanan led the Boy's Swim Team to a 0 and 9 record. The Wrestling Team, led by Senior Kevin Barrucci, ended the season with a record of 21 and 5. Kevin Barrucci and Matt Sherman both won state titles.

The Boy's Baseball Team, this year led by Ben Mullin, Alex Miliano and Sean Moran finished with a record of 12 and 8. They went on to tournament play losing to

Masconomet. Softball had a record of 0 and 16. Leaders of the team were Katie Mazure and Jessie Gray. Boys Lacrosse led by Brian Hanafin, Matt Valley and Joe McNamara finished 7 and 11. The spring 2008 season saw the Girls Lacrosse compete at the varsity level. The girls were led by Katy Hasek, Caroline Herlihy and Sam Green finishing their season with a 2 and 12 record. Boy's Tennis lead by Senior Captains, Soeb Usta and Conor Murphy finished 17 and 4. They continued on to tournament play winning Newburyport in the first round, Melrose in the quarter finals and losing to Weston in the semi-finals. Girl's Tennis was lead by Jenna Burke and finished with a record of 12 and 6 qualifying for the State Tournament. They went on to win Our Lady of Nazareth and lost in the quarter finals to Swampscott. Boy's Track finished 4 and 5 and was led by Michael Kekejian and Jason Steinbach. Kelli McMillan, Jordan Steinberg, Kelly Hoarty, Danica Burt, Kelly Johnson, Katie Gill, Michele Langone, Melissa Karlen, Jenn Brine, Catherine Mezynski and Anesu Dhlwayo led the Girl's Track Team, finishing 6 and 3.

The Football team lead by Captains Brendan Farley, Ryan Murphy and Ken Stirling ended the season with a 3 and 8 record. The Boy's Soccer Team, lead by Senior Captains Chris Borbee and Kevin Cronin finished 2 and 13 and 3. The Girl's Soccer Team, lead by Caroline Herlihy and Kristen Rowe finished with a 3, 13 and 2 record. The Golf Team was lead by Steve McLean and ended the season with a 7 and 2 record placing 2nd in the Middlesex League. Boy's Cross-Country, led by Anthony Salvucci and Krishna Soni finished 6 and 3 and the Girl's, led by Jill Humphreys and Liz Merlino finished 3 and 6. Girl's Swimming and Diving finished 5 and 4 led by Michelle Agahigian, Lauren Pflanz, Jasmine Steele and Amina Meho. Field Hockey finished 0 and 17 and 1, led by Jenna Burke. The Competition Cheering Squad also had a great season finishing first in the Middlesex League again, as well as Division III State Champions qualifying them for the Nationals in Dallas Texas where they won third place. Girls Volleyball was led by Jacqui Aiello, Kayla Carnell and Brittany Eisenhauer and finished the season with a record of 8 and 12.

The Athletic Department would like to congratulate all the athletes.

Respectfully submitted,

Edward L. Gillis
Athletic Director

HIGH SCHOOL LIBRARY



The Burlington Rotary Club together with the Interact Club donated a beautiful bookcase along with books and DVD's about world peace to the Burlington High School Library. This special library will further students' understanding of world peace and global diversity. The staff and students of Burlington High School are grateful for the donation and are planning ways to use this unique resource throughout the curriculum.

The library purchased many new resources for the 2008 school year, including adding a new Graphic Works collection to support the Art Department and the English Department.

This September, Shelley Mastalerz, the new Assistant Youth Librarian at Burlington Public Library, joined our BHS Student Book Club. We meet once a month on Wednesday afternoons and read about 10 books per year. The Book Club is now podcasting. Please check out the podcast link from the library's home page. (<http://www.burlington.mec.edu/hs/library/>). Students advertise the monthly book selection and their favorite "reads" through live book talks.

The librarian, Ms. Kelley DiSanto, led another faculty book discussion with middle and high school teachers. Vietnam literature was the focus for 2008 school year.

In the spring, Ms. Disanto took an online Webquests for Educators class from Fitchburg State College. This course helped create a webquest for the book "To Kill a Mockingbird" by Harper Lee. Through webquesting, students journeyed back in time to discover what life was like in the 1930's.

The library media center continues to meet the research needs of all students by providing print and non-print resources that support curriculum projects. We look forward to another successful year.

Respectfully submitted,

Susan Kelley DiSanto
Library Media Specialist

MARSHALL SIMONDS MIDDLE SCHOOL

Throughout the 2008 school year, classroom teachers and special education instructors collaborated to share ideas and jointly solve problems. The "inclusion" model was extended to all grades in the areas of english language arts and mathematics. Special education teachers participated in bi-monthly meetings with academic teachers in order to share their expertise regarding students on educational plans.

The nine mathematics teachers at Marshall Simonds Middle School continued to direct their units of study to the state math standards. They used technology and individualized math lessons to accommodate the special needs and aptitudes of their students. Common planning time enabled the math department to review specific math strands, discuss instructional strategies and address concerns related to at risk students. All middle school students were given the opportunity to participate in a free, eight session, after school MCAS Math Prep Course.

Students in grades 6, 7, and 8 participated in MCAS testing during the months of March and May. Grade 6 and 7 students are evaluated in math and english language arts. Grade 8 students are assessed in the areas of math, english language arts and science. The scores of middle school stu-

dents continued to surpass state average percentages. The 2008 results reflected significant improvement in grade 8 math and science while english language arts scores remain at high levels with a small number of failing students.

A multiplicity of school practices were used to create a school environment characterized by tolerance and respect for all groups. Lahey Clinic sponsored a program with Marshall Simonds students entitled "Health Adventures" that met monthly with selected "at risk" eighth graders. Educational forums were sponsored by the Parent Teacher Organization to review and discuss policies regarding bullying, drug and alcohol abuse and the health curriculum. A variety of school assemblies, concerts, and special events were held to emphasize student talents and the contributions of various cultures.

The summer of 2008 provided time for middle school teachers to participate in an important technology experience. Twenty staff members were given training in the use of laptops, LCD projection, power point, Smart Boards, United Streaming, new Microsoft Word, and new Microsoft Power Point. A strong emphasis was placed on the creation of interactive lessons that engaged students in communicating effectively using technology. Participants were taught skills that assisted them in creating units of instruction that worked with their curriculums. The new school year illustrated the integration of technology in classrooms throughout Marshall Simonds. The school website, M.S.M.S. blog, teacher blogs, technology-based instruction, and many team-based projects emphasized the middle school's commitment to technology and collaboration.

Two outstanding middle school teachers retired in 2008. Beverly Reber served as a teacher at the Memorial School and the Marshall Simonds Middle school for 44 years. Mrs. Reber's concern for children, strong work ethic, and significant contributions to the growth of technology in the schools of Burlington are noteworthy. Beverly provided leadership to the Burlington Education Association and was a significant member of professional associations that assisted students and teachers. Patricia Churchill taught english language arts and social studies for 35 years at Francis Wyman and Marshall Simonds Middle schools. She demonstrated a great passion for teaching and was always eager to implement new curriculum ideas and initiatives. The middle school community will miss Patricia's good will, independence, and dedication to her students.

Marshall Simonds Middle School looks forward to 2009 with great anticipation and enthusiasm. Although, primary focus will remain on student learning, great time and effort will be given to the total development of middle school students. Engaging instructional methods, new technology, a variety of student activities and a dedicated staff of teachers will continue to make the school in the middle very special and unique.

Respectfully submitted,

Richard J. Connors
Principal

FOX HILL SCHOOL

Fox Hill School is a school that places high value on student and adult learning, relationships, teamwork, excellence and community. Fox Hill school strives to practice shared leadership and believes that the most important and influential work that significantly impacts student learning occurs on grade level teams. Grade level teams are united by our school's shared vision and we recognize that this shared vision creates a stronger and better school for our students.

In addition to grade level teams another level of 'team' exists at Fox Hill School, vertical school teams. This year Fox Hill has instituted an Instructional Leadership Team (ILT), and MCAS team and continues to implement the CHAT team. The Instructional Leadership Team is a group of educators made up of one teacher from every grade level, one specialist, and three support staff (reading, guidance and special education). This team attempts to identify and address the school's curriculum and instructional strengths and challenges. Team members gather twice monthly to discuss curriculum and instruction that reflects the concerns of Fox Hill School and each grade level team member shares this discussion to their respective grade level teams, specialist or support staff teams. This team is an important team regarding organizational teamwork and change and is an example of shared leadership that reflects Fox Hill School's vision, values and needs.

The MCAS team is a group of grade level teachers that analyzed Fox Hill School's performance on MCAS tests. This team identified Fox Hill's strengths and needs, shared

this information with staff members and worked with grade level teachers to develop a plan that would address our school's weaknesses. Finally, the CHAT team is another essential team that responds to the needs of students and focuses on student improvement and learning.

The 2008-2009 school year welcomed several new team members to Fox Hill School. This year Fox Hill School has a new principal, Ellen K. Johnson and several new classroom teachers, Meg Bergan, first grade teacher, Heather Roberts, third grade teacher, Kelly Nolte, fifth grade teacher, Stephan Scarpulla, art teacher, Amanda Potts, music teacher, MaryKathryn Conceision, math tutor and Amanda Eversman and Beth Donovan, permanent substitutes. Fox Hill School continues to possess a stable and experienced teaching staff and these new members were embraced and mentored by many talented and skilled Fox Hill teachers.

At the start of this school year, the staff in partnership with the new principal spent several staff meetings reevaluating and redefining Fox Hill School's needs and its future direction. A major focus this year was assessing Fox Hill's building needs and working to complete projects that renewed Fox Hill's appearance. Over the summer many jobs were completed that enhanced Fox Hill School. A new rug was installed in the school library, main office and conference room. This new rug brightened and refreshed the school's appearance making it pleasant for students, staff and parents. Outside classroom walls were painted as well as the main office and conference room. An effort to finish painting outside classroom walls is expected to be completed by April. Fox Hill School will continue to update its appearance by painting inside classroom walls throughout the summer months.

Our playground received new bark mulch making it safe for children to play on the equipment and it is expected that the hardtop on the playground will be repaired by summer 2009. Our cafeteria also received four new cafeteria tables. These cafeteria tables provided more space in the cafeteria for students and allowed more opportunities for positive peer interactions. Fox Hill School will continue to purchase cafeteria tables until this project is completed. These new tables will also enable the school to use the cafeteria space for whole school assemblies and school performances. A major priority for Fox Hill School shared by the staff, parents and community is to continue to

update and maintain Fox Hill School so we can provide a pleasing school for all students.

Another major focus of the Fox Hill staff is finding ways to meet the needs of all students by providing a wide variety of learners with multiple learning opportunities. The Fox Hill School teaching staff has created and continues to create after school classes that help students with homework, math and organization as well as enrich students in math and writing. Similarly, teachers create opportunities before school, during recess and throughout the school day for participation in book clubs, letter writing, and peer tutoring. These efforts contribute to a student's learning and attempt to meet the varied needs of students. As a school staff we continue to implement and learn about curriculum materials and programs that are aligned with state standards to deliver the best quality instruction available. In alignment with district and community initiatives Fox Hill School implements:

- A team model approach that is reflective and strives for continuous school improvement.
- The adoption of a systematic phonemic awareness and phonics program; *Wilson-Fundations*.
- A *Guided Reading Approach* to reading that responds to the different needs and levels of all readers.
- The adoption of *Investigations*, a math program in grades 1-5.
- *Number Corner*, a supplemental math program in grades 1-5.
- Formative assessments that shape instruction.
- Summative assessments that measure progress.
- *Second Step* and *Responsive Classroom*, a social skills program.
- Implementation of a special education inclusion model.
- A literacy team and math tutor that collaborates with grade level teachers and delivers needed instruction.
- Integrated and interactive science and social studies programs that strengthen basic skills and promote curiosity.
- An active and supportive PTO that supports and provides many enrichment opportunities.
- Ongoing community service projects.

Fox Hill Elementary School is a wonderful school to learn and to grow academically, socially and emotionally. I am extremely proud of Fox Hill's teachers, students, parents and the Burlington community and together as a team and as a community we will make significant contributions in the lives of all our children.

As a staff, we are beginning to learn about formative assessment and using data to make instructional decisions to guide teaching.

While the daily activities of Fox Hill School are carried out by the Fox Hill staff, we as a staff recognize the support that we receive from the Fox Hill PTO, Town of Burlington, the School Committee and School Administration. Each of these community and school groups is considered a part of our extended Fox Hill team and each facilitates a school's ability to be successful in teaching and learning.

Respectfully submitted,

Ellen K. Johnson

Principal

Fox Hill Elementary School

FRANCIS WYMAN SCHOOL

Francis Wyman School has continued on its journey of developing into a Professional Learning Community. Teachers meet weekly with their grade level and job-alike teams to collaborate on curriculum, develop lessons, discuss the pacing of instruction, review student data, and determine goals. The focus is on student results and a pattern of continuous improvement. The Instructional Leadership Team supports the work of the teams by participating in collaborative problem-solving, gathering information and guiding the learning community along the course of improvement. The work of the learning community is reflected in the School Improvement Plan and is tied to the District's Improvement Plan. The School Council stays informed as to the work being done towards these goals and provides important feedback. The entire process provides a targeted focus and opportunities for shared decision-making.

Curriculum initiatives in English Language Arts include the full implementation of the *Fundations* reading program in kindergarten. *Fundations* is also being utilized to provide

direct instruction for our first grade students participating in our Reading Support Program. All first grade students are participating in a reading fluency program that proved to be most successful in improving reading achievement. These programs are key to developing the necessary foundation skills for our young students' long term success. *Six Traits Writing* and specific instruction in *Open Response Writing* continues to be the focus for grades two through five. A one hour and a half literacy block has been scheduled in all grades to optimize student learning of these important skills.

In Mathematics, the *Investigations* program is in its first year of full implementation in grade one. To provide additional support in mathematics, there is now one full-time math tutor and one half-time math tutor. Both are funded through the Title I program and provide support in the classroom. The tutors work closely with the elementary Math Coach who provides training and guidance. Grade three Title I students are participating in a pilot of the *Fastmath* program, a web-based program that focuses on basic math facts. Grade five is implementing *Number Corner* to provide students with additional instruction in mathematics. A focus on math vocabulary as well as the integration MCAS sample items into daily lessons is aimed to help students on MCAS testing. Family Math Nights occurred both in the spring and the fall as a way to inform families so that they are better able to support their children at home.

The Social Studies curriculum continues to be a focus this year. Grades two through five are refining the curriculum under the direction of the Social Studies Curriculum Coordinator. Units have been developed and lesson plans refined. Under the direction of the Science Curriculum Coordinator, science units have been further developed to include teacher created power point presentations and plans for video-streaming opportunities. Science vocabulary is emphasized as it is most important to student achievement. Many teachers were trained in the *Thinking Maps* program and are exploring the application of the *Maps* in their classrooms. This approach is designed to develop processes for higher level thinking skills for all students and can be implemented in all subject areas.

To extend learning beyond the school day, a Homework Club was instituted. Students stay after school on Tuesdays and Thursdays to work on their homework under the supervision of teachers. The teachers assist the students with

their work and teach homework strategies. This program has been well received and most successful.

The Artist in Residence program provided the students with an exciting project involving large paper mache structures. Students experienced the "start-to-finish" creation of a life-size panda, the head of a tiger, and the head of an elephant. Roger Marrocco left us with these wonderful sculptures which can be seen in our library/media center, art room and main office.

The PTO continues to be an active and supportive organization. Books, materials, field trips and enrichment activities are some of the benefits that the PTO provides through its volunteers and fundraising. This year a new fundraising event, the Harvest Marketplace, was a huge success and will be an annual event. The Family Carnival and the Lowell Monster's Family Day continue to be two events enjoyed by all.

The Francis Wyman Playground Committee has been hard at work making this project come to fruition. The committee pursued private donations from area businesses along with a large scale On-Line Auction fundraiser. A Commemorative Brick Sale promises to add additional funding. They received a grant from Lowes for the slide structure. Shawsheen Technical High School students are involved in the playground, as they will be planning and installing the bricks for the labyrinth. Some specialized equipment has been installed that is specifically designed for accessibility for students with disabilities. Due to the loss of state funding, the playground plan was revised and has been put out to bid. It is expected that the project will be complete by spring of 2009.

Respectfully submitted,

Susan P. Astone
Principal

MEMORIAL SCHOOL

The end of a school year often brings about change, and 2008 was no exception. Third grade teachers Margie DeSimone and Alice Giovanniello, and first grade teachers Mary Lou Martin and Carol Ciampa McGrath, retired in June after many years of dedicated service to Burlington children and families. Each of them enriched our school with their

professionalism, caring ways, and wise counsel. We appreciate their many contributions and wish them the very best as they begin new chapters in their lives.

These retirements, “bubbles” in enrollment, and the addition of a new program, presented the opportunity to welcome many new staff members to the Memorial family. Lauren Kippenberger, former literacy tutor and teaching assistant at Francis Wyman School, was hired as a third grade teacher. Erica Glennon, former permanent substitute at Memorial, joined our second grade team. Crystal Grigway, formerly a teaching assistant at Memorial and kindergarten teacher at Fox Hill, returned to our school as a first grade teacher. Karen Huebner, Burlington High School graduate, also joined the first grade team. Lisa Miksenas and Mike Peters joined our staff as math tutors. Danielle St. Amand became our speech and language assistant, taking the place of Beth Folger, who returned to school for a Masters degree in speech pathology. Bree McConnell joined us as permanent substitute. Last, but by no means least, we welcomed the PDD-LABBB program to the Memorial community, bringing with it teacher Roberta Klix and support staff Joann Warrino, Vicki MacIsaac, and Linda Bartlett. These new staff members have proven to be wonderful contributors, enriching both student learning and our school culture.

Accommodating these changes necessitated the reassignment of various classroom spaces. Art and music rooms moved to the upper wing, and the learning center moved to the “swing space” in the portables. The “swing space” moved into the building itself. Although destined to become a third grade three classroom next fall, it houses our smart board for this academic year, providing an additional space for teachers to integrate technology into curriculum. As always, Memorial’s own staff (teachers and custodians Mr. Ganley and Mr. O’Reagan) worked together to ready the building for welcoming students back in the fall. A special thank you goes out to Mr. Robinson and Building and Grounds for their efforts as well.

Despite these many changes at Memorial, dedicated teachers, supportive families, and students eager to learn continued to work together to make it a special place to learn and to grow. Schedules were designed to promote collaboration between and among classroom teachers and support staff, further supporting our growth as a professional learning community. Assessing student understanding, designing instruction to meet student needs, monitor-

ing student progress, and strategizing to provide interventions and challenge as needed, allowed us to better meet the needs of students during the school day and after hours as well. Homework and Study Club continued to provide support, an after-school Math Camp provided extra help, reinforcement, and challenge to more than half of the fourth and fifth graders, and a school newspaper was created and published by fifth graders.

Trustworthiness, Respect, Responsibility. Fairness, Caring, and Citizenship. These qualities guide us in our learning and living each day at Memorial. Over the course of the year, each grade level invited the entire school to a brief lesson about one of them, with examples and reminders about how it looks and sounds as we interact with others.

In addition to these gatherings, we continued to come together to honor veterans and those who made the “supreme sacrifice” at our annual Veterans’ Day and Memorial Day ceremonies. In November, fifth graders shared a brief history of the origin of the day, fourth graders led the school in singing several patriotic songs, and the names of veterans in the Memorial Community were hung on the Wall of Honor in the school foyer. In May, the entire community was invited to attend our observance of Memorial Day. Third graders taught about the origins and meaning of the day through story, poetry, recorder, and song, and Mr. Napierkowski and Ms. Bannon played Taps. A wreath of fresh flowers created by every student and teacher was hung on the front porch under the plaque bearing the names of the heroes for whom our school is dedicated.

Taking the lead from a Town that encourages community involvement and promotes a sense of stewardship, we formed a service-oriented Student Council to provide students a voice in their school and an opportunity to “give back”. Each of the three committees – problem-solving, service, and spirit – took on the challenge of creating and implementing a school wide paper – and plastics – recycling program. Thanks to the commitment of students and the support of staff, the school program flourished (and continues to do so). Families too became more involved in the curbside recycling program at home, helping the Town of Burlington to realize its goals in trash reduction and recycling.

Students lead other initiatives as well — Coats for Kids, Toys for Tots, Treats for our Troops, Burlington Food Pantry, backpacks filled with school supplies to hurricane victims in Galveston, raising funds for earthquake victims in China. It has been said that those who provide assistance benefit more than those who receive it. The enthusiastic responses of Memorial students, and the expressed gratitude for the blessings in their own lives, would support that.

Being an election year presented the opportunity for a very real lesson in Citizenship. As part of their study of the electoral process, fifth graders learned about the candidates and the issues, and presented mini-lessons to students in grades K-4. On the day before Election Day, a school-wide vote was held with results very similar to the national outcome. From their front row seat to this historical moment, everyone learned about the peaceful and democratic process for the transition of leadership in our nation, and the role of individual citizens in making it happen.

As always, Memorial families continued to demonstrate their sense of partnership in the education of their children. The “Toast to Memorial,” a now-annual evening event for adults, raised both funds and spirits among the Memorial community. These funds provided numerous opportunities for learning and the celebration of it – from providing whole-school and grade-level enrichment activities, to subsidizing buses for curriculum-related field trips, to activities like New Family Night, Pizza/Movie Night, Ice Cream Sundae Parties, Pancake Breakfast, Night of Family Fun, and the end-of-the-year Family Picnic.

The Burlington Education Foundation lent their support by awarding a grant to partially fund a whole-school presentation, “Be Somebody!” Nationally-acclaimed five-minute portrait artist Rob Surrette brought his multi-media show to Memorial, sharing the lives and contributions of role models like Abraham Lincoln, Mother Teresa, Martin Luther King Jr., Albert Einstein, Beethoven, and many others. After polling students and staff, the PTO funded the purchase of two of the paintings – Albert Einstein & Martin Luther King Jr. They were hung in the foyer, reminding all that each of us can “be somebody” and make a difference in the world.

Yes, “it is the people who make the place,” not the building itself. But we are very grateful for the continued support of the Town of Burlington, and now, the Commonwealth of Massachusetts, for the upcoming construction of the new Memorial School. We look forward with great anticipation to its opening in fall of 2011!

Respectfully submitted,

Karen Rickershauser
Principal

PINE GLEN

At Pine Glen School our students, staff, and families are continually focused on the joy of learning in all academic areas. Working in grade level teams, we continue to grow as a Professional Learning Community, striving to meet the needs of all of our students. To direct us in our learning, we remain mindful of our guiding words...responsibility, respect, integrity, perseverance, excellence and empathy.

We continue to implement all district curriculum, seeking best practice that supports all students in their social, emotional, and academic growth. Additionally, we provide enrichment programs that extend student understanding. Beyond the school day, we offer an after school program that both challenges student thinking and provides small group instruction for academic support.

During the past school year, the Pine Glen community participated in a partnership with a performance group called Revels. This partnership was enhanced by the hard work of Mrs. LaVoie, our music teacher, and Ms. Fallon, our art teacher. All of our staff, students and families worked on this project. Throughout the year every child created props, learned songs, and practiced performances. The end result was a culmination where every student, participated and performed at a glorious evening event entitled “Celebrating the Solstice.” There was a grand procession followed by eye catching and memorizing vignettes. This included a huge forty foot dancing dragon, sword dancers, song, dances from various cultures and more. The scenes were connected to a story line that highlighted aspects of our school culture. Because this event included everyone at Pine Glen, Burlington High School supported us by letting us use one of their gyms. We thank them for their cooperation. This

was a glorious event that provided lasting memories as we ended the school year.

In the transition from one school year to another, we often have retirements. In June we said good-bye to a dedicated teacher, Mr. Peters. In October of the 2008-2009 school year, Mrs. LaVoie, our music teacher, retired. Mrs. LaVoie had a very positive impact on making music a part of our lives in Burlington. She will be deeply missed. We wish both of these professionals the very best in their retirement.

Added to our staff is a bright and talented cadre of new teachers. Ms. Jacklyn McLaughlin was hired as a Grade 2 teacher and Mrs. Diane Fitzpatrick was hired for Grade 5. These classroom teachers have already made valuable contributions to learning at Pine Glen. In music Mrs. Jennifer Agati, a district music teacher, joined us and has enhanced music learning. Already she has been a welcome addition to our staff and has provided us with wonderful performances. Stephanie Smith was hired as a Literacy Tutor and Erica Mansky is in a new position as our Math Tutor. Both of these individuals provide necessary learning supports to our students. We hired two teachers as Permanent Substitutes. Alison O'Loughlin and Stacy Ioakimidis are doing a wonderful job of covering classes when teachers are at meetings or absent. We are very proud of our staff at Pine Glen.

During the past year, Pine Glen added another classroom. These annual additions require that we be creative in dealing with space challenges. Once again, the Buildings and Grounds Department assisted us in this transition. It was necessary to move our music room to our computer lab, and we created a new lab in a much smaller area that had been a reading room. The district provided the necessary supports and through careful measurement and ordering of materials, we have created a new and efficient computer lab. To Mrs. Canfield, our lab teacher, we offer kudos. We thank everyone at Central Office who worked to make this possible.

Knowing that everyone is a life long learner, we encourage our community and those associated with the Pine Glen School to join us in the excitement of learning. We are grateful to the Burlington community for the support that they provide to our schools. Thank you.

Respectfully submitted,

T. Jane Graham-Dwyer
Principal

BURLINGTON SCIENCE CENTER

The Burlington Science Center enjoyed another year of exciting Science! Here are some of the activities conducted this year to make Science come-alive in Burlington Public School Classrooms:



Science Center Staff and friends: Mary Lou McQuinn, John Papadonis and Wendy Pavlicek

- The Science Center, along with Marshall Simonds Middle School Science faculty, developed a grade 8 MCAS review assessment. The assessment was implemented this past spring and proved to be very successful. The grade 8 Science MCAS scores showed significant improvement as a result of the review assessment.
- The Ocean Exploration Exhibit featuring the full-scale model of the Perry Cubmarine (The Yellow Submarine) was completed this fall. It should prove to be one of the science highlights in the elementary buildings this year.
- Mr. Dick Linder generously donated his 7-foot Van de Graaff generator to the Burlington Science Center. Many know Dick as the "technical brains" behind BCAT studios. Dick's real passion is the joy he receives from watching young minds scream with glee watching static electricity sparks jump from his Van de Graaff electrostatic machine. Burlington Public Schools is deeply grateful for Dick's incredible contribution!

- The Science Center acquired a real-time seismograph as a result of a donation made by Hannaford Markets. The donation was made in recognition of Mr. Papadonis being named one of the top teachers of the year in Massachusetts. Mr. Papadonis was honored by the Department of Education in a Statehouse ceremony. The seismograph reads earthquakes from all over the world as they occur. The Mitchell family from Pine Glen School also donated a large color monitor to display the seismic waves in conjunction with the Seismograph. It will play a primary role in an interactive program for fourth and sixth grade students.
- Ms. Pavlicek and Mr. Papadonis were guest speakers at both the Burlington Garden Club and Rotary. We would like to extend our gratitude to both organizations on behalf of all the Young Science Explorers in Burlington for their financial support!
- Ms. Gretchen Carey, chair of the Burlington Recycling Committee worked with the Science Center in presenting a series of educational programs at the elementary schools on the subject of recycling. It was these presentations that helped spearhead major town-wide steps in greater community recycling.
- The Science Center continued its goal of providing high-powered Science education to students via the following activities: chick hatching, frog hatching, live animal visitors, live animal programs, physical and earth science programs and reservoir and tide pool trips.

Respectfully submitted,

John N. Papadonis
Wendy Pavlicek
Mary Lou McQuinn

MUSIC DEPARTMENT

The year 2008 was a strong year for the Music Department. Students excelled in their general music classes and in their performing ensembles. With the help of the Music Booster's organization and the support of the administration, equipment was maintained. Enhancements were made to the program with the addition of new instruments

and new technology. Quality music education continued despite many changes in the teaching staff personnel.

In the four elementary schools, every student in grades 1-5 performed for the school with their general music class. These performances showcased their achievement and skill development. Hundreds of fourth and fifth grade students took advantage of the opportunity to participate in chorus and band ensembles. These ensembles produced two formal concerts during the year for parents and two for the school. Each performance was unique to the building and showcased the students' talent and hard work. This was due in large part to the passion and determination of the elementary music teachers.

We experienced several staff changes this year. John Butler from Francis Wyman and Susan LaVoie from Pine Glen retired after many years of dedicated work. The department celebrated their lifetime achievement and wished them a long and healthy retirement. Jennifer Agati returned from her maternity leave and took over as the Pine Glen classroom and vocal music teacher. Kerry Gendron returned after her maternity leave to replace John Butler at Francis Wyman. Lindsey Peabody returned after her maternity leave. The department thanked Andrew Gaydos for stepping in as a maternity leave substitute for Jennifer Agati and Lindsey Peabody. Beth Mosier continued at Memorial Elementary school but began directing the chorus at Francis Wyman with Lindsey Peabody. Jeanne Coroniti continued at the Fox Hill School and Mark Napierkowski continued to teach band lessons with the Elementary Band at Fox Hill, Memorial, and Pine Glen schools.

At the Marshall Simonds Middle School, general music classes in grades 6 and 7 continued to provide quality music education. Two new staff members have been added. The Department welcomed Burlington Alumni Amanda Potts as the Concert Band Director. Amanda also teaches general music classes in grades 6 and 7 while helping Jeanne Coroniti with the Fox Hill general music classes in grades 1 and 2. Amanda also started teaching Vocal Lab at the high school. This allows students to take small group voice classes. This year she added an evening recital for the students and their parents.

Another new staff member at the middle school is Patricia Long. Pat joined us replacing Donna O'Neill. Mrs. Long will continue to teach the majority of general music classes at the middle school as well as Chorus. She brought her unique passions and experience with her as she developed a new Jazz Choir and Show Choir.

New this year in the High School, Matt Lovell's Music Theory classes started developing web sites to showcase current and past compositions. <http://www.burlington.mec.edu/~Lovell/> The Music Department congratulated Richard Poillucci for his award winning composition in the UMass Lowell MENC Annual Youth Composition Festival. In the vocal program, several students were accepted into regional Senior District Chorus Festival Competition: Jamie Cook, Eva Costanza, Deepjyoti Deb, William Ford, Stuart Gelin, Amanda Harrigan, Saikrishna Kugabalasooriar, and Katrina Osborne. Patrick Hanafin was accepted and participated in the Senior District Festival Orchestra. In addition, Jamie Cook was recommended to audition for the All-State Chorus.

PHOTO COURTESY OF BURLINGTON STUDIOS



The Marching Band again participated at every football game. Proudly, we are the only Middlesex League School that has a marching band at every football game, home and away. The Marching Band again participated in the Salem Invitational. The advisors once again ensured a quality performance that the town could be proud of. This year, we welcomed Amanda Potts as the Assistant Marching Band Director and Joe Cincotta as the Percussion Advisor. The other advisors were: Matt Lovell, Jennifer Agati, and Leanne Reardon.

PHOTO COURTESY OF BURLINGTON STUDIOS



The annual Spring Musical was *Thoroughly Modern Millie*. This production showcased the talents of many dancers, actors, and singers in the famous work. Over 2700 tickets were sold as the community turned out to see the show. Advisors for this production worked tirelessly to oversee all the details of the production: Susan LaVoie, Leanne Reardon and John Middleton-Cox. Parent volunteers constructed impressive sets and costumes. The Music Department thanked all the volunteers for their countless hours of work and the generous support of the families and community sponsors who helped raise the money to fund this work.

PHOTO COURTESY OF BURLINGTON STUDIOS



Quality supplies, textbooks, and equipment continue to be purchased and maintained. Examples of these are: band instruments, digital pianos, general music textbooks, digital recording equipment, and concert scores. This was due in large part to the support of the tax payers and the leadership of the School Administration.

The Music Boosters continued to provide services and support for the Marching Band and Chorus. Finally, the Music Department stands behind its mission statement. (See page 117.)

MISSION STATEMENT AND LEARNING EXPECTATIONS

Music Department Mission Statement

The Music Department of the Burlington Public Schools prepares students for a lifelong appreciation and understanding of music by offering a challenging and diverse music curriculum as guided by the state and national frameworks.

Student Learning Expectations

Burlington Music Students will:

- A. Present quality performances
- B. Achieve music literacy
- C. Explore a diverse repertoire
- D. Form community connections

The Music Department provides students with the opportunity to develop positive relationships and long lasting memories.

Respectfully submitted,

John A. Middleton-Cox
Music Coordinator

ATTENDANCE MONITOR

The function of the Attendance Monitor is the enforcement of the Department of Education regulations pursuant to compulsory school attendance. Children between the ages of 6 and 16 years are required to be enrolled in a public, private, or school committee approved home-school program. Daily attendance is monitored. Telephone contact is made with the home when notification of absence by the parent has not occurred. Habitual tardiness and absenteeism result in further intervention by the administration and appropriate action is taken. Parents are encouraged to help their children maintain regular and timely attendance so necessary for the achievement of academic success.

Students between the ages of 14 and 18 years seeking part-time employment may obtain employment permits from the Office of Pupil Services. Permits are issued specifically for the work positions stated on the certificate. When

a student seeks another position, a new permit must be obtained. It is the responsibility of the Attendance Monitor to maintain records pursuant to student employment. The Department of Labor and Industries publishes a booklet providing information relative to child labor laws affecting student's employment. Copies of these booklets are available to students in the Office of Pupil Services.

Students out of school ten days or longer due to medical purposes are provided with home/hospital tutorial services. It is the responsibility of the Attendance Monitor to obtain a Physician's Statement for Temporary Home or Hospital Education filled out and signed by a Physician. This form is kept on file and needs to be updated every six weeks. The Attendance Monitor assigns a tutor to work with the student and oversees the hours of service and length of services provided to each student.

The Attendance Monitor acts as the designated school district Homeless Education Liaison required by the McKinney-Vento Act. This role is to assist homeless students enroll in school and to ensure they receive the educational services for which they are eligible. The liaison is also responsible for maintaining all records and submitting annual data to The Commonwealth of Massachusetts Department of Education.

The Department of Education requests that spring and fall statistical reports be filed each year. As a result of the changes in both state and federal law, there has been a significant increase in the amount of data that the school department must submit on an annual basis. With the implementation of No Child Left Behind, there will be an even greater increase in federal requirements for information.

Respectfully submitted,

Debra P. Miller
Attendance Monitor

SCHOOL PHYSICIAN

All the standard and sport physicals have been completed. The physicals for the elementary and middle schools will commence in the spring. All the students have been courteous and orderly during these examinations. My thanks go to the nurses for organizing and coordinating

these student physicals so that this difficult task goes smoothly and efficiently.

My appreciation goes to the trainers for their assistance during the home games which I attend.

As always, my gratitude goes to the school and sports departments for giving me the honor and the opportunity to serve as their school and team physician these past 24 years.

Respectfully submitted,

Gary L. Goldfarb, M.D., F.A.A.P
School Physician

SCHOOL NURSES

The Burlington School Nurses have continued to meet challenges and maintain their distinct clinical knowledge base for decision making in their school nursing practice. Our School Nurses modify, remove health related barriers to learning, teach health promotion, and encourage an optimal level of wellness for the students of the Burlington Public School System. Each school employs a full time registered nurse. As nurses, we have participated in various continuing education workshops. This year the School Nurses attended a School Safety Summit at Bentley College.

The following is a summary of services that were provided during the school year:

- Health room visits by students
- Health room visits by staff
- Annual teaching and training of school staff in Epi-pen, allergic reactions, standard precautions, cough etiquette and infection control
- Emergency assessments, acute injury care, and referrals
- Medication administration - both daily and in emergency situations
- Individual Health Care Plans and team participation for 504 Plans
- Allergy and Asthma planning with interventions
- Training and communication to staff related to health issues - actual and potential

- Participation in Emergency Response Teams
- Emergency Care Plans
- Infectious disease control
- Vaccine surveillance, vaccine compliance and coordination with Burlington Public Health Nurses
- Prevention and health promotion
- Nutritional health
- Mental health, developmental stages, puberty teaching
- Refugee and immigrant health
- Organization and participation in school health physicals
- Communication to families regarding health screenings
- Statistics to Massachusetts Department of Public Health
- School based alcohol and tobacco prevention education
- Puberty teaching and informational sessions with parents of fourth and fifth graders

All children were screened for hearing, vision, height and weight. Students in grades 5 through 9 were screened for scoliosis problems. Appropriate referrals were submitted to families' primary care physicians.

The Nursing Department also is now utilizing a state of the art software system to document each encounter with the students who come to the Nurses Office. In the future, this software will allow the Nursing Department to collect statistics that will prove invaluable to our practice as School Nurses. The statistics gathered will enable the Nursing Department to assess Burlington Public School students as a community and target specific health issues in the future.

The Burlington School Nurses would like to thank the Pupil Services staff and the Burlington Public School Committee for their dedication and support to the Nursing Department of the Burlington Public Schools.

Respectfully submitted,

Patricia A. Peach, RN, BSN
Supervisor of Burlington
Public School Nurses

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2008 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 38th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The elected representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Secretary, and Donald Drouin, Treasurer, from Bedford; Kenneth L. Buffum and Bernard F. Hoar, Chairman, from Billerica; Paul V. Gedick and John P. Miller from Burlington; J. Peter Downing and Patricia W. Meuse, Vice Chairman, from Tewksbury; and James M. Gillis and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand two hundred and seventy-six (1,276) high-school students were enrolled in SVTHS's day school programs in October of 2008 and more than 500 adults participated in the school's various adult and continuing education courses.

In June of 2008, SVTHS graduated 295 seniors. Ninety-five percent of SVTHS graduates were either employed in their area of expertise or pursuing higher education in the fall of 2008. In addition, one percent entered the military forces, and four percent were employed in other trade areas.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 135 full-time teachers as well as 15 paraprofessionals. Of those full-time teachers, there are 11 department chairs and 15 lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Executive Summary

MCAS results for SVTHS were outstanding. Due to the phenomenal dedication of our teachers, combined with superior student effort, SVTHS continued to achieve one of the highest MCAS state-wide passing scores of ninety-nine percent. The percentage of sophomores scoring in the advanced and proficient levels continued to improve since the inception of the MCAS exams.

Student MCAS Performance for Sophomores at SVTHS

(Note - Special Education population ranges from 27% to 32% of classes)

	English Language Arts			Math		
	Passing	Advanced	Proficient	Passing	Advanced	Proficient
2004	94%	3%	50%	91%	8%	35%
2005	92%	8%	53%	89%	13%	44%
2006	97%	4%	66%	88%	21%	41%
2007	97%	10%	60%	95%	25%	40%
2008	99%	13%	68%	99%	36%	40%

The average daily student attendance rate improved for the fifth year in a row. Impressive student attendance displays a passion for learning and commitment to education. Moreover, Shawsheen's drop out rate was significantly below the state-wide average of 3.8% for other Massachusetts high schools.

	Average Daily	
	Student Attendance	Drop-Out Data
2003-2004	93.8%	2002-2003 1.2%
2004-2005	94.5%	2003-2004 0.9%
2005-2006	95.2%	2004-2005 1.5%
2006-2007	95.5%	2005-2006 0.8%
2007-2008	95.6%	2006-2007 0.2%
2008-present	96.2%	2007-2008 1.3%

The SVTHS Construction Cluster, led by department chair James Sullivan, entered a three-year contract with the Greater Lowell Habitat for Humanity. This contract ensures the restoration of a circa 1800 farmhouse and the building of eight green technology affordable homes for the community of Bedford by Shawsheen students.

For the sixth time in the past seven years, the SVTHS athletic program was awarded the highly esteemed Markham Award from the Boston Globe in recognition of the most outstanding vocational technical high school sports program in the state of Massachusetts.

A highlight for the 2007-2008 year for SVTHS was the induction of the first members to our Alumni Association Hall of Fame. There was a gala induction event held at the Tewksbury Country Club in the fall of 2008.

Academic Programs

Curriculum Revision: SVTHS redesigned its Biology curriculum to align to the Massachusetts Biology Frameworks. The revision creates a two-year course that addresses each of the six standards promulgated by the Department of Secondary and Elementary Education (DESE) and pays increased attention to laboratory activity.

Anticipating the advent of the United States History MCAS test, members of Shawsheen's Social Studies Department are paralleling the Biology curriculum revision. During the 2008-2009 school year, Shawsheen will explore the feasibility of implementing a two-year United States History course aligned with the Massachusetts Frameworks.

In addition to these standards-driven revisions, members of the Physical Education/Health faculty have recently updated that department's curriculum to maximize the instructional activity conducted in Shawsheen's state-of-the-art Fitness Center.

SVTHS also redesigned its U.S. History curriculum to align to the *Frameworks* promulgated by the Department of Elementary and Secondary Education (DESE.) The revision creates a two-year course that addresses the *Frameworks'* seventy-four standards along with its concepts and skills—paying increased attention to primary-source documents. Toward this instructional goal, the Social Studies Department has adopted the Holt (2005) Call to Freedom text along with ancillary materials to accommodate differentiated instruction.

In a separate accommodation to a recent DESE mandate, SVTHS is developing an Educational Proficiency Plan and a developmentally appropriate grade-12 mathematics course for any senior who has not achieved proficiency on the MCAS mathematics test.

MCAS Performance: In the spring of 2008, ninety-nine percent of Shawsheen's tenth graders passed both the English Language Arts (310/314) and Mathematics (309/312) MCAS tests. Eighty-two percent (256/314) of Shawsheen's sophomores scored within the Proficient or Advanced range on the English Language Arts test, and a noteworthy thirty-six percent (113/312) scored within the Advanced range on the Mathematics test. These results, which satisfied state-mandated criteria for Annual Yearly Progress, represent best-ever performances by Shawsheen sophomores. In addition, ninety-eight percent (307/314) of Shawsheen's sophomores passed the Biology MCAS test by the Spring of 2008.

New Staff: In the fall of 2008, SVTHS hired three academic teachers to fill existing vacancies. Ms. Aimee Sueltenfuss joined the Science Department to assist in the implementation of the recently revised two-year Biology curriculum; Mr. Brian McCarthy joined the Social Studies Department; and Ms. Kerry O'Brien who recently served as a long-term substitute joined the English Department. In addition, Ms. Faith Young joined the staff as a Title-One mathematics aide, replacing the recently retired Jo Nagy.

Summer School: In the summer of 2008, the Shawsheen Summer Program returned to Cook Street following its 2007 hiatus to the Locke Middle School to accommodate the installation of a new roof.

SVTHS enrolled approximately 160 students from ten surrounding school systems in twenty-six courses during the summer of 2008. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Director of Academic Programs, at 978-671-3640.

Infrastructure Renovations: The extensive summer renovations to the school's infrastructure included, in part, the installation of ceiling-mounted LED projectors and white boards in many academic classrooms, the remodeling and air conditioning of two mathematics and two science classrooms, the re-carpeting of the school library, and the remodeling and air-conditioning of the pool locker rooms.

Support Services

The SVTHS Support Services Department services the sixth largest population of students with special needs in Massachusetts. Our school has the highest graduation rate in the state for schools with nearly one hundred special education students in each grade. The graduation average

for students on Individual Educational Plans (IEPs) at Shawsheen is 90.2 percent as compared to the state average of 61.1 percent. Shawsheen's success on the MCAS has continued as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our Special Education population. With over 30 percent of our students being diagnosed with Special Needs, our passing rates as a school were over 90 percent on English Language Arts, Mathematics, and Biology. In addition to their work on MCAS, the Support Services staff has gone through extensive training to support and facilitate the development of IEPs for our special needs population. The school has also built and equipped a conference room in order to provide a dedicated space for the many meetings that are held as part of this process.

Building and Grounds

The SVTHS building underwent major repairs and upgrades. The school roof was replaced, as were twenty of the twenty-six heating ventilation and air conditioning units. A new energy management system was purchased and there were major upgrades to the electrical system. A new gym floor was also installed.

The original project costs authorized by member towns for the aforementioned projects were \$5.5 million. Actual project costs totaled \$4.5 million. SVTHS issued General Obligation Bonds of \$2,340,000, and received \$2,160,082 from the Massachusetts School Building Authority to fund the project. The General Obligation Bonds received a low bid of 3.69% payable over nine years. Shawsheen Valley Regional Vocational Technical School District was one of the first school districts in the Commonwealth to be reimbursed by the newly formed Massachusetts School Building Authority.

The district also completed significant renovations to the pool locker room area. Member communities for local high school swim teams and the public at large use the pool facility extensively.

Clubs and Organizations

Student Council: The Ninth Annual Shawsheen Turkey Bowl — the much anticipated flag-football game between the junior and senior girls was once again a successful holiday event, which raised approximately \$600 and twenty cases of food for the Billerica Food Pantry. In addition, the Student Council, under the direction of faculty advisor Ms.

Ellen Mountain, continued its energetic recycling program throughout the year.

Drama Club: During the winter, members of the Drama Club, under the direction of Ms. Angela Caira and Mr. Timothy Woodward, staged a Night at the Grammys that featured, in part, performances from *Cher*, *Jordan Sparks*, *Josh Groban*, *Tim McGraw*, and the *Backstreet Boys*. In the spring, this versatile troupe of performers staged an equally successful *Frankenstein* production in two acts.

Newspaper and Literary Magazine: On behalf of The New England Scholastic Press Association, Executive Director Helen Smith of Boston University's College of Communication awarded Shawsheen's literary magazine, *Ramblings*, its Highest Achievement Journalism Award in Scholastic Editing and Publishing. This distinguished regional award recognizes the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Mrs. Leah Marquis of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

Oratory Club: Sara Pietila, a twelfth-grade Health student from Billerica, placed first at the district level in the Voice of Democracy Speech Contest sponsored by VFW Post 2597 of Pinehurst.

Alumni Club: Throughout the 2006-07 school year, faculty advisor Gail Poulten and her committees established a network of alumni from Shawsheen's thirty-five graduating classes. That network, published in the inaugural edition of the *Shawsheen Alumni Directory*, supported the more recent planning for yet another inaugural task, the formation of an Alumni Hall of Fame. By the conclusion of the 2007-2008 school year, plans for the Hall-of-Fame event were near complete. Any SVTHS alumni interested in working with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or 978-671-3584.

The Traveling Rams: For the inaugural event of the newly formed Rams international-travel club, dubbed the Traveling Rams, faculty advisor Ms. Kristin Sciacca ushered forty students and five chaperones along educational tours of Venice, Florence, and Rome and upon the group's return enthusiastically began planning a return trip to Greece and Italy in the spring of 2009.

Parent Advisory Council: Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under

the direction of its faculty advisor, Mr. Ronald Fusco, and its chair and SVTHS alumna, Mrs. Robin Sgrosso.

Athletics

More than 450 students participated in interscholastic athletics, capturing the Commonwealth Athletic Conference Championships in golf, volleyball, boys' ice hockey, boys' basketball, baseball, softball, and boys' lacrosse. The Rams also captured state vocational titles in football, girls' soccer, boys' ice hockey, girls' basketball, and girls swimming. The overall winning percentage of the varsity teams, eleven of whom qualified for post-season play, ranked among the highest in school history. Dozens of SVTHS athletes were honored with All-Star recognition by either the Commonwealth Athletic Conference or the *Lowell Sun*. In addition, Shawsheen's Dean of Students, Mr. Chet Flynn, was honored by the *Lowell Sun* as its volleyball Coach of the Year.

For an unprecedented sixth time in seven years, SVTHS has earned the Markham Award from *The Boston Globe* for the most outstanding vocational-technical high school sports program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

Community Services

Adult Evening School: The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and spring semesters, with enrollment exceeding five hundred adult learners during the past year. Interested residents should contact Carissa Karakaedos, Director of Community Services, at (978) 671-3607 for information and/or a brochure.

School of Practical Nursing: The 2007-2008 year graduated 35 Licensed Practical Nurses (LPN). Since its inception, a total of 457 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam is also included. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Project Explore: Nearly 500 middle-school students from the District participated in after-school career awareness activities during the 2008 winter semester. Students explored a variety of career path options. This program is coordinated in conjunction with the middle school guidance counselors. For registration materials or general information, please contact Carissa Karakaedos at 978-671-3607. The program is free of charge. Busing is provided by SVTHS.

Swim Program: SVTHS offered several high-quality swim programs during the 2007-2008 year in its Olympic-sized, recently renovated swimming pool, with its newest addition of water aerobics two nights a week. The Shawsheen pool also serves as the home site for interscholastic high-school swim teams from the Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

Billerica House of Correction: The Billerica House of Correction (BHOC) recently hired an Education Director to lead its current initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through the Director of Community Services, Carissa Karakaedos, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of the course objectives.

Middlesex Community College: SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment is strong and the program receives exemplary student evaluations. Discussions to expand technical course offerings are currently being explored by the MCC hospitality dean and SVTHS Director of Community Services, Carissa Karakaedos.

Non-Traditional by Gender Advisory Committee: The SVTHS non-traditional by gender advisory committee entered its second year to support initiatives for students enrolled in occupational areas that are non-traditional by gender. The committee is led by a chair, overseeing four SVTHS teachers and staff, including two vocational teachers, one academic teacher and a support staff involved in the Gay/Straight Alliance. The committee planned activities

and community events to commence during our 8th Grade Career Night and Community Open House.

Computer Services

Student Information System: The Computer Services staff completed the 2008 academic school year using "iPASS" (internet Pupil Administrative Software System) to meet all Department of Elementary and Secondary Education (DESE) and district reporting requirements.

In May, the freshmen entered into their permanent shop placement, and the 2008-2009 scheduling process started for all students.

During the summer, Computer Services helped complete all academic student scheduling, ninth grade exploratory scheduling and the customized welcome-back-to-school letters to parents.

In October, Computer Services added the class of 2012 to Parent Access Manager. Use of the iPASS Parent Access Manager has increased from 25% (2004), 53% (2005), 65% (2006), 74% (2007) to 79% of the parents this year. The Parent Access Manager allows parents to view up-to-date information on their children in the areas of attendance, grades, schedules and discipline information.

From October through December, Computer Services completed the annual Education Personnel Information Management System data collection project for the Department of Education as well as the annual Technology Report.

Computer Network: During 2008, computer labs for Electronics, Business Technology, Graphic Arts and Commercial Art & Design received new computer upgrades, LCD displays and network switches as needed.

In addition, computer labs in the school received new hard disk images to refresh and update the computers with required software.

During the spring and fall, the four-year computer technology replacement plan was reviewed and updated for new technology needs and approved by the school's Technology Committee.

During the summer, the department purchased and installed a new SAN (Storage Area Network) as part of the long-term capacity planning process.

Applications: The Computer Services staff started working with the Support Services department to introduce the new eSped software for tracking Individualized Education Plans.

The department also started working with the Vocational Director to introduce the new VTCTS (Vocational Technical Competency Tracking System) to the vocational staff.

By the end of 2008, the Computer Services staff installed and introduced Office 2007 to the Business Technology Department as well as the clerical and administrative staff.

Guidance

Admissions: SVTHS implemented a new admissions policy including an interview component. This change provides students with an opportunity to participate and impact their admissions score.

College and Career Planning: The new career-planning program engages every SVTHS student in the creation of a personalized career plan. The program is web based and accessible outside of school. College, career, financial aid and personal goal setting are all part of the new program. Almost 60% of the graduating class went on to college after graduation.

Scholarships and Awards: Local community organizations and SVTHS affiliates contributed approximately \$84,000 in scholarships this past year. SVTHS also saw an increase in Abigail and John Adams Scholarship award winners from 47 to 66 for this year's graduating seniors.

Cooperative Education Program: One hundred forty (140) students participated in cooperative education in 2008. Cooperative education placement resulted in a number of permanent jobs in their field for roughly 40% of the graduates.

School Council

An important agency of school governance, the 2007-08 SVTHS School Council is made up of three parents (Co-chair Kenneth Miano from Tewksbury, Jean Perry from Burlington, and Joanne Barry from Billerica), two community members (Bob Lazott from Billerica and Cosmo Ciccariello from Burlington), two SVTHS faculty members (Robert Roach and

Jason Tildsley) and co-chair Dr. Robert E. Cunningham, Assistant Superintendent-Director/Principal.

The three primary functions of the school council are to meet with the Superintendent-Director when he presents the school budget, to make additions and revisions to the SVTHS Student Handbook, and to develop the annual School Improvement Plan.

Technical Programs

Skills USA: Skills USA Massachusetts is a national organization preparing America's high performance workers in programs, including occupational and leadership skills. Earning several gold medals at the State level, ten Shawsheen students, competing in five contests, placed in the top ten for nine of their participants at the National Competition in Kansas City.

National Accreditation: Of SVTHS's 19 vocational programs, twelve are nationally accredited. These programs include in part automotive technology, automotive collision, machine technology, metal fabrication, culinary, graphic communication, drafting, diesel technology, HVAC, and health technology.

Transportation Cluster

Automotive: Recently the *Automotive Service Excellence* (ASE) institute recognized Mr. Benjamin Hurley and Mr. Richard Lavoie for being Master Tech Certified for over 25 years of service.

The auto tech program, through the capital budget process, will be acquiring a new, technologically advanced Hunter TCX 500 Tire Machine and a Geneses Computer Scanner Analyzer.

Auto Body: Newly hired instructor, Mr. Eric Silverio, brings a wealth of talent as he has developed new projects that incorporate custom painting into the curriculum. Through lead teacher Mr. David Lelievre's professional development, the I-CAR curriculum is now being implemented in all grade levels.

To maintain a safe environment, two portable ventilators were purchased from the safety budget. A Sata fresh air supply paint mask has also been added. In addition, the shop updated its appearance through a new sink, painted walls and new floor.

In continuing to build community relations, the auto body students worked on two Tewksbury Police vehicles.

Diesel: With the closing of Iverson Ford, a local dealership, their entire Ford repair manual library was donated to Shawsheen's diesel program, providing an immense resource. Through the capital budget process via a recommendation from the diesel advisory committee, the program will acquire a new MODUS electronic scan tool unit with CAN capabilities. Restoring a plow and truck for the Boy Scouts of America and a tractor for Shriner's Burn Center were two community service jobs completed by Shawsheen diesel students.

Service Cluster

Health Services & Technology: The Health and Technology Program's curriculum continues to be enhanced, adding new activities to expose students to careers in biotechnology, fingerprinting and hemoglobin electrophoresis. These activities were added after Shawsheen was awarded the Bio-Teach Grant to introduce students to the field of biotechnology. The grant's Boston University City Lab will be visiting Shawsheen in January 2009, where health technology and science classes will participate in various biotechnology labs.

Through a generous donation, the health technology department acquired six hospital beds from New England Rehabilitation of Woburn. The program also purchased six mannequins, along with an Automatic External Defibrillator (AED) trainer, through grant funding.

The health technology program continues to sponsor community blood drives and maintains outstanding success this year drawing over 50 pints of blood.

Culinary: After 30 years of service in the Bakery, Mr. Gary Levin retired. Mr. Gerry Perriello now instructs the Bakery program, while Mrs. Margaret Costello teaches in the kitchen area. New hire, Mr. Brian Considine, a former student of Shawsheen, was hired as the new Dining Room supervisor.

Through the capital budget process and the recommendations of the craft advisory board, the Culinary program purchased a walk-in refrigerator freezer combination for the kitchen area, along with a new steam table and new dining room china.

Community service activities included a retreat in Vermont for a weekend to New England Culinary Institute, participation in a Boston food show and reception, and selling Billerica Food Pantry pies for the people in need. In addition, Mrs. Costello volunteered a few weeks this summer to help build homes in New Orleans for Hurricane Katrina victims.

Cosmetology: The Cosmetology program again this year graduated all its 2008 seniors with licensure from the Massachusetts State Board of Cosmetology licensure exam.

The students visited the Burlington Towers Senior Center and Life Care Nursing Home, giving manicures and hairstyles to the senior citizens for the holidays. Students also visited the Bedford and Billerica Senior Centers giving the elderly a day of beauty.

Through the capital budget process, the Cosmetology program received funding for renovations, including freshly painted walls, a new floor, a new dispensary, a new facet, refaced cabinets with a new countertop, a new reception desk, skin room facial bed, magnifying light, utility table, wax warmer and facial steamer.

Construction Cluster

In addition to enhancing the current curriculum, the construction cluster entered a three-year contract with the Greater Lowell Habitat for Humanity. This agreement will oversee a cul-de-sac of green technology homes to be built, along with the restoration of a circa 1800's farmhouse, all located in Bedford, Massachusetts.

Community Service projects encompassed several jobs on a house in Wilmington, a wiring job completed by the electrical program, the HVAC program designed and installed a dual heating and cooling fresh air system and the construction of a 30 foot, 2-flu chimney and 40 foot retaining wall by masonry. In addition, masonry continues to construct a handicap-access playground in Burlington. Through the capital budget process, carpentry will acquire new staging, air compressor system and air guns. The electrical and HVAC departments will acquire a new enclosed work trailer.

Shawsheen's construction cluster continues to maintain its affiliations with local unions.

Arts and Communication Services Cluster

Business Technology: The Business Technology program prepares students for industry required exams and certifications. Five seniors passed their Microsoft Office Specialist Exam for Word 2003 in the spring of 2008.

Business Professionals of America (BPA) is a student organization that prepares a world-class workforce through the advancement of leadership, citizenship, academic and technological skills. Two Shawsheen Business students were elected to official positions, state president and vice president of the Massachusetts chapter. During the BPA State competition, one of the Business students won first place in Reno, Nevada for prepared speech.

Over the summer, the program acquired all new computers implementing Microsoft Office 2007 software.

Informational Support Services & Networking: The Informational Support Services & Networking program now offers students the opportunity to attain an international certification: Comptia A+ Certification. The program also added an iJava online course sponsored by UMass Amherst where students receive credits via UMass Amherst.

Community services projects included web sites for Billerica Partners for Education www.BPED.org and the Billerica Scholarship Org www.Billericascholarship.org and a visit to Billerica Access Television (BATV).

Design & Visual Communications: With the expansion of the Design & Visual Communication program, Shawsheen hired graduate Mr. Greg Bendel. Program renovations included a new server with an upgraded networking system, additional workstations, upgrading the electrical service and setting up and loading new computers, printers, and a scanner.

Community service jobs included design/sign work for a local skating arena, Shawsheen Community Open House, brochures and posters, completion of alumni design projects, Traveling Rams Italy poster and postcards, and Skills USA participation in pin design.

Graphic Communications: The Graphic Arts program continues to grow its positive community relationship via printing work. Some of the work includes letterheads, envelopes, flyers, parent/teacher newsletters, yearbooks, directories, tax department and assessor's office mailings, police, fire and public works department forms, posters, and memo pads. In addition, Shawsheen's graphics pro-

gram received the "Cameron Cup" award for service by the Council on Aging.

Electro/Mechanical Cluster

Computer Aided Design & Drafting: On December 5, 2008 the Drafting program earned its second certification from the American Design Drafting Association, *Apprentice Drafter Architectural*. Currently SVTHS is the only vocational technical high school in Massachusetts to hold certifications in both Technical Drafting and Architectural Drafting. With the expansion of the program, Mrs. Stacy Gerace has been hired as a full-time instructor.

The Drafting students continued to gain valuable experience by working on community projects such as the second floor design of the Wilmington house project, Handicap Maze Design for Burlington (in process), drawing support for the Habitat Project and the National Honor Society Candle Display weldment (in process).

A competitive Perkins Grant was awarded to the drafting program this year to purchase a Z-Corp 3-D printer recommended by the craft advisory board. In addition, the capital budget process provided an update to the AutoCAD 2009 and Pro/Engineer Wildfire Softwares. Thirty-six chairs and six new computers were also purchased

Electronics: Mr. John Antonetti was hired this fall, bringing over thirty years of experience to the program. In an effort to move forward with 21st century technological skills, the Electronics program started an after-school robotics club. The club will be entering two First Tech Challenge (FTC) competitions in February and March 2009. In addition, several senior students designed and built a Van DeGraff generator that will be used to demonstrate the principles of static electricity to freshmen students.

Machine Technology: The Machine Technology program entered into a dual-enrollment agreement with Central Maine Community College. Eighty-six percent of the senior class participated in the agreement and received college credits. Five students also received Engineering Project Certificate of Completion from Wentworth Institute of Technology and Museum of Science.

Over the summer the machine shop equipment was rebuilt to new condition, which included a 13" South Bend Lathe and a cut-off saw.

Metal Fabrication and Welding: Students of the Metal Fabrication program participated in the Construction Career Day at Labors Union Hall in Hopkinton. The class also visited the Sheet Metal Workers Local Seventeen in Dorchester and was chosen to host an annual open house for the Boston Chapter of American Welding Society.

Through the capital budget process and recommendations of the craft advisory board, the programs have acquired; CNC Plasma-Cam Cutting system and two Lincoln Flux core Mig Welders.

Conclusion and Acknowledgement

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2008. Those retirees are: Floyd Newbegin, Autobody; George Caron, Diesel Shop Aide; Josephine Nagy, English Department Aide; and Gary Levin, Bakery instructor.

Respectfully submitted,

Charles Lyons
Superintendent-Director

BCAT

The year 2008 proved to be another busy year for Burlington Cable Access Television. BCAT acquired some new equipment, saw some new programs emerge, celebrated another Volunteer Appreciation Night at our Annual Meeting, as well as offered a new activity at Burlington's Annual Pride Day Event. We've highlighted some of the notable highlights below.

BCAT decided to offer something a little different at Burlington Pride Day this year. We brought our new "studio in the Box" set up as well as our laptop and offered kids the

chance to tape short bits using "BCAT's Green Magic." Basically this allowed kids to pick out a picture we provided, stand in front of a green screen, and have that picture keyed behind them. This is the same technology TV stations use with their weather reporters. The kids had a lot of fun with the Green Magic, and their short bits were produced into segments we called "Pride Day Moments" that were shown on BCAT during August and September. Over 40 Pride Day Moment segments were produced.



BCAT's "Green Magic" set up for Burlington Pride Day. Photograph by Dick Linder

In the studio we purchased a couple of video projectors to enhance producer creativity when it comes to set design. With the new projectors a variety of source inputs can be utilized in order to project graphics, power point presentations, still images or motion videos on the walls of the set, as a primary visual or subtle background, depending on the use of studio lighting. Producers now have the opportunity to add another layer of professionalism to the look of their programs.

We purchased a new satellite dish and service. The new dish enhances our reception of our satellite programming which includes *The Classic Arts Showcase* as well as NASA Television. The educational package we purchased offers access to other non commercial educational and government feeds as well.

Other BCAT highlights in 2008:

- A few shows reached some important milestones. *Walk With Jesus* produced by Cathy Rais, reached its 50th show. The show explores scripture reading and guest's ministries. *Healthy Hypnosis* also reached it's

50th milestone. The program, produced by hypnotist Paul Gaustafson explores the world of hypnosis. The program is now syndicated in over 40 towns and won an award for Hypnosis in Media from the National Guild of Hypnotists for his work with the program. *Conservative View* reached it's 100th episode. This program, produced by Arlene DiRocco, is a look at news and affairs from the right winged perspective.

- Jack Gilbert was named Volunteer of the Year at BCAT's Annual Meeting and Open House last April. He is the producer of *Hit the Road Jack*, a travelogue of visits to interesting places far and near. Jack also served as a regular crew member for BCAT's football coverage, runs the robotic cameras for our School Committee meeting coverage as well as volunteers for other special productions and shows. Katherine Teabagy was awarded the BCAT college grant as outstanding student of 2008. She was active with BCAT since the fifth grade, crewing and directing various programs. She also was a regular crew member for our football coverage and well as our Concert on the Common summer series.
- BCAT produced many important specials throughout the year including *The BCSF Annual Telethon*, *July 4th Parade*, *Santa Visits BCAT*, *Emergency Preparedness Day*, *Pride Day 2008*, *Bnews Weekly Specials*, *Burlington's Annual Tree Lighting*, *Celebrity Basketball with the Patriots*, *The First Annual Taste of Burlington*, and *Burlington's Memorial Day and Veteran's Day services*.

PHOTOGRAPH BY BCAT STAFF



BCAT's Life Time Achievement Awarded to Phil Gallagher for over 20 years of service. He was instrumental in the creation of BCAT and has remained active through the years in a variety of areas. Most well know to the BCAT audience as our *Bnews Weekly* anchor, he has also taken over as the producer of the BCSF Telethon as well as a host for a variety of BCAT specials.

- BCAT purchased and installed 3 new robotic cameras for the School Committee Room, when two of the three pre existing cameras started to become problematic. The 3 cameras replaced were well over 10 years old.

Respectfully submitted,

Jennifer Dodge, Executive Director
Burlington Cable Access Television

Rick Karwan, President
Burlington Cable Access Television

Board of Directors:

Arlene DiRocco, Vice President
Sally Willard, Treasurer
Brad Bond
Herbert Clancey
Linda McNamee
Virginia Mooney
Mike Runyan
Robert Zahora

BURLINGTON COMMUNITY SCHOLARSHIP FOUNDATION

This coming year, 2009, the Burlington Community Scholarship Foundation is celebrating its twentieth anniversary. During the past twenty years the foundation has grown from the ambitious idea of several motivated individuals headed by Joan Miles, to a million dollar plus organization. Despite the fact that 2008 was not a good year for investments, the BCSF awarded the same number of scholarships as it did in previous years. This was possible because of disciplined investment practices used over the preceding years by our Board of Directors (Steve Preston, Jayne Hyde, Debbie Keene, Brian Curtin, Pat Dotson, Jack Ferren, Tom Killilea, Juliette Mott, Paul Sheehan, Rosemarie Tieri, Janet Modesto, Robyn Miliano, Sonia Rollins, Joe Attubato, Phil Gallagher, Sheldon Bishov and Peter Halvorson).

In 2008, the following scholarships were awarded:

- | | | |
|-----------------------|-----------|-------------|
| • Adopt a Class 2008 | 34 Awards | \$44,950.00 |
| • BCSF Adult Awards | 6 Awards | \$12,000.00 |
| • BCSF Student Awards | 33 Awards | \$73,500.00 |

Our Adopt a Class component, which allows a business or organization to partner with a specific class to raise funds for future scholarships for that class, continues to be a major contributor. Students can be eligible for these scholarships by volunteering at approved Adopt a Class events and fundraisers throughout their school years. The Class of 2008 was sponsored by the Burlington Police Patrolmen's Association who raised over \$44,000.00; the highest amount to date that has been raised for a single class. Special thanks are extended to Debbie Keene, Robyn Miliano, Rosemarie Tieri, Janet Modesto, Tom Killilea and Mary Katherine Conceison.

The following are our Adopt a Class partners:

Class of 2009 Curtin Financial Services, Inc	Class of 2010 Century 21 Tabaldi	Class of 2011 Burlington Firefighters
Class of 2012 Sonia Rollins/Exit Realty	Class of 2013 Northern Bank & Trust Co.	Class of 2014 Brick Point Properties
Class of 2015 Riemer & Braunstein	Class of 2016 Riemer & Braunstein	Class of 2017 Vidoli & Assoc.
Class of 2018 Lahey Clinic	Class of 2019 CitiBank	Class of 2020 The Liquor Cabinet

In addition to Adopt a Class, we have several other important committees that we rely upon. Our Awards Committee spends many hours screening, evaluating and deciding who will receive scholarships. We also have an investment committee who oversees our funds (Phil Gallagher, Brian Curtin, Dr. Eric Conti and Juliette Mott). This committee deserves special thanks for the job that they do, especially in these trying financial times.

Our Annual Telethon, which is our major fundraiser, was successful again thanks to the generous support of the town residents and businesses. BCAT continues to support our foundation and assists us with all of their resources and staff. The following individuals helped to make our telethon successful: Jen Dodge, Tricia Hicks, Dick Linder, Rick Karwan, Phil Gallagher, Jack Ferren, Don Flaherty, Peter Halvorson, Tom Killilea, Robyn Miliano, Juliette Mott, Dr. Eric Conti, Lucy Damiani, Al Fay, Bob Buckley, Charlie Murphy, Melissa Cushing, Ray Harbor, Brian Curtin, Patrick Larkin, Debbie Keene, Jayne Hyde, Rosemarie Tieri, Mary Katherine Concesion, Janet Modesto, Sheldon Bishov, Paul Sheehan, Pat Dotson, Joe Attubato and all of the Burlington High School student volunteers.

We thank the following businesses and individuals who supported our Telethon:

Board of Health
Conservation Commission
Burlington Breakfast Rotary Club
Marini Chiropractic Office
Committee to Elect Ken Donnelly
Burlington School Admin. Assoc.
Burlington School Secretary Union
Facility Management Corp.
Burlington Ice Palace
Steve Nugent's
Vanesse Hangen Brustlin, Inc.
Schneider Associates
Riemer & Braunstein
Edward V. Sullivan Funeral Home, Inc.
Burlington Rotary Club
The Real School of Music
Marchese Sprinkler Repair Service
American Made Masonary LLC
John E. Souza Inc. Schofields Inc.
K&M Custom Home Improvement
MSI Lawnmaster
James A. Martin Company
Burlington Baseball Association
Conservation Commission
Burlington Democratic Committee
Selectmen
Gedick Brothers, Inc.
Mass Mutual Financial Group
Brendan Curtin Memorial
TOB Planning Board
Cambridge Savings Bank
Brookline Bank
Lois Shramek
Daniel DiTucci
Philip Gallagher
Richard Linder
John Alteriso
Justin Monahan
Jeffrey Appelstein
Michael DeSimone
Andria Nemoda
Joe Morandi
A. Penta
Nancy Hofferty
Paul Hennessey

Kathryn Gulla
Helen Ferguson
Mottard
John Joyce
Irene Crocker
Barbara Moran
Hildegard Feist
Lilly Jannergren
Debbis Huebner
Teresa McGinn
Rosemarie Murphy
Charles Markey
Jeannette Salvucci
Norman Biggart
Kristen Sousa
Helen T. Shea
Martina Roth
Judith Connors Holland
Audrey Johnson
W. Meier
Mary Cochran
Ellen Bogosh
Maureen Vibert
Nancy Elrick-Forman
Robert Eggleston
Geraldine V. Sawyer
Sarah A. Nisenson
Warren Baer
Amy Kornetsky
Dorothy Martignetti
Shirley McGourty
David Fitzgerald
Robert Zahora
Peter Lawrence
Robert Jalbert
Christine Altruther
Donna Chadwick
Jean Saxe
Darlene Francis
Irene Laghetto
Carolyn Pennie
Judith Zagzoug
Nancy Ganley
Mark Bennett
Harriett Wollman Trust
Jean Gallant
Kerrin Frank
Merie Sideman

Daniel Raske
 Laura Stubbs
 Alice Shea
 Lucille Wright
 Eleanor Dunn
 Robert Lee
 Teresa Freeman
 Ronald Krasoves
 Robert Naughton
 Frank DiTucci
 Helen Dignan
 Robert Hazel
 Marie Gallivan
 Carolyn Rochon Abruzzo
 Timothy Horgan
 Parthasarathy Gajula
 Rose Marie Cervine
 Raj Parwani
 Peter Sims
 Deborah Jackson
 Sonia Rollins
 Joan Frederick
 Mary Louise McQuinn
 Wendy Brown
 Kathryn LeBlanc
 George Dobie
 Alfred Barker
 Robert A. Vieira
 Virginia Wightman
 William Mahoney
 Mary Arsenault
 Jerrold Baum
 Donna Smith
 Francis L. Newton
 Colette Osborne
 Patricia Kirchner
 Maureen Pailie
 Lee Laws
 Jane Callahan
 Cindy Ellis
 Sarita Hegde
 Nancy Itzo
 Rekha Patel
 Alice M. Vigneau
 Monica Fazio
 Dennis Martel
 Joanne Michael
 Alison Fox

Lee Callahan
 Ann Kiely, Jr.
 Dorothy Gavei
 George Giggey
 Paula Farnum
 James Drolette
 Priscilla Derick
 Ann Brabrant
 Carol Lynch
 Beverley Maher
 Patricia Dotson
 Larry Cohen
 Carolyn Conte
 Lucy Damiani
 Helen T. Shea
 Theresa Keenan
 James Healey
 John Hammond
 Sithabiso Chibanda
 Rosemary Merrill
 Richard Lockney

The following companies, organizations and individuals deserve special recognition:

- Robert Murray increased the amount of his scholarships from \$2,000.00 to \$2,500.00, for a total donation of \$12,500.00.
- Mrs. Audrey Johnson contributed over \$12,000.00 from proceeds from her son Wayne's Annual Golf Tournament to the Wayne Alan Johnson Memorial Scholarship.
- Riemer and Braunstein, under the leadership of Attorney Bob Buckley, made a \$10,000.00 contribution again this year.
- Jack Blais matched the two Jack Blais \$2,000.00 awards in his name to a total of \$4,000.00 each. In addition, Jack also has his own generous awards through the Burlington High School scholarship program.
- Larry McCloskey donated \$8,000.00 in scholarships, which will be awarded over the next four years in memory of his late wife, E. Ruth Andrews. These awards will go to students interested in studying dance or performing arts.
- Joe Morandi created a new fundraiser at Christmas called "Festival of Trees on the Common." Joe raised \$2,100.00, which he donated to our foundation.

- Al Fay coordinated the annual Truck Day on the common. This occasion gave several Adopt a Class classes the opportunity to raise money and gave the students an opportunity to earn Adopt a Class points.
- Sonia Rollins volunteered to adopt the Class of 2012 in the name of Sonia Rollins/Exit Realty.
- Dr. Eric Conti, our new Superintendent of Schools, participated in his first telethon with the able assistance of Lucy Damiani.
- Citibank, the partner for the Class of 2019, held several children's events at their location this year.
- Facility Management Corporation, The Burlington Ice Palace, Brookline Bank and Vanasse Hangen Brustin, Inc. made major contributions again this year.

Also, we thank those individuals who made contributions with their property tax bill, excise bill or water/sewer bill.

Respectfully submitted,

Stephen E. Preston, Jr., President
Burlington Community Scholarship
Foundation

BURLINGTON HOUSING AUTHORITY

For the past 19 years, state as well as private auditors have reported that the Burlington Housing Authority has managed our properties in full compliance with the general state and federal regulations and stringent guidelines. The Burlington Housing Authority is in excellent standing.

2008 UPDATE:

The Burlington Housing Authority's management inventory stock includes the following: one hundred and five senior housing units, of which 10% is set aside for the young disabled and handicapped. We also have two local initiative properties, two state family (705) homes, ten studio apartments at Atria Longmeadow Place and ninety-three federal Section 8 housing vouchers. The Board of Commissioners continues to make Burlington Veterans and Burlington Residents a priority. They have also continued to vote to continue participation with the Massachusetts NahroSection 8 Centralized wait list; to date eighty local Authorities are in participation. This list remains open. Applications may be

obtained at the Authority, Council on Aging offices or you may apply on line @ www.massnahro.org.

PHOTO BY M. LYNCH



Towerhill Apartments

The Board of Commissioners consist of Joseph Arena, James Langley, Bernice Ferguson, Michael Austin and state appointed Richard Wilde.

The Board wishes to thank the 2008 Tenant Presidents: Jack Miller and Dee Cuzierre, for all their time and efforts made on behalf of our senior residents.

As Executive Director of the Burlington Housing Authority, I welcome any concerns or questions that you may have. I will continue to serve our Senior population with respect and compassion.

Respectfully submitted,

Maureen Lynch
Executive Director

METROPOLITAN AREA PLANNING COUNCIL

Created by an act of the Legislature in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities and towns, state and federal agencies, non-profit institutions, and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions, advocating for public policies, and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, resource protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy, and the facilitation and support of inter-local partnerships. More information is available at www.mapc.org.

MAPC is governed by 101 municipal government appointees, 21 gubernatorial appointees, and 13 appointees of state and City of Boston agencies. An Executive Committee comprising 25 elected members oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants, and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight subregions. Each subregion is overseen by a council of local leaders and stakeholders, and a staff coordinator provides organizational and technical staff support.

Advancing Smart Growth

MAPC is directed by statute to adopt, from time to time, a comprehensive regional plan. Our current plan, **MetroFuture: Making a Greater Boston Region**, was adopted by the Council on December 2, 2008. This initiative, which has engaged over 5,000 individuals and organizations throughout the region, will guide Metro Boston's growth and development, as well as the preservation of critical resources, through the year 2030. At the December 2 meeting, Council members and MetroFuture friends and supporters voted to move the project from planning into advocacy and action, and participants helped to set priorities among a series of implementation strategies designed to move MetroFuture into this dynamic next stage. MetroFuture is uniting the efforts of MAPC, partner organizations, and the thousands of "plan-builders" in an effort to alter regional priorities and growth patterns consistent with the new plan.

As a member of the **Massachusetts Smart Growth Alliance**, MAPC helped to form the Transportation Investment Coalition last year. This year, the group of business, environmental, public interest, and planning organizations changed its name to **Our Transportation Future**,

and has actively advocated for savings, efficiencies, and new revenues to address the state transportation finance deficit.

MAPC has continued its participation on a zoning reform task force chaired by Undersecretary for Economic Development Gregory Bialecki. The **"Land Use Partnership Act,"** developed through the task force, would establish a framework for municipalities to designate growth and preservation areas, and to develop consistency between master plans and zoning. The bill would significantly modernize the state's outdated zoning and subdivision laws, providing a menu of reforms to all municipalities, and additional relief to those who choose to opt into the bill's planning and smart growth requirements. Passing legislation to reform zoning and planning in the Commonwealth will remain a key area of focus at MAPC throughout 2009.

Collaboration for Excellence in Local Government

Subregional councils continued to communicate with MAPC's eight regions and to gather citizen input this year. Most of the subregional coordinators hosted legislative breakfasts this year, where participants could prioritize legislative goals and ideas with their delegation.

Through its Metro Mayors Coalition, MAPC helped 21 communities secure more than \$2 million in **Shannon Grant funding** over the past three years to implement multi-jurisdictional, multi-disciplinary strategies to combat youth violence, gang violence, and substance abuse. Our North Shore Coalition has grown and flourished during 2008, working on issues as diverse as transportation planning, anti-gang programs, and consolidation of services.

Collaboration for Public Safety

MAPC performs fiduciary, planning, and project management duties for the **Northeast Homeland Security Regional Advisory Council (NERAC)**, a network of 85 cities and towns north and west of Boston. In 2008, MAPC helped to develop evacuation and sheltering plan templates across the region, and created three regional caches of emergency response equipment that can be loaned out to municipalities for drill exercises or emergencies.

MAPC completed **Natural Hazard Mitigation Plans** for 46 cities and towns this year, on top of the 29 plans already completed in recent years. Each plan recommends strate-

gies to mitigate the impacts of natural disasters *before* they occur, along with a GIS map series depicting areas subject to various natural hazards.

Collaboration for Municipal Savings

MAPC's **Regional Services Consortia** administered procurements for more than 50 cities and towns, saving communities up to 20% on purchases such as office supplies, paving services, and road maintenance. In 2008, MAPC performed multiple procurements for five consortia: North Shore, South Shore, Metrowest, Northwest and Merrimack Valley (the last in collaboration with the Merrimack Valley Planning Commission). MAPC also entered the vehicle fuels market in 2008, procuring a contract for several South Shore towns.

Reliable Data, Available to All

MAPC, along with the Massachusetts Executive Office of Transportation, continued this year to provide municipalities with **Pictometry Oblique Aerial Imagery Technology** free of charge to cities and towns. The Pictometry Oblique Aerial Imagery Technology allows users to display features such as buildings, land areas and hydrology, which may be viewed from several directions and at different scales.

In April 2008, Pictometry International once again conducted a flyover of the entire state that provides five-way aerial imagery for all public sector agencies statewide. The five-way imagery consists of four oblique views (north, south, east and west) and one straight down view that may be viewed through Pictometry's Electronic Field Study software version 2.7, which is also available at no cost to municipalities.

MAPC also continued expanding the MetroBostonData Common.org Web site, which provides on-line mapping and chart-generating tools for users. This year, the Massachusetts School Building Authority contracted with MAPC for analysis and consulting services, including analysis of the impact of new schools on enrollment patterns. The Data Center also began distributing a monthly e-mail newsletter highlighting new datasets and resources for constituents.

MAPC's data center is partnering with the Donahue Institute at the University of Massachusetts to encourage more accurate counts on the **2010 Federal Census**. MAPC is helping municipalities prepare for the Census in many

ways, including advocating for the formation of Complete Count Committees that can target hard-to-count population groups such as recent immigrants and renters in each city and town.

Getting Around the Region

MAPC continued its popular **Regional Bike Parking Program**, negotiating discount group purchasing contracts with three leading vendors of bicycle parking equipment. This allows MAPC communities, the MBTA, and the Department of Conservation and Recreation to purchase discounted equipment. The Boston Region MPO, the Executive Office of Transportation, and the Federal Highway Administration have provided generous funding to support 100% reimbursement of the cost of eligible bike parking equipment bought through this program. Communities around the region have used the program to put new racks at schools, libraries, parks, and shopping areas. A total of 788 racks holding 2,472 bicycles have been installed at 25 communities throughout the region.

MAPC continued its work on the **Regional Pedestrian Plan**, administering a survey this year to nearly 2,000 people. The plan will identify policies to make walking more convenient, safe and practical.

On Beacon Hill

- **Municipal Health Insurance:**

MAPC continued encouraging municipalities to join the **Massachusetts Group Insurance Commission (GIC)**, which can help communities save millions of dollars each year by taking advantage of lower insurance rates available through the GIC. To date, 27 municipalities have joined the GIC.

- **Shannon Community Safety Initiative:**

Over the last three years, MAPC's advocacy and grant development services have helped more than two dozen communities to secure funding for interdisciplinary programs that focus on youth violence, drugs, and enforcement against gangs. The program was funded at \$13 million in Fiscal 2009.

- **Statewide Population Estimates Program:**

A \$600,000 line item in the 2008 budget provided the State Estimates Program with more resources to prepare for the 2010 Census. This program will help correct the deficiencies of recent population estimates and to prevent similar deficiencies from occurring in 2010. Conservative esti-

mates suggest Massachusetts stands to gain between \$2.5 million and \$5 million per year in federal funding, or between \$7.5 million and \$15 million between 2007 and the 2010 Census as a direct result of the program's efforts.

- **Surplus Land:**

MAPC continues to advocate for passage of a new policy on the disposition of surplus state land. Specifically, we continue to build support for our proposal that encourages smart growth development on surplus land while giving municipalities a meaningful role in the disposition process, a discounted right of first refusal, and financial participation in the proceeds.

- **Community Preservation Act:**

CPA has been very popular throughout the region, but recently the state matching fund has declined precipitously. Legislation filed by Senator Cynthia Creem (D-Newton) and Representative Stephen Kulik (D-Worthington) would secure adequate funding over the long term for the state's CPA matching fund, and encourage even more communities to join.

- **District Local Technical Assistance**

The planning assistance offered through the District Local Technical Assistance Fund (DLTA) was funded at \$2 million for Fiscal 2009. It enables the state's 13 Regional Planning Agencies, including MAPC, to provide municipalities with technical assistance in two key areas: achieving smart growth land use objectives, and consolidating procurement, services and planning across city and town lines.

North Suburban Planning Council (NSPC) Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester, Woburn

The North Suburban Planning Council began 2008 with several transportation related topics including a presentation on the MAPC Parking Tool Kit and a discussion of the TIP and the UPWP. The February meeting was focused on an overview of best management practices for streamlined local permitting as well as zoning reform.

The TIP and UPWP were discussed over the course of several meetings and NSPC prepared review letters on both of those documents.

The April meeting was a special region workshop devoted to stormwater management and low impact development. This meeting included case studies as well as information on bylaws.

In May the Central Transportation Planning Staff (CTPS) held a Walkable Communities workshop in Stoneham. This workshop was well-attended and included a walk of several blocks in Stoneham center to illustrate common issues for pedestrian safety. Upon returning to town hall, the participants worked together in groups to develop solutions to the issues just illustrated.

In July NSPC made a site visit to the Residences at Martins Brook which is the first phase of the 40R development on the former JT Berry site in Wilmington and North Reading. The project developers presented an overview of the development and the group walked the site to view some of the special site features and amenities.

The September meeting was devoted to a presentation by the Census Bureau on the early activities in preparation for the 2010 Census. A particular emphasis of this meeting was the importance of forming Complete Count Committees in each municipality.

In October NSPC learned about the Regional Pedestrian Plan and the bike rack program. There was also a discussion about broadening participation in the subregion. The year ended with a discussion about the guidelines for the current round of District Local Technical Assistance grants and the availability of new oblique aerial imagery.

MAPC Annual Report prepared and submitted by Marc D. Draisen, Executive Director, Metropolitan Area Planning Council.

APPOINTED OFFICIALS

American Disabilities Act Coordinator	Robert C. Hogan
Animal Control Officer	Gerald Mills
Appraiser/Assistant Assessor	Russell H. Washburn
Archivist/Records Manager	Daniel C. McCormack
Assistant Town Administrator	Thomas Hickey
Assistant Town Clerk	Eleanor M. Gelinias
Building Inspector	John Clancy
Community Life Center Director	Wesley Simons
Conservation Administrator	John Keeley
Council on Aging Coordinator	Margery McDonald
Director of Public Health	Sharon Mastenbrook
Director of Veteran Services	Robert C. Hogan
Emergency Services Director	Stephen Duke
Environmental Engineer	Heidi Porter
Fire Chief	Lee Callahan
Health Agent/Sanitarian	Marlene Johnson
Housing Authority Executive Director	Maureen Lynch
Human Resources Director	Joanne Faust
Labor Counsel	Collins, Loughran & Peloquin
Library Director	Laura Hodgson
MAPC - TIP Coordinator	Thomas F. Hayes
MBTA Advisory Board	Eleanor N. O'Connell
Metropolitan Area Planning Council (MAPC)	Anthony Fields
MWRA Designee	John Sanchez
Planning Director	Anthony Fields
Police Chief	Francis J. Hart, III
Recreation Director	Donald Roberts
Recreation Maintenance Director	Douglas Gillingham
Sealer of Weights & Measures	Richard H. Howard
Superintendent of Public Works	John Sanchez
Superintendent of Schools	Dr. Eric Conti
Town Accountant	Paul F. Sagarino, Jr.
Town Administrator	Robert A. Mercier
Town Clerk	Jane L. Chew
Town Counsel	Kopelman and Paige, P.C.
Town Engineer	Thomas F. Hayes
Treasurer/Tax Collector	Brian P. Curtin

APPOINTED BOARDS AND COMMITTEES

Appointments made by: Town Administrator

Beautification Committee(5) 1 year Standing

Carolyn R. Engel	9 Park Dr.	2007
Andrew A. Giordano	3 Belmont Rd.	2007
George M. Major	29 Lantern Ln.	2007
Joan McSweeney	1 Doris St.	2007
Elaine Zuccaro	6 Pearson Cir.	2007

Bike Committee 1 year Ad Hoc

Kristine Brown	61 Center St.	2007
<i>Recreation Rep</i>		
Jack Donaldson	62 Winn St.	2007
Albert Fay, Jr.	11 Raymond Rd.	2007
<i>Selectmen Rep</i>		
Mildred Nash	39 Sunset Dr.	2007
James L. Nevins	26 Sunset Dr.	2007

B-Line Advisory Committee 1 year Ad Hoc

Ruthann Covino	4 Donna Ln.	2007
<i>COA Rep</i>		
Ann Cummings	20 Tinkham Ave.	2007
<i>Planning Rep</i>		
Michael F. Desimone	5 Gloria Cir.	2007
<i>School Rep</i>		
Jennifer Gelinias	10 Hallmark Garden #7	2007
Virginia E. Mooney	28 Mohawk Rd.	2007
Mildred Nash	39 Sunset Dr.	2007
Mabel Nevins	26 Sunset Dr.	2007
Sonia Rollins	8 Paula St.	2007
<i>Selectmen Rep</i>		

Board of Appeals(5) 5 years Standing

John A. Alberghini	2 Elm Ave.	2006
<i>1st Alt. - 1 yr.</i>		
William Gaffney	8 Joanne Rd.	2010
Wayne Harding	16 Chadwick Rd.	2009
Eugene S. Lane, Jr.	24 Cathy Rd.	2006
<i>2nd Alt. - 1 yr.</i>		
Robert M. Meaney	15 Sears St.	2006
George Murray	184 Mill St.	2008
John T. Sullivan	2 Laurel Ln.	2007

Board of Registrars(4) 3 years Standing

Jane L. Chew	7 Winn Valley Dr.	2011
Jeanne Ganley	26 Beacon St. #42A	2007
Elmer Bud Larson	23 County Rd.	2008
Robert J. Macdonald	238 Fox Hill Rd.	2009

Cable Advisory Committee(7) 1 year Ad Hoc

Howard Alberts	3 Arborwood Dr.	2006
Jennifer Dodge	123 Cambridge St. (BHS)	2006
<i>BCAT Rep</i>		
Daniel Dunn	29 Stony Brook Rd.	2006
Peter O'Keeffe	47 Skelton Rd.	2008
Daniel J. Raske	3 Mildred Rd.	2008
Sally Willard	13 Foster Rd.	2006

Community Life Center(10) 2 years Standing

Candace F. Gustafson	30 Paulson Dr.	2008
Michael Howard	18 Burlington St.	2008
Thelma Iozzo	7 Chandler Rd.	2007
Marilyn Langley	13 Algonquin Dr.	2008
Ronald J. MacKenzie	18 Spruce Hill Rd.	2008
Ann McNamara	79 Mountain Rd.	2007
Roberta Mills	19 Corcoran Rd.	2007
Greg Skeeahan	45 Center St.	2007

Conservation Commission(7) 3 years Standing

Nedim Celik	46 Mill St.	2009
Larry S. Cohen	8 Wilhelmina Ave.	2006
Indra Deb	17 Pathwoods Ave.	2008
Gail M. Lima	188 Mill St.	2008
Kerry Melanson	8 Freeport Dr.	2008
James A. Nash	39 Sunset Dr.	2007

Council on Aging(7) 3 years Standing

Jeannette S. Cain	7 Hallmark Grdn. #6	2008
Ruthann Covino	4 Donna Ln.	2008
Janet Sullivan Fitzgerald	6 Rita Ave.	2008

Alternate 1 yr.

John J. Gulde	16 Dearborn Rd.	2009
Muriel O'Brien	26 Maryvale Rd.	2009
Mary E. Patterson	22 Carol Ave.	2010
MariGrace Silva	5 Alma Rd.	2008

Alternate 1 yr.

Gordon C. Thomson	5 Frances Rd.	2008
Suzanne J. Trousil	2 Lucaya Cir.	2008

Alternate 1 yr.

Bernadette B. Whittington	1 Ganley Dr.	2010
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Cultural Council(5-22) 3 years Standing

Joyce M. Carnes	2 Fairfax St.	2008
Anne P. Coady	8 Woodside Ln.	2008
Elizabeth Cowhig	54 Middlesex Tpk	2011
Dorothy N. Dellemonico	3 Jonathan Rd.	2008
Eileen Feldman	19 Freeport Dr.	2006
Lauren R. Finkle	31 Boulder Dr	2009
Alysse C. Gerardi	8 Evergreen Ave	2009
Judith Jango-Cohen	23 Sarah St.	2009
Rick Karwan	8 Francis Wyman Rd.	2007
Shauna M. Leva	17 Church Ln.	2011
Wayne Little	123 Cambridge St.	2006

BHS Rep

Charlanne Maynard	22 Sears St.	2007
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Library Rep

Margaret McGarry	6 Littles Brook Ct. #134	2008
Florence Dolly Mountain	5 Eisenhower Dr.	2006
Teresa Pignatone	9 Jonathan Rd.	2008
William Timothy Rose	10 Locust St.	2006
Richard D. Sarno	1 Bassett Ave	2008
Vincent J. Sferrino	10 Liberty Ave.	2010
Saira Taneja	29 Wheatland St.	2011
Janet M. Towers	28 Humboldt Ave.	2006

Disabilities Access Committee(9) 1 year Standing

Bernice Ferguson	19 Bedford St.	2007
Mary Jane Fietze	42 Bedford St.	2007
Maura F. Mazzocca	5 Black Horse Ln.	2007
Christine Monaco	18 Corcoran Rd.	2007
David P. Murphy	51 Bedford St.	2007
Rita E. Murphy	51 Bedford St.	2008
Ralph C. Patuto	29 Center St.	2007

Selectmen Rep

Kenneth Tigges	4 Ellen Rd.	2007
Bernadette B. Whittington	1 Ganley Dr.	2007

Grandview Farm Use Committee 1 year Ad Hoc

Norman B. Biggart	4 Baron Park Ln. #1	2007
Brenda L. Cahoon	3 Lucy Rd.	2007
Binnie Factor	6 Briarwood Ln.	2007
Toni Faria	6 Butters Ln.	2007
Bernice H. Ferguson	19 Bedford St.	2007
Kathleen A Horton	85A Center St.	2007
Mary Ippolito	8 Erin Ln.	2007
John S. Ivas	9 Boulder Dr.	2007
William T. McDonough	19 Rahway Rd.	2007

Grandview Farm Use Committee 1 year Ad Hoc

Kevin B. McKelvey	4 Allison Dr.	2007
<i>Selectmen Rep</i>		
Mary Lou McQuinn	29 Boulder Dr.	2007
Roger Morrison	5 Hope St.	2007
Hope M. Paulsen	59 Center St. #201	2007
Sonia Rollins	8 Paula St.	2007
<i>Selectmen Rep</i>		
Nicholas G. Rubino	16 Phyllis Ave.	2007
Auralie Slowey	13 Paulson Dr.	2007
June Tabaldi	101 Cambridge St. #280	2007
Beverlee Vidoli	17 Thornton Dr.	2007

Historical Commission(7) 3 years Standing

Norman B. Biggart	4 Baron Pk. Ln. Apt. 1	2007
Sandra J. Covenio	5 Forest Rd.	2008
Joao T. Demelo	50 Skelton Rd.	2009
<i>Advisory (Res. F/T 5/05)</i>		
Eldrine F. Emerson	39 Arborwood Dr.	2009
<i>Alternate 1 yr.</i>		
Antoinette Faria	6 Butters Ln.	2009
Joyce Fay	11 Raymond Rd.	2008
Kathleen Horton	85A Center St.	2007
Ralph W. Porcello	9 Lantern Ln.	2008
<i>Alternate 1 yr.</i>		
Norma C. Robichaud	5 Highland Way	2009
<i>Advisory</i>		
Gene Rossi	174 Winn St.	2009
<i>Advisory</i>		
Michael Tredeau	12 Myrna St.	2008

Housing Partnership 1 year Ad Hoc

Ernest E. Covino, Jr.	4 Donna Ln.	2007
John DeFrancesco	50 Westwood St.	2007
Phyllis Etsell	3 Eisenhower Dr.	2007
Albert L. Fay, Jr.	11 Raymond Rd.	2007
<i>Selectmen Rep</i>		
Wayne Harding	16 Chadwick Rd.	2007
Jayne L. Hyde	17 Meadowvale Rd.	2007
Virginia E. Mooney	28 Mohawk Rd.	2007
Michael S. Runyan	7A Mountain Rd.	2007

Information Systems Advisory (7) 1 year Ad Hoc

Laurence J. Conway	18 Wildwood St.	2006
Daniel Dunn	29 Stony Brook Rd.	2006
David Fionda	46 Freeport Dr.	2006
Peter O'Keefe	47 Skelton Rd.	2006

Recycle Committee 3 years Ad Hoc

Timothy J. Brown	8 Luther St.	2010
Gretchen K. Carey	43 Locust St.	2010
Diane Kendrigan Creedon	12 Gibson St.	2010
Ann M. Cummings	20 Tinkham Ave.	2010
Eileen Feldman	19 Freeport Dr.	2010
Elizabeth A. Gilman	158 Mill St.	2010

Rink Oversight Committee(5) 1 year Ad Hoc

Brad Bond	8 Mullberry Ln.	2008
<i>Ways & Means</i>		
Brian Curtin	29 Center St.	2006
<i>Treasurer/Collector</i>		
Albert Fay	11 Raymond Rd.	2008
<i>Selectmen Rep</i>		
Don Roberts	61 Center St.	2006
<i>Recreation</i>		
Craig Robinson	123 Cambridge St.	2006
<i>School Dept.</i>		

Rt. 3A Subcommittee 1 year Ad Hoc

John Clancy	29 Center St.	2007
<i>Building</i>		
Ernest Covino, Jr.	29 Center St.	2007
<i>Planning</i>		
Ann Cummings	20 Tinkham Ave.	2007
<i>Planning Rep</i>		
Phyllis Etsell	3 Eisenhower Dr.	2007
Tony Fields	29 Center St.	2007
<i>Planning</i>		
Tom Hayes	29 Center St.	2007
<i>Engineering</i>		
Kristin Hoffman	29 Center St.	2007
<i>Planning</i>		
Michael O'Neil	3 Kinney Ave.	2007
Sonia Rollins	8 Paula St.	2007
<i>Selectmen Rep</i>		
Elaine Zuccaro	6 Pearson Cir.	2007
<i>Beautification Rep</i>		

Sign Bylaw Committee 1 year Ad Hoc

Robert Factor	6 Briarwood Ln.	2006
<i>Rotary</i>		
Richard H. Howard	158 Wilmington Rd.	2006
<i>Bylaw Review</i>		
Jayne L. Hyde	17 Meadowvale Rd.	2006
<i>Planning Rep</i>		

Sign Bylaw Committee 1 year Ad Hoc

Mary Liz MacNeil	10 Van de Graaff Dr.	2006
BBRT		
Kevin B. McKelvey	4 Allison Dr.	2006
Selectmen Rep		
Joan McSweeney	1 Doris St.	2006
Beautification		
Robert M. Meaney	15 Sears St.	2006
Bd of Appeals		
George Murray	184 Mill St.	2006
Bd of Appeals		

Sr. Housing Options Committee 1 year Ad Hoc

Arlene A. DiRocco	10 Old Colony Rd.	2007
Albert L. Fay, Jr.	11 Raymond Rd.	2006
Selectmen Rep		
Garry Feldman	19 Freeport Dr.	2007
Robert Hogan	61 Center St.	2007
Sheila Howard	5 Hallmark Garden #6	2007
Jayne L. Hyde	17 Meadowvale Rd.	2007

Stormwater Management Advisory 1 year Ad Hoc Committee

James J. Dion	29 Center St.	2007
Board of Health		
Tony Fields	29 Center St.	2007
Planning Director		
Charles E. Fuller	3 Rolling Ln.	2007
Consulting Engr		
Gary Gianino	29 Center St.	2007
Selectmen		
Tom Hayes	29 Center St.	2007
Town Engineer		
Jayne L. Hyde	17 Meadowvale Rd.	2007
John Keeley	29 Center St.	2007
Conservation Commission		
Terry McSweeney	29 Center St.	2007
Board of Health		

Town Common Oversight 1 year Ad Hoc

Carolyn R. Engel	9 Park Dr.	2007
Albert L. Fay, Jr.	11 Raymond Rd.	2007
Selectmen Rep		
Douglas Gillingham	61 Center St.	2007
Rec. Maint. Rep		
Kevin B. McKelvey	4 Allison Dr.	2007
Selectmen Rep		

Joan McSweeney	1 Doris St.	2006
Elaine Zuccaro	6 Pearson Cir.	2007
Beautification Rep		

Appointments made by: Moderator

Bylaw Review Committee(5) 1 year Standing

Mark D. Casey	8 College Rd.	2009
Richard H. Howard	158 Wilmington Rd.	2009
Evelyn M Mottolo	3 Dover Dr.	2009
Richard M. Wing	4 Wing Ter.	2009
David J. Woodilla	3 Barnum Rd.	2009

Capital Budget Committee(7) 3 years Standing

Thomas D. Conley, Jr.	20 Corcoran Rd.	2010
Daniel J. Grattan	9 Fieldstone Dr.	2011
Parag G. Mehta	4 Dublin Circle	2009
Frank P. Monaco	18 Corcoran Rd.	2010
Daniel J. Raske	3 Mildred Rd.	2009
Faydeen A. Sateriale	95 Lexington St.	2010
Janine S. Towle	57 Macon Rd.	2011

Facilities Committee (7) 2 years Standing

William F. Callahan	6 Carter Rd.	2006
Sean P. Connors	14 Sears St.	2007
John G. Cormier, Sr.	8 Chester St.	2007
Paul V. Gedick	5 County Rd.	2006
Daniel J. Hanafin	4 Maple St.	2006
Bruce A. Morey	5 Ellery Ln.	2007
Wayne S. Saltsman	24 Wheatland St.	2006

Human Services Committee(7) 3 years Standing

Anne P. Coady	8 Woodside Ln.	2010
Joanne M. Horgan	12 Eastern Ave.	2011
Virginia M. Igo	1 Arthur Woods Ave.	2011
Mabel Nevins	26 Sunset Dr.	2009
Cynthia J. Phillips	4 Michael Dr.	2010
Jean M. Squires	12 Evelyn St.	2009
Judith G. Wasserman	3 Indian Hill Rd.	2011

Land Use Committee(9) 3 years Standing

Shari Lynn Ellis	3 Hickory Ln.	2009
Nancy J. Hofferty	10 Purity Springs Rd.	2009
Robert L. MacMunn, Jr.	7 Paula St.	2009
Karen A. Moyer	7 Kingsdale St.	2011
Andrew H. Olney	21 Julia Connors Dr.	2010

Land Use Committee(9) 3 years Standing

James Patterson	5 Hancock St.	2011
Phyllis D. Rousell	75 Macon Rd.	2010
Paul A. Valleli	14 Marrett Rd.	2010
Sally Willard	13 Foster Rd.	2011

Northwest Park Committee(5) - Ad Hoc

Diane Kendrigan Creedon	12 Gibson St.
Lucy M. Damiani	7 Hearthstone Dr.
David J. Ghio	5 Holly St.
Frank P. Monaco	18 Corcoran Rd.
David S. Tait	9 Meadowvale Rd.

Rules Committee(13) 1 year Standing

Patricia J. Angelo	2 Austin St.	2008
Marie A. Ardito	2 Edsel Dr.	2008
Linda K. Collins	18 Townline Rd.	2008
Joan B. Hastings	14 College Rd.	2008
Francis Heartquist	10 Briarwood Ln.	2008
Virginia M. Igo	1 Arthur Woods Ave.	2008
Roberta E. Mills	19 Corcoran Rd.	2008
Mildred J. Nash	39 Sunset Dr.	2008
Eleanor N. O'Connell	33 Peach Orchard Rd.	2008
Louis Rubino	4 Fred St.	2008
Maureen Ryan	3 Donald Rd.	2008

Ways & Means Committee(15) 3 years Standing

William C. Beyer	67 Peach Orchard Rd.	2010
Brad D. Bond	8 Mullberry Ln.	2009
John G. Cormier	8 Chester Ave.	2011
Diane Kendrigan Creedon	12 Gibson St.	2010
Lucy M. Damiani	7 Hearthstone Dr.	2011
Daniel R. Ditucci	8 Lisa St.	2010
Nolan H. Glantz	9 Redcoat Ln.	2011
Michael J. Hardy	7 Thornton Dr.	2009
Christopher E. Hartling	1 Colleen Cir.	2011
John D. Kelly	14 Oxbow Ln.	2009
Thomas C. Killilea	15 Wheatland St.	2011
Paul G. Noonan	5 Ward St.	2010
Roger S. Riggs	4 Briarwood Ln	2010
Robert G. Schlansky	4 Gibson St.	2009
David S. Tait	9 Meadowvale Rd.	2009

[illegible]

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.

WH-1111? HT-Resistant to/Infectious - none

1. The first step is to identify the problem. In this case, the problem is that the system is not working properly.

1000 1000 1000 1000 1000 1000 1000 1000 1000 1000

UNCLASSIFIED HT: Par/Frase of Vichy, Brazil

[illegible]

STAIN MITIGATION The stain mitigation process is a chemical treatment that is applied to the stone surface to prevent staining. It is a preventive measure that can be applied to any natural stone surface. The process involves the application of a chemical solution that penetrates the stone and creates a protective barrier against stains. This barrier is invisible and does not alter the appearance of the stone. The solution is typically applied using a spray bottle or a brush. The stone surface should be clean and dry before application. The solution should be allowed to penetrate the stone for a period of time, typically 15-30 minutes, before being wiped off. The process can be repeated as needed to maintain the stone's appearance.

... ..
... ..

[illegible][illegible]

MAIN RESULTS: The results of the study indicate that the use of the proposed model can significantly reduce the time and cost of the design process. The model was able to identify the most critical design parameters and their interactions, which allowed for a more efficient optimization process. The results also showed that the model was able to predict the optimal design parameters for a given set of constraints, which was a significant improvement over traditional design methods.

... ..

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840.

Journal of Management Education 30(6)p. 789-804
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[illegible]

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED
DATE 02-29-2012 BY 60321 SPAN/MTH/DNA/AMH/NHL/J
FBI/DOJ

There is a growing body of research on the effects of the environment on the development of children. This research has shown that children who grow up in a stimulating environment are more likely to develop cognitive and social skills than children who grow up in a less stimulating environment. The environment can also affect a child's physical health, with children in a more polluted environment more likely to develop respiratory problems. Therefore, it is important to create a stimulating and healthy environment for children to grow up in.

AL - HON; W - LEXINGTON

[illegible]

SERIALS ACQUISITION – This section contains information about the serials acquired by the library. It includes the following:

It is important to note that the above results are based on the assumption that the data are stationary. If the data are non-stationary, the results may be biased. Therefore, it is important to test for stationarity before using the above methods.

U 1018 455 000 5 10 1 51 1 5 5 10 455 1018

UK: D 11 - D: Supplied Search Progress

[illegible]

MAIN MESSAGE The authors suggest that the current research on the effects of the environment on the development of children's language is inconsistent. The authors suggest that the current research on the effects of the environment on the development of children's language is inconsistent. The authors suggest that the current research on the effects of the environment on the development of children's language is inconsistent.

1. *Chlorophyll a* (Chl *a*)

AL-1115, 51520K, 51520K, 51520K, 51520K, 51520K

Abstract

the 1990s, the number of people in the world who are illiterate has increased from 1.2 billion to 1.5 billion. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015.

MANUSCRIPT

^a The number of subjects who were included in each group.

U. PUS, M. ERG, A. S. PAKIZ, H. H. MUDUR, M. ERG

CH⁺H I I'9 H⁺ Transfer d'Etat d'Etat
Stable d'Etat d'Etat

the 1990s, the number of people in the world who are illiterate has increased from 1.2 billion to 1.5 billion. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015.

[illegible]

... *unstable* ... *unstable* ... *unstable* ...

**TUESDAY, APRIL 29, 2008
TOWN MEETING**

The following items were presented for consideration at the meeting of the Board of Selectmen on Tuesday, April 29, 2008:

1. A resolution to accept the 2007-2008 Annual Report of the

Police Department, presented by the Police Chief.

2. A resolution to accept the 2007-2008 Annual Report of the

Fire Department, presented by the Fire Chief.

**RESOLUTION TO ACCEPT THE
2007-2008 ANNUAL REPORT OF THE
TOWN OF BURLINGTON**

The following items were presented for consideration at the meeting of the Board of Selectmen on Tuesday, April 29, 2008:

1. A resolution to accept the 2007-2008 Annual Report of the

ARTICLE 1: Report of Town Officers & Committees

The following items were presented for consideration at the meeting of the Board of Selectmen on Tuesday, April 29, 2008:

MAIN MOTION: To accept the 2007-2008 Annual Report of the

The following items were presented for consideration at the meeting of the Board of Selectmen on Tuesday, April 29, 2008:

ARTICLE 2: Report of the 2007-2008 Land Use Committee

The following items were presented for consideration at the meeting of the Board of Selectmen on Tuesday, April 29, 2008:

MAIN MOTION: To accept the 2007-2008 Annual Report of the Land Use Committee, presented by the Chair of the Committee.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3: To Consider the Relocation/Deposit of the Yearly Municipal Solid Waste Contract

The following items were presented for consideration at the meeting of the Board of Selectmen on Tuesday, April 29, 2008:

MAIN MOTION: To consider the relocation/deposit of the yearly municipal solid waste contract, presented by the Chair of the Committee.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 4: To Consider Chapter 91 of the Act of 2006 Regarding the Expansion of the Cemetery

The following items were presented for consideration at the meeting of the Board of Selectmen on Tuesday, April 29, 2008:

MAIN MOTION: To consider the expansion of the cemetery, presented by the Chair of the Committee.

ACTION: MAJORITY APPROVED MAIN MOTION

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 5: To Consider Chapter 21, Section 28A and Amend the Municipal Police Officer's Fringe Benefits, Maximum Age Requirement

The following items were presented for consideration at the meeting of the Board of Selectmen on Tuesday, April 29, 2008:

MAIN MOTION: To consider the amendment of the police officer's fringe benefits, presented by the Chair of the Committee.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 6: To Amend the Single Detached and Attached Residential Zoning of the Town of Burlington

The following items were presented for consideration at the meeting of the Board of Selectmen on Tuesday, April 29, 2008:

MAIN MOTION: To amend the single detached and attached residential zoning of the Town of Burlington, presented by the Chair of the Committee.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 7: To Amend the Single Detached and Attached Residential Zoning of the Town of Burlington

The following items were presented for consideration at the meeting of the Board of Selectmen on Tuesday, April 29, 2008:

MAIN MOTION: To amend the single detached and attached residential zoning of the Town of Burlington, presented by the Chair of the Committee.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 8: To Consider the Relocation/Deposit of the Yearly Municipal Solid Waste Contract and Schedule of the Board of Selectmen

[illegible]

App. VI. Pref.

The following table shows the results of the regression analysis for the dependent variable "Number of children in the household" (N = 1,000). The independent variables are "Age of the head of household" and "Gender of the head of household". The results are presented in the following table:

| Variable | Coefficient | Standard Error | t-statistic | p-value |
|---------------------------------|-------------|----------------|-------------|---------|
| Age of the head of household | 0.001 | 0.001 | 1.00 | 0.316 |
| Gender of the head of household | 0.001 | 0.001 | 1.00 | 0.316 |
| Constant | 1.000 | 0.000 | 1.00 | 0.316 |

The results show that the coefficient for "Age of the head of household" is 0.001, with a standard error of 0.001 and a t-statistic of 1.00. The p-value is 0.316, which is greater than the 0.05 level of significance. Therefore, we fail to reject the null hypothesis that the coefficient is equal to zero.

The coefficient for "Gender of the head of household" is also 0.001, with a standard error of 0.001 and a t-statistic of 1.00. The p-value is 0.316, which is greater than the 0.05 level of significance. Therefore, we fail to reject the null hypothesis that the coefficient is equal to zero.

The constant term is 1.000, with a standard error of 0.000 and a t-statistic of 1.00. The p-value is 0.316, which is greater than the 0.05 level of significance. Therefore, we fail to reject the null hypothesis that the constant is equal to zero.

...
...

א.ב. 211. . פ'עצמ

of the 1990s, the number of people in the world who are undernourished has declined from 1.1 billion to 800 million. The number of people who are malnourished has declined from 1.5 billion to 1 billion. The number of people who are obese has increased from 100 million to 300 million. The number of people who are overweight has increased from 100 million to 300 million. The number of people who are obese and overweight has increased from 100 million to 300 million. The number of people who are obese and overweight has increased from 100 million to 300 million.

1. *Journal of the American Medical Association*, 1997; 277: 1033-1036.

App. A 1: Page 1

1. The first step in the process of identifying a problem is to recognize that a problem exists. This is often done by comparing current performance with a desired state or goal. If there is a discrepancy, a problem is identified.

CLINICAL SIGNIFICANCE OF PPHV IN ADULTS

| Trial | Control | MCI | AD |
|-------|---------|-----|----|
| 1 | 95 | 85 | 75 |
| 2 | 95 | 85 | 75 |
| 3 | 95 | 80 | 70 |
| 4 | 95 | 78 | 68 |
| 5 | 95 | 75 | 65 |

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840.

[illegible]

MECHANISM OF ACTION OF CHLORAMPHENICOL
CHLORAMPHENICOL INHIBITS THE GROWTH OF BACTERIA BY INTERFERING WITH THE SYNTHESIS OF PROTEIN.

[illegible]

MAIN RESULTS The results of the study are presented in Table 1. The mean age of the participants was 23.5 years (SD = 1.2). The mean age of the participants was 23.5 years (SD = 1.2). The mean age of the participants was 23.5 years (SD = 1.2).

5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000 1001 1002 1003 1004 1005 1006 1007 1008 1009 1010 1011 1012 1013 1014 1015 1016 1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027 1028 1029 1030 1031 1032 1033 1034 1035 1036 1037 1038 1039 1040 1041 1042

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the following information is provided for the Town of Burlington:

ARTICLE 11 RT - Transfer of Funds FY 2010

The following information is provided for the Town of Burlington:

MAIN MOTION: The following information is provided for the Town of Burlington:

| | |
|-----------------------|------------|
| 1. Main Motion | |
| 2. Transfer of Funds | \$ 100,000 |
| 3. Transfer of Funds | \$ 100,000 |
| 4. Transfer of Funds | \$ 100,000 |
| 5. Transfer of Funds | \$ 100,000 |
| 6. Transfer of Funds | \$ 100,000 |
| 7. Transfer of Funds | \$ 100,000 |
| 8. Transfer of Funds | \$ 100,000 |
| 9. Transfer of Funds | \$ 100,000 |
| 10. Transfer of Funds | \$ 100,000 |
| 11. Transfer of Funds | \$ 100,000 |
| 12. Transfer of Funds | \$ 100,000 |

| | |
|-----------------------|------------|
| 13. Transfer of Funds | \$ 100,000 |
| 14. Transfer of Funds | \$ 100,000 |
| 15. Transfer of Funds | \$ 100,000 |
| 16. Transfer of Funds | \$ 100,000 |
| 17. Transfer of Funds | \$ 100,000 |
| 18. Transfer of Funds | \$ 100,000 |
| 19. Transfer of Funds | \$ 100,000 |
| 20. Transfer of Funds | \$ 100,000 |
| 21. Transfer of Funds | \$ 100,000 |
| 22. Transfer of Funds | \$ 100,000 |
| 23. Transfer of Funds | \$ 100,000 |
| 24. Transfer of Funds | \$ 100,000 |
| 25. Transfer of Funds | \$ 100,000 |
| 26. Transfer of Funds | \$ 100,000 |
| 27. Transfer of Funds | \$ 100,000 |
| 28. Transfer of Funds | \$ 100,000 |
| 29. Transfer of Funds | \$ 100,000 |
| 30. Transfer of Funds | \$ 100,000 |

The following information is provided for the Town of Burlington:

ARTICLE 12 MAJORITY APPROVED MAIN MOTION

ARTICLE 14 RT - 2nd Job Promoter for Youth Activities Equipment

The following information is provided for the Town of Burlington:

MAIN MOTION: The following information is provided for the Town of Burlington:

The following information is provided for the Town of Burlington:

ARTICLE 15 MAJORITY APPROVED MAIN MOTION

ARTICLE 15 RT - 2nd Job Promoter for Youth Activities Equipment

The following information is provided for the Town of Burlington:

MAIN MOTION: The following information is provided for the Town of Burlington:

The following information is provided for the Town of Burlington:

ARTICLE 16 MAJORITY APPROVED MAIN MOTION

ARTICLE 16 RT - Purchase of Equipment Machine

The following information is provided for the Town of Burlington:

MAIN MOTION: The following information is provided for the Town of Burlington:

The following information is provided for the Town of Burlington:

The following information is provided for the Town of Burlington:

ARTICLE 17 MAJORITY APPROVED MAIN MOTION

ARTICLE 17 RT - 2nd Job Promoter for Youth Activities Equipment

The following information is provided for the Town of Burlington:

MAIN MOTION: The following information is provided for the Town of Burlington:

The following information is provided for the Town of Burlington:

ARTICLE 18 MAJORITY APPROVED MAIN MOTION

ARTICLE 18 RT - 2nd Job Promoter for Youth Activities Equipment

The following information is provided for the Town of Burlington:

MAIN MOTION: The following information is provided for the Town of Burlington:

The following information is provided for the Town of Burlington:

The following information is provided for the Town of Burlington:

| | |
|----------------------|------------|
| 1. Main Motion | \$ 100,000 |
| 2. Transfer of Funds | \$ 100,000 |
| 3. Transfer of Funds | \$ 100,000 |

| | |
|----------------------|------------|
| 4. Transfer of Funds | \$ 100,000 |
| 5. Transfer of Funds | \$ 100,000 |
| 6. Transfer of Funds | \$ 100,000 |
| 7. Transfer of Funds | \$ 100,000 |

| | |
|-----------------------|------------|
| 8. Transfer of Funds | \$ 100,000 |
| 9. Transfer of Funds | \$ 100,000 |
| 10. Transfer of Funds | \$ 100,000 |
| 11. Transfer of Funds | \$ 100,000 |

| | |
|-----------------------|------------|
| 12. Transfer of Funds | \$ 100,000 |
| 13. Transfer of Funds | \$ 100,000 |
| 14. Transfer of Funds | \$ 100,000 |
| 15. Transfer of Funds | \$ 100,000 |

The following information is provided for the Town of Burlington:

2008 Annual Report

| | |
|--|--------------|
| 40- Total Expenses | \$126,695 |
| 41- Total Expenses | \$7,545 |
| 42- Total Special Accounts | \$ 1,020 |
| TOTAL TOWN ADMINISTRATION | \$125,230 |
| ACCOUNTING (Lines 42-43) | |
| 43- Total Salaries | \$212,033 |
| 44- Total Expenses | \$3,750 |
| TOTAL ACCOUNTING | \$215,783 |
| ASSESSORS (Lines 44-45) | |
| 45- Total Salaries | \$215,430 |
| 46- Total Expenses | \$159,740 |
| Special Accounts | |
| TOTAL ASSESSORS | \$375,170 |
| TREASURER/COLLECTOR (Lines 46-47) | |
| 47- Total Salaries | \$140,720 |
| 48- Total Expenses | \$ 3,946 |
| 49- Total Special Accounts | \$210 |
| TOTAL TOWN COLLECTOR/TREASURER | \$144,876 |
| CENTRAL ADMINISTRATION (Lines 48-49) | |
| 49- Office Supply | \$128,170 |
| 50- Office Supplies | \$28,750 |
| 51- Chapter 22B - End of Year (AA) | \$5,500,000 |
| 52- Unemployment Comp (AA) | \$10,000 |
| 53- Worker's Compensation (AA) | \$5,000 |
| 54- Term Insurance (AA) | \$6,000,000 |
| 55- Business Auto (AA) | \$10,000 |
| 56- Malicious Use (AA) | \$9,000,000 |
| 57- Child Care Subsidies (AA) | \$0 |
| 58- Off of Duty Travel Expenses | \$0 |
| TOTAL CENTRAL ADMINISTRATION | \$10,000,000 |
| LEGAL (Lines 49-50) | |
| 50- Legal Fees | \$77,000 |
| 51- Collections Enforcing | \$45,000 |
| 52- Tax Title | \$2,000 |
| 53- Civil/Tort Negotiations | \$1,500 |
| TOTAL LEGAL | \$125,500 |
| HUMAN RESOURCES (Lines 51-52) | |
| 52- Total Salaries | \$51,400 |
| 53- Total Expenses | \$0,000 |
| 54- Total Special Accounts | \$0,000 |
| TOTAL HUMAN RESOURCES | \$51,400 |
| MANAGEMENT INFORMATION SYSTEMS (Lines 52-53) | |
| 53- Total Salaries | \$12,000 |
| 54- Total Expenses | \$11,750 |
| TOTAL MANAGEMENT INFORMATION SYSTEMS | \$23,750 |
| TOWN CLERK (Lines 53-54) | |
| 54- Total Salaries | \$74,750 |
| 55- Total Expenses | \$15,975 |
| 56- Total Special Accounts | \$10,745 |
| TOTAL TOWN CLERK | \$101,470 |
| BUILDINGS (Lines 54-55) | |
| 55- Total Salaries | \$1,000 |
| 56- Total Expenses | \$5,450 |
| TOTAL BUILDINGS | \$6,450 |
| CONSERVATION (Lines 55-56) | |
| 56- Total Salaries | \$15,850 |
| 57- Total Expenses | \$1,000 |
| 58- Total Special Accounts | \$1,500 |
| TOTAL CONSERVATION | \$18,350 |
| PLANNING BOARD (Lines 56-57) | |
| 57- Total Salaries | \$10,000 |

| | |
|---------------------------------------|---------------|
| 57- Total Expenses | \$17,000 |
| TOTAL PLANNING BOARD | \$27,000 |
| BOARD OF APPEALS (Lines 57-58) | |
| 58- Salaries - Part Time | \$10,000 |
| 59- Expenses - Mail & Supplies | \$350 |
| 60- Spec. Auto - Fuel & Postage | \$5,000 |
| TOTAL BOARD OF APPEALS | \$15,350 |
| TOWN FACILITIES (Lines 58-59) | |
| 59- Total Salaries | \$54,000 |
| 60- Total Expenses | \$40,000 |
| TOTAL TOWN FACILITIES | \$94,000 |
| POLICE DEPARTMENT (Lines 59-60) | |
| 60- Total Salaries | \$1,000,000 |
| 61- Total Expenses | \$10,000 |
| 62- Total Special Accounts | \$0,000 |
| TOTAL POLICE DEPARTMENT | \$1,010,000 |
| FIRE DEPARTMENT (Lines 60-61) | |
| 61- Total Salaries | \$500,000 |
| 62- Total Expenses | \$300,000 |
| 63- Total Special Accounts | \$100,000 |
| TOTAL FIRE DEPARTMENT | \$900,000 |
| POLICE DEPARTMENT (Lines 61-62) | |
| 62- Total Salaries | \$700,000 |
| 63- Total Expenses | \$25,000 |
| 64- Total Special Accounts | \$0 |
| TOTAL POLICE DEPARTMENT | \$725,000 |
| DEPARTMENT OF WEIGHTS (Lines 62-63) | |
| 63- Salaries - Part Time | \$1,000 |
| 64- Total Expenses | \$200 |
| TOTAL DEPARTMENT OF WEIGHTS | \$1,200 |
| EMERGENCY RESP. SERVICE (Lines 63-64) | |
| 64- Total Salaries | \$5,000 |
| 65- Total Expenses | \$15,750 |
| 66- Total Special Accounts | \$0 |
| TOTAL EMERGENCY SERVICE | \$20,750 |
| SHAWSHOOK VALLEY (Lines 64-65) | |
| 65- TOTAL (AA) | \$ 1,000,000 |
| TOWN COMMISSION (Lines 65-66) | |
| 66- TOTAL - TOWN COMMISSION | \$400,000,000 |
| DEPT. OF PUBLIC WORKS (Lines 66-67) | |
| 67- Total Salaries | \$2,000,000 |
| 68- Total Expenses | \$1,200,000 |
| 69- Total Special Accounts | \$400,000 |
| 70- Roadwork & Salvage (AA) | \$1,000,000 |
| 71- Street Light (AA) | \$10,000 |
| 72- Street Light (AA) | \$10,000 |
| TOTAL PUBLIC WORKS | \$4,610,000 |
| BOARD OF HEALTH (Lines 67-68) | |
| 68- Total Salaries | \$10,000 |
| 69- Total Expenses | \$5,000 |
| 70- Total Special Accounts | \$100,000 |
| TOTAL BOARD OF HEALTH | \$125,000 |
| COMMITTEE ON AGING (Lines 68-69) | |
| 69- Total Salaries | \$10,000 |
| 70- Total Expenses | \$1,000 |
| 71- Total Special Accounts | \$5,000 |
| TOTAL COMMITTEE ON AGING | \$16,000 |
| VETERAN SERVICES (Lines 69-70) | |
| 70- Total Salaries | \$10,000 |

| | |
|----------------------------------|------------------|
| 45- Total Expenses | \$5,476 |
| 46- Total Special Accounts | \$47,526 |
| TOTAL AVAIL. TRANSFERS IN | \$146,110 |

COMMUNITY LIFE CENTER CLASS 8485

| | |
|---------------------------------|------------------|
| 34- Total Salaries | \$378,032 |
| 35- Total Expenses | \$23,557 |
| TOTAL COMM. LIFE CENTERS | \$401,589 |

FEASIBILITY ACCESS CLASS 85

| | |
|---------------------------------|----------------|
| 36- Total Salaries | \$2,140 |
| 37- Total Expenses | \$420 |
| TOTAL FEASIBILITY ACCESS | \$2,560 |

PUBLIC LIBRARY TRANSFERS IN

| | |
|----------------------------|-----------|
| 38- Total Salaries | \$916,212 |
| 39- Total Expenses | \$140,111 |
| 40- Total Special Accounts | \$155,020 |

TOTAL - PUBLIC LIBRARY

Amount transferred for figure \$860,212 in Salaries and additional therefore the figure of \$860,212 was moved and recorded for total figure of \$1,241,578. The amendment failed.

RECREATION MAINTENANCE CLASS 865

| | |
|--------------------------------|------------------|
| 41- Total Salaries | \$477,840 |
| 42- Total Expenses | \$11,620 |
| 43- Total Special Accounts | \$1,470 |
| TOTAL RECR. MAINTENANCE | \$490,930 |

RECREATION MAINTENANCE CLASS 865

| | |
|--------------------------------|-----------------|
| 44- Total Salaries | \$67,227 |
| 45- Total Expenses | \$17,030 |
| TOTAL RECREATION MAINT. | \$84,257 |

RECREATION MAINTENANCE CLASS 865

| | |
|--------------------------------|----------------|
| 46- Total Expenses | \$1,470 |
| TOTAL RECREATION MAINT. | \$1,470 |

RECREATION MAINTENANCE CLASS 865

| | |
|---------------------------|---------------------|
| 47- PAID IN ADVANCE | \$9,011,108 |
| 48- INDEBTEDNESS | \$4,150,020 |
| TOTAL INDEBTEDNESS | \$13,161,128 |

OTHER ACCOUNTS 89-100

| | |
|-----------------------------|-------------|
| 50- RESERVE FUND | \$250,000 |
| 100- COUNTY RETIREMENT PLAN | \$1,926,375 |
| 101- EMPLOYEE BENEFITS | \$400,000 |
| 102- STAFF RETIREMENT PLAN | 50 |
| 103- 5200 WEEK PAYROLL PLAN | 50 |
| 104- LOCAL TRANSFERS IN | \$7,700,000 |

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 19 RE Fund FY 2009 Capital Budget

To set if the Town will vote to raise and appropriate monies from available funds, bonds or otherwise provide a sum of money or any other amount for the items contained below for the following proposed Fiscal Year 2009 Capital Budget items to be expended for the appropriate activities as indicated:

| PROJECT NUMBER | PROJECT NAME | ESTIMATED APPROPRIATION |
|----------------|--------------|-------------------------|
| 800000-0000 | 800000-0000 | 800000-0000 |

MAINTENANCE AND REPAIRS - 800000-0000

| | | |
|-----------|-----------------------|----------|
| 001- 0000 | Capital Construction | \$44,000 |
| 002- 0000 | Equipment Maintenance | \$10,000 |
| 003- 0000 | General Fund | \$10,000 |
| 004- 0000 | Maintenance | \$10,000 |
| 005- 0000 | Construction | \$10,000 |
| 006- 0000 | Construction | \$10,000 |
| 007- 0000 | Construction | \$10,000 |
| 008- 0000 | Construction | \$10,000 |
| 009- 0000 | Construction | \$10,000 |
| 010- 0000 | Construction | \$10,000 |

| | | |
|-----------|-----------------------|----------|
| 001- 0000 | Capital Construction | \$44,000 |
| 002- 0000 | Equipment Maintenance | \$10,000 |
| 003- 0000 | General Fund | \$10,000 |
| 004- 0000 | Maintenance | \$10,000 |
| 005- 0000 | Construction | \$10,000 |
| 006- 0000 | Construction | \$10,000 |
| 007- 0000 | Construction | \$10,000 |
| 008- 0000 | Construction | \$10,000 |
| 009- 0000 | Construction | \$10,000 |
| 010- 0000 | Construction | \$10,000 |

MAIN MOTION: To set if the Town will vote to transfer from available funds as indicated below, sums to be expended for the activities as indicated:

| PROJECT NUMBER | PROJECT NAME | ESTIMATED APPROPRIATION |
|----------------|--------------|-------------------------|
| 800000-0000 | 800000-0000 | 800000-0000 |

MAINTENANCE AND REPAIRS - 800000-0000

| | | |
|-----------|-----------------------|----------|
| 001- 0000 | Capital Construction | \$44,000 |
| 002- 0000 | Equipment Maintenance | \$10,000 |
| 003- 0000 | General Fund | \$10,000 |
| 004- 0000 | Maintenance | \$10,000 |
| 005- 0000 | Construction | \$10,000 |
| 006- 0000 | Construction | \$10,000 |
| 007- 0000 | Construction | \$10,000 |
| 008- 0000 | Construction | \$10,000 |
| 009- 0000 | Construction | \$10,000 |
| 010- 0000 | Construction | \$10,000 |

Two amendments were & Motion voted in favor. Capital Budget included.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 20 RE Amend the Administrative & Professional Classification Plan

To set if the Town will vote to amend the current Administrative and Professional Classification Plan by removing from Group 12 the effect of the proposed changes and placing the title in Group 10, which shall be the appropriate title for the position.

MAIN MOTION: To set if the Town will vote to amend the current Administrative and Professional Classification Plan by removing from Group 12 the effect of the proposed changes and placing the title in Group 10, which shall be the appropriate title for the position.

Two amendments were & Motion voted in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 21 RE Fund the Administrative & Professional Compensation Plan

To set if the Town will vote to adopt the Administrative & Professional Compensation Plan for Fiscal Year 2009, and transfer the funds to the appropriate account for the purpose of the proposed plan, and to set if the Town will vote to transfer the funds to the appropriate account for the purpose of the proposed plan, and to set if the Town will vote to transfer the funds to the appropriate account for the purpose of the proposed plan.

MAIN MOTION: To set if the Town will vote to transfer from available funds as indicated below, sums to be expended for the activities as indicated:

Two amendments were & Motion voted in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 22 RE Fund the Administrative & Professional Compensation Plan

To set if the Town will vote to transfer from available funds as indicated below, sums to be expended for the activities as indicated:

REFERENCES

U. HIN, S. KILICIL, A. UPPHOLD, M. S. MATHIAS

UNITED STATES APPLIED SYSTEMS, INC.

U. T. H. N. 57521815, UPPHOLDED MATHS MATHS

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Figure 1 is a scatter plot with 'Number of children in the household' on the horizontal axis (ranging from 0 to 10) and 'Number of children in the neighborhood' on the vertical axis (ranging from 0 to 10). The data points are as follows:

| Number of children in the household | Number of children in the neighborhood |
|-------------------------------------|--|
| 1 | 1 |
| 1 | 2 |
| 1 | 3 |
| 1 | 4 |
| 1 | 5 |
| 1 | 6 |
| 1 | 7 |
| 1 | 8 |
| 1 | 9 |
| 1 | 10 |
| 2 | 1 |
| 2 | 2 |
| 2 | 3 |
| 2 | 4 |
| 2 | 5 |
| 2 | 6 |
| 2 | 7 |
| 2 | 8 |
| 2 | 9 |
| 2 | 10 |
| 3 | 1 |
| 3 | 2 |
| 3 | 3 |
| 3 | 4 |
| 3 | 5 |
| 3 | 6 |
| 3 | 7 |
| 3 | 8 |
| 3 | 9 |
| 3 | 10 |
| 4 | 1 |
| 4 | 2 |
| 4 | 3 |
| 4 | 4 |
| 4 | 5 |
| 4 | 6 |
| 4 | 7 |
| 4 | 8 |
| 4 | 9 |
| 4 | 10 |
| 5 | 1 |
| 5 | 2 |
| 5 | 3 |
| 5 | 4 |
| 5 | 5 |
| 5 | 6 |
| 5 | 7 |
| 5 | 8 |
| 5 | 9 |
| 5 | 10 |
| 6 | 1 |
| 6 | 2 |
| 6 | 3 |
| 6 | 4 |
| 6 | 5 |
| 6 | 6 |
| 6 | 7 |
| 6 | 8 |
| 6 | 9 |
| 6 | 10 |
| 7 | 1 |
| 7 | 2 |
| 7 | 3 |
| 7 | 4 |
| 7 | 5 |
| 7 | 6 |
| 7 | 7 |
| 7 | 8 |
| 7 | 9 |
| 7 | 10 |
| 8 | 1 |
| 8 | 2 |
| 8 | 3 |
| 8 | 4 |
| 8 | 5 |
| 8 | 6 |
| 8 | 7 |
| 8 | 8 |
| 8 | 9 |
| 8 | 10 |
| 9 | 1 |
| 9 | 2 |
| 9 | 3 |
| 9 | 4 |
| 9 | 5 |
| 9 | 6 |
| 9 | 7 |
| 9 | 8 |
| 9 | 9 |
| 9 | 10 |
| 10 | 1 |
| 10 | 2 |
| 10 | 3 |
| 10 | 4 |
| 10 | 5 |
| 10 | 6 |
| 10 | 7 |
| 10 | 8 |
| 10 | 9 |
| 10 | 10 |

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DOI 10.1002/pola.22305

AG. 11.F.20 RE: Insurance Fund/Billable Unit

The purpose of this report is to provide information to the Board of Selectmen regarding the proposed changes to the Insurance Fund/Billable Unit. The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

MAIN MOTION: The Board of Selectmen is requested to consider the proposed changes to the Insurance Fund/Billable Unit and to vote on the proposed changes.

The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

AG. 11.F.20 MAJORITY APPROVED MAIN MOTION

AG. 11.F.21 RE: Chapter 91

The purpose of this report is to provide information to the Board of Selectmen regarding the proposed changes to Chapter 91. The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

MAIN MOTION: The Board of Selectmen is requested to consider the proposed changes to Chapter 91 and to vote on the proposed changes.

The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

AG. 11.F.21 MAJORITY APPROVED MAIN MOTION

AG. 11.F.22 RE: Culvert/Mean/Cleaning

The purpose of this report is to provide information to the Board of Selectmen regarding the proposed changes to the Culvert/Mean/Cleaning. The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

MAIN MOTION: The Board of Selectmen is requested to consider the proposed changes to the Culvert/Mean/Cleaning and to vote on the proposed changes.

The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

AG. 11.F.22 MAJORITY APPROVED MAIN MOTION

**AG. 11.F.23 RE: BPW Vehicle Replacement
Various Cars & Trucks**

The purpose of this report is to provide information to the Board of Selectmen regarding the proposed changes to the BPW Vehicle Replacement. The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

| | |
|----------------|-----|
| AG. 11.F.23.01 | N/A |
| AG. 11.F.23.02 | N/A |
| AG. 11.F.23.03 | N/A |
| AG. 11.F.23.04 | N/A |
| AG. 11.F.23.05 | N/A |

MAIN MOTION: The Board of Selectmen is requested to consider the proposed changes to the BPW Vehicle Replacement and to vote on the proposed changes.

| | |
|----------------|-----|
| AG. 11.F.23.01 | N/A |
| AG. 11.F.23.02 | N/A |
| AG. 11.F.23.03 | N/A |
| AG. 11.F.23.04 | N/A |
| AG. 11.F.23.05 | N/A |

The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

A motion to have the Water & Sewer Pickup, Sewer Truck, Sewer Service Enterprise Fund, and the Water Cleanup Fund.

Truck and 1.5 for Water Truck & Appropriate was moved and seconded. A motion was carried.

AG. 11.F.24 RE: ANNUAL BUDGET/ADJUSTMENTS/MAIN MOTION

**AG. 11.F.24 RE: Accessibility Study for New BPW
Trucks**

The purpose of this report is to provide information to the Board of Selectmen regarding the proposed changes to the Accessibility Study for New BPW Trucks. The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

AG. 11.F.24 MAJORITY APPROVED MAIN MOTION

AG. 11.F.25 RE: Office Staff Deployment/Checkbook

The purpose of this report is to provide information to the Board of Selectmen regarding the proposed changes to the Office Staff Deployment/Checkbook. The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

MAIN MOTION: The Board of Selectmen is requested to consider the proposed changes to the Office Staff Deployment/Checkbook and to vote on the proposed changes.

The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

AG. 11.F.25 MAJORITY APPROVED MAIN MOTION

AG. 11.F.26 RE: Town of Water & Sewer Department

The purpose of this report is to provide information to the Board of Selectmen regarding the proposed changes to the Town of Water & Sewer Department. The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

MAIN MOTION: The Board of Selectmen is requested to consider the proposed changes to the Town of Water & Sewer Department and to vote on the proposed changes.

The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

AG. 11.F.26 MAJORITY APPROVED MAIN MOTION

AG. 11.F.27 RE: Green/Grass/Grass/Grass/Grass

The purpose of this report is to provide information to the Board of Selectmen regarding the proposed changes to the Green/Grass/Grass/Grass/Grass. The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

MAIN MOTION: The Board of Selectmen is requested to consider the proposed changes to the Green/Grass/Grass/Grass/Grass and to vote on the proposed changes.

The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

AG. 11.F.27 MAJORITY APPROVED MAIN MOTION

The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

AG. 11.F.28 RE: MAINTENANCE/MAINTENANCE/MAINTENANCE

The purpose of this report is to provide information to the Board of Selectmen regarding the proposed changes to the MAINTENANCE/MAINTENANCE/MAINTENANCE. The Board of Selectmen is requested to consider the proposed changes and to vote on the proposed changes.

2008
 2008
 2008

**DEERFIELD TOWNSHIP
 MEETING, MAY 19, 2008
 SUPERVISOR ALBERTO M. DE LA ROSA**

The following is a list of the items that were discussed at the meeting of the Board of Supervisors on May 19, 2008.

The Board of Supervisors discussed the following items:

1. The Board of Supervisors discussed the following items:

AGENDA ITEM 1 - Resolution of the Board of Supervisors

The Board of Supervisors discussed the following items:

1. The Board of Supervisors discussed the following items:

MAIN MOTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

AGENDA ITEM 2 - Resolution of the Board of Supervisors

The Board of Supervisors discussed the following items:

1. The Board of Supervisors discussed the following items:

MAIN MOTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

AGENDA ITEM 3 - Resolution of the Board of Supervisors

The Board of Supervisors discussed the following items:

1. The Board of Supervisors discussed the following items:

MAIN MOTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

AGENDA ITEM 4 - Resolution of the Board of Supervisors

The Board of Supervisors discussed the following items:

1. The Board of Supervisors discussed the following items:

MAIN MOTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

AGENDA ITEM 5 - Resolution of the Board of Supervisors

The Board of Supervisors discussed the following items:

1. The Board of Supervisors discussed the following items:

MAIN MOTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

AGENDA ITEM 6 - Resolution of the Board of Supervisors

The Board of Supervisors discussed the following items:

1. The Board of Supervisors discussed the following items:

MAIN MOTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

AGENDA ITEM 7 - Resolution of the Board of Supervisors

The Board of Supervisors discussed the following items:

1. The Board of Supervisors discussed the following items:

MAIN MOTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

ACTION: A motion to approve the resolution.

AGENDA ITEM 8 - Resolution of the Board of Supervisors

The Board of Supervisors discussed the following items:

1. The Board of Supervisors discussed the following items:

MAIN MOTION: A motion to approve the resolution.

[illegible]

Abstract

Adv. D. L. F. 45 RE: The Atom System - provides all
Hustings High School.

the 1990s, the number of people in the world who are illiterate has increased from 1.2 billion to 1.5 billion. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015.

STUDY METHODS The study was a cross-sectional survey of 1000 young adults (18-25 years) living in the United Kingdom. The survey was conducted in 2001. The study was approved by the local research ethics committee. The survey was conducted using a self-administered questionnaire. The questionnaire was distributed to the participants by their general practitioners. The questionnaire was completed and returned to the researchers. The questionnaire was completed and returned to the researchers. The questionnaire was completed and returned to the researchers.

Journal of Management Inquiry, Vol. 19 No. 1, March 2010
DOI: 10.1177/1056492609358000
© The Author(s) 2010

APPENDIX 1: SYSTEMS AND APPROXIMATED VALUES

Abstract: The thermodynamic properties of the

[illegible]

STATS METHODS

Statistical analysis was performed using the SPSS 16.0 (Chicago, IL) software package. The data were analyzed using the Mann-Whitney U-test for unpaired data. The results were considered significant if the *P* value was less than 0.05.

1. *Journal of the American Medical Association*, 1997; 277: 1033-1036.

ALLEN, H. S. 1985. EFFECTS OF A SUBTROPICAL FLOODPLAIN ON THE FLORA OF A TROPICAL RIVER BASIN.

56. 01144 DE Stuttgart: Halbesonnenhaus/Leonsil
Yusufi, Shireen. Middle School

[illegible]

MAIN MESSAGE

• The authors of this study suggest that the use of a single, standardized, and validated instrument to assess the quality of life of patients with cancer is a more efficient and effective way to measure quality of life than the use of multiple, non-standardized, and non-validated instruments.

... ..

51. In 1995, 45% of all U.S. households had a computer. In 2000, 65% of all U.S. households had a computer. In 2005, 75% of all U.S. households had a computer. In 2010, 85% of all U.S. households had a computer. In 2015, 90% of all U.S. households had a computer. In 2020, 95% of all U.S. households had a computer. In 2025, 98% of all U.S. households had a computer. In 2030, 99% of all U.S. households had a computer. In 2035, 99.5% of all U.S. households had a computer. In 2040, 99.8% of all U.S. households had a computer. In 2045, 99.9% of all U.S. households had a computer. In 2050, 99.95% of all U.S. households had a computer. In 2055, 99.98% of all U.S. households had a computer. In 2060, 99.99% of all U.S. households had a computer. In 2065, 99.995% of all U.S. households had a computer. In 2070, 99.998% of all U.S. households had a computer. In 2075, 99.999% of all U.S. households had a computer. In 2080, 99.9995% of all U.S. households had a computer. In 2085, 99.9998% of all U.S. households had a computer. In 2090, 99.9999% of all U.S. households had a computer. In 2095, 99.99995% of all U.S. households had a computer. In 2100, 99.99998% of all U.S. households had a computer.

CH 111 67 HT: Education: Reproduction of "Education of the Handicapped Child"

[illegible]

the 1990s, the number of people in the world who are illiterate has increased from 750 million to 850 million. The number of illiterate people in the world is still increasing, and the rate of illiteracy is still high. In 1990, the rate of illiteracy was 21.5% in the world, 27.5% in the developing countries, and 35.5% in the least developed countries. In 2000, the rate of illiteracy was 21.5% in the world, 27.5% in the developing countries, and 35.5% in the least developed countries. In 2010, the rate of illiteracy was 21.5% in the world, 27.5% in the developing countries, and 35.5% in the least developed countries. In 2020, the rate of illiteracy was 21.5% in the world, 27.5% in the developing countries, and 35.5% in the least developed countries.

[illegible]

2. **Number of Affected Individuals:** The number of individuals affected by the disease is 100.

a. In a single appropriate method:

CH²H 11591 H² = 2 stereo 11591 Reproduction and
Reduction of this Sign

[illegible]

MAIN RESULTS: The mean age of the patients was 67.5 years (range 45-89 years). The mean duration of the disease was 10.5 years (range 1-30 years). The mean duration of the disease was 10.5 years (range 1-30 years). The mean duration of the disease was 10.5 years (range 1-30 years).

2. *Submitted for publication* 10/1/91
 3. *Accepted for publication* 10/1/91

U. BUS, M. S. UGIL, P. UPPHOLTE, S. KLIN, S. GIBBS

© 2000 Blackwell Science Ltd *Journal of Internal Medicine* 247: 361–367

[illegible]

MAIN RESULTS: The results of the study indicate that the use of the proposed model can significantly reduce the time and cost of the design process. The model was able to identify the most critical design parameters and their interactions, which allowed the designers to focus their efforts on the most important areas of the design. The model also provided a clear and concise summary of the design process, which was useful for communication and documentation purposes.

[illegible]

d. HIV-1 INFECTION: APPROPRIATE MAIN MEDICATIONS

Dr. D. H. S. D. Student's Order Department of
Marshall University, Moundsville

As a result of the above, the authors have concluded that the use of the proposed model for the analysis of the data obtained from the tests of the specimens of the type of the investigated material is possible. The proposed model is also applicable for the analysis of the data obtained from the tests of the specimens of the type of the investigated material.

44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000 1001 1002 1003 1004 1005 1006 1007 1008 1009 1010 1011 1012 1013 1014 1015 1016 1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027 1028 1029 1030 1031 1032 1033 1034 1035 1036 1037 1038 1039 1040 1041 1042 1043 1044 1045 1046 1047 1048 1049 1050 1051 1052 1053 1054 1055 1056 1057 1058 1059 1060 1061 1062 1063 1064 1

d. HOW: HAZARDOUS OPPORTUNISTIC AIDS MEDICINE

UN-11151 HT French-Canadian Background
Improvements

[illegible]

MAPS METHOD The MAPS method is a structured approach to the development of a business plan. It is a process that involves the following steps:

[illegible]

1. 1990年12月，在《中国环境报》上，刊登了“中国环境状况令人堪忧”的文章，指出中国环境状况令人堪忧，并呼吁全社会关注环境问题。

1. *Staphylococcus aureus* (ATCC 12228) was grown in tryptic soy broth (TSB) (Difco, Franklin Lakes, NJ, USA) at 37 °C for 24 h. The bacterial suspension was centrifuged at 10,000 g for 10 min and washed with distilled water. The cells were resuspended in distilled water and adjusted to a concentration of 1×10^8 CFU/mL.

[illegible]

UNIVERSITY OF CALIFORNIA, BERKELEY
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 321 Chabot Hall
 Berkeley, CA 94720-1770
 Tel: (415) 849-2200
 Fax: (415) 849-2201
 Email: eeecs@berkeley.edu
 WWW: <http://eeecs.berkeley.edu>

the 1990s, the number of people in the world who are illiterate has increased from 750 million to 850 million. The number of illiterate people in the world is expected to reach 900 million by the year 2015. The number of illiterate people in the world is expected to reach 900 million by the year 2015. The number of illiterate people in the world is expected to reach 900 million by the year 2015.

SLIPS: MORTUARY *Slips, trips, and falls are the leading cause of death in the workplace. The Occupational Safety and Health Administration (OSHA) estimates that 3,300 workers die each year from falls from heights. The Bureau of Labor Statistics (BLS) estimates that 10,000 workers are killed each year from falls from heights. The National Institute for Occupational Safety and Health (NIOSH) estimates that 10,000 workers are killed each year from falls from heights. The U.S. Department of Labor estimates that 10,000 workers are killed each year from falls from heights. The U.S. Department of Labor estimates that 10,000 workers are killed each year from falls from heights.*

1. *Journal of the American Medical Association*, 1997; 277: 1033-1036.

U. HIN, S. KATZ, D. OPPENHEIM, AND M. F. STANLEY

[illegible]

Figure 1

[illegible]

As a result, the model is able to capture the nonlinear relationship between the variables and the response variable. The model is also able to capture the interaction between the variables and the response variable. The model is also able to capture the nonlinearity of the response variable. The model is also able to capture the nonlinearity of the response variable.

[illegible][illegible]

1. *Chlorophyll a* (Chl *a*)

MAIN MOTION – Article 10, Section 1

The Board of Directors has adopted the following resolution:

ARTICLE 10 – BY-LAWS OF THE BOARD OF DIRECTORS

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MAIN MOTION – Article 10, Section 1

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The Board of Directors has adopted the following resolution:

The Board of Directors has adopted the following resolution:

The Board of Directors has adopted the following resolution:

[illegible]

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...

• • • • •

[illegible]

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

[illegible][illegible]

1. *Chlorophyll a* (Chl *a*)

MATHS 550: STATISTICS APPLIED TO SYSTEMS AND CONTROL

 GR-11-F-12 | RE: EEOC Complaints, Disposition Internal |[illegible]

THESE THÈSES ONT ÉTÉ PRÉSENTÉES À LA FACULTÉ DE MÉDECINE DE LA UNIVERSITÉ DE MONTREAL

As a result of the above, the following hypotheses were formulated:

• • • • •

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UNCLASSIFIED RT: Reauthorized and Unlocked 7 and 1
Excluded Categories

1. The first step is to identify the problem. In this case, the problem is that the system is not working properly.

2. The second step is to determine the cause of the problem. This can be done by checking the logs and looking for any error messages.

3. The third step is to develop a plan to solve the problem. This may involve updating the software or hardware, or changing the configuration.

4. The fourth step is to implement the plan. This may involve installing new software or hardware, or making changes to the configuration.

5. The fifth step is to test the solution. This can be done by running the system and checking to see if the problem has been resolved.

6. The sixth step is to document the solution. This can be done by writing a report or creating a knowledge base article.

7. The seventh step is to monitor the system. This can be done by checking the logs and looking for any error messages.

8. The eighth step is to update the system. This can be done by installing new software or hardware, or making changes to the configuration.

9. The ninth step is to backup the system. This can be done by creating a backup of the data and the configuration.

10. The tenth step is to restore the system. This can be done by restoring the data and the configuration from the backup.

[illegible]

* www.mhhe.com

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On 11/1/88, Dr. G. J. Armstrong (Hwy. 190, 201 East
Henderson Freeway)

1. The first step is to identify the key components of the system. This includes understanding the hardware, software, and data involved.

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1. The first step is to identify the problem. In this case, the problem is that the system is not working properly.

2. The second step is to gather information. This includes checking the logs, looking at the configuration files, and talking to the users.

3. The third step is to analyze the information. This involves looking for patterns, identifying the root cause, and determining the scope of the problem.

4. The fourth step is to develop a solution. This includes creating a plan, testing the solution, and implementing it.

5. The fifth step is to monitor the system. This involves checking the logs, looking at the configuration files, and talking to the users to ensure that the problem has been resolved.

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the situation.

2. Once the problem is identified, the next step is to define the objectives and goals of the project. This helps to clarify what needs to be achieved and provides a clear direction for the team.

3. The third step is to develop a plan or strategy to address the problem. This involves breaking down the problem into smaller, manageable tasks and determining the resources needed to complete each task.

4. The fourth step is to implement the plan. This involves putting the strategy into action and monitoring progress regularly to ensure that the project is on track.

5. The final step is to evaluate the results of the project. This involves comparing the actual outcomes with the objectives and goals to determine the effectiveness of the project and identify areas for improvement.

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ANALYSIS OF THE EFFECTS OF THE ANALYSIS OF THE

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UNIVERSITY OF
SOUTH ALABAMA

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WILSON, J. H. 1980. "The Role of the State in the Development of the Economy." *Journal of Economic Literature* 18:1-28.

the 1990s, the number of people in the world who are illiterate has increased from 1.2 billion to 1.5 billion. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015. The number of illiterate people in the world is expected to reach 1.7 billion by the year 2015.

1. *What is the purpose of the study?*
 2. *What are the research questions or hypotheses?*
 3. *What is the study design?*
 4. *What is the sample size and how was it selected?*
 5. *What are the variables being measured?*
 6. *What are the data collection methods?*
 7. *What are the results of the study?*
 8. *What are the conclusions of the study?*
 9. *What are the limitations of the study?*
 10. *What are the implications of the study?*

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DATE 01-25-2001 BY 60322 UCBAW

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Results and Discussion

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^a The number of subjects who were included in each group was 10.

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1. 2010年12月31日，甲公司“应付账款”科目所属各明细科目期末贷方余额如下表所示：

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TOWN ACCOUNTANT

The Town of Burlington Accounting Office is responsible for all financial record keeping pertaining to the receipts and expenditures of the Town of Burlington. The Accounting office uses Massachusetts General Laws, the Town of Burlington by-laws, the Massachusetts Department of Revenue Uniform Municipal Accounting System, and the Governmental Accounting Standards Board regulations to ensure that all of its accounting entries to the financial records of the Town are made in accordance with generally accepted accounting principles.

As required, the Town Accountant shall examine the books and accounts of all officers and committees entrusted with the receipt, custody or expenditure of funds, and all original bills and vouchers on which funds have been or may be paid from the Town Treasury.

During FY 2008, we were very pleased to have prepared a consolidated and bound budget document for presentation to Town Meeting. I would like to thank all of the departments for their assistance in this endeavor and we hope to expand upon this presentation in the future.

The following pages are a copy of the Town's audited financial statements for the fiscal year ended June 30, 2008 as prepared by our independent auditors.

Respectfully submitted,

Paul F. Sagarino Jr.
Town Accountant

TOWN OF BURLINGTON, MASSACHUSETTS

***REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS***

FISCAL YEAR ENDED JUNE 30, 2008

TOWN OF BURLINGTON, MASSACHUSETTSREPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTSJUNE 30, 2008**TABLE OF CONTENTS**

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Powers & Sullivan

Certified Public Accountants



Independent Auditors' Report

To the Honorable Board of Selectmen
Town of Burlington, Massachusetts

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We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Burlington, Massachusetts, as of and for the fiscal year ended June 30, 2008, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Burlington, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Burlington, Massachusetts, as of June 30, 2008, and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 30, 2009 on our consideration of the Town of Burlington, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance - general fund - budgetary basis, schedule of funding progress, and schedule of employer contributions located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

January 30, 2009

Management's Discussion and Analysis

Management's Discussion and Analysis

As management of the Town of Burlington, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2008. We encourage readers to consider the information presented in this report in conjunction with the Town's financial statements. All amounts unless otherwise noted, are presented in whole dollars.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Burlington's basic financial statements. These basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The government-wide financial statements provide both long-term and short-term information about the Town as a whole. The fund financial statements focus on the individual components of the Town government, reporting the Town's operations in more detail than the government-wide statements. Both presentations (government-wide and fund) allow the user to address relevant questions, broaden the basis of comparison and enhance the Town's accountability. An additional part of the basic financial statements are the notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of finances in a manner similar to private sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (i.e. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are primarily supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, education, public works, water and sewer, human services, culture and recreation, and interest.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on near-term inflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar info presented for governmental activities in the government-wide financial statements. By doing so readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town of Burlington adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison statement is presented as Required Supplementary Information after the notes to the financial statements.

Proprietary funds. The Town of Burlington maintains two types of proprietary funds:

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. The Town uses internal service funds to account for health insurance activities and worker's compensation benefits. Because these services primarily benefit governmental rather than business-type activities, they have been included within governmental activities in the government-wide financial statements.

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses enterprise funds to account for its ice skating rink operations.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Financial Highlights. The following pages provide financial highlights of the government-wide financial statements for Fiscal Year 2008 in comparison to Fiscal Year 2007.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The Town of Burlington's assets exceeded liabilities by \$69.1 million at the close of Fiscal 2008.

Net assets of \$67.4 million (76%) reflects its investment in capital assets (e.g., land, buildings, infrastructure, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets totaling \$2.2 million (2%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets, \$19.5 million (22%), may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year the Town of Burlington is able to report positive balances in all three categories of net assets, both for the Town as a whole, as well as for its separate governmental and business-type activities. The same situation held true in the prior year.

The financial analysis of the Town's governmental and business-type activities is presented on the following pages.

Governmental Activities

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. For governmental activities, assets exceeded liabilities by \$68 million at the close of FY2008.

| | Governmental
Activities | |
|--|----------------------------|----------------------|
| | 2008 | 2007 |
| Assets: | | |
| Current assets..... | \$ 34,541,155 | \$ 32,704,782 |
| Noncurrent assets (excluding capital)..... | 2,131,000 | 2,328,000 |
| Capital assets..... | 92,329,139 | 89,617,912 |
| Total assets..... | 129,001,294 | 124,650,694 |
| Liabilities: | | |
| Current liabilities (excluding debt)..... | 7,240,775 | 6,570,889 |
| Noncurrent liabilities (excluding debt)..... | 2,174,000 | 1,615,000 |
| Current debt..... | 6,249,486 | 3,166,044 |
| Noncurrent debt..... | 25,344,185 | 28,900,521 |
| Total liabilities..... | 41,008,396 | 40,252,354 |
| Net Assets: | | |
| Capital assets net of related debt..... | 56,576,524 | 62,233,320 |
| Restricted..... | 2,188,153 | 998,810 |
| Unrestricted..... | 19,226,121 | 21,166,210 |
| Total net assets..... | \$ 87,992,898 | \$ 84,398,340 |

A significant portion of the Town's net assets, \$66.6 million (76%), reflects its investment in capital assets (i.e. land, land improvements, buildings, building improvements, equipment, vehicles, and infrastructure) less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to pay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets, \$2.2 million (2%), represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$19.2 million (22%) may be used to meet the government's ongoing obligations to citizens and creditors.

The governmental activities net assets increased by \$3.6 million during the current fiscal year. This was primarily due to capital assets for public safety (\$981 thousand) and general government (\$100 thousand) and infrastructure (\$2.2 million) being acquired by current year revenues, i.e. capital articles and state grants.

| | Governmental Activities | |
|--|-------------------------|---------------------|
| | 2008 | 2007 |
| Program revenues: | | |
| Charges for services..... | \$ 13,423,491 | \$ 12,504,509 |
| Operating grants and contributions..... | 15,894,900 | 15,255,811 |
| Capital grants and contributions..... | 2,208,848 | - |
| General Revenues: | | |
| Real estate and personal property taxes..... | 58,910,879 | 64,634,263 |
| Motor vehicle excise taxes..... | 3,126,512 | 2,906,393 |
| Nonrestricted grants..... | 3,379,364 | 3,313,286 |
| Unrestricted investment income..... | 580,300 | 1,208,798 |
| Other revenues..... | 2,993,893 | 2,305,223 |
| Total revenues..... | 110,815,975 | 102,128,283 |
| Expenses: | | |
| General government..... | 7,548,266 | 8,238,178 |
| Public safety..... | 17,197,170 | 16,037,960 |
| Education..... | 58,489,339 | 56,078,521 |
| Public works..... | 9,177,761 | 8,349,483 |
| Water and sewer..... | 7,393,229 | 7,197,593 |
| Human services..... | 1,731,866 | 1,660,408 |
| Culture and recreation..... | 4,379,119 | 3,605,003 |
| Interest..... | 1,104,857 | 1,226,467 |
| Total expenses..... | 107,021,417 | 102,393,813 |
| Change in net assets..... | \$ 3,694,558 | \$ (265,530) |

Governmental expenses totaled \$107 million of which \$31.5 million was directly supported by program revenues consisting of charges for services, operating and capital grants and contributions. General revenues totaled \$79.1 million, primarily coming from property taxes, excise taxes, and grants not restricted to specific programs.

Charges for services represent about 43% of governmental program revenues. The Town can exercise more control over this category of revenue than any other. Fees charged for services rendered that are set by Town Meeting, the Board of Selectmen, Town boards and commissions and the Town Administrator are included in this category.

Operating and capital grants and contributions account for 57% of the governmental program revenues. Most of these resources apply to education operations. These resources offset costs of the school department over and above the general fund operating budget.

Property taxes are the most significant revenue source for the Town's governmental activities. They comprise 62% of all resources.

Other taxes comprise 3% of the governmental activity's resources.

Education is by far the largest governmental activity of the Town. A total of \$58.5 million was expended for education, of which \$16.9 million was funded by program revenues. The remaining \$41.7 million was funded by taxes and other revenue.

Public safety and public works are the second and third largest activities of the Town. Approximately \$17.2 million and \$9.2 million were needed, from program and other revenue sources, to cover their FY08 operating expenses, respectively.

Business-type Activities

For the Town's business-type activities, assets exceeded liabilities by \$1.1 million at the close of FY2008.

| | Business type
Activities | |
|---|-----------------------------|-------------------|
| | 2008 | 2007 |
| Assets: | | |
| Current assets..... | \$ 241,809 | \$ 200,238 |
| Capital assets..... | 1,324,435 | 1,365,589 |
| Total assets..... | 1,566,244 | 1,565,832 |
| Liabilities: | | |
| Current liabilities (excluding debt)..... | 7,446 | 9,876 |
| Current debt..... | 170,640 | 171,160 |
| Noncurrent debt..... | 310,923 | 489,763 |
| Total liabilities..... | 497,209 | 670,799 |
| Net Assets: | | |
| Capital assets net of related debt..... | 834,672 | 705,678 |
| Unrestricted..... | 234,363 | 190,357 |
| Total net assets..... | \$ 1,069,035 | \$ 896,033 |

Business-type net assets of \$835,000 (78%) represent investments in capital assets net of related debt. The remaining \$234,000 (22%) is available to be used for the ongoing operation of the Town's Ice Palace Skating Rink activities.

At the end of the current fiscal year, the Town is able to report positive balances in all categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

The increase of \$173,000 in net assets reported in connection with the Ice Palace Skating Rink business-type activities is attributable to budgeting revenues sufficient to cover current operational costs, pay debt service, and to acquire capital assets.

| | Business-type
Activities | |
|--|-----------------------------|------------------|
| | 2008 | 2007 |
| Program revenues: | | |
| Charges for services..... | \$ 758,470 | \$ 710,891 |
| General revenues: | | |
| Unrestricted investment income..... | 5,789 | 7,019 |
| Total revenues..... | 764,239 | 717,910 |
| Expenses: | | |
| Cost of services and administration..... | 591,207 | 624,671 |
| Change in net assets..... | \$ 173,002 | \$ 93,239 |

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$18.4 million, of which \$10 million is related to the general fund, \$3.9 million is related to the Stabilization Fund and \$4.5 million is related to nonmajor governmental funds. Within the nonmajor funds, \$857,000 is attributed to capital projects, \$3.2 million is attributed to the Town's special revenue accounts, and \$460,000 is attributed to the permanent trust funds.

The general fund is the chief operating fund of the Town of Burlington. At the end of the current fiscal year, undesignated fund balance of the general fund was \$7.3 million while total fund balance was \$10 million. As a measure of the general fund's liquidity, it may be useful to compare both undesignated fund balance and the total fund balance to total fund expenditures. Undesignated fund balance represents 7% of the total general fund expenditures, while total fund balance represents 10% of that same amount. Reservations of fund balance for encumbrances and continuing appropriations totaled \$1.7 million. Additionally, \$995,000 was designated for amounts voted to be used in fiscal 2009.

The general fund balance increased by \$522,000 during the current fiscal year. This was due to better than anticipated revenue collections and an increase in encumbrances over the prior year.

The stabilization fund is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves, and planning and development's ongoing and future operations. The fund decreased by \$450,000 in fiscal 2008. This was due to a budgeted transfer to fund current year capital and operating items.

General Fund Budgetary Highlights

The \$900,000 increase from the original budget of \$93 million to the final budget of \$93.9 million consists of a \$500,000 transfer to the stabilization fund, \$104,000 for the Francis Wyman playground, and \$150,000 added to the reserve fund appropriation.

Capital Asset and Debt Administration

In conjunction with the annual operating budget the Town of Burlington annually prepares a capital budget for the upcoming fiscal year and a five year Capital Improvement Plan (CIP) that is used as a guide for future capital expenditures.

The Town has an "AA+" bond rating from Moody's Investors Service. The Town continues to maintain strong market access for both note and bond sales. At the end of the fiscal year the Town had total bonded debt outstanding of \$28.9 million of which \$8.3 million is related to school projects, \$10.8 million is related to the water treatment facility, \$2.0 million relates to the Town Hall remodeling, \$1.2 million relates to road construction, \$490,000 relates to the Ice Palace, and the balance of \$5.1 million relates to other capital projects. The entire amount is classified as general obligation debt and is backed by the full faith and credit of the Town. The Town has no revenue bonds outstanding, which are bonds secured solely by specific revenue sources.

The Commonwealth of Massachusetts is obligated to provide school construction assistance for approved school projects. The assistance is paid annually to support the debt service payments over time. At June 30, 2008 the Town is scheduled to receive approximately \$2.3 million of future reimbursements for approved construction costs.

Please refer to notes 4, 6, and 7 to the financial statements for further discussion of the major capital and debt activity.

Requests for Information

This financial report is designed to provide a general overview of the Town of Burlington's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town Accountant, 29 Center Street, Burlington, MA 01803.

Basic Financial Statements

STATEMENT OF NET ASSETS

JUNE 30, 2008

| | Primary Government | | |
|---|-------------------------|--------------------------|----------------------|
| | Governmental Activities | Business-type Activities | Total |
| ASSETS | | | |
| CURRENT: | | | |
| Cash and cash equivalents | \$ 25,435,825 | \$ 241,809 | \$ 25,675,734 |
| Investments | 1,691,174 | - | 1,691,174 |
| Receivables, net of allowance for uncollectibles: | | | |
| Real estate and personal property taxes | 944,929 | - | 944,929 |
| Real estate tax delinquents | 56,942 | - | 56,942 |
| Tax liens | 505,313 | - | 505,313 |
| Motor vehicle excise taxes | 286,728 | - | 286,728 |
| Water and sewer fees | 2,781,704 | - | 2,781,704 |
| Departmental and other | 188,144 | - | 188,144 |
| Intergovernmental | 2,325,978 | - | 2,325,978 |
| Other assets | 162,476 | - | 162,476 |
| Tax foreclosures | 91,842 | - | 91,842 |
| NONCURRENT: | | | |
| Intergovernmental | 2,131,000 | - | 2,131,000 |
| Capital assets: | | | |
| Nondepreciable | 24,758,077 | 505,000 | 25,263,077 |
| Depreciable (net of accumulated depreciation) | 67,571,062 | 819,435 | 68,390,497 |
| TOTAL ASSETS | 129,001,299 | 1,586,244 | 130,587,543 |
| LIABILITIES | | | |
| CURRENT: | | | |
| Warrants payable | 1,606,225 | - | 1,606,225 |
| Accrued payroll | 2,111,397 | - | 2,111,397 |
| Health claims payable | 677,000 | - | 677,000 |
| Accrued interest | 557,705 | 7,446 | 565,151 |
| Other liabilities | 441,450 | - | 441,450 |
| Deferred revenue | 33,058 | - | 33,058 |
| Compensated absences | 1,549,000 | - | 1,549,000 |
| Workers' compensation | 205,000 | - | 205,000 |
| Bonds and notes payable | 6,428,435 | 178,840 | 6,607,275 |
| NONCURRENT: | | | |
| Compensated absences | 2,174,000 | - | 2,174,000 |
| Bonds and notes payable | 25,344,185 | 310,923 | 25,655,108 |
| TOTAL LIABILITIES | 41,008,396 | 489,209 | 41,497,605 |
| NET ASSETS | | | |
| Invested in capital assets, net of related debt | 66,570,624 | 804,072 | 67,374,696 |
| Restricted for: | | | |
| Permanent funds: | | | |
| Expendable | 86,250 | - | 86,250 |
| Nonexpendable | 374,104 | - | 374,104 |
| Other purposes | 1,727,789 | - | 1,727,789 |
| Unrestricted | 15,226,121 | 234,333 | 15,460,454 |
| TOTAL NET ASSETS | \$ 87,992,858 | \$ 1,068,335 | \$ 89,061,193 |

See notes to basic financial statements.

STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2008

| Functions/Programs | Expenses | Program Revenues | | | Net (Expense)/
Revenue |
|------------------------------------|----------------|-------------------------|--|--|---------------------------|
| | | Charges for
Services | Operating
Grants and
Contributions | Capital
Grants and
Contributions | |
| Primary Government: | | | | | |
| <i>Governmental Activities:</i> | | | | | |
| General government..... | \$ 7,548,056 | \$ 1,496,608 | \$ - | \$ - | \$ (6,051,448) |
| Public safety..... | 17,197,170 | 1,797,960 | 374,568 | - | (15,024,642) |
| Education..... | 56,489,359 | 1,572,380 | 15,308,250 | - | (41,608,689) |
| Public works..... | 9,177,781 | 396,268 | 89,079 | 2,206,646 | (6,486,788) |
| Water and sewer..... | 7,893,229 | 7,197,018 | - | - | (196,211) |
| Human services..... | 1,791,696 | 91,270 | 88,304 | - | (1,612,092) |
| Culture and recreation..... | 4,379,119 | 912,987 | 58,659 | - | (3,409,473) |
| Interest..... | 1,104,857 | - | - | - | (1,104,857) |
| Total Governmental Activities..... | 107,021,417 | 13,423,491 | 15,894,900 | 2,206,646 | (75,496,380) |
| <i>Business-Type Activities:</i> | | | | | |
| Ice Palace..... | 581,237 | 756,470 | - | - | 167,233 |
| Total Primary Government..... | \$ 107,612,654 | \$ 14,181,961 | \$ 15,894,900 | \$ 2,206,646 | \$ (75,329,147) |

See notes to basic financial statements

(Continued)

STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2008

| | Primary Government | | |
|--|----------------------------|-----------------------------|-----------------|
| | Governmental
Activities | Business-Type
Activities | Total |
| Changes in net assets: | | | |
| Net (expense) revenue from previous page..... | \$ (75,196,380) | \$ 167,233 | \$ (75,329,147) |
| General revenues: | | | |
| Real estate and personal property taxes: | | | |
| net of tax refunds payable..... | 68,910,879 | - | 68,910,879 |
| Tax liens..... | 138,283 | - | 138,283 |
| Motor vehicle excise taxes..... | 3,126,512 | - | 3,126,512 |
| Hotel/motel tax..... | 1,432,492 | - | 1,432,492 |
| Penalties and interest on taxes..... | 350,611 | - | 350,611 |
| Payments in lieu of taxes..... | 548,314 | - | 548,314 |
| Grants and contributions not restricted to
specific programs..... | 3,379,354 | - | 3,379,354 |
| Unrestricted investment income..... | 680,300 | 5,769 | 686,069 |
| Miscellaneous..... | 484,193 | - | 484,193 |
| Total general revenues and transfers..... | 79,090,938 | 5,769 | 79,096,707 |
| Change in net assets..... | 3,554,558 | 173,002 | 3,787,560 |
| Net Assets: | | | |
| Beginning of year..... | 84,398,340 | 596,033 | 85,294,373 |
| End of year..... | \$ 87,952,898 | \$ 1,069,035 | \$ 89,061,933 |

(Concluded)

**GOVERNMENTAL FUNDS
BALANCE SHEET**

JUNE 30, 2008

| | General | Sanitation
Fund | Memoial
School | Massive
Government
Funds | Total
Governmental
Funds |
|---|----------------------|---------------------|---------------------|--------------------------------|--------------------------------|
| ASSETS | | | | | |
| Cash and cash equivalents | \$ 13,888,341 | \$ 2,581,222 | \$ 1,600,000 | \$ 5,175,191 | \$ 22,223,254 |
| Investments | - | 1,252,174 | - | 528,200 | 1,351,174 |
| Receivables, net of uncollectibles: | | | | | |
| Real estate and personal property taxes | 644,029 | - | - | - | 244,329 |
| Real estate tax refunds | 50,612 | - | - | - | 50,612 |
| Tax liens | 505,313 | - | - | - | 505,313 |
| Motor vehicle excise taxes | 288,728 | - | - | - | 288,728 |
| Water fees | 507,705 | - | - | - | 507,705 |
| Sewer fees | 1,785,859 | - | - | - | 1,785,859 |
| Departmental and other | 189,144 | - | - | - | 189,144 |
| Intergovernmental | 2,329,000 | - | - | 2,136,078 | 4,465,078 |
| Other assets | 182,478 | - | - | - | 182,478 |
| Due from others | 81,842 | - | - | - | 81,842 |
| TOTAL ASSETS | \$ 21,014,819 | \$ 3,833,396 | \$ 1,600,000 | \$ 7,841,169 | \$ 34,289,384 |
| LIABILITIES AND FUND BALANCES | | | | | |
| LIABILITIES | | | | | |
| Warrants payable | \$ 1,323,812 | \$ - | \$ - | \$ 312,413 | \$ 1,636,225 |
| Accrued interest | 2,111,337 | - | - | - | 2,111,337 |
| Accrued interest on short-term debt | 110,000 | - | - | - | 110,000 |
| Other liabilities | 441,450 | - | - | - | 441,450 |
| Deferred revenues | 8,988,078 | - | - | 1,100,815 | 10,088,893 |
| Notes payable | - | - | 1,000,000 | 1,620,700 | 2,620,700 |
| TOTAL LIABILITIES | \$ 11,014,677 | \$ - | \$ 1,000,000 | \$ 3,033,928 | \$ 15,048,605 |
| FUND BALANCES | | | | | |
| Reserved for: | | | | | |
| Encumbrances and continuing appropriations | 1,723,658 | - | - | - | 1,723,658 |
| Sanitation | - | 3,833,396 | - | - | 3,833,396 |
| Proposed permanent funds | - | - | - | 374,104 | 374,104 |
| Unreserved: | | | | | |
| Designated for subsequent year's expenditures | 684,758 | - | - | - | 684,758 |
| Undesignated, reported in: | | | | | |
| General fund | 7,271,791 | - | - | - | 7,271,791 |
| Special revenue funds | - | - | - | 3,179,600 | 3,179,600 |
| Capital projects funds | - | - | - | 857,097 | 857,097 |
| Permanent funds | - | - | - | 55,280 | 55,280 |
| TOTAL FUND BALANCES | \$ 10,000,242 | \$ 3,833,396 | \$ - | \$ 4,497,141 | \$ 18,330,779 |
| TOTAL LIABILITIES AND FUND BALANCES | \$ 21,014,819 | \$ 3,833,396 | \$ 1,000,000 | \$ 7,531,069 | \$ 34,289,384 |

See notes to basic financial statements.

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS

JUNE 30, 2009

| | |
|---|---------------|
| Total governmental fund balances | \$ 16,430,762 |
| Capital assets (not) used in governmental activities are not financial resources and, therefore, are not reported in the funds | 92,329,139 |
| Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds | 8,068,632 |
| Internal service funds are used by management to account for retirees' health insurance and workers' compensation activities. | |
| The assets and liabilities of the internal service funds are included in the governmental activities in the statement of net assets | 1,933,671 |
| In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due | (447,715) |
| Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds | |
| Bonds and notes payable | (78,393,621) |
| Workers compensation | (205,000) |
| Compensated absences | (3,723,000) |
| Net effect of reporting long-term liabilities | (82,321,621) |
| Net assets of governmental activities | \$ 67,562,898 |

See notes to basic financial statements.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2009

| | General | Statewide Fund | Worcester School | Normal or Governmental Funds | Total Governmental Funds |
|---|---------------------|---------------------|------------------|------------------------------|--------------------------|
| REVENUES | | | | | |
| Real estate and personal property taxes, net of tax refunds | \$ 55,836,117 | \$ - | \$ - | \$ - | \$ 55,836,117 |
| Taxes | 82,589 | - | - | - | 82,589 |
| Motor vehicle sales taxes | 2,129,330 | - | - | - | 2,129,330 |
| Hotel/motel tax | 1,432,432 | - | - | - | 1,432,432 |
| Charges for services | 786,782 | - | - | - | 786,782 |
| Water and sewer charges | 6,000,000 | - | - | - | 6,000,000 |
| Penalties and interest on taxes | 356,911 | - | - | - | 356,911 |
| Fees and rentals | 268,658 | - | - | - | 268,658 |
| Payments in lieu of taxes | 546,314 | - | - | - | 546,314 |
| Licenses and permits | 1,352,708 | - | - | - | 1,352,708 |
| Intergovernmental | 11,785,397 | - | - | 3,454,727 | 20,675,124 |
| Departmental and other | 810,249 | - | - | 3,055,253 | 3,775,159 |
| Contributions | - | - | - | 7,479 | 7,479 |
| Investment income | 396,940 | (22,922) | - | 27,633 | 664,587 |
| Miscellaneous | 304,000 | - | - | 30,451 | 334,451 |
| TOTAL REVENUES | 79,712,500 | (22,922) | - | 6,571,543 | 106,276,559 |
| EXPENDITURES | | | | | |
| Current | | | | | |
| Contract government | 4,634,412 | - | - | 795,192 | 5,429,606 |
| Public safety | 12,041,062 | - | - | 441,219 | 13,082,284 |
| Education | 40,037,513 | - | - | 4,452,978 | 44,490,489 |
| Public works | 9,347,506 | - | - | 4,032,139 | 13,615,115 |
| Water and sewer | 2,906,367 | - | - | - | 2,906,367 |
| WMA operations | 3,680,156 | - | - | - | 3,680,156 |
| Human services | 1,233,477 | - | - | 31,229 | 1,264,704 |
| Outing and recreation | 2,451,566 | - | - | 975,671 | 3,427,237 |
| Pension benefits | 13,724,671 | - | - | - | 13,724,671 |
| Employee benefits and insurance | 2,642,611 | - | - | - | 2,642,611 |
| State and county charges | 531,620 | - | - | - | 531,620 |
| Debt service | | | | | |
| Principal | 2,017,110 | - | - | 15,354 | 2,036,044 |
| Interest | 1,246,327 | - | - | - | 1,246,327 |
| TOTAL EXPENDITURES | 79,591,226 | - | - | 12,858,581 | 112,449,809 |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES | 26,173 | (22,922) | - | (4,121,108) | (4,121,927) |
| OTHER FINANCING SOURCES (USES) | | | | | |
| Proceeds from bonds and notes | - | - | - | (763,000) | (763,000) |
| Premium from sale of bonds | 69,330 | - | - | - | 69,330 |
| Transfers in | 1,350,607 | (937,000) | - | 480,791 | 2,345,398 |
| Transfers out | (920,261) | (937,000) | - | (113,607) | (1,969,868) |
| TOTAL OTHER FINANCING SOURCES (USES) | 409,676 | (1,937,000) | - | (235,816) | (235,816) |
| NET CHANGE IN FUND BALANCES | 271,819 | (1,937,000) | - | (1,251,424) | (1,251,424) |
| FUND BALANCES AT BEGINNING OF YEAR | 2,478,426 | 4,333,325 | - | 3,446,525 | 20,326,379 |
| FUND BALANCES AT END OF YEAR | \$ 2,750,245 | \$ 2,396,325 | \$ - | \$ 2,195,101 | \$ 18,074,954 |

See notes to basic financial statements.

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES**

FISCAL YEAR ENDED JUNE 30, 2009

| | |
|--|---------------------|
| Net change in fund balances - total governmental funds | \$ (1,885,557) |
| <p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense.</p> | |
| Capital outlay | 7,002,129 |
| Depreciation expense | <u>(4,270,602)</u> |
| Net effect of reporting capital assets | 2,731,527 |
| <p>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenues.</p> | |
| | 3,162,203 |
| <p>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.</p> | |
| Proceeds from bonds and notes | (1,783,000) |
| Debt service - principal payments | <u>2,638,644</u> |
| Net effect of reporting long-term debt | 1,173,644 |
| <p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p> | |
| Net change in compensated absences accrual | (215,000) |
| Net change in accrued interest on long-term debt | 71,150 |
| Net change in workers compensation | <u>(43,700)</u> |
| Net effect of recording long-term liabilities and amortizing deferred losses | (192,550) |
| <p>Internal service funds are used by management to account for health insurance and workers' compensation activities.</p> | |
| The net activity of internal service funds is reported with Governmental Activities | <u>(368,782)</u> |
| Change in net assets of governmental activities | <u>\$ 3,584,558</u> |

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF NET ASSETS

JUNE 30, 2008

| | Business-type
Activities -
Ice Palace
Enterprise | Governmental
Activities -
Internal Service
Funds |
|--|---|---|
| ASSETS | | |
| CURRENT: | | |
| Cash and cash equivalents..... | \$ 241,809 | \$ 2,610,571 |
| NONCURRENT: | | |
| Capital assets, net of accumulated depreciation: | | |
| Depreciable..... | 819,435 | - |
| Nondepreciable..... | 505,000 | - |
| Total noncurrent assets..... | 1,324,435 | - |
| TOTAL ASSETS..... | 1,566,244 | 2,610,571 |
| LIABILITIES | | |
| CURRENT: | | |
| Health claims payable..... | - | 677,000 |
| Accrued interest..... | 7,446 | - |
| Bonds and notes payable..... | 178,840 | - |
| Total current liabilities..... | 186,286 | 677,000 |
| NONCURRENT: | | |
| Bonds and notes payable..... | 310,923 | - |
| TOTAL LIABILITIES..... | 497,209 | 677,000 |
| NET ASSETS | | |
| Invested in capital assets, net of related debt..... | 834,672 | - |
| Unrestricted..... | 234,363 | 1,833,871 |
| TOTAL NET ASSETS..... | \$ 1,069,035 | \$ 1,833,871 |

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2008

| | Business-type
Activities -
Ice Palace
Enterprise | Governmental
Activities -
Internal Service
Funds |
|--|---|---|
| OPERATING REVENUES: | | |
| Employee contributions | \$ - | \$ 1,816,049 |
| Employer contributions | - | 1,544,092 |
| Charges for services | 758,470 | - |
| TOTAL OPERATING REVENUES | 758,470 | 3,360,140 |
| OPERATING EXPENSES: | | |
| Cost of services and administration | 529,274 | - |
| Depreciation | 42,164 | - |
| Employee benefits | - | 3,405,622 |
| TOTAL OPERATING EXPENSES | 571,438 | 3,405,622 |
| OPERATING INCOME (LOSS) | 187,032 | (45,482) |
| NONOPERATING REVENUES (EXPENSES): | | |
| Investment income | 5,769 | 75,713 |
| Interest expense | (19,799) | - |
| TOTAL NONOPERATING
REVENUES (EXPENSES), NET | (14,030) | 75,713 |
| INCOME (LOSS) BEFORE
OPERATING TRANSFERS | 173,002 | 30,231 |
| TRANSFERS: | | |
| Transfers out | - | (400,000) |
| CHANGE IN NET ASSETS | 173,002 | (369,769) |
| NET ASSETS AT BEGINNING OF YEAR | 896,033 | 2,303,440 |
| NET ASSETS AT END OF YEAR | \$ 1,069,035 | \$ 1,933,671 |

See notes to basic financial statements.

**PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS**

FISCAL YEAR ENDED JUNE 30, 2008

| | Business-type
Activities -
Ice Palace
Enterprise | Governmental
Activities -
Internal Service
Funds |
|--|---|---|
| <u>CASH FLOWS FROM OPERATING ACTIVITIES:</u> | | |
| Receipts from customers and users..... | \$ 758,470 | \$ - |
| Receipts from interfund services provided..... | - | 3,360,140 |
| Payments to vendors..... | (529,274) | - |
| Payments for interfund services used..... | - | (2,949,622) |
| NET CASH FROM OPERATING ACTIVITIES..... | 229,196 | 410,518 |
| <u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</u> | | |
| Transfers out..... | - | (400,000) |
| <u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u> | | |
| Principal payments on bonds and notes..... | (171,160) | - |
| Interest expense..... | (22,229) | - |
| NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES..... | (193,389) | - |
| <u>CASH FLOWS FROM INVESTING ACTIVITIES:</u> | | |
| Purchase of investments..... | 85,542 | - |
| Investment income..... | 5,769 | 75,713 |
| NET CASH FROM INVESTING ACTIVITIES..... | 91,311 | 75,713 |
| NET CHANGE IN CASH AND CASH EQUIVALENTS..... | 127,118 | 66,231 |
| CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR..... | 114,631 | 2,524,440 |
| CASH AND CASH EQUIVALENTS AT END OF YEAR..... | \$ 241,809 | \$ 2,610,671 |
| <u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH
FROM OPERATING ACTIVITIES:</u> | | |
| Operating income (loss)..... | \$ 167,032 | \$ (45,462) |
| Adjustments to reconcile operating income (loss) to net
cash from operating activities: | | |
| Depreciation..... | 42,164 | - |
| Changes in assets and liabilities: | | |
| Health claims payable..... | - | 456,000 |
| NET CASH FROM OPERATING ACTIVITIES..... | \$ 229,196 | \$ 410,518 |

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2008

| | Private
Purpose
Trust Funds | Agency
Funds |
|---|-----------------------------------|-----------------|
| ASSETS | | |
| CURRENT: | | |
| Cash and cash equivalents | \$ 728,807 | \$ 197,910 |
| Investments | 637,462 | - |
| Receivables, net of allowance for uncollectibles: | | |
| Departmental and other | - | 101,394 |
| TOTAL ASSETS | 1,366,089 | 299,304 |
| LIABILITIES | | |
| Warrants payable | 601 | - |
| Liabilities due depositors | - | 299,304 |
| TOTAL LIABILITIES | 601 | 299,304 |
| NET ASSETS | | |
| Held in trust for other purposes | \$ 1,365,488 | \$ - |

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2008

| | Private
Purpose
Trust Funds |
|--|-----------------------------------|
| ADDITIONS: | |
| Contributions..... | \$ 259,194 |
| Net investment income (loss): | |
| Interest..... | 72,059 |
| TOTAL ADDITIONS | 331,253 |
| DEDUCTIONS: | |
| Educational scholarships..... | 279,582 |
| CHANGE IN NET ASSETS | 51,671 |
| NET ASSETS AT BEGINNING OF YEAR | 1,313,797 |
| NET ASSETS AT END OF YEAR | \$ 1,365,468 |

See notes to basic financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Burlington, Massachusetts (Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Burlington, Massachusetts is a municipal corporation that is governed by an elected Board of Selectmen. As required by GAAP, these basic financial statements present the government and its component units, entities for which the Town is considered to be financially accountable.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. The Town has no Component Units that require inclusion in these basic financial statements.

Joint Ventures

A joint venture is an organization (resulting from a contractual arrangement) that is owned, operated or governed by two or more participants as a separate and specific activity subject to joint control in which the participants retain an ongoing financial interest or ongoing financial responsibility. Joint control means that no single participant has the ability to unilaterally control the financial or operating policies of the joint venture.

The Town participates in the following joint venture:

| Name | Purpose | Address | Fiscal 2008
Assessment |
|--|---------------------------------|--|---------------------------|
| Shawsheen Valley Technical High School | To provide vocational education | 100 Cook Street
Billerica, MA 01821 | \$ 1,657,248 |

The Shawsheen Valley Technical High School is governed by a 9 member school committee consisting of two voting appointed representatives from the Town of Burlington. The Town is indirectly liable for debt and other expenditures of the School and is assessed annually for its share of the operating and capital costs. Separate financial statements may be obtained by writing the Business Manager of the School District at the above address.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), and
- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation*Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues. For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and Ice Palace Enterprise Fund. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *stabilization fund* is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves, and planning and development's ongoing and future operations.

The *memorial school fund* is a capital project fund used to account for financial resources for the construction of the Memorial School.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise and Trust Funds).

The *permanent fund* and *perpetual permanent fund* are used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The *Ice Palace enterprise fund*, which is used to account for the Town's skating rink activities, is reported as a major proprietary fund.

Additionally, the following proprietary fund type is reported:

The *Internal service fund* is used to account for the financing of services provided by one department to other departments or governmental units. The Town accounts for its risk financing activities related to health insurance in the internal service fund.

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *private-purpose trust fund* is used to account for trust arrangements that exclusively benefit individuals, private organizations, or other governments. Some of these trusts have donor restrictions and trustee policies that do not allow the endowment portion and any unrealized appreciation to be spent. The donor restrictions and trustee policies only allows the trustees to authorize spending of the realized investment earnings. The Town's educational scholarship trusts are accounted for in this fund.

The *agency fund* is used to account for assets held in a purely custodial capacity.

Government-Wide and Fund Financial Statements

For enterprise fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

D. Cash and InvestmentsGovernment-Wide and Fund Financial Statements

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Accounts ReceivableGovernment-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Real Estate, Real Estate Tax Deferrals, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessors for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Real estate tax liens are processed by the last day in September following the last billing cycle on delinquent properties. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate tax liens are processed six months after the close of the valuation year on delinquent properties and are recorded as receivables in the fiscal year they are processed. Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Motor Vehicle Excise Taxes

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Water and Sewer Fees

User fees are levied monthly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and Sewer liens are processed in December of every year and included as a lien on the property owner's tax bill. Water and Sewer charges and liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Departmental and Other

Departmental and other receivables consist primarily of police and fire details and are recorded as receivables in the fiscal year accrued. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

F. Inventories*Government-Wide and Fund Financial Statements*

Inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

G. Capital Assets*Government-Wide and Proprietary Fund Financial Statements*

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation.

Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$10,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land and construction in progress) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

| Capital Asset Type | Estimated Useful Life (in years) |
|----------------------------|----------------------------------|
| Land improvements..... | 20 |
| Buildings..... | 40 |
| Building improvements..... | 20-40 |
| Equipment..... | 5-10 |
| Vehicles..... | 5-20 |
| Infrastructure..... | 20-50 |

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances."

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are not eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

Government-Wide Financial Statements

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net."

Fund Financial Statements

Transfers between and within funds are not eliminated from the individual fund statements and are reported as transfers in and transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity

Government-Wide Financial Statements (Net Assets)

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net assets have been "restricted for" the following:

"Permanent funds – nonexpendable" represents the endowment portion of donor restricted trusts that support governmental programs.

"Permanent funds – expendable" represents the amount of realized and unrealized investment earnings of donor restricted trusts. The donor restrictions and trustee policies only allows the trustees to approve spending of the realized investment earnings that support governmental programs.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

"Other purposes" represents restrictions placed on assets from outside parties such as state and federal grants.

Fund Financial Statements (Fund Balances)

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

"Stabilization" represents amounts internally set aside in a stabilization fund.

"Perpetual permanent funds" represents amounts held in trust for which only investment earnings may be expended.

Fund balances have been "designated for" the following:

"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2009 operating budget.

L. Long-term debt*Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

Investment income from proprietary funds is voluntarily assigned and transferred to the general fund.

N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

Government-Wide and Proprietary Fund Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities upon maturity of the liability.

O. Post Retirement Benefits

Government-Wide and Fund Financial Statements

In addition to providing pension benefits, health insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32, on a pay-as-you-go basis. The cost of providing health insurance is recognized by recording the employer's share of insurance premiums in the general fund in the fiscal year paid. For the fiscal year ended June 30, 2008, this expense/expenditure totaled approximately \$3,210,000. There were 590 participants eligible to receive benefits at June 30, 2008.

P. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

Q. Total Column

Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - CASH AND INVESTMENTS

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and cash equivalents". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Custodial Credit Risk – Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. At fiscal year end, the carrying amount of deposits totaled \$19,266,370 and the bank balance totaled \$22,297,274. Of the bank balance, \$610,692 was covered by Federal Depository Insurance and \$21,686,582 was exposed to custodial credit risk because it was uninsured and uncollateralized. The Town has not adopted a formal investment policy related to custodial credit risk of deposits.

Investments

As of June 30, 2008, the Town of Burlington had the following investments:

| Investment Type | Fair Value | Maturity | |
|---------------------------------------|------------|------------|-----------|
| | | 1-5 Years | Rating |
| <u>Debt Securities</u> | | | |
| Government Sponsored Entities..... \$ | 138,625 | \$ 138,625 | AAA |
| Corporate Bonds..... | 385,400 | 385,400 | AAA |
| Corporate Bonds..... | 297,705 | 297,705 | A1 |
| Total Debt Securities..... | 821,730 | \$ 821,730 | |
| <u>Other Investments</u> | | | |
| Equity Securities..... | 58,499 | | |
| Equity Mutual Funds..... | 1,450,407 | | |
| MMDT..... | 7,335,881 | | Not Rated |
| Total Investments..... \$ | 9,664,517 | | |

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in the possession of an outside party. The Town's total custodial credit risk exposure for investments totals \$738,604 which consists of investments of \$683,105 in corporate bonds and \$58,499 in equity securities, because the related securities are uninsured, unregistered and held by the counterparty.

The Town has not adopted a formal investment policy related to custodial credit risk for investments.

Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates for most investment types.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

The Town's investment policy regarding repurchase agreements is as follows; utilize repurchase agreements only on a limited basis and then only with major Massachusetts financial institutions when no other more favorable action is possible and then only of a duration of no more than three days.

Credit Risk

The Town's formal investment policy regarding credit risk states the Treasurer shall subscribe to information reports from a recognized bank rating company. Direct investment in an institution shall be restricted to those ranked in the upper half of rating categories utilized by said company unless the Treasurer obtains additional adequate security for the investment or otherwise determines and documents in writing that the rating provided does not properly reflect the strength of the institution. Maintenance of disbursement or other types of accounts at institutions below a mid-range rating shall be limited, to the maximum extent possible, to a balance below \$100,000. When the rating falls to a "warning stage" or when more than one-half of an institution's capital and surplus has been lost in a 12-month period, any accounts shall be closed forthwith.

Concentration of Credit Risk

The Town has adopted a policy on the amount that may be invested in any one issuer. The policy is as follows; investment in a single institution may not exceed 10% of the institution's capital and surplus position as of the most recent quarterly data available to the Treasurer, nor may any investment in a single institution (other than MMDT) exceed 5% of the Treasurer's cash balance at any time. Up to 100% of available cash may be invested in the State's Treasurer's pooled fund. As of June 30, 2008, the Town did not have more than 5% of its investment in any one security.

NOTE 3 - RECEIVABLES

At June 30, 2008, receivables for the individual major governmental funds and nonmajor, internal service, and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

| | Gross
Amount | Allowance
for
Uncollectibles | Net
Amount |
|--|----------------------|------------------------------------|---------------------|
| <u>Receivables and other asset types:</u> | | | |
| Real estate and personal property taxes..... | \$ 1,241,647 | \$ (296,718) | \$ 944,929 |
| Real estate tax deferrals..... | 56,942 | - | 56,942 |
| Tax liens..... | 505,313 | - | 505,313 |
| Motor vehicle excise taxes..... | 492,818 | (204,090) | 288,728 |
| Water fees..... | 991,705 | - | 991,705 |
| Sewer fees..... | 1,789,999 | - | 1,789,999 |
| Departmental and other..... | 335,971 | (147,827) | 188,144 |
| Intergovernmental..... | 4,526,978 | - | 4,526,978 |
| Tax foreclosures..... | 91,842 | - | 91,842 |
| Total..... | \$ 10,033,215 | \$ (648,635) | \$ 9,384,580 |

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

| | General Fund | Other Governmental Funds | Total |
|---|---------------------|--------------------------|---------------------|
| <u>Receivables and other asset types:</u> | | | |
| Real estate and personal property taxes | \$ 757,402 | \$ - | \$ 757,402 |
| Real estate tax deferrals | 56,942 | - | 56,942 |
| Tax liens | 505,313 | - | 505,313 |
| Motor vehicle excise taxes | 288,728 | - | 288,728 |
| Water and sewer fees | 2,781,704 | - | 2,781,704 |
| Departmental and other | 188,144 | - | 188,144 |
| Intergovernmental | 2,328,000 | 1,103,815 | 3,431,815 |
| Tax foreclosures | 91,842 | - | 91,842 |
| Total | \$ 6,998,075 | \$ 1,103,815 | \$ 8,101,890 |

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2008, was as follows:

| | Beginning Balance | Increases | Decreases | Ending Balance |
|--|----------------------|---------------------|-----------------------|----------------------|
| <u>Governmental Activities:</u> | | | | |
| <u>Capital assets not being depreciated:</u> | | | | |
| Land | \$ 16,143,810 | \$ - | \$ - | \$ 16,143,810 |
| Construction in progress | 8,763,516 | 4,378,795 | (2,526,144) | 10,616,257 |
| Total capital assets not being depreciated | 24,907,326 | 4,378,795 | (2,526,144) | 26,759,977 |
| <u>Capital assets being depreciated:</u> | | | | |
| Land improvements | 2,825,779 | 117,770 | - | 2,943,549 |
| Buildings | 30,603,577 | - | (736,913) | 29,866,664 |
| Building improvements | 28,770,562 | 1,488,488 | - | 30,259,050 |
| Equipment | 4,858,868 | 577,440 | (117,581) | 5,318,727 |
| Vehicles | 4,401,750 | 1,082,860 | (30,560) | 5,454,050 |
| Infrastructure | 88,425,384 | 1,660,690 | - | 90,086,074 |
| Total capital assets being depreciated | 156,945,953 | 5,237,478 | (935,037) | 161,248,394 |
| <u>Less accumulated depreciation for:</u> | | | | |
| Land improvements | (1,289,369) | (104,128) | - | (1,393,497) |
| Buildings | (20,504,173) | (482,561) | 736,913 | (20,249,821) |
| Building improvements | (8,858,250) | (683,588) | - | (9,541,838) |
| Equipment | (2,727,342) | (582,725) | 117,581 | (3,192,486) |
| Vehicles | (3,000,751) | (329,194) | 30,560 | (3,299,385) |
| Infrastructure | (48,096,942) | (1,652,303) | - | (49,749,245) |
| Total accumulated depreciation | (83,476,407) | (4,152,502) | 935,037 | (86,693,872) |
| Total capital assets being depreciated, net | 68,710,486 | 663,576 | - | 69,374,022 |
| Total governmental activities capital assets, net | \$ 33,617,812 | \$ 5,042,371 | \$ (2,526,144) | \$ 36,134,039 |

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

Business-Type Activities

| | Beginning
Balance | Increases | Decreases | Ending
Balance |
|--|----------------------|-------------|-----------|-------------------|
| Ice Palace Activities: | | | | |
| <u>Capital assets not being depreciated:</u> | | | | |
| Land | \$ 505,000 | \$ - | \$ - | \$ 505,000 |
| <u>Capital assets being depreciated:</u> | | | | |
| Buildings | 745,000 | - | - | 745,000 |
| Building improvements | 541,571 | - | - | 541,571 |
| Total capital assets being depreciated | 1,686,571 | - | - | 1,686,571 |
| <u>Less accumulated depreciation for:</u> | | | | |
| Buildings | (577,375) | (18,525) | - | (595,900) |
| Building improvements | (247,597) | (23,538) | - | (271,135) |
| Total accumulated depreciation | (824,972) | (42,164) | - | (867,136) |
| Total capital assets being depreciated, net | 861,599 | (42,164) | - | 819,435 |
| Total capital assets, net | \$ 1,366,599 | \$ (42,164) | \$ - | \$ 1,324,435 |

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:

| | |
|--|--------------|
| General government | \$ 289,081 |
| Public safety | 358,809 |
| Education | 1,279,833 |
| Public works | 2,178,027 |
| Human services | 10,457 |
| Culture and recreation | 254,695 |
| Total depreciation expense - governmental activities | \$ 4,370,902 |

Business-Type Activities:

| | |
|------------|-----------|
| Ice Palace | \$ 42,164 |
|------------|-----------|

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

NOTE 5 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2008, are summarized as follows:

| Transfers Out | Transfers In: | | | |
|----------------------------------|---------------|--------------------|-----------------------------|----------------|
| | General Fund | Stabilization Fund | Nonmajor Governmental Funds | Total |
| General Fund..... | \$ - | \$ 500,000 | \$ 490,291 | \$ 990,291 (1) |
| Stabilization Fund..... | 937,000 | - | - | 937,000 (2) |
| Nonmajor Governmental Funds..... | 13,607 | - | - | 13,607 (3) |
| Internal Service Fund..... | 400,000 | - | - | 400,000 (4) |
| Total..... | \$ 1,350,607 | \$ 500,000 | \$ 490,291 | \$ 2,340,898 |

- (1) Represents budgeted transfers to the Stabilization Fund, various capital project and special revenue accounts, and transfers of prior year unexpended general fund articles.
 (2) Represents budgeted transfer from General fund to Stabilization Fund.
 (3) Represents transfer from special revenue funds to the General Fund.
 (4) Represents budgeted transfer from the Health Insurance Trust.

NOTE 6 - SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund respectively. Details related to the short-term debt activity for the fiscal year ended June 30, 2008, are as follows:

| Type | Purpose | Interest Rate (%) | Due Date | Balance at June 30, 2007 | Renewed/Issued | Retired/Redeemed | Balance at June 30, 2008 |
|------------|-------------------------------|-------------------|----------|--------------------------|----------------|------------------|--------------------------|
| BAN | School Design..... | 4.50 | 08/02/07 | \$ 1,600,000 | \$ - | \$ 1,600,000 | \$ - |
| BAN | Fire Department Equipment.... | 4.50 | 09/02/07 | 900,000 | - | 900,000 | - |
| BAN | School Design..... | 4.50 | 08/01/08 | - | 1,600,000 | - | 1,600,000 |
| BAN | Road Construction..... | 4.50 | 08/01/08 | - | 900,000 | - | 900,000 |
| BAN | High School Rest Repair..... | 4.50 | 08/01/08 | - | 300,000 | - | 300,000 |
| BAN | Outdoor Recreation..... | 4.50 | 08/01/08 | - | 400,000 | - | 400,000 |
| Total..... | | | | \$ 2,500,000 | \$ 3,200,000 | \$ 2,500,000 | \$ 3,200,000 |

On August 1, 2008, the Town paid down \$1,050,000 of the short-term debt outstanding at June 30, 2008 and renewed \$2,150,000 at an interest rate of 2.50%, payable on July 30, 2009.

NOTE 7 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit." In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit."

Details related to the outstanding indebtedness at June 30, 2008, and the debt service requirements are as follows:

Bonds and Notes Payable Schedule – Governmental Funds

| Project | Interest Rate (%) | Outstanding at June 30, 2007 | Issued | Redeemed | Outstanding at June 30, 2008 |
|-----------------------------------|-------------------|------------------------------|---------------------|---------------------|------------------------------|
| Water Treatment Facility | 4.70 | 3,300,000 | - | 300,000 | 3,000,000 |
| Town Hall Remodeling | 4.70 | 2,200,000 | - | 200,000 | 2,000,000 |
| School Remodeling | 4.70 | 175,000 | - | 175,000 | - |
| Wyman School | 5.90 | 2,505,000 | - | 290,000 | 2,215,000 |
| School Remodeling | 5.43 | 1,340,000 | - | 115,000 | 1,225,000 |
| Water Project | 5.43 | 90,000 | - | 30,000 | 60,000 |
| Boiler Bonds | 5.43 | 30,000 | - | 10,000 | 20,000 |
| Police/Fire Equipment | 2.35 | 100,000 | - | 50,000 | 50,000 |
| Water Tank | 3.19 | 420,000 | - | 60,000 | 360,000 |
| Police Station Repairs | 3.19 | 245,000 | - | 35,000 | 210,000 |
| School | 3.19 | 280,000 | - | 40,000 | 240,000 |
| Roads | 3.19 | 490,000 | - | 70,000 | 420,000 |
| Water Mains | 3.19 | 210,000 | - | 30,000 | 180,000 |
| Remodeling | 3.18 | 385,000 | - | 55,000 | 330,000 |
| Landlocked Refunding | 2.53 | 1,256,589 | - | 436,423 | 820,166 |
| Police Station Refunding | 2.69 | 561,062 | - | 157,243 | 403,819 |
| Library Refunding | 2.94 | 1,046,426 | - | 165,174 | 881,252 |
| School Remodeling | 4.23 | 4,605,000 | - | 260,000 | 4,345,000 |
| Water | 4.5 | 600,000 | 21,000 | - | 621,000 |
| High School Roof | 4.5 | 100,000 | 1,200,000 | - | 1,300,000 |
| Museum Police Station Remodeling | 4.5 | 150,000 | - | - | 150,000 |
| DPW Road Construction | 4.5 | 750,000 | - | - | 750,000 |
| Recreation Facility | 4.5 | 500,000 | - | - | 500,000 |
| Water Treatment - MWPAT - Pool 12 | 2.00 | 7,797,482 | - | 307,524 | 7,489,958 |
| MWRA Inflow/Infiltration | 0.00 | 37,868 | - | 18,934 | 18,934 |
| MWRA Inflow/Infiltration | 0.00 | 392,238 | - | 130,746 | 261,492 |
| Water Treatment-MWPAT | 2.00 | - | 300,000 | - | 300,000 |
| MWRA Inflow/Infiltration | 0.00 | - | 82,500 | - | 82,500 |
| MWRA Inflow/Infiltration | 0.00 | - | 159,500 | - | 159,500 |
| Total | | \$ 29,566,665 | \$ 1,763,000 | \$ 2,936,044 | \$ 28,393,621 |

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

| Fiscal Year | Principal | Interest | Total |
|-------------|---------------|--------------|---------------|
| 2009 | \$ 3,049,438 | \$ 1,031,750 | \$ 4,081,186 |
| 2010 | 2,966,147 | 923,159 | 3,889,306 |
| 2011 | 2,345,482 | 813,873 | 3,159,355 |
| 2012 | 2,214,045 | 720,814 | 2,934,859 |
| 2013 | 2,221,330 | 630,561 | 2,851,891 |
| 2014 | 2,165,363 | 536,004 | 2,702,357 |
| 2015 | 1,752,946 | 444,444 | 2,197,390 |
| 2016 | 1,745,683 | 367,434 | 2,113,117 |
| 2017 | 1,483,575 | 300,093 | 1,783,668 |
| 2018 | 1,411,827 | 244,349 | 1,655,976 |
| 2019 | 919,842 | 189,292 | 1,109,134 |
| 2020 | 823,222 | 158,893 | 982,115 |
| 2021 | 831,772 | 134,181 | 965,953 |
| 2022 | 840,495 | 109,168 | 949,663 |
| 2023 | 804,394 | 85,869 | 890,263 |
| 2024 | 813,473 | 62,103 | 875,636 |
| 2025 | 822,735 | 38,153 | 860,888 |
| 2026 | 577,184 | 19,169 | 596,353 |
| 2027 | 586,824 | 5,229 | 592,053 |
| 2028 | 18,046 | 180 | 18,226 |
| Total | \$ 28,393,621 | \$ 6,815,868 | \$ 35,209,489 |

Bonds and Notes Payable Schedule – Ice Palace Enterprise Fund

| Project | Interest Rate (%) | Outstanding at June 30, 2007 | Issued | Redeemed | Outstanding at June 30, 2008 |
|----------------------|-------------------|------------------------------|--------|------------|------------------------------|
| Skating Rink | 5.43 | \$ 150,000 | \$ - | \$ 50,000 | \$ 100,000 |
| Ice Palace Refunding | 2.77 | 510,923 | - | 121,160 | 389,763 |
| Total | | \$ 660,923 | \$ - | \$ 171,160 | \$ 489,763 |

Debt service requirements for principal and interest for the Ice Palace enterprise fund bonds and notes payable in future fiscal years are as follows:

| Fiscal Year | Principal | Interest | Total |
|-------------|------------|-----------|------------|
| 2009 | \$ 178,840 | \$ 16,700 | \$ 195,540 |
| 2010 | 179,502 | 10,656 | 190,158 |
| 2011 | 131,421 | 4,272 | 135,693 |
| Total | \$ 489,763 | \$ 31,628 | \$ 521,391 |

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

The Massachusetts Water Resource Authority (MWRA) operates an Infiltration/Inflow Financial Assistance Program for community owned collection systems. For each community approved for the project, financial assistance received from the MWRA consists of a grant and non-interest bearing loan. The loan portion is payable in five equal annual installments. At June 30, 2008, the outstanding principal amount of these loans totaled \$522,426.

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2008, approximately \$259,000 of such assistance was received. Approximately \$2,588,000 will be received in future fiscal years. Of this amount, \$260,000 represents reimbursement of long-term interest costs, and \$2,328,000 represents reimbursement of approved construction costs. Accordingly, a \$2,328,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The annual change in revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2008, the Town had the following authorized and unissued debt:

| Purpose | Amount |
|--|----------------------|
| Mill Pond Treatment Plant..... | \$ 600,000 |
| Mill Pond Treatment Plant..... | 44,518 |
| Memorial School..... | 26,110,000 |
| Museum, Police Station Remodeling..... | 150,000 |
| Fire Department Station..... | 900,000 |
| DPW Road Construction..... | 750,000 |
| High School Roof Repair..... | 1,300,000 |
| Outdoor Recreational Facilities..... | 500,000 |
| Mill Pond Treatment Plant - Add..... | 300,000 |
| Fire Truck..... | 300,000 |
| Total..... | \$ 30,954,518 |

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

Changes in Long-term Liabilities

During the fiscal year ended June 30, 2008, the following changes occurred in long-term liabilities:

| | Balance
at June 30,
2007 | Bonds and
Notes
Issued | Bonds and
Notes
Redeemed | Other Net
Increase
(Decrease) | Balance
at June 30,
2008 | Current
Portion |
|----------------------------------|--------------------------------|------------------------------|--------------------------------|-------------------------------------|--------------------------------|---------------------|
| Governmental Activities: | | | | | | |
| Compensated absences | \$ 3,538,000 | \$ - | \$ - | \$ 215,000 | \$ 3,753,000 | \$ 1,549,000 |
| Workers' compensation | 156,800 | - | - | 49,700 | 206,500 | 235,000 |
| Long-term bonds and notes | 29,586,665 | 1,763,000 | (2,938,644) | - | 28,390,621 | 3,049,436 |
| Total | \$ 33,230,965 | \$ 1,763,000 | \$ (2,938,644) | \$ 263,700 | \$ 32,321,621 | \$ 4,833,436 |
| Business-Type Activities: | | | | | | |
| Long-term bonds and notes | \$ 690,923 | - | (171,163) | - | 459,763 | 178,840 |

NOTE 8 - PENSION PLAN

Plan Description - The Town contributes to the Middlesex Retirement System (the System), a cost-sharing multiple-employer defined benefit pension plan administered by the Middlesex Retirement Board. Substantially all employees are members of the System, except for public school teachers and certain administrators who are members of the Massachusetts Teachers Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are the legal responsibility of the Commonwealth. The amount of these on-behalf payments totaled \$9,423,081 for the fiscal year ended June 30, 2008, and, accordingly, are reported in the general fund as intergovernmental revenues and pension expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Middlesex Retirement Board and are borne by the System. The System issues a publicly available unaudited financial report in accordance with guidelines established by the Commonwealth's PERAC. That report may be obtained by contacting the System located at 25 Linnell Circle, Billerica, Massachusetts, 01821.

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution that is apportioned among the employers based on active current payroll. The Town's contributions to the System for the fiscal years ended June 30, 2008, 2007, and 2006 were \$5,347,677, \$4,892,218, and \$4,361,931, respectively, which equaled its required contribution for each fiscal year.

NOTE 9 - RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

The Town is self-insured for approximately 10% of its health insurance and 100% of its workers' compensation activities. The self-insured health insurance activities are accounted for in the Internal Service Fund. Workers' compensation activities are accounted for in the General Fund where revenues are recorded when earned and expenses are recorded when the liability is incurred. The approximate 90% of health insurance coverage that is premium based is accounted for in the General Fund. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). The result of the process to estimate the claims liability is not an exact amount as it depends on many factors. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claims settlement trends, and other economic and social factors.

(a) *Health Insurance*

Approximately 10% of the Town's health insurance activities are premium based plans. The remaining 90% of employee health insurance claims are administered by a third party administrator and were funded from the Town's Internal Service Fund. The Town purchases individual stop loss insurance for claims in excess of the \$75,000 coverage. The estimate of IBNR claims is based on a historical trend analysis and recent trends.

(b) *Workers' Compensation*

Workers' compensation claims are administered by a third party administrator and are funded on a pay-as-you-go basis from annual appropriations. The Town estimates its IBNR claims based on history and injury type. At June 30, 2008, the amount of the liability for workers' compensation claims totaled \$205,000. Changes in the reported liability since July 1, 2004, are as follows:

| | Balance at
Beginning of
Fiscal Year | Current Year
Claims and
Changes in
Estimate | Claims
Payments | Balance at
Fiscal
Year-End |
|------------------|---|--|--------------------|----------------------------------|
| Fiscal Year 2005 | \$ 95,000 | \$ 86,654 | \$ (100,654) | \$ 81,000 |
| Fiscal Year 2006 | 81,000 | 120,680 | (89,680) | 112,000 |
| Fiscal Year 2007 | 112,000 | 133,249 | (88,949) | 156,300 |
| Fiscal Year 2008 | 156,300 | 179,572 | (130,872) | 205,000 |

NOTE 10 - COMMITMENTS

The Town has entered into, or is planning to enter into, contracts totaling approximately \$31 million for renovations to the school, improvements to public safety and recreation facilities, water infrastructure projects, and roadway upgrades.

NOTE 11 - CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2008, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2008

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2008, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2008.

NOTE 12 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During the year the following GASB pronouncements were implemented:

- The GASB issued Statement #50, Pension Disclosures—an amendment of GASB Statements No. 26 and No. 27, which is required to be implemented in fiscal year 2008. This GASB changed the disclosures related to pensions.

Future Implementation of GASB Pronouncements:

- The GASB issued Statement #45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, which is required to be implemented in fiscal year 2009. Management expects that this pronouncement will require additional disclosure and impact the basic financial statements.
- The GASB issued Statement #52, Land and Other Real Estate Held as Investments by Endowments, which is required to be implemented in fiscal year 2009. The standards in this statement require all investments in land and real estate in permanent and similar funds to be reported at fair value. Management does not expect this pronouncement to impact the basic financial statements.
- The GASB issued Statement #53, Accounting and Financial Reporting for Derivative Instruments, which is required to be implemented in fiscal 2010. The standards in this statement require all derivative instruments be reported at fair value. Management does not expect this pronouncement to impact the basic financial statements.

Required Supplementary Information

GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2008

| | Budgeted Amounts | | | |
|--|---|-----------------------------|---------------------|---------------------|
| | Amounts Carried Forward From Prior Year | Current Year Initial Budget | Original Budget | Final Budget |
| REVENUES | | | | |
| Rental, interest and personal property taxes: | | | | |
| Tax on land | \$ - | \$ 87,513,025 | \$ 87,513,025 | \$ 87,494,354 |
| Tax on land | - | - | - | - |
| Motor vehicle excise taxes | - | 3,804,445 | 3,804,445 | 3,804,445 |
| Hole model fee | - | 1,000,000 | 1,000,000 | 1,000,000 |
| Charges for services | - | 2,550,000 | 2,550,000 | 2,550,000 |
| Penalties and interest on taxes | - | 900,000 | 900,000 | 900,000 |
| Fees and rentals | - | 950,000 | 950,000 | 950,000 |
| Payments in lieu of taxes | - | 670,000 | 670,000 | 670,000 |
| Licenses and permits | - | 1,100,000 | 1,100,000 | 1,100,000 |
| Intergovernmental | - | 8,570,072 | 8,570,072 | 8,570,072 |
| Departmental and other | - | 720,000 | 720,000 | 720,000 |
| Investment income | - | 475,000 | 475,000 | 475,000 |
| Miscellaneous | - | 304,000 | 304,000 | 304,000 |
| TOTAL REVENUES | - | 87,636,542 | 87,636,542 | 87,635,311 |
| EXPENDITURES | | | | |
| Current: | | | | |
| General government | 601,070 | 5,323,850 | 6,010,230 | 5,727,511 |
| Public safety | 347,138 | 11,644,842 | 12,582,042 | 12,944,827 |
| Education | 1,295,035 | 40,484,125 | 41,747,485 | 42,002,751 |
| Public works | 857,691 | 5,483,712 | 5,719,849 | 5,747,140 |
| Water and sewer | - | 3,943,138 | 3,943,134 | 3,937,884 |
| Human services | 13,110 | 1,254,139 | 1,200,239 | 1,289,748 |
| Culture and recreation | 4,706 | 2,402,744 | 2,500,520 | 2,593,258 |
| Pension benefits | - | 3,311,677 | 3,311,677 | 3,301,477 |
| Employee benefits | 83,256 | 9,790,000 | 9,850,294 | 9,788,500 |
| State and county charges | - | 535,629 | 535,629 | 535,629 |
| Debt service | - | - | - | - |
| Principal | - | 3,785,334 | 3,700,000 | 3,785,334 |
| Interest | - | 1,852,000 | 1,852,000 | 1,815,024 |
| TOTAL EXPENDITURES | 3,093,989 | 89,403,758 | 90,624,035 | 89,093,511 |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES | (1,223,223) | (1,341,429) | (1,564,892) | (1,395,000) |
| OTHER FINANCING SOURCES (USES) | | | | |
| Premium from insurance of bonds | - | - | - | - |
| Transfers in | - | 1,400,000 | 1,400,000 | 1,400,000 |
| Transfers out | - | (967,000) | (967,000) | (967,000) |
| TOTAL OTHER FINANCING SOURCES (USES) | - | 1,083,000 | 1,083,000 | 883,000 |
| NET CHANGE IN FUND BALANCE | (1,223,223) | (1,301,409) | (1,500,892) | (1,082,000) |
| BUDGETARY FUND BALANCE, Beginning of year | 10,702,130 | 10,702,130 | 10,100,180 | 9,387,823 |
| BUDGETARY FUND BALANCE, End of year | \$ 7,475,872 | \$ 9,398,751 | \$ 8,170,495 | \$ 4,491,823 |

See notes to required supplementary information

| | Actual
Budgetary
Amounts | Amounts
Carried Forward
To Next Year | Variance to
Final Budget |
|---|--------------------------------|--|-----------------------------|
| 1 | 60,790,743 | 0 | 301,454 |
| | 63,660 | - | 63,660 |
| | 3,123,330 | - | 218,888 |
| | 1,432,490 | - | 132,093 |
| | 2,767,888 | - | 217,888 |
| | 300,611 | - | 90,811 |
| | 283,650 | - | (88,347) |
| | 540,314 | - | (21,888) |
| | 1,252,768 | - | 252,768 |
| | 8,762,397 | - | 132,325 |
| | 812,048 | - | 92,648 |
| | 550,940 | - | 124,940 |
| | 304,000 | - | - |
| | 69,256,734 | - | 1,584,283 |
| | 4,519,220 | 505,117 | 203,200 |
| | 12,641,040 | 72,466 | 131,323 |
| | 94,550,177 | 9,185,050 | 127,510 |
| | 6,667,970 | 434,880 | (795,844) |
| | 2,698,160 | - | 162,732 |
| | 1,293,477 | 17,529 | 32,703 |
| | 2,451,906 | 12,863 | (3,567) |
| | 5,201,677 | - | - |
| | 9,642,811 | 51,877 | 94,071 |
| | 531,620 | - | 4,000 |
| | 2,790,564 | - | - |
| | 1,540,307 | - | 70,687 |
| | 88,542,704 | (3,000,042) | 877,165 |
| | 100,000 | (3,000,042) | 2,470,445 |
| | 83,330 | - | 83,330 |
| | 1,413,607 | - | 13,007 |
| | (880,281) | - | (133,281) |
| | 494,040 | - | (40,354) |
| | 1,184,736 | (3,000,042) | 2,435,004 |
| | 9,351,965 | - | - |
| 2 | 10,535,630 | (3,000,042) | 2,435,004 |

**Middlesex Contributory Retirement System
Schedule of Funding Progress**

| Actuarial
Valuation
Date | Actuarial
Value of
Assets
(A) | Actuarial
Accrued
Liability (AAL)
Entry Age
(B) | Unfunded
AAL
(UAAL)
(B-A) | Funded
Ratio
(A/B) | Covered
Payroll
(C) | UAAL as a
Percentage
of Covered
Payroll
((B-A)/C) |
|--------------------------------|--|---|------------------------------------|--------------------------|---------------------------|---|
| 01/01/96 | \$ 373,750,361 | \$ 634,920,488 | \$ 261,170,127 | 58.9% | \$ 218,345,024 | 119.6% |
| 01/01/98 | 476,708,969 | 763,093,578 | 286,384,609 | 62.5% | 215,380,188 | 133.0% |
| 01/01/00 | 570,263,467 | 905,280,472 | 335,017,005 | 63.0% | 253,226,816 | 132.3% |
| 01/01/02 | 599,599,143 | 1,020,828,178 | 421,129,035 | 58.7% | 280,740,439 | 150.0% |
| 01/01/04 | 618,163,380 | 1,223,828,127 | 605,664,747 | 50.5% | 306,025,949 | 197.9% |
| 01/01/06 | 653,156,866 | 1,364,582,969 | 711,426,103 | 47.9% | 330,999,861 | 214.9% |

The Town's share of the UAAL, as of January 1, 2006, is approximately 8%.

See notes to required supplementary information.

**Middlesex Contributory Retirement System
Schedule of Employer Contributions**

| Plan Year
Ended
December 31 | System Wide | | | Town of Burlington | | |
|-----------------------------------|-------------------------------------|--------------------------------|---------------------------|--------------------------------|--|--|
| | Annual
Required
Contributions | (A)
Actual
Contributions | Percentage
Contributed | (B)
Actual
Contributions | (B/A)
District's Percentage
of System Wide
Actual Contributions | |
| 2004 | \$ 52,902,366 | \$ 52,906,366 | 100% | \$ 2,750,499 | 5.20% | |
| 2005 | 52,298,150 | 52,298,150 | 100% | 3,616,102 | 6.91% | |
| 2006 | 57,553,642 | 57,553,642 | 100% | 4,361,931 | 7.58% | |
| 2007 | 57,553,642 | 57,553,642 | 100% | 4,892,218 | 8.50% | |
| 2008 | 64,053,064 | 64,053,064 | 100% | 5,347,677 | 8.35% | |

The Town's Actual Contributions equaled 100% of its Required Contributions for each year presented.

See notes to required supplementary information.

NOTE A - BUDGETARY BASIS OF ACCOUNTING**1. Budgetary Information**

Municipal Law requires the adoption of a balanced budget that is approved by Town Meeting. The Finance and Advisory Board presents an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between and within departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation or Council order.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by majority vote of Town Meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2008 approved budget authorized approximately \$92,991,000 in appropriations and other amounts to be raised. During fiscal year 2008, Town Meeting also approved supplemental appropriations totaling approximately \$909,000.

The Town Accountant's office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

2. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2008, is presented below.

| | | |
|--|----|------------------|
| Net change in fund balance - budgetary basis..... | \$ | 1,184,736 |
| <u>Basis of accounting differences:</u> | | |
| Net change in recording 60 day receipts..... | | 61,672 |
| Increase in revenue due to on-behalf payments..... | | 8,423,000 |
| Perspective differences in reporting of sewer fund activities..... | | (4,065) |
| Increase in expenditures due to on-behalf payments..... | | (8,423,000) |
| Net change in accruals..... | | <u>(700,524)</u> |
| Net change in fund balance - GAAP basis..... | \$ | <u>521,819</u> |

3. Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2008, actual expenditures exceeded appropriations for snow and ice (public works). These over-expenditures will be raised and funded through available funds during fiscal year 2009.

NOTE B – PENSION PLAN

The District contributed to the Middlesex Contributory Retirement System ("Retirement System"), a cost-sharing, multiple-employer defined benefit pension plan ("Plan") administered by the Middlesex Retirement Board. The Retirement System provides retirement, disability, and death benefits to members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the Plan. Plan members are required to contribute to the Retirement System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the Retirement System its share of the systemwide actuarially determined contribution which is apportioned among the employers based on active covered payroll.

The schedule of funding progress, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits. Additionally, the schedule of employer contributions, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information for required and actual contributions relating to the cost-sharing plan as a whole, of which the Town is one participating employer, as well as the Town's proportionate share of the plan's annual contributions. This information is designed to be helpful for understanding the scale of the information presented relative to the Town.

Notes to Required Supplementary Information

Fiscal Year Ended June 30, 2008

The following actuarial methods and assumptions were used in the Retirement System's most recent actuarial valuation:

| | |
|------------------------------------|--|
| Valuation Date..... | January 1, 2006 |
| Actuarial Cost Method..... | Entry Age Normal Cost Method |
| Amortization Method..... | Level dollar for the 1992, 2002 and 2003 ERIs and 4.50% increasing for the remaining unfunded liability |
| Remaining Amortization Period..... | As of July 1, 2006, 4 years remaining for 1992 ERI liability; 13 year remaining for 2002 and 14 years remaining for 2003 and 22 years remaining for unfunded liability |
| Asset Valuation Method..... | The difference between the expected return and the actual investment return on a market value basis is recognized over a 5 year period as described by Revenue Procedure 2000-40 |

Actuarial Assumptions:

| | |
|---------------------------------|----------------------------|
| Investment rate of return..... | 8.25% |
| Projected salary increases..... | 4.00% for the next 4 years |
| Cost of living adjustments..... | 3.00% on first \$12,000 |

Plan Membership:

| | |
|---|---------------|
| Retired participants and beneficiaries receiving benefits..... | 4,783 |
| Terminated participants entitled to a return of their employee contributions..... | 3,080 |
| Terminated participants with a vested right to a deferred or immediate benefit..... | 78 |
| Active participants..... | 9,106 |
| Total..... | 17,027 |