

HALL OF FAME NOMINATION FORM

**Category (please select one):**

Employee Volunteer Commissioner Partnering Organization

Nominee Information:**Name:** _____

(EXACTLY as it is to appear on the award plaque if they are selected)

Mailing Address (if known): _____**Phone Number** (include area code) (if known): _____**E-mail Address** (if known): _____**Length of Service** (number of YEARS this nominee has served). Be specific. It's acceptable to estimate, but do not use terms like "many" or "countless":
_____**Submitted by:****Name:** _____**Organization/Company:** _____**Mailing Address:** _____**Phone Number** (include area code): _____**E-mail Address:** _____**Assurance**

I hereby certify that the information being submitted is an accurate representation to the best of my knowledge of the service performed by the nominee.

Nominator's Signature: _____**Printed name** _____ **Date:** _____

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On a separate document, please provide detailed information to address each of the included essay questions. You may use as much space as needed, but make sure each component of the question is answered. Use specific examples to illustrate the scope and extent of the nominee's activities.

Summary — Provide a very brief and specific statement describing the nominee's history with the Burlington Parks & Recreation Department, and why they are worthy of being selected for our Hall of Fame. This information may be used for announcements during the award ceremony or in media releases.

Community Needs and Solution — Describe how the nominee's actions met or solved a real community need. Include specific information about how the activities led to a long-term solution, and how the nominee made long-lasting positive and meaningful differences in the lives of people in the Burlington community through their services.

Connection Building — Provide examples of how the nominee demonstrated hands-on service to build connections between the community and those who might be isolated from it. Explain how/if connections were made with groups beyond the agency for which the nominee worked.

Impact — List specific examples of the impact and benefits achieved as a result of the activities and efforts of this nominee. Include how many and what types of people and groups were impacted. What was the nominee's level of involvement? Was the amount of time spent significant?

Distinctive Achievements — Provide details about how their service was extraordinary and meaningful. How did the nominee's activities show innovative or unique approaches to addressing serious social challenges?